

Application for Federal Assistance SF-424Version 02
OMB Number: 4040-0004
Expiration Date: 03/31/2012

1. Type of Submission: 2. Type of Application: If Revision, select appropriate letter(s)

☐ Preapplication ☒ New Other (Specify)
☒ Application ☐ Continuation
☐ Changed/Corrected Application ☐ Revision _____

3. Date Received : 4. Applicant Identifier:
6/17/2010 WI04401

5a. Federal Entity Identifier: 5a. Federal Award Identifier:

State Use Only:

6. Date Received by State: 7. State Application Identifier:

8. APPLICANT INFORMATION:

a. Legal Name: Minocqua Police Department

c. Organizational DUNS:
959199704**d. Address:**

Street 1: 418 Chicago Avenue
Street 2: P.O. Box 346
City: Minocqua
County:
State: WI
Province:
Country:
Zip / Postal Code: 54548

e. Organizational Unit:Department Name: Division Name:
Minocqua Police Department**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: First Name: David
Middle Name: Last Name: Jaeger
Suffix:

Title: Lieutenant Organizational Affiliation: Town of Minocqua –
Minocqua Police
Department

Telephone Number: 7153563234 Fax Number: 7153561482

9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (Specify):

10 Name of Federal Agency:**Office of Community Oriented Policing
Services****11. Catalog of Federal Domestic Assistance Number:**

CFDA # = 16.710

CFDA Title: Public Safety Partnership And Community Policing Grants

12 Funding Opportunity Number:**13. Competition Identification Number:****14. Areas Affected by Project (Cities, Counties, States, etc.):**

Minocqua Wisconsin

15. Descriptive Title of Applicant's Project:

Security Protection of LUHS

16. Congressional Districts**Of:**

a. Applicant: Kagen

b. Program/Project:

WI-008

17. Proposed Project:

a. Start Date: 8/1/2010

b. End Date: 7/31/2012

18. Estimated Funding (\$):

a. Federal 64170

b. Applicant

c. State

d. Local

e. Other

f. Program Income

g. TOTAL 64170

19. Is Application Subject to Review By State Under Executive Order 12372 Process?☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E. O. 12372**20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**☐ Yes☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

By clicking this box and typing my name below, I also certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

☒ I AGREE

** The certifications and assurances as well as grant terms and conditions can be reviewed at www.cops.usdoj/????.

Authorized Representative:

Prefix:

Title:

Lieutenant

Middle Name:

First Name:

David

Last Name: Jaeger

Suffix:

Telephone Number: 7153563234

Fax Number:

7153561482

Signature (Typed Name) of Authorized Representative: David Jaeger

Date Signed: 6/17/2010

Applicant Federal Debt Delinquency Explanation

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

COPS Application Attachment to SF-424

SECTION 1: COPS PROGRAM REQUEST

Federal assistance is being requested under the following COPS program:

*Select the COPS grant program for which you are requesting federal assistance. A **separate application must be completed for each COPS program for which you are applying**. Please ensure that you read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.*

CHECK ONE PROGRAM OPTION ONLY

Secure Our Schools

SECTION 2: Agency Eligibility Information

A. Type of Agency (select one)

☒ Law Enforcement ☐ Non-Law Enforcement

From the list below, please select the type of agency which best describes the applicant.

Law Enforcement Entities Municipal Police

SECTION 2: Agency Eligibility Information

Eligibility questions for SOS Applicants only:

The application assurance question must be answered by all SOS applicants and subset questions 1, 2 or 3 should be completed based on agency type checked:

Application Assurance Question:

Was this application prepared after consultation with individuals not limited to law enforcement officers (such as school violence researchers, child psychologists, social workers, teachers, principals, and other

school personnel) to ensure that the improvements to be funded under the grant are –

(A) consistent with a comprehensive approach to preventing school violence; and

(B) individualized to the needs of each school at which those improvements are to be made?

☒ Yes

☐ No

(Subset 1 Municipal Police/County Police/Sheriff's/State Police Agency, Tribal Police etc. (any agency other than school district police department and university/college))

Is your agency partnering with a school/school district?

☒ Yes

☐ No

(Subset 2 School District Police)

Is your agency a school district which through authorization by its state and/or local legislative authority

has its own police department separate from the local sheriff's, county police, or municipal police agency?

☐ Yes

☒ No

(Subset 3 Public or Private University/College Police)

Is your agency a university or college which has a primary or secondary school on its campus?

☐ Yes

☒ No

(All SOS Applicants)

Does your agency have primary law enforcement authority for the schools/school districts targeted through this grant proposal?

Note: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the schools targeted.

☒ Yes

☐ No

Are the schools/school districts targeted through this grant proposal all primary or secondary schools (i.e., kindergarten through 12th grade)?

☒ Yes

☐ No

Do these schools all teach the basic school curriculum (e.g., math, science, reading)?

☒ Yes

☐ No

Will the funds awarded solely benefit the primary or secondary schools targeted through this grant proposal?

☒ Yes

☐ No

Section 3: GENERAL AGENCY INFORMATION

A. Applicant ORI Number: WI04401

The ORI number is assigned by the FBI and is your agency's unique identifier. The COPS Office uses the first seven characters of this number. The first two letters are your state abbreviation, the next three numbers are your county's code, and the next two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant. ORI numbers assigned to agencies by the COPS Office may end in "ZZ."

B.Applicant Data Universal Numbering System (DUNS) Number: 959199704

A Data Universal Numbering System (DUNS) Number is required. A DUNS number is a unique nine or thirteen digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the "How to Apply" section of the COPS Application Guide.

C.Central Contractor Registration (CCR)

All applicants (other than individuals) are required to maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. For more information about how to register with the CCR, please refer to the "How to Apply" section of the COPS Application Guide. Please note that applicants must update or renew their CCR at least once per year to maintain an active status.

Does your agency have an active registration with the Central Contractor Registration database?

Note: Your Agency must have an active registration with the CCR. If your agency is not registered, please register now by going to the following web address: <https://www.bpn.gov/ccr/default.aspx>

☒ Yes ☐ No

D. Geographic Names Information System (GNIS) ID: 1569580

Please enter your Geographic Names Information System (GNIS) Identification Number. This is a unique ID assigned to all geographic entities by the U.S. Geological Survey. To look up your GNIS Feature ID, please go to the website: <http://geonames.usgs.gov/domestic/index.html> . For more information about how to obtain a GNIS number, please refer to the "How to Apply" section of the COPS Application Guide.

E. Cognizant Federal Agency: Department of Justice

Select the legal applicant's Cognizant Federal Agency. A Cognizant Federal Agency, generally, is the federal agency from which your jurisdiction receives the most federal funding. Your Cognizant Federal Agency also may have been previously designated by the Office of Management and Budget. Applicants that have never received federal funding should select the "Department of Justice" as the Cognizant Federal Agency.

