

Application for Federal Assistance SF-424Version 02
OMB Number: 4040-0004
Expiration Date: 03/31/2012

1. Type of Submission: 2. Type of Application: If Revision, select appropriate letter(s)

- | | | |
|--|---|-----------------|
| <input type="checkbox"/> Preapplication | <input checked="" type="checkbox"/> New | Other (Specify) |
| <input checked="" type="checkbox"/> Application | <input type="checkbox"/> Continuation | |
| <input type="checkbox"/> Changed/Corrected Application | <input type="checkbox"/> Revision | _____ |

3. Date Received :

6/29/2010

4. Applicant Identifier:

MTDI054

5a. Federal Entity Identifier:

5a. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

a. Legal Name: Ft. Belknap Indian Community

c. Organizational DUNS:

946407731

d. Address:

Street 1: R R 1 Box 66

Street 2:

City: Harlem

County:

State: MT

Province:

Country:

Zip / Postal Code: 59526

e. Organizational Unit:

Department Name:

Division Name:

Fort Belknap Law Enforcement

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

First Name:

Caroline

Middle Name:

Last Name:

Brown

Suffix:

Title:

Planning Director

Organizational Affiliation:

Telephone Number: 4063538418

Fax Number: 4063538434

9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (Specify):

10 Name of Federal Agency:

**Office of Community Oriented Policing
Services**

11. Catalog of Federal Domestic Assistance Number:

CFDA # = 16.710

CFDA Title: Public Safety Partnership And Community Policing Grants

12 Funding Opportunity Number:

13. Competition Identification Number:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Fort Belknap Indian Reservation, Montana

15. Descriptive Title of Applicant's Project:

Meth Program

16. Congressional Districts

Of:

a. Applicant: MT001

b. Program/Project: 001

17. Proposed Project:

a. Start Date: 10/1/2010

b. End Date: 9/30/2012

18. Estimated Funding (\$):

a. Federal 196868

b. Applicant

c. State

d. Local

e. Other

f. Program Income

g. TOTAL 196868

19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

By clicking this box and typing my name below, I also certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

I AGREE

** The certifications and assurances as well as grant terms and conditions can be reviewed at www.cops.usdoj/????.

Authorized Representative:

Prefix: Title: President

Middle Name: First Name: Tracy

Last Name: King Suffix:

Telephone Number: 4063538303 Fax Number: 4063534541

Signature (Typed Name) of Authorized Representative: Tracy King Date Signed: 7/6/2010

Applicant Federal Debt Delinquency Explanation

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

COPS Application Attachment to SF-424

SECTION 1: COPS PROGRAM REQUEST

Federal assistance is being requested under the following COPS program:

Select the COPS grant program for which you are requesting federal assistance. A separate application must be completed for each COPS program for which you are applying. Please ensure that you read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.

CHECK ONE PROGRAM OPTION ONLY

Meth - Tribal

SECTION 2: Agency Eligibility Information

A. Type of Agency (select one)

Law Enforcement Non-Law Enforcement

From the list below, please select the type of agency which best describes the applicant.

Law Enforcement Entities Federally Recognized Tribal Police

Section 3: GENERAL AGENCY INFORMATION

A. Applicant ORI Number: MTDI054

The ORI number is assigned by the FBI and is your agency's unique identifier. The COPS Office uses the first seven characters of this number. The first two letters are your state abbreviation, the next three numbers are your county's code, and the next two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant. ORI numbers assigned to agencies by the COPS Office may end in "ZZ."

B. Applicant Data Universal Numbering System (DUNS) Number: 946407731

A Data Universal Numbering System (DUNS) Number is required. A DUNS number is a unique nine or thirteen digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the "How to Apply" section of the COPS Application Guide.

C. Central Contractor Registration (CCR)

All applicants (other than individuals) are required to maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. For more information about how to register with the CCR, please refer to the "How to Apply" section of the COPS Application Guide. Please note that applicants must update or renew their CCR at least once per year to maintain an active status.

Does your agency have an active registration with the Central Contractor Registration database?

Note: Your Agency must have an active registration with the CCR. If your agency is not registered, please register now by going to the following web address: <https://www.bpn.gov/ccr/default.aspx>

Yes No

D. Geographic Names Information System (GNIS) ID: 1867338

Please enter your Geographic Names Information System (GNIS) Identification Number. This is a unique ID assigned to all geographic entities by the U.S. Geological Survey. To look up your GNIS Feature ID, please go to the website: <http://geonames.usgs.gov/domestic/index.html>. For more information about how to obtain a GNIS number, please refer to the "How to Apply" section of the COPS Application Guide.

E. Cognizant Federal Agency: Bureau of Indians Affairs

Select the legal applicant's Cognizant Federal Agency. A Cognizant Federal Agency, generally, is the federal agency from which your jurisdiction receives the most federal funding. Your Cognizant Federal Agency also may have been previously designated by the Office of Management and Budget. Applicants that have never received federal funding should select the "Department of Justice" as the Cognizant Federal Agency.