Section 3: GENERAL AGENCY INFORMATION

F. Fiscal Year: 1/1/2010 **To:** 12/31/2010

Enter the date of the legal applicant's fiscal year.

G. Service Population

1. Enter the total population of the government entity applying for this grant using the latest census estimate available in the American FactFinder at <http://FactFinder.census.gov>.

4859

2. Check here if the population of the entity applying for this grant is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

☐ (If checked, complete 2a – 2b.)

2a. If the population of the entity applying for this grant is not represented by U.S. Census figures, please indicate the size of the population as of the latest available estimate:

0

2b. Please indicate the source of this population estimate: _____
(e.g., website address)

3. What is the actual population your department serves as the primary law enforcement entity?

This may or may not be the same as the population specified above. For example, a service population may be the census population minus incorporated towns and cities that have their own police department within your geographic boundaries or estimates of ridership (e.g., transit police) or visitors (e.g., park police).

5174

3a. If applicable, please explain why the service population differs from the census population:

The census population data is dated and does not r

H. Law Enforcement Agency Sworn Force Information

1. Enter the Fiscal Year Budgeted Sworn Force Strength for each year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, and/or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

a. Number of officers funded in agency's current fiscal year budget:

Full-Time: 11 Part-Time: 1

2. Enter the Fiscal Year Actual Sworn Force Strength as of the date of this application: *The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.*

a. Number of officers employed by your agency as of the date of this application:

Full-Time: 11 Part-Time: 1

SECTION 4: EXECUTIVE INFORMATION

Note: Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.

A. Law Enforcement Executive/Agency Executive Information:

For Law Enforcement Agencies: Enter the law enforcement executive's name and contact information. This is the highest ranking law enforcement official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent). **For Non-Law Enforcement Agencies:** Enter the highest ranking individual in the applicant agency (e.g., CEO, President, Chairperson, Director) who has the authority to apply for this grant on behalf of the applicant agency. If the grant is awarded, this position would ultimately be responsible for the programmatic implementation of the award.

Title: Chief of Police Interim: ☐

First Name: Andrew MI: R Last Name: Gee Suffix: _____

Agency Name: Minocqua Police Department

Street Address1: P. O. Box 346

Street Address2: 418 E Chicago Ave

City: Minocqua State: WI Zipcode: 54548

Telephone: 7153563234 Fax: 7153561482

B. Government Executive/Financial Official Information:

For Government Agencies: Enter the government executive's name and contact information. This is the highest ranking official within your jurisdiction (e.g., Mayor, City Administrator, Tribal Chairman, or equivalent). **For Non-Government Agencies:** Enter the name and contact information of the financial official who has the authority to apply for this grant on behalf of the applicant agency (e.g., Treasurer). If the grant is awarded, this position would ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees, etc.) is not acceptable.

Title: Chairperson Interim: ☐

First Name: Joseph MI: _____ Last Name: Handrick Suffix: _____

Agency Name: Town of Minocqua

Street Address1: P.O. Box 168

Street Address2: _____

City: Minocqua State: WI Zipcode: 54548

Telephone: 7153565296 Fax: 7153561132

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

COPS Office grants must be used to reorient the mission and activities of law enforcement agencies toward the community policing philosophy or enhance their involvement in community policing. The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving.

Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problemsolving techniques, to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime.

The COPS Office has completed the development of a comprehensive community policing self-assessment tool for use by law enforcement agencies. Based on this work, we have developed the following list of primary sub-elements of community policing. Please refer to the COPS Office web site (www.cops.usdoj.gov) for further information regarding these sub-elements.

Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

Other Government Agencies
Community Members/Groups
Non-Profits/Service Providers
Private Businesses
Media

Organizational Transformation:

The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

Agency Management

Climate and culture
Leadership
Labor relations
Decision-making
Strategic planning
Policies
Organizational evaluations
Transparency

Organizational Structure

Geographic assignment of officers
Despecialization
Resources and finances
Personnel
Recruitment, hiring and selection
Personnel supervision/evaluations
Training

**Information Systems
(Technology)**

Communication/access to data
Quality and accuracy of data

Problem Solving:

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

Scanning: Identifying and prioritizing problems
Analysis: Analyzing problems
Response: Responding to problems
Assessment: Assessing problem-solving initiatives
Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Proposed Community Policing Plan

COPS grants must be used to initiate or enhance community policing activities, either directly by your law enforcement agency, or (for non-law enforcement applicants) in collaboration with law enforcement. Please complete the following questions to describe the types of community policing activities that will result from COPS funding. For each question, answer on behalf of the applicant law enforcement agency, or for non-law enforcement applicants the law enforcement agency(s) with whom you will collaborate. You may find more detailed information about community policing at the COPS Office website <http://www.cops.usdoj.gov/Default.asp?Item=36>.

Community Partnerships

Community partnerships are ongoing collaborative relationships between law enforcement and the individuals and organizations they serve to both develop solutions to problems and increase trust in the police.

My Agency:

P1) Regularly distributes relevant crime and disorder information to community members.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

P2) Routinely seeks input from the community to identify and prioritize neighborhood problems (e.g., through regularly scheduled community meetings, annual community surveys, etc.).

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

P3) Regularly collaborates with local government agencies that deliver public services.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do not you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

P4) Regularly collaborates with non-profit organizations and/or community groups.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☐ YES

☒ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

P5) Regularly collaborates with local businesses.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

P6) Regularly collaborates with informal neighborhood groups and resident associations.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☐ YES

☒ NO

If no, do you plan to use grant funding to initiate or implement this activity?

b) ☐ NO

☐ YES

☐ NO

P7) Regularly collaborates with federal government agencies through formal partnerships (e.g., task forces, working groups, etc.)

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☐ YES

☒ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Proposed Community Policing Plan

ProblemSolving

Problemsolving is an analytical process for systematically (1) identifying and prioritizing problems, (2) analyzing problems, (3) responding to problems, and (4) evaluating problem-solving initiatives. Problemsolving involves an agency-wide commitment to go beyond traditional police responses to crime to proactively address a multitude of problems that adversely affect quality of life.

My Agency:

PS1) Routinely incorporates problem-solving principles into patrol work.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

PS2) Identifies and prioritizes crime and disorder problems through the routine examination of patterns and trends involving repeat victims, offenders, and locations.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

PS3) Routinely explores the underlying factors and conditions that contribute to crime and disorder problems.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

PS4) Systematically tailors responses to crime and disorder problems to address their underlying conditions.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

PS5) Regularly conducts assessments to determine the effectiveness of responses to crime and disorder problems.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

b) ☐ NO

☐ YES

☐ NO

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Organizational Transformation

Organizational transformation is the alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

My Agency:

OT1) Incorporates community policing principles into the agency's mission statement and strategic plan.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

OT2) Practices community policing as an agency-wide effort involving all staff (i.e., not solely housed in a specialized unit).

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

OT3) Incorporates problem-solving and partnership activities into personnel performance evaluations.

a) ☐ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☐ YES

☐ NO

b) ☒ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☒ NO

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Technology

Technology provides agencies with the tools to communicate more effectively externally with the public and internally with their own staff, and the ability to understand and analyze community problems.

My Agency:

TEC01) Ensures that agency staff have appropriate access to relevant data (e.g., calls for service, incident and arrest data, etc.).

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☐ YES

☒ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

TEC02) Uses technology (e.g., crime mapping or statistical software) to analyze and understand problems in the community.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

TEC03) Uses technology (e.g., GIS/GPS for deployment or laptops for field reporting) to improve the agency's overall efficiency and effectiveness.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

TEC04) Provides officers with necessary equipment to better prevent and/or respond to crime and disorder problems.

a) ☒ YES

If yes, do you plan to use grant funding to enhance or expand this activity?

☒ YES

☐ NO

b) ☐ NO

If no, do you plan to use grant funding to initiate or implement this activity?

☐ YES

☐ NO

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Community Policing Plan Narrative

Please describe your agency's implementation plan for this program (if awarded), with specific reference to each of the following elements of community policing: (a) community partnerships and support, including consultation with community groups, private agencies, and/or other public agencies; (b) related governmental and community initiatives that complement your agency's proposed use of COPS funding; and (c) organizational transformation – how your agency will use these funds, if awarded, to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this plan. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools.

If your organization receives this grant funding, these responses, along with the previous questions, will be considered as your organization's community policing plan. We understand that your community policing needs may change during the life of your grant (if awarded), and minor changes to this plan may be made without prior approval from the COPS Office. We also recognize that this plan may incorporate a broad range of possible community policing strategies and activities, and that your agency may implement particular community policing strategies from the plan on an as-needed basis throughout the life of the grant. If your agency's community policing plan changes significantly, however, you must submit those changes in writing to the COPS Office for approval. Changes are "significant" if they deviate from the range of possible community policing activities identified and approved in this original community policing plan submitted with your application.

In the space provided, please address your agency's implementation plan for this program with specific reference to each of the following elements of community policing:

CP1) To what extent is there community support in your jurisdiction for implementing the proposed grant activities?

☒ High level of support ☐ Moderate support ☐ Minimal support

CP2) If awarded, to what extent will the grant activities impact the other components of the criminal justice system in your jurisdiction?

☒ Potentially decreased burden ☐ No change in burden ☐ Potentially increased burden

SECTION 7: NEED FOR FEDERAL ASSISTANCE

A. Waivers of the Local Match

Section Not Applicable to 2010 COPS Application Attachment

B. Explanation of Need for Federal Assistance

All applicants are required to address the need for federal assistance. In the space below, please provide a brief explanation of your agency's inability to address your public safety needs and implement this project without federal assistance.

[Please limit your response to a maximum of 3,000 characters.]

In the most recently completed school year (2008-09), there were 37 aggravated assaults on the LUHS campus (6 requiring calls from MPD), one sexual assault (requiring a MSD call), 107 minor assaults (10 requiring MPD calls), 23 incidents of possession, use or sale of drugs, and 123 disorderly conducts (6 requiring MPD calls), plus many others. In total, 152 calls for assistance were made from the LUHS to the MPD. As of March 8 of the current (2009-10) school year, there have been 225 school-based incidents, (felony battery, drug, narcotic, and drug equipment violations, weapon violation, and more. Furthermore, LUHS-based data on student behavior indicate there have been 195 detentions (from 865 total LUHS students), 92 suspensions, and 101 incidents of truancy so far. LUHS continues to exceed the WI. State rate for suspensions and truancy (WI. Dept. of Public Instruction: www.dpi.state.wi.us).

Due to the maze-like design of the LUHS building, it is difficult to provide supervision on the large campus. We are concerned about the safety of the students and staff and our officer who is housed in the building. Neither the LUHS's nor the MPD's budgets allow provision of surveillance cameras without additional assistance. Each year the declining student enrollment of the LUHS district results in reduced State revenue due to the State funding structure and State revenue caps imposed on the District. The MPD is a viable partner both in the LUHS and in the community, but our budget does not allow inclusion of the much needed cameras.

Instillation of high quality digital surveillance cameras, which can be accessed through an IP address, will greatly add to the safety of responding officers, and to the safety of students and staff of the LUHS. Situations can be identified and monitored from any location prior to the officer or school staff walking into the situation. When needed the remote access feature of the cameras will allow the emergency parameter command centers visible, as well as audio, contact with the officers responding to the scene. During day-to-day operation of the school, the cameras will help to identify crimes in progress and aid in crime prevention by responding to potentially risky situations prior to escalation. The high quality image and zoom features of the cameras will also provide better identification after a crime has been committed by being able to identify faces and license plates from over 100 meters.

The Table Top Exercises will also be a valuable addition to both our partnership with the LUHS and other community partners, and to the safety of the LUHS and responding officers.

SECTION8: CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

If you are applying for a COPS grant with a post-grant retention plan requirement, please complete A. If you are applying for a COPS grant without a post-grant retention plan requirement, please complete B.

B. Continuation of Project after Federal Funding Ends (for other COPS grants with no retention plan requirement)

Please complete these questions to indicate any plans you may have to continue this program, project, or activity after the conclusion of federal funding

1. Will your agency plan to retain any additional positions awarded under this grant for a minimum of 12 months at the conclusion of federal funding for each position?

YES ☒ NO ☐

2. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention from the drop-down box listed below: (check all that apply)

- ☒ General funds
- ☐ Raise bond/tax issue
- ☐ Private sources/donations
- ☐ Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)
- ☐ Fundraising efforts
- ☐ Other (Please provide a brief description of the source(s) of funding not to exceed 350 characters.)

SECTION 10: EXECUTIVE SUMMARY

Please provide a brief summary of how your agency will use this federal funding. Refer to the COPS Application Guide for clarification on specific information to include in your summary, and be sure to provide a description of how you expect this grant to impact public safety and/or crime prevention in your community. The Executive Summary may be used to keep Congress or other executive branch agencies informed on law enforcement strategies to deter crime in your community.

[Please limit your responses to a maximum of 3,000 characters.]