Section 3: GENERAL AGENCY INFORMATION

F. Fiscal Year: 10/1/2010 To: 9/30/2011

Enter the date of the legal applicant's fiscal year.

G. Service Population

1. Enter the total population of the government entity applying for this grant using the latest census estimate available in the American FactFinder at <http://FactFinder.census.gov>.

2959

2. Check here if the population of the entity applying for this grant is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

(If checked, complete 2a – 2b.)

2a. If the population of the entity applying for this grant is not represented by U.S. Census figures, please indicate the size of the population as of the latest available estimate:

0

2b. Please indicate the source of this population estimate: _____
(e.g., website address)

3. What is the actual population your department serves as the primary law enforcement entity?

This may or may not be the same as the population specified above. For example, a service population may be the census population minus incorporated towns and cities that have their own police department within your geographic boundaries or estimates of ridership (e.g., transit police) or visitors (e.g., park police).

0

3a. If applicable, please explain why the service population differs from the census population:

H. Law Enforcement Agency Sworn Force Information

1. Enter the Fiscal Year Budgeted Sworn Force Strength for each year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, and/or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

a. Number of officers funded in agency's current fiscal year budget:

Full-Time: _____ Part-Time: _____

2. Enter the Fiscal Year Actual Sworn Force Strength as of the date of this application: *The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.*

a. Number of officers employed by your agency as of the date of this application:

Full-Time: _____ Part-Time: _____

SECTION 4: EXECUTIVE INFORMATION

Note: Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.

A. Law Enforcement Executive/Agency Executive Information:

For Law Enforcement Agencies: Enter the law enforcement executive's name and contact information. This is the highest ranking law enforcement official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent). **For Non-Law Enforcement Agencies:** Enter the highest ranking individual in the applicant agency (e.g., CEO, President, Chairperson, Director) who has the authority to apply for this grant on behalf of the applicant agency. If the grant is awarded, this position would ultimately be responsible for the programmatic implementation of the award.

Title: Chief of Police Interim:

First Name: Jeffrey MI: Last Name: Stiffarm Suffix:

Agency Name: Ft. Belknap Indian Community

Street Address1: Rural Route 1 Box 66

Street Address2:

City: Harlem State: MT Zipcode: 59526

Telephone: 4063538306 Fax: 4063532400

B. Government Executive/Financial Official Information:

For Government Agencies: Enter the government executive's name and contact information. This is the highest ranking official within your jurisdiction (e.g., Mayor, City Administrator, Tribal Chairman, or equivalent). **For Non-Government Agencies:** Enter the name and contact information of the financial official who has the authority to apply for this grant on behalf of the applicant agency (e.g., Treasurer). If the grant is awarded, this position would ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees, etc.) is not acceptable.

Title: President Interim:

First Name: Tracy MI: Last Name: King Suffix:

Agency Name: Fort Belknap Indian Community

Street Address1: Fort Belknap Agency

Street Address2: Rural Route 1, Box 66

City: Harlem State: MT Zipcode: 59526

Telephone: 4063538303 Fax: 4063534541

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

COPS Office grants must be used to reorient the mission and activities of law enforcement agencies toward the community policing philosophy or enhance their involvement in community policing. The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving.

Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problemsolving techniques, to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime.

The COPS Office has completed the development of a comprehensive community policing self-assessment tool for use by law enforcement agencies. Based on this work, we have developed the following list of primary sub-elements of community policing. Please refer to the COPS Office web site (www.cops.usdoj.gov) for further information regarding these sub-elements.

Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

Organizational Transformation:

The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

Problem Solving:

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

Other Government Agencies
Community Members/Groups
Non-Profits/Service Providers
Private Businesses
Media

Agency Management

Climate and culture
Leadership
Labor relations
Decision-making
Strategic planning
Policies
Organizational evaluations
Transparency

Organizational Structure

Geographic assignment of officers
Despecialization
Resources and finances
Personnel
Recruitment, hiring and selection
Personnel supervision/evaluations
Training

Information Systems (Technology)

Communication/access to data
Quality and accuracy of data

Scanning: Identifying and prioritizing problems
Analysis: Analyzing problems
Response: Responding to problems
Assessment: Assessing problem-solving initiatives
Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Community Policing Plan Narrative

Please describe your agency's implementation plan for this program (if awarded), with specific reference to each of the following elements of community policing: (a) community partnerships and support, including consultation with community groups, private agencies, and/or other public agencies; (b) related governmental and community initiatives that complement your agency's proposed use of COPS funding; and (c) organizational transformation – how your agency will use these funds, if awarded, to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this plan. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools.

If your organization receives this grant funding, these responses, along with the previous questions, will be considered as your organization's community policing plan. We understand that your community policing needs may change during the life of your grant (if awarded), and minor changes to this plan may be made without prior approval from the COPS Office. We also recognize that this plan may incorporate a broad range of possible community policing strategies and activities, and that your agency may implement particular community policing strategies from the plan on an as-needed basis throughout the life of the grant. If your agency's community policing plan changes significantly, however, you must submit those changes in writing to the COPS Office for approval. Changes are "significant" if they deviate from the range of possible community policing activities identified and approved in this original community policing plan submitted with your application.

In the space provided, please address your agency's implementation plan for this program with specific reference to each of the following elements of community policing:

CP1) To what extent is there community support in your jurisdiction for implementing the proposed grant activities?

High level of support Moderate support Minimal support

CP2) If awarded, to what extent will the grant activities impact the other components of the criminal justice system in your jurisdiction?

Potentially decreased burden No change in burden Potentially increased burden

SECTION 7: NEED FOR FEDERAL ASSISTANCE

A. Waivers of the Local Match

Section Not Applicable to 2010 COPS Application Attachment

B. Explanation of Need for Federal Assistance

All applicants are required to address the need for federal assistance. In the space below, please provide a brief explanation of your agency's inability to address your public safety needs and implement this project without federal assistance.

[Please limit your response to a maximum of 3,000 characters.]

/The public safety needs of many tribal communities in Montana and other states are not being met. This has a detrimental effect on tribal education, economic development and improvement. The Federal government, based on treaties with Indian tribes and the U.S. Constitution, has assumed a trust responsibility for the provision of public safety and health care to Indian people. Fort Belknap is not unlike the rest of the Native American population that faces a public safety and health crisis due in large part to the lack of federal funding. The Fort Belknap tribes operates its law enforcement services under a 638 contract with the Bureau of Indian Affairs. Currently there is not enough funding under the already strained Bureau of Indian Affairs budget to allow for additional staff or much needed equipment that could be utilized to enhance community policing efforts or assist in combating the methamphetamine problem on the Fort Belknap Indian Reservation. The creation of the Tribal Methamphetamine Initiative of the COPS Office will be an important step forward in addressing the public safety crisis on our tribal lands. Funds authorized for public safety would begin to increase the capacity of our tribal law enforcement to address the lack of staff and resources to arrest, prosecute, detain criminals, to interdict illegal drugs, leverage other methamphetamine enforcement resources, develop drug trafficking reduction strategies, and encourage partnerships to successfully implement enforcement strategies.

SECTION8: CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

If you are applying for a COPS grant with a post-grant retention plan requirement, please complete A. If you are applying for a COPS grant without a post-grant retention plan requirement, please complete B.

B. Continuation of Project after Federal Funding Ends (for other COPS grants with no retention plan requirement)

Please complete these questions to indicate any plans you may have to continue this program, project, or activity after the conclusion of federal funding

1. Will your agency plan to retain any additional positions awarded under this grant for a minimum of 12 months at the conclusion of federal funding for each position?

YES NO

2. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention from the drop-down box listed below: (check all that apply)

- General funds
- Raise bond/tax issue
- Private sources/donations
- Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)
- Fundraising efforts
- Other (Please provide a brief description of the source(s) of funding not to exceed 350 characters.)

Bureau of Indian Affairs

SECTION 10: EXECUTIVE SUMMARY

Please provide a brief summary of how your agency will use this federal funding. Refer to the COPS Application Guide for clarification on specific information to include in your summary, and be sure to provide a description of how you expect this grant to impact public safety and/or crime prevention in your community. The Executive Summary may be used to keep Congress or other executive branch agencies informed on law enforcement strategies to deter crime in your community.

[Please limit your responses to a maximum of 3,000 characters.]

The Fort Belknap Indian Community, home to the federally recognized Gros Ventre and Assiniboine tribes, whose name appears in volume 73, number 66 of the Federal Register (pp. 18553-18557), seeks funding from the COPS Office for the FY2010 Fort Belknap Tribal Meth Initiative.

This program proposes strategies designed to 1) Interdict illegal drugs and drug manufacturing/drug distribution networks in collaboration with local, other tribal, state and federal law enforcement agencies, 2) Leverage meth enforcement efforts in jurisdictions with limited resources, 3) Develop and implement meth trafficking reduction strategies, and 4) Encourage partnerships to engage key stakeholders beyond the enforcement community to assist in the successful implementation of enforcement strategies.

This program will be based on Fort Belknap continuing existing collaborations with local tribal, county, state and government jurisdictions forming the Tri-Agency Safe Trails (Drug) Task Force and utilizing evidence-based prevention practices that have proven successful. Activities involved include: 1) the Fort Belknap police department assigning 1 experienced officer to the Tri-Agency Safe Trails (Drug) Task Force, 2) and backfilling the experienced officer position with a newly hired grant-funded sworn officer position to engage in meth-related activities, 3) hire 1 new data entry clerk to promote public awareness and community education that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community's communication with law enforcement regarding any suspicious activity, 4) incorporate a Reservation-Wide Meth Prevention Committee to serve as policy advisors and links to the law enforcement and community meth activities and services, 5) participate in COPS Office training and technical assistance to help address the unique challenges of our tribal jurisdiction to combat meth production, use, or trafficking, 6) purchase computer equipment/software and supplies for project personnel, 7) advance our tribal jurisdictions community policing through information dissemination, prevention education, alternative activities, community-based processes, and environmental approaches.