Agency Name: Minocqua Police Department

State: Wisconsin

Point of Contact Name: Lieutenant David Jaeger

Phone Number: 715-356-3234

The COPS Secure our Schools grant program will greatly impact the public safety in our community, including aiding in crime prevention. The Minocqua Police Department (MPD) responds to over a hundred calls each year at the Lakeland Union High School (LUHS). The LUHS continues to have very high rates of serious crime committed on the school district campus, including, but not limited to felony battery, narcotics, weapon violations, sexual assault, and several bomb threats, one causing a full lockdown of the campus for 4.5 hours. Truancy and suspension rates continually exceed the Wisconsin State averages for other schools in the State.

The LUHS is located in the heart of the small town of Minocqua (pop. 5,174). Therefore the district (one building only) serves as a community center. Events are held nightly on the school campus, and in most cases, are supervised by a volunteer. Due to the design of the LUHS building, it is difficult to provide supervision in the large physical plant.

Instillation of high quality digital surveillance cameras, that can be accessed through an IP address from any location, will greatly add to the safety of responding officers, and, of course, to the safety of students and staff of the LUHS, as well as the community. Situations can be identified and monitored from any location, prior to the officer or school staff walking into the situation. Furthermore, when needed the remote access feature of the cameras will allow emergency parameter command centers visible, as well as audio, contact with the officers responding to the scene if needed. During day-to-day operation of the school, the cameras will help to identify crimes in progress as well as provide crime prevention by responding to potentially risky situations prior to escalation. The cameras, through their high quality image and zoom features, will also provide better identification after a crime has been committed by being able to identify faces and license plates from over 100 meters.

In addition, the COPS Secure our Schools grant will include Table Top Exercises. The Table Top Exercises will be of great benefit in increasing planning, preparation, and coordination for a potential crisis situation within the LUHS. MPD, LUHS, and the emergency response partners will have the opportunity to thoroughly identify and discuss all potential outcomes and resolutions of a crisis situation before it has occurred. Therefore, if the crisis does occur, each will be better versed and prepared for action. The Tabletop Exercise will allow a facilitated analysis of an emergency situation in an informal, stress-free environment. It is designed to elicit constructive discussion as participants examine and resolve problems based on existing operational plans and identify where those plans need to be refined.

SECTION 11: PROJECT DESCRIPTION (NARRATIVE)

Please include in your application an in-depth narrative response detailing your proposed project. Please refer to the program-specific section of the COPS Application Guide: "How to Apply" section for information on what should be included in your response, as well as any additional formatting requirements and page length limitations. **Note: Child Sexual Predator Program (CSPP) and Community Policing Development (CPD) grant applicants must submit their entire project description narrative as an attachment in Section 13 of this application.**

Child Sexual Predator Program (CSPP) and Community Policing Development (CPD) applicants must submit their entire project description as an attachment in Section 13 of this application.

SECTION 12: OFFICIAL PARTNER(S) CONTACT INFORMATION

An official "partner" under the grant may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the grant. Please see the COPS Application Guide for more information on official partners that may be required.

Title:	District Administrator		
First Name:	Todd	MI:	
Last Name:	Kleinhans	Suffix:	
Name of Partner Agency (e.g., Smithville High School):	Lakeland Union High School District		
Type of Partner Agency (e.g., School District):	Public School District		
Street Address 1:	9573 State Hwy 70		
Street Address 2:			
City:	Minocqua	State:	WI
Zip Code:	54548		
Telephone:	7153588480	Fax:	7153561892

Person Submitting this Application:

☒ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to identify the partner(s) listed above and act on behalf of the grant applicant entity. I also certify that the above agency (or agencies) is a partner (or are partners) to the grant project as required by the grant and that our agencies mutually agreed to this partnership as related to this grant project prior to submission of this grant application. In addition, I certify that the information provided above regarding the partner(s) is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Please type your name here in place of your signature:

David Jaeger

SECTION 13: APPLICATION ATTACHMENTS

This section should be used to attach any required or applicable attachments to your grant application (e.g., a Memorandum of Understanding). If the program for which you are applying requires a Memorandum of Understanding (MOU), this document should define the roles and responsibilities of the individuals and partner(s) involved in your proposed project. Please refer to the program-specific Application Guide to determine if an MOU or other application attachments are required. The Guide will also specify if optional attachments are permitted for submission.

File Name	Attachement
Itemized Budget Final.xls	BudgetNarrative
Memoradum of Agreement.pdf	MemorandumOfUnderstanding
School Safety Assessment Assurance.doc	SchoolSafetyAssessment

SECTION 14: BUDGET DETAIL WORKSHEETS

Instructions for Completing the Budget Detail Worksheets

The following Budget Detail Worksheets are designed to allow all COPS grant and cooperative agreement applicants to use the same budget forms to request funding. Allowable and unallowable costs vary widely and depend upon the type of COPS program. The maximum federal funds that can be requested and the federal/local share breakdown requirements also vary.

Please refer to the program-specific Application Guide to determine the allowable/unallowable costs, the maximum amount of federal funds that can be requested, and the federal/local share requirements for the COPS program for which your agency is applying. To assist you, sample Budget Detail Worksheets are included in each Application Guide.

Please complete each section of the Budget Detail Worksheets applicable to the program for which you are applying (see the program-specific Application Guide for requirements). If you are not requesting anything under a particular budget category, please check the appropriate box in that category indicating that no positions or items are requested.

All calculations should be rounded to the nearest whole dollar. Once the budget for your proposal has been completed, a budget summary page will reflect the total amounts requested in each category, the total project costs, and the total federal and local shares.

If you need assistance in completing the Budget Detail Worksheets, please call the COPS Office Response Center at 800.421.6770.

A. SWORN OFFICER POSITIONS

Instructions: This worksheet will assist your agency in reporting your agency's current entry-level salary and benefits and identifying the total salary and benefits request per officer position for the length of the grant term. Please list the current entry-level base salary and fringe benefits rounded to the nearest whole dollar for one full-time sworn officer position within your agency. Do not include employee contributions. (Please refer to the program-specific Application Guide for information on the length of the grant term for the program under which you are applying.)

Special note regarding sworn officer fringe benefits: For agencies that do not include fringe benefits as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included under Part 1, Section B. Any fringe benefits that are already included as part of the agency's base salary (Part 1, Section A of the Sworn Officer Budget Worksheet) should not also be included in the separate fringe listing (Part 1, Section B).

Please refer to the program-specific Application Guide for information about allowable and unallowable fringe benefits for sworn officer positions requested under the program to which your agency is applying.

C. EQUIPMENT/TECHNOLOGY

Instructions:List non-expendable items that are to be purchased. **Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application.** Non-expendable equipment is tangible property (e.g., technology) having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Expendable items should be included either in the “**SUPPLIES**” or “**OTHER**” categories. Applicants should analyze the cost benefits of purchasing versus leasing equipment,especially for high-price items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the “**CONTRACTS / CONSULTANTS**” category.

Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

For agencies purchasing items related to enhanced communications systems, the COPS Office expects and encourages that, wherever feasible, such voice or data communications equipment should be incorporated into an intra- or interjurisdictional strategy for communications interoperability among federal, state, and local law enforcement agencies.

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal

D. SUPPLIES

Instructions: List items by type (office supplies; postage; training materials; copying paper; books; hand-held tape recorders; etc). **Provide a specific description for each item and explain how it supports the project goals and objectives outlined in your application.** Generally, supplies include any materials that are expendable or consumed during the course of the project. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more than lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal

E. TRAVEL/TRAINING

Instructions: Itemize grant-related travel expenses of grantee personnel (excluding consultants, whose expenses are listed in Section F) by event (e.g., mandatory training, staff to training, field interviews, advisory group meetings). Identify the location of travel whenever possible, and show the number of staff expected to attend each event. Training fees, transportation, lodging and per diem rates for trainees should be listed as separate travel items. Grantee travel costs specific to the grant project may be based on the grantee's written travel policy, assuming the costs are reasonable. Grantees without a written travel policy must follow the established federal rates (found at www.gsa.gov) for lodging, meals, and per diem. For all grantees (with or without a written travel policy), airfare travel costs must be one of the following: the lowest discount commercial airfare, standard coach airfare, or the federal government contract airfare (if authorized and available). Note: Any local training costs (within a 50-mile radius) should be listed under Section G ("Other Costs").

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Event Title and Location	Event Costs	Number of Staff	Per Event Subtotal

F. CONTRACTS/CONSULTANTS

Instructions: See the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

1. Contracts: Provide a cost estimate for the product or service to be procured by contract. Applicants are encouraged to promote free and open competition in awarding contracts. If awarded, requests for sole source procurements of equipment, technology, or services in excess of \$100,000 must be submitted to the COPS Office for prior approval.

(See Application Guide for more information on the required submission.)

Contract Name	Per Contract Subtotal
Training for Emergency Responders and LUHS Administration	\$1,650.00
Instillation and Programming for Cameras	\$140.00
	\$1,790.00

2. Consultant Fees: For each consultant enter the name (if known), service to be provided, hourly or daily fee (based upon an 8-hour day), and estimated length of time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$550 per day require additional written justification and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process.

Consultant Name/Title	Service Provided	Computation (Cost X # Days or # Hours)	Per Consultant Fee Subtotal

3. Consultant Travel: List all travel-related expenses to be paid from the grant to the individual consultants (e.g., transportation, meals, lodging) separate from their consultant fees.

Consultant Name/ Event Title	Event Costs	Number of Staff	Per Consultant Travel Subtotal

4. Consultant Expenses: List all travel-related expenses to be paid from the grant to the individual consultants separate from their consultant fees and travel expenses (e.g., computer equipment and office supplies).

Event Title and Location	Event Costs	Number of Staff	Per Event Subtotal

G. OTHER COSTS

Instructions: List other requested items that will support the project goals and objectives as outlined in your application. **Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application.** Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal
Outdoor surveillance Cameras: 2 Megapixel IP Camera W/ H.264 Compression	(10 X 670)	\$6,700.00
Indoor surveillance Cameras: 1.3 MP Megapixel Dome Camera, indoor	(32 X 659)	\$21,088.00
Flexible conduits for outdoor cameras (includes purchase costs and installation cost)	(10 X 1930)	\$19,300.00
Rackmount Server-ITB-requires IP Pro Softward for NVR	(1 X 2950)	\$2,950.00
IP PRO NVR - 32-channel Software - (SPK key and IP Pro Software, I/O Com Watchdog)	(1 X 4273)	\$4,273.00
"Upgrade RM SRX Pro with 2nd Internal 4-Bay SATA Box with full storage, JBOD or RAID 5	(1 X 2939)	\$2,939.00
Wall mount braket for outdoor cameras	(10 X 67)	\$670.00
24 AWG 4 Pair CAT 5E, 1000' Box, White	(8 X 96)	\$768.00
CATS Connector for Networks	(64 X 3)	\$192.00
VLAN installation and tagging of LUHS switch network to accommodate IP megapixel cameras	(12 X 150)	\$1,800.00
The laptop will allow the officer to access the surveillance cameras from any location	(1 X 1700)	\$1,700.00
		\$62,380.00

H. INDIRECT COSTS

Instructions: Indirect costs are allowed under a **very limited** number of specialized COPS programs. Please see the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

If indirect costs are requested, a copy of the agency's fully-executed, negotiated Federal Rate Approval Agreement must be attached to this application.

Indirect Cost Description	Approved Indirect Cost Rate	Per Indirect Cost Subtotal

BUDGET SUMMARY

Instructions: Please review the category totals and the total project costs below. If the category totals and project amounts shown are correct, please continue with the submission of your application. Should you need to make revisions to a budget category, click the “Edit” button for that category. Note: Agencies applying for Secure Our Schools (SOS) must enter a “Total Local Share Amount” percentage of 50% in the designated area below. Applicants for all other Fiscal Year 2010 COPS Grants are not required to provide a local match.

Budget Category	Category Total
A Sworn Officer Positions	\$0.00
B Civilian/Non-Sworn Personnel	\$0.00
C Equipment/Technology	\$0.00
D Supplies	\$0.00
E Travel/Training	\$0.00
F Contracts/Consultants	\$1,790.00
G Other Costs	\$62,380.00
H Indirect Costs	\$0.00
Total Project Amount	\$64,170.00
Total Federal Share Amount	\$32,085.00
Total Local Share Amount	\$32,085.00

Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

Authorized Official's Typed Name: David Jaeger

Title: Lieutenant

Phone: 7153563234

Fax: 7153561482

SECTION 15A: ASSURANCES

Several provisions of federal law and policy apply to all grant programs. The Office of Community Oriented Policing Services needs to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state's COPS Grant Program Specialist at 800.421.6770.

By the applicant's authorized representative's signature, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.
2. It will comply with the provisions of federal law, which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. §1501, et seq.
3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.
4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.
6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70 (governing administrative requirements for grants and cooperative agreements); 2 CFR Part 225 (OMB Circular A-87),

2 CFR 220 (OMB Circular A-21), 2 CFR Part 230 (OMB Circular A-122) and 48 CFR Part 31.000, et seq. (FAR 31) (governing cost principles); OMB Circular A-133 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 28 CFR Part 38.1; the current edition of the COPS Grant Monitoring Standards and Guidelines; the applicable COPS Grant Owner's Manuals; and with all other applicable program requirements, laws, orders, regulations, or circulars. 7. If applicable, it will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.

8. It will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789d); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E, G and I) of the Code of Federal Regulations.

A. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against the applicant after a due process hearing, it agrees to forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531.

B. If your organization has received an award for \$500,000 or more and has 50 or more employees, then it has to prepare an Equal Employment Opportunity Plan (EEOP) and submit it to the Office for Civil Rights ("OCR"), Office of Justice Programs, 810 7th Street, N.W., Washington, DC 20531, for review within 60 days of the notification of the award. If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR.

SECTION 15A: ASSURANCES

9. Pursuant to Department of Justice guidelines (June 18, 2002 Federal Register (Volume 67, Number 117, pages 41455-41472)), under Title VI of the Civil Rights Act of 1964, it will ensure meaningful access to its programs and activities by persons with limited English proficiency.

10. It will ensure that any facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency’s (EPA) list of Violating Facilities and that it will notify us if advised by the EPA that a facility to be used in this grant is under consideration for such listing by the EPA.

11. If the applicant’s state has established a review and comment procedure under Executive Order 12372 and has selected this program for review, it has made this application available for review by the state Single Point of Contact.

12. It will submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget for clearance under the Paperwork Reduction Act of 1995 if required.

13. It will comply with the Human Subjects Research Risk Protections requirements of 28 CFR Part 46 if any part of the funded project contains non-exempt research or statistical activities which involve human subjects and also with 28 CFR Part 22, requiring the safeguarding of individually identifiable information collected from research participants.

14. Pursuant to Executive Order 13043, it will enforce on-the-job seat belt policies and programs for employees when operating agencyowned, rented or personally-owned vehicles.

15. It will not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that otherwise would be made available for the purposes of this grant, as applicable.

16. If the awarded grant contains a retention requirement, it will retain the increased officer staffing level and/or the increased officer redeployment level, as applicable, with state or local funds for a minimum of 12 months following expiration of the grant period.

17. It will not use any federal funding directly or indirectly to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law ratification, policy or appropriation whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy or appropriation as set forth in the Anti- Lobby Act, 18 U.S.C. 1913.

18. In the event that a portion of grant reimbursements are seized to pay off delinquent federal debts through the Treasury Offset Program or other debt collection process, it agrees to increase the non-federal share (or, if the awarded grant does not contain a cost sharing requirement, contribute a non-federal share) equal to the amount seized in order to fully implement the grant project.

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

Andrew Gee, Chief of Police	6/17/2010
Signature of Law Enforcement Executive/Agency Executive	Date
Joseph Handrick, Town Chairman	6/17/2010
Signature of Government Executive/Financial Official	Date

SECTION 15B: CERTIFICATIONS

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies.

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "Nonprocurement Debarment and Suspension" 28 CFR Part 83 Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and
- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (DirectRecipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Part 2867.20(a)-

A. The applicant certifies that it and its principals:

- (i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of

any offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;

- (iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A)

(ii) of this certification; and

- (iv) Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this Certifications form, he or she shall attach an explanation to this application regarding the particular statement that cannot be certified. Please check here ☐ if an explanation is attached to this application. Please note that the applicant is still required to sign the Certifications form to certify to all the other applicable statements.

3. If applicable, an applicant who receives an award in excess of \$5,000,000 certifies that, to the best of its knowledge and belief, the applicant has filed all Federal tax returns required during the three years preceding the certification, has not been convicted of a criminal offense under the Internal Revenue Code of 1986, and has not, more than 90 days prior to certification, been notified of any unpaid Federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding .

4. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees/recipients, as defined at 28 CFR Part 83.660 -

A. The applicant certifies that it will, or will continue to, provide a drug- free workplace by:

- (i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii) Establishing an on-going drug-free awareness program to inform employees about -

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

SECTION 15B: CERTIFICATIONS

(iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);

(iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 1100 Vermont Ave., NW, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant;

(vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such

purposes by a federal, state or local health, law enforcement or other appropriate agency;

(vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v), and (vi).

Grantee Agency Name and Address:

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of performance (street address, city, county, state, zip code)

Lakeland Union High School District
9573 State Hwy 70

☐ Check if there are workplaces on file that are not identified here

5. Coordination

The Public Safety Partnership and Community Policing Act of 1994

requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

Grantee Agency Name and Address:

Minocqua Police Department P. O. Box 346 418 E Chicago Ave Minocqua, WI 54548

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

☒ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Andrew Gee, Chief of Police

6/17/2010

Typed Name of Law Enforcement Executive
(or Official with Programmatic Authority, as applicable)

Date

☒ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Joseph Handrick

6/17/2010

Typed Name of Government Executive
(or Official with Programmatic Authority, as applicable)

Date

SECTION 16: Disclosure of Lobbying Activities

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District number, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitment.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFPD E-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting registrant identified in item 4 to influence the covered Federal action.
(b) Enter the full name(s) of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title and telephone number.
Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Not Applicable X If not applicable, then entire form, including signature area is grayed-out

1. Type of Federal Action: 2. Status of Federal Action: 3. Report Type

☐ contract

☒ grant

☐ cooperative agreement

☐ loan

☐ loan guarantee

☐ loan insurance

☒ bid/offer/application

☐ initial award

☐ post-award

☒ initial filing

☐ material change

For Material Change Only:

Year: Quarter:

Date of Report:

4. Name and Address of Reporting

Entity: Prime

Congressional District (number), if known:

5. If Reporting Entity in No. 4 is Subawardee, Enter

Name and Address of Prime:

Congressional District (number), if known:

6. Federal Department/Agency:

USDOJCOPS

7. Federal Program Name/Description:

CFDA Number, if applicable: 16.710

8. Federal Action Number, if known:

9. Award Amount, if known:

\$0.00

10. a. Name and Address of Lobbying

(if individual, last name, first name, MI):

10. b. Individuals Performing Services

(including address if different from No.1 0a) (last name, first name, MI):

Registrant

11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Typed Name:

Title:

Phone:

Date:

Federal Use Only: Authorized for Local Reproduction, Standard Form - LLL

SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems

Please review the COPS Application Guide: Legal Requirements Section for additional information.

Please check one of the following, as applicable to your agency's intended use of this grant:

- ☒ No, my agency will not use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system.
- ☐ Yes, my agency will use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system. By signing below, we assure that our agency will comply with the requirements of 28 C.F.R. Part 23.

The signatures of the Law Enforcement Executive/Program Official and Government Executive/Financial Official, and any applicable program partners on the Certification of Review and Representation of Compliance with Requirements:

1) Assures the COPS Office that the applicant will comply with all legal, administrative, and programmatic applicant for acceptance and use of federal funds as outlined in the applicable COPS Application Guide; AND

2) Attests to the accuracy of the information submitted with this application (including the Budget Detail Worksheets).