Data on required performance measures will be collected by the chief of police, serving as the project coordinator, and reported to the COPS Office through required reporting systems. An independent assessment and evaluation of the entire project will be conducted as well as participation in the required program-wide evaluation by the COPS Office. The tribal enrollment for Fort Belknap is 6,304 the Tribal Council serving as the governing body and is in full support of this application.

SECTION 12: OFFICIAL PARTNER(S) CONTACT INFORMATION

An official "partner" under the grant may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the grant. Please see the COPS Application Guide for more information on official partners that may be required.

Title:	Criminal Investigator						
First Name:	Robert	MI:	_____	Last Name:	Ironmaker	Suffix:	_____
Name of Partner Agency (e.g., Smithville High School):	Fort Belknap Law Enforcement Services						
Type of Partner Agency (e.g., School District):	Fort Belknap Indian Community						
Street Address 1:	R.R. 1, Box 66						
Street Address 2:	_____						
City:	Harlem	State:	MT	Zip Code:	59526		
Telephone:	4063534717	Fax:	_____				

Title:	Agent						
First Name:	Pete	MI:	_____	Last Name:	Federspiel	Suffix:	_____
Name of Partner Agency (e.g., Smithville High School):	Federal Bureau of Investigation						
Type of Partner Agency (e.g., School District):	Tri-Agency Safe Trails Task Force						
Street Address 1:	P.O. Box 490						
Street Address 2:	_____						
City:	Havre	State:	MT	Zip Code:	59501		
Telephone:	4062651192	Fax:	4063658438				

Title: Assistant Director

First Name: Sharon MI: Last Name: Longknife Suffix:

Name of Partner Agency (e.g., Smithville High School): Tribal Health Department

Type of Partner Agency (e.g., School District): Fort Belknap Indian Community

Street Address 1: R.R. 1, Box 66

Street Address 2: Fort Belknap Agency

City: Harlem State: MT Zip Code: 59526

Telephone: 4063538360 Fax: 4063532884

Title: Coordinator

First Name: Toby MI: Last Name: Werk Suffix:

Name of Partner Agency (e.g., Smithville High School): Fort Belknap Meth & Suicide Prevention

Type of Partner Agency (e.g., School District): Fort Belknap Tribal Health Department

Street Address 1: R.R. 1, Box 66

Street Address 2: Fort Belknap Agency

City: Harlem State: MT Zip Code: 59526

Telephone: 4066733001 Fax:

Title: Director

First Name: Lois MI: Last Name: Speakthunder Suffix:

Name of Partner Agency (e.g., Smithville High School): Fort Belknap Social Services

Type of Partner Agency (e.g., School District): Fort Belknap Indian Community

Street Address 1: R.R. 1, Box 66

Street Address 2: Fort Belknap Agency

City: Harlem State: MT Zip Code: 59526

Telephone 4063538346 Fax: 4063534634

Title: Home Base Provider

First Name: Benita MI: Last Name: Plain Feather Suffix:

Name of Partner Agency (e.g., Smithville High School): Fort Belknap Social Services

Type of Partner Agency (e.g., School District): Fort Belknap Indian Community

Street Address 1: R.R. 1, Box 66

Street Address 2: Fort Belknap Agency

City: Harlem State: MT Zip Code: 59526

Telephone 4063538370 Fax: 4063534634

SECTION 13: APPLICATION ATTACHMENTS

This section should be used to attach any required or applicable attachments to your grant application (e.g., a Memorandum of Understanding). If the program for which you are applying requires a Memorandum of Understanding (MOU), this document should define the roles and responsibilities of the individuals and partner(s) involved in your proposed project. Please refer to the program-specific Application Guide to determine if an MOU or other application attachments are required. The Guide will also specify if optional attachments are permitted for submission.

File Name	Attachement
Narrative - Parts A-E.doc	Other
Budget.doc	BudgetNarrative
Police Officer Job Description.PDF	PositionDescription
Data Entry Clerk position description.doc	PositionDescription
Project Evaluator.PDF	Resume
Inter-LocalAgreement2010-11.doc	MemorandumOfUnderstanding
Mutual Aid Agreement 2010-11.doc	MemorandumOfUnderstanding
APPLICATION FOR METH PROGRAM.doc	Other

SECTION 14: BUDGET DETAIL WORKSHEETS

Instructions for Completing the Budget Detail Worksheets

The following Budget Detail Worksheets are designed to allow all COPS grant and cooperative agreement applicants to use the same budget forms to request funding. Allowable and unallowable costs vary widely and depend upon the type of COPS program. The maximum federal funds that can be requested and the federal/local share breakdown requirements also vary.