The signatures on this application must be made by the actual executives named on this application unless there is an officially documented authorization for a delegated signature. If your jurisdiction has such an official document, it must be attached to this application. Applications with missing, incomplete, or inaccurate signatories or responses may not be considered for funding.

Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a COPS Office compliance investigation concerning a current grant award.

Person Submitting this Application

- ☒ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Please type your name here in place of your signature: David Jaeger

SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

Law Enforcement Executive/Agency Executive

☒ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner’s Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government

Please type your name here in place of your signature: Andrew Gee

Government Executive/Financial Official

☒ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner’s Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government

Please type your name here in place of your signature: Joseph Handrick

Budget Category	Number of Units	Unit Cost	Total
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EQUIPMENT/TECHNOLOGY

SUPPLIES

TRAVEL/TRAINING

CONTRACTS/CONSULTANTS

Emergency Responder & LUHS Administrators Training

Training for emergency responders (MPD, fire department) and LUHS administrators to (1) gather input on (1) best placement for cameras, (2) training on navigating related surveillance camera software (i.e. logging in, navigating from camera to camera, etc.). This training will be conducted by the company chosen (through bidding process) for camera purchase.

YEAR ONE (2 days @ \$550.00/each)	\$	550.00	\$	1,100.00
YEAR Two (1 day @ \$550.00/day)	\$	550.00	\$	550.00

Instillation and Programming Cost for cameras

Cost for instillation and programming for cameras from company chosen (through bidding process) for camera purchase.

1	\$	140.00
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OTHER COST

Cameras & Related Equipment

Surveillance Cameras and related items for cameras and for installing server and related software allowing the cameras to be connected to the LUHS network to allow IP address access from any location

Outdoor surveillance Cameras: 2

Megapixel IP Camera W/ H.264 Compression

10	\$	670.00	\$	6,700.00
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Indoor surveillance Cameras: 1.3 MP

Megapixel Dome Camera, indoor

32	\$	659.00	\$	21,088.00
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Flexible conduits for outdoor cameras (includes purchase costs and installation cost)

10	\$	1,930.00	\$	19,300.00
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Rackmount Server-ITB-requires IP Pro Softward for NVR

1	\$	2,950.00	\$	2,950.00
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IP PRO NVR - 32-channel Software - (SPK key and IP Pro Software, I/O Com Watchdog)	1	\$	4,273.00	\$	4,273.00
Upgrade RM SRX Pro with 2nd Internal 4- Bay SATA Box with full storage, JBOD or RAID 5 configuration (add RocketRAID, SATA Box, 4 x 1TB) - RM	1	\$	2,939.00	\$	2,939.00
Wall mount bracket for outdoor cameras	10	\$	67.00	\$	670.00
24 AWG 4 Pair CAT 5E, 1000' Box, White	8	\$	96.00	\$	768.00
CATS Connector for Networks VLAN installation and tagging of LUHS	64	\$	3.00	\$	192.00
switch network to accommodate IP megapixel cameras	12	\$	150.00	\$	1,800.00
Lap Top to Allow the Educational Resource Officer Emergency Response Capability	1	\$	1,700.00	\$	1,700.00
The laptop will allow the officer to access the surveillance cameras from any location in the building.					

TOTAL ALL				\$ 64,170.00
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Memorandum of Understanding

The purpose of the Memorandum of Understanding is to establish a collaborative agreement between the Minocqua Police Department and the Lakeland Union High School in implementing the COPS Secure our Schools Grant program.

Both parties resolve to enter into this Memorandum of Understanding to develop a collaborative relationship between the Lakeland Union High School and the Minocqua Police Department as outlined in this document.

Local Education Agency: Lakeland Union High School Public School District

Location (City, State): Minocqua, Wisconsin

Authorized Representative Signature: Todd J. A. Keenihan

Title: District Administrator

Date: 6-16-10

Local Law Enforcement Agency: Minocqua Police Department

Below is a signature representing the head of our community-based law enforcement agency (i.e. local police, sheriff's office whose jurisdiction covers a majority of the schools in the district) agreeing to the roles and the responsibilities outlined below:

Agency Title: Minocqua Police Department

Signature: [Signature]

Title: Chief of Police

Date: 06/16/10

Primary Partners

Lakeland Union High School District (LUHS)

Minocqua Police Department (MPD)

The goals, objectives and corresponding measures include:

Note on Individuals Responsible: David Jaeger is a Lieutenant of the Minocqua Police Department. Mr. Jim Bouché is the LUHS Principal.

GOAL 1: Increase collaborative community partnerships between the MPD and the LUHS will result in decreased crimes committed on the LUHS campus

(Incorporating the community policing tenant Community Partnerships and Organizational Transformation-Information Systems, through increased sharing of communication/access of crime data with the LUHS)

Objective 1.a: 40% increase in identification of potential crimes in progress and/or non-criminal risky behavior incidents in progress on the LUHS campus will occur by the end of Year One and will continue at a minimum of 40% increase each year thereafter.

Measure: Comparison of intervention by LUHS or MPD staff intervention of incidents, including frequency and type of incident, at the end of each year, compared to the same documentation in the year prior to the grant award.

Individual Responsible for evaluation: Jim Bouché & David Jaeger

Objective 1.b: 70% increase in identification of crimes committed by the end of Year One of the project.

Measure: Comparison of crime identification documentation, including frequency and type of incident, at the end of Year One, compared to the same documentation in the year prior to the grant award, and measured at the end of each year thereafter.

Individual Responsible: David Jaeger .

GOAL 2: Provide a format for collaborative problem solving, resulting in Increased community readiness for a crisis situation at the LUHS.

(Incorporating the community policing tenant Problem Solving and Community Partnerships.)

Objective 2.a : 90% of individuals participating in the Table Top exercise will indicate they are better prepared for a crisis situation at LUHS.

Measure: Survey of all participations of Exercise

Individual Responsible: David Jaeger & Jim Bouché

Objective 2.b: A minimum of three new community partnerships/connections will be developed as a result of the Table Top Exercises, therefore increasing community collaboration for dealing with crisis situations within the LUHS. **(Note: incorporates community policing-Community Partnerships)**

Measure: Survey of each participant attending each Table Top Exercise. Survey will request participants to indicate if a new partnership/connection was made as a result of the activity and how that connection or partnership may be used to increase safety within the LUHS.

Individual Responsible: David Jaeger & Jim Bouché

Objective 2.c: By August 2011, the current Crisis Response Manual will be updated, based on the discussions of the Table Top Exercises. All staff within the LUHS will receive information at a mandatory in-service and through video-streaming on what is included in the manual and how to use it. (A Manual will be in each classroom.)

Measure: Documentation of all staff within LUHS receiving information on the Crisis Response Manual (in-service sign-in sheet, and log-in data on website.)