Please refer to the program-specific Application Guide to determine the allowable/unallowable costs, the maximum amount of federal funds that can be requested, and the federal/local share requirements for the COPS program for which your agency is applying. To assist you, sample Budget Detail Worksheets are included in each Application Guide.

Please complete each section of the Budget Detail Worksheets applicable to the program for which you are applying (see the program-specific Application Guide for requirements). If you are not requesting anything under a particular budget category, please check the appropriate box in that category indicating that no positions or items are requested.

All calculations should be rounded to the nearest whole dollar. Once the budget for your proposal has been completed, a budget summary page will reflect the total amounts requested in each category, the total project costs, and the total federal and local shares.

If you need assistance in completing the Budget Detail Worksheets, please call the COPS Office Response Center at 800.421.6770.

A. SWORN OFFICER POSITIONS

Instructions: This worksheet will assist your agency in reporting your agency's current entry-level salary and benefits and identifying the total salary and benefits request per officer position for the length of the grant term. Please list the current entry-level base salary and fringe benefits rounded to the nearest whole dollar for one full-time sworn officer position within your agency. Do not include employee contributions. (Please refer to the program-specific Application Guide for information on the length of the grant term for the program under which you are applying.)

Special note regarding sworn officer fringe benefits: For agencies that do not include fringe benefits as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included under Part 1, Section B. Any fringe benefits that are already included as part of the agency's base salary (Part 1, Section A of the Sworn Officer Budget Worksheet) should not also be included in the separate fringe listing (Part 1, Section B).

Please refer to the program-specific Application Guide for information about allowable and unallowable fringe benefits for sworn officer positions requested under the program to which your agency is applying.

A. Full-Time Entry-Level Sworn Officer Base Salary Information

Part 1: Instructions: Please complete the questions below for one non-sworn position salary and benefits package. As applicable per the program -specific Application Guide, you may also be required to project Year 2 and Year 3 salaries.

Position Title	Year 1 Salary		Year 2 Salary		Year 3 Salary	
Sworn Officer	<u>\$26,000.00</u>		<u>\$26,780.00</u>		<u>\$0.00</u>	
Description	<u>100 % of time on project</u>		<u>100 % of time on project</u>		<u>100 % of time on project</u>	
N/A	<u>\$26,000.00</u>		<u>\$26,780.00</u>		<u>\$0.00</u>	
FRINGE BENEFITS	Year 1 Fringe Benefits COST BASE: % OF		Year 2 Fringe Benefits COST BASE: % OF		Year 3 Fringe Benefits COST BASE: % OF	
Social Security	<u>\$1,612.00</u>	<u>6.00 %</u>	<u>\$1,660.00</u>	<u>6.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Exempt						
Fixed Rate						
Medicare	<u>\$377.00</u>	<u>1.50 %</u>	<u>\$388.00</u>	<u>1.40 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Exempt						
Fixed Rate						
Health Insurance	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Life Insurance	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Vacation	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Annual Hours	<u>0</u>					
Sick Leave	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Annual Hours	<u>0</u>					
Retirement	<u>\$1,300.00</u>	<u>5.00 %</u>	<u>\$1,339.00</u>	<u>5.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Worker's Compensation	<u>\$1,040.00</u>	<u>4.00 %</u>	<u>\$1,071.00</u>	<u>4.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Unemployment Insurance	<u>\$1,040.00</u>	<u>4.00 %</u>	<u>\$1,071.00</u>	<u>4.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Benefits Sub-Total Per Year	<u>\$5,369.00</u>		<u>\$5,529.00</u>		<u>\$0.00</u>	
Total (A + B)	<u>\$31,369.00</u>		<u>\$32,309.00</u>		<u>\$0.00</u>	
Total Salary and Benefits for Years 1, 2, and 3		<u>\$63,678.00</u>	X	<u>1</u>	Positions	<u>\$63,678.00</u>

Part 2: Sworn Officer Salary Information

If your agency's second and/or third-year costs for salaries and/or fringe benefits increase after the first year, check the reason(s) why in the space below:

Cost of living adjustment (COLA)

Step raises

Change in benefit costs

Other - please explain briefly:

Part 3: Federal/Local Share Costs (for Hiring Grants)

Section Not Applicable to 2010 COPS Application Attachment

B. Base Salary and Fringe Benefits for Civilian/Non-Sworn Personnel

Part 1: Instructions: Please complete the questions below for one non-sworn position salary and benefits package. As applicable per the program -specific Application Guide, you may also be required to project Year 2 and Year 3 salaries.

Position Title	Year 1 Salary		Year 2 Salary		Year 3 Salary	
data entry clerk	<u>\$24,960.00</u>		<u>\$25,709.00</u>		<u>\$0.00</u>	
Description	<u>100 % of time on project</u>		<u>100 % of time on project</u>		<u>100 % of time on project</u>	
to expand the on crime producing conditions through	<u>\$24,960.00</u>		<u>\$25,709.00</u>		<u>\$0.00</u>	
FRINGE BENEFITS	Year 1 Fringe Benefits COST BASE: % OF		Year 2 Fringe Benefits COST BASE: % OF		Year 3 Fringe Benefits COST BASE: % OF	
Social Security	<u>\$1,548.00</u>	<u>6.00 %</u>	<u>\$1,594.00</u>	<u>6.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Exempt						
Fixed Rate						
Medicare	<u>\$362.00</u>	<u>1.50 %</u>	<u>\$373.00</u>	<u>1.50 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Exempt						
Fixed Rate						
Health Insurance	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Life Insurance	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Vacation	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Annual Hours	<u>0</u>					
Sick Leave	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Annual Hours	<u>0</u>					
Retirement	<u>\$1,248.00</u>	<u>5.00 %</u>	<u>\$1,285.00</u>	<u>5.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Worker's Compensation	<u>\$998.00</u>	<u>4.00 %</u>	<u>\$1,028.00</u>	<u>4.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Unemployment Insurance	<u>\$998.00</u>	<u>4.00 %</u>	<u>\$1,028.00</u>	<u>4.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>	<u>0.00 %</u>
Benefits Sub-Total Per Year	<u>\$5,154.00</u>		<u>\$5,308.00</u>		<u>\$0.00</u>	
Total (A + B)	<u>\$30,114.00</u>		<u>\$31,017.00</u>		<u>\$0.00</u>	
Total Salary and Benefits for Years 1, 2, and 3		<u>\$61,131.00</u>	X	<u>1</u>	Positions	<u>\$61,131.00</u>

Part 2: Sworn Officer Salary Information

If your agency's second and/or third-year costs for salaries and/or fringe benefits increase after the first year, check the reason(s) why in the space below:

Cost of living adjustment (COLA)

Step raises

Change in benefit costs

Other - please explain briefly:

Part 3: Federal/Local Share Costs (for Hiring Grants)

Section Not Applicable to 2010 COPS Application Attachment

C. EQUIPMENT/TECHNOLOGY

Instructions:List non-expendable items that are to be purchased. **Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application.** Non-expendable equipment is tangible property (e.g., technology) having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Expendable items should be included either in the “**SUPPLIES**” or “**OTHER**” categories. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially for high-price items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the “**CONTRACTS / CONSULTANTS**” category.

Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

For agencies purchasing items related to enhanced communications systems, the COPS Office expects and encourages that, wherever feasible, such voice or data communications equipment should be incorporated into an intra- or interjurisdictional strategy for communications interoperability among federal, state, and local law enforcement agencies.

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal

D. SUPPLIES

Instructions: List items by type (office supplies; postage; training materials; copying paper; books; hand-held tape recorders; etc). **Provide a specific description for each item and explain how it supports the project goals and objectives outlined in your application.** Generally, supplies include any materials that are expendable or consumed during the course of the project. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more than lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal
Supplies	(1 X 8600)	\$8,600.00
		\$8,600.00

E. TRAVEL/TRAINING

Instructions: Itemize grant-related travel expenses of grantee personnel (excluding consultants, whose expenses are listed in Section F) by event (e.g., mandatory training, staff to training, field interviews, advisory group meetings). Identify the location of travel whenever possible, and show the number of staff expected to attend each event. Training fees, transportation, lodging and per diem rates for trainees should be listed as separate travel items. Grantee travel costs specific to the grant project may be based on the grantee's written travel policy, assuming the costs are reasonable. Grantees without a written travel policy must follow the established federal rates (found at www.gsa.gov) for lodging, meals, and per diem. For all grantees (with or without a written travel policy), airfare travel costs must be one of the following: the lowest discount commercial airfare, standard coach airfare, or the federal government contract airfare (if authorized and available). Note: Any local training costs (within a 50-mile radius) should be listed under Section G ("Other Costs").

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Event Title and Location	Event Costs	Number of Staff	Per Event Subtotal
Travel/Training	11260	1	\$11,260.00
			\$11,260.00

F. CONTRACTS/CONSULTANTS

Instructions: See the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

1. Contracts: Provide a cost estimate for the product or service to be procured by contract. Applicants are encouraged to promote free and open competition in awarding contracts. If awarded, requests for sole source procurements of equipment, technology, or services in excess of \$100,000 must be submitted to the COPS Office for prior approval.

(See Application Guide for more information on the required submission.)

Contract Name	Per Contract Subtotal

2. Consultant Fees: For each consultant enter the name (if known), service to be provided, hourly or daily fee (based upon an 8-hour day), and estimated length of time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$550 per day require additional written justification and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process.

Consultant Name/Title	Service Provided	Computation (Cost X # Days or # Hours)	Per Consultant Fee Subtotal

3. Consultant Travel: List all travel-related expenses to be paid from the grant to the individual consultants (e.g., transportation, meals, lodging) separate from their consultant fees.

Consultant Name/ Event Title	Event Costs	Number of Staff	Per Consultant Travel Subtotal

4. Consultant Expenses: List all travel-related expenses to be paid from the grant to the individual consultants separate from their consultant fees and travel expenses (e.g., computer equipment and office supplies).