Individual Responsible: Jim Bouché

Roles and Responsibilities of Lakeland Union High School

Provide 100% of matching cost requirements to the grant.

Provide program management to the project. The High School Principle, Jim Bouché, will provide program management to the project reporting all activities, outcomes, and expenditures to the Minocqua Police Department. Lieutenant David Jaeger will serve as the liaison between the Minocqua Police Department and the LUHS.

Submit all applicable expenditure request and follow-up documentation to the Minocqua Police Department.

Provide evaluation of the program's goals and objectives, in collaboration with the MPD, as indicated in the above section.

Write all project reports related to the project, and submit to the Minocqua Police Department for review and submission to the U.S. Department of Justice, Office of Community Oriented Policing Services, and others as applicable or requested.

Purchase all equipment and provide coordination and oversight of installment and all follow-up maintenance and repairs to the equipment.

Recruit LUHS staff to participate in the Table Top Exercise.

Annually update and distribute the School Safety Manual to every LUHS classroom.

Organize and provide in-service to all LUHS staff around the updated Crisis Response Manual and information from Table Top Exercises.

Coordinate the development of a video stream of the Crisis Response Manual training and post on the staff secure area of the LUHS website.

Roles and Responsibilities of the Minocqua Police Department

Provide fiscal management of the grant expenditures

Provide evaluation of the program's goals and objectives, in collaboration with the LUHS, as indicated in the above section.

Submit annual (or more frequent as needed or requested) to the U.S. Department of Justice, Office of Community Oriented Policing Services, and others as applicable or requested. (Report will be developed by the LUHS and approved and submitted by the Minocqua Police Department by Lieutenant David Jaeger)

Provide crime and other data as applicable and appropriate to the LUHS as it pertains to the goals, objectives and corresponding measures indicated in the previous section of this agreement.

Recruit partners for facilitation of the Table Top Exercises.

Facilitate or aid in facilitation of the Table Top Exercises.

Provide input into content for the Crisis Response Manual.

Outline of Community Policing Strategies that will be implemented:

Community Partnerships:

The project builds upon the existing and strong relationship between the MPD and LUHS. As previously mentioned a Police School Liaison Officer (PSLO) is jointly funded by the MPD and the LUHS, providing a full-time officer within the LUHS during the school-year. The MPD (the PSLO and other MPD officers) is a steady presence in the LUHS, serving on advisory committees and attending numerous meetings related to problem solving around student and community-based issues. Table Top Exercises will further expand this and other community partnerships.

Collaboratively problem Solving:

The Table Top Exercises will be of great benefit in increasing planning, preparation, and coordination for a potential crisis situation within the LUHS. MPD, LUHS, and the emergency response partners will have the opportunity to thoroughly identify and discuss all potential outcomes and resolutions of a crisis situation before it has occurred. Therefore, if the crisis does occur, each will be better versed and prepared for action. The Tabletop Exercise will allow a facilitated analysis of an emergency situation in an informal, stress-free environment. It is designed to elicit constructive discussion as participants examine and resolve problems based on existing operational plans and identify where those plans need to be refined.

The Wisconsin Emergency Management (for Oneida County) will provide Exercise Officers to facilitate Table Top Exercises within the Lakeland Union High School (LUHS). The minimal cost involved will be covered through Homeland Security Grants that have been secured by Wisconsin Emergency Management. The Table Top Exercises will include representation from (not inclusive list) the following partners: Both Oneida and Vilas County Sheriff's Departments, Minocqua Rescue, Howard Young Medical Center, the fire department, Occupational, Safety & Health Administration, locally elected officials, media, LUHS staff from numerous disciplines (administration, coaching, maintenance, and teaching) and three Minocqua Police Department (MPD) staff. The MPD has participated in table top exercise with several of these partners (Oneida County Sheriff's Office, Vilas County Sheriff's Office, Howard Young Medical Center, and the Woodruff Police Department), but this will be the first Table Top Exercises conducted at the LUHS.

Tools:

A survey will be developed by the High School Principle, Mr. Jim Bouché, with assistance from Lieutenant David Jaeger to assess the success of the Table Top Exercise, (Please see Objective a. and b. of Goal 2 in previous section for additional details.) In addition, the staff secure area of the LUHS website will be used to provide a video stream to all-staff. The video stream will allow a review of the Crisis Response Manual.

Organizational transformation changes you expect to realize through this project:

The MPD utilizes numerous individual community policing strategies such as training and cross training of officers in areas of need identified by the MPD, utilizing civilian volunteers during large events to assist with areas of the events, organizational change as identified by new implementation and annual review of departmental policy and procedure, program and resource development as identified by the implementation of the Field Training Department and training Department of the MPD, and aligning officer performance measures with the community policing philosophy as to be seen with the projected implementation of an officer performance evaluation program, grounded in community policing philosophies.

Evaluation Performance Measures:

The evaluation performance measures for this Memorandum of Agreement are as outlined in the Goals and Objectives and corresponding measures section of this agreement, indicated previously (above).

Effective Date of Memorandum of Agreement

This Memorandum of Agreement will be effective on notification of the COPS Secure our Schools grant award (estimated to be August 1, 2010) and will continue until the end of the grant period, estimated to be August 1, 2012.

Continuation of Partnership between the Minocqua Police Department (MPS) and the Lakeland Union High School (LUHS)

The project builds upon the existing and strong relationship between the MPD and LUHS. As previously mentioned a Police School Liaison Officer (PSLO) is jointly funded by the MPD and the LUHS, providing a full-time officer within the LUHS during the school-year. The MPD (the PSLO and other MPD officers) is a steady presence in the LUHS, serving on advisory committees and attending numerous meetings related to problem solving around student and community-based issues. Table Top Exercises will be developed as a result of the COPS SOS project and will further expand this and other community partnerships.

Table Top Exercises that will be developed as a result of the COPS SOS project, will further expand this and other community partnerships.

Our partnership will continue long past the sunset of the COPS SOS grant, as it has sustained prior to this grant application. Both the LUHS and the MPD are vested community members within our small Town. Furthermore, the LUHS serves in a larger capacity within our small community than simply a school district. The high school serves as a community use facility. In this small town, resources for youth are limited. The small size of the town cannot support large facilities such as a YMCA or other youth facilitates, so the high school fills many needs within the community for youth. Activities occur in the school building nightly and frequently host large events. Therefore, the instillation of the surveillance cameras will assist both the LUHS during the school day and with after-school and community events. The cameras will also provide additional safety to the officers and other emergency responders who may need to access the building during emergency situations. The availability to access visuals of the camera from any location will allow outside parameters to be set up on the outside of the district building if needed and will allow officers to see "what they are walking into" prior to entering the building.