Event Title and Location	Event Costs	Number of Staff	Per Event Subtotal

G. OTHER COSTS

Instructions: List other requested items that will support the project goals and objectives as outlined in your application. **Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application.** Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal
Other costs	(1 X 46997)	\$46,997.00
		\$46,997.00

H. INDIRECT COSTS

Instructions: Indirect costs are allowed under a **very limited** number of specialized COPS programs. Please see the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

If indirect costs are requested, a copy of the agency's fully-executed, negotiated Federal Rate Approval Agreement must be attached to this application.

Indirect Cost Description	Approved Indirect Cost Rate	Per Indirect Cost Subtotal

BUDGET SUMMARY

Instructions: Please review the category totals and the total project costs below. If the category totals and project amounts shown are correct, please continue with the submission of your application. Should you need to make revisions to a budget category, click the "Edit" button for that category. Note: Agencies applying for Secure Our Schools (SOS) must enter a "Total Local Share Amount" percentage of 50% in the designated area below. Applicants for all other Fiscal Year 2010 COPS Grants are not required to provide a local match.

Budget Category	Category Total
A Sworn Officer Positions	\$63,678.00
B Civilian/Non-Sworn Personnel	\$61,131.00
C Equipment/Technology	\$0.00
D Supplies	\$8,600.00
E Travel/Training	\$11,260.00
F Contracts/Consultants	\$0.00
G Other Costs	\$46,997.00
H Indirect Costs	\$0.00
Total Project Amount	\$191,666.00
Total Federal Share Amount	\$191,666.00
Total Local Share Amount	\$0.00

Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

Authorized Official's Typed Name: Delina Cuts The Rope

Title: Grant Writer

Phone: 4063538381

Fax: 4063538434

SECTION 15A: ASSURANCES

Several provisions of federal law and policy apply to all grant programs. The Office of Community Oriented Policing Services needs to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state's COPS Grant Program Specialist at 800.421.6770.

By the applicant's authorized representative's signature, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.

2. It will comply with the provisions of federal law, which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. §1501, et seq.

3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.

4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.

5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.

6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70 (governing administrative requirements for grants and cooperative agreements); 2 CFR Part 225 (OMB Circular A-87),

2 CFR 220 (OMB Circular A-21), 2 CFR Part 230 (OMB Circular A-122) and 48 CFR Part 31.000, et seq. (FAR 31) (governing cost principles); OMB Circular A-133 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 28 CFR Part 38.1; the current edition of the COPS Grant Monitoring Standards and Guidelines; the applicable COPS Grant Owner's Manuals; and with all other applicable program requirements, laws, orders, regulations, or circulars. 7. If applicable, it will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.

8. It will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789d); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E, G and I) of the Code of Federal Regulations.

A. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against the applicant after a due process hearing, it agrees to forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531.

B. If your organization has received an award for \$500,000 or more and has 50 or more employees, then it has to prepare an Equal Employment Opportunity Plan (EEOP) and submit it to the Office for Civil Rights ("OCR"), Office of Justice Programs, 810 7th Street, N.W., Washington, DC 20531, for review within 60 days of the notification of the award. If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR.

SECTION 15A: ASSURANCES

9. Pursuant to Department of Justice guidelines (June 18, 2002 Federal Register (Volume 67, Number 117, pages 41455-41472)), under Title VI of the Civil Rights Act of 1964, it will ensure meaningful access to its programs and activities by persons with limited English proficiency.

10. It will ensure that any facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify us if advised by the EPA that a facility to be used in this grant is under consideration for such listing by the EPA.

11. If the applicant's state has established a review and comment procedure under Executive Order 12372 and has selected this program for review, it has made this application available for review by the state Single Point of Contact.

12. It will submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget for clearance under the Paperwork Reduction Act of 1995 if required.

13. It will comply with the Human Subjects Research Risk Protections requirements of 28 CFR Part 46 if any part of the funded project contains non-exempt research or statistical activities which involve human subjects and also with 28 CFR Part 22, requiring the safeguarding of individually identifiable information collected from research participants.

14. Pursuant to Executive Order 13043, it will enforce on-the-job seat belt policies and programs for employees when operating agency-owned, rented or personally-owned vehicles.

15. It will not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that otherwise would be made available for the purposes of this grant, as applicable.

16. If the awarded grant contains a retention requirement, it will retain the increased officer staffing level and/or the increased officer redeployment level, as applicable, with state or local funds for a minimum of 12 months following expiration of the grant period.

17. It will not use any federal funding directly or indirectly to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law ratification, policy or appropriation whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy or appropriation as set forth in the Anti-Lobby Act, 18 U.S.C. 1913.

18. In the event that a portion of grant reimbursements are seized to pay off delinquent federal debts through the Treasury Offset Program or other debt collection process, it agrees to increase the non-federal share (or, if the awarded grant does not contain a cost sharing requirement, contribute a non-federal share) equal to the amount seized in order to fully implement the grant project.

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

Jeffrey Stiffarm, Chief of Police

7/12/2010

Signature of Law Enforcement Executive/Agency Executive

Date

Tracy C. King, President

7/12/2010

Signature of Government Executive/Financial Official

Date

SECTION 15B: CERTIFICATIONS

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies.

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "Nonprocurement Debarment and Suspension" 28 CFR Part 83 Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and

C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (DirectRecipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Part 2867.20(a)-

A. The applicant certifies that it and its principals:

- (i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of

any offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;

(iii) Are not presently indicted for or otherwise criminally or civilly

charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A)

(ii)

of this certification; and

(iv) Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this Certifications form, he or she shall attach an explanation to this application regarding the particular statement that cannot be certified. Please check here ___ if an explanation is attached to this application. Please note that the applicant is still required to sign the Certifications form to certify to all the other applicable statements.

3. If applicable, an applicant who receives an award in excess of \$5,000,000 certifies that, to the best of its knowledge and belief, the applicant has filed all Federal tax returns required during the three years preceding the certification, has not been convicted of a criminal offense under the Internal Revenue Code of 1986, and has not, more than 90 days prior to certification, been notified of any unpaid Federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding .

4. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees/recipients, as defined at 28 CFR Part 83.660 -

A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:

(i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii) Establishing an on-going drug-free awareness program to inform employees about -

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

SECTION 15B: CERTIFICATIONS

- (iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);
- (iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 1100 Vermont Ave., NW, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant;
 - (vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such

- purposes by a federal, state or local health, law enforcement or other appropriate agency;
- (vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v), and (vi).

Grantee Agency Name and Address:

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of performance (street address, city, county, state, zip code)

Fort Belknap Indian Community
R.R. 1, Box 66
Harlem, MT 59526

Check if there are workplaces on file that are not identified here

5. Coordination

The Public Safety Partnership and Community Policing Act of 1994

requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

Grantee Agency Name and Address:

Ft. Belknap Indian Community Rural Route 1 Box 66 Harlem, MT 59526

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law. I certify that the assurances provided are true and accurate to the best of my knowledge. Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Jeffrey Stiffarm, Chief of Police

7/12/2010

Typed Name of Law Enforcement Executive
(or Official with Programmatic Authority, as applicable)

Date

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Tracy C. King, President

7/12/2010

Typed Name of Government Executive
(or Official with Programmatic Authority, as applicable)

Date

SECTION 16: Disclosure of Lobbying Activities

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District number, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitment.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFPD E-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting registrant identified in item 4 to influence the covered Federal action.
(b) Enter the full name(s) of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title and telephone number.
Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Not Applicable If not applicable, then entire form, including signature area is grayed-out

1. Type of Federal Action:

2. Status of Federal Action: 3. Report Type

<input type="checkbox"/> contract	<input type="checkbox"/> loan	<input checked="" type="checkbox"/> bid/offer/application	<input checked="" type="checkbox"/> initial filing
<input checked="" type="checkbox"/> grant	<input type="checkbox"/> loan guarantee	<input type="checkbox"/> initial award	<input type="checkbox"/> material change
<input type="checkbox"/> cooperative agreement	<input type="checkbox"/> loan insurance	<input type="checkbox"/> post-award	

For Material Change Only:
Year: _____ Quarter: _____
Date of Report: _____

4. Name and Address of Reporting

Entity: Prime

Congressional District (number), if known:

5. If Reporting Entity in No. 4 is Subawardee, Enter

Name and Address of Prime:

Congressional District (number), if known:

6. Federal Department/Agency:

USDOJCOPS

7. Federal Program Name/Description:

CFDA Number, if applicable: 16.710

8. Federal Action Number, if known:

9. Award Amount, if known:

\$0.00

10. a. Name and Address of Lobbying

(if individual, last name, first name, MI):

10. b. Individuals Performing Services

(including address if different from No.1 0a) (last name, first name, MI):

Registrant

11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Typed Name: _____

Title: _____

Phone: _____

Date: _____

Federal Use Only:

Authorized for Local Reproduction, Standard Form - LLL

SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems

Please review the COPS Application Guide: Legal Requirements Section for additional information.

Please check one of the following, as applicable to your agency's intended use of this grant:

- No, my agency will not use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system.
- Yes, my agency will use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system. By signing below, we assure that our agency will comply with the requirements of 28 C.F.R. Part 23.

The signatures of the Law Enforcement Executive/Program Official and Government Executive/Financial Official, and any applicable program partners on the Certification of Review and Representation of Compliance with Requirements:

1) Assures the COPS Office that the applicant will comply with all legal, administrative, and programmatic applicant for acceptance and use of federal funds as outlined in the applicable COPS Application Guide; AND

2) Attests to the accuracy of the information submitted with this application (including the Budget Detail Worksheets).

The signatures on this application must be made by the actual executives named on this application unless there is an officially documented authorization for a delegated signature. If your jurisdiction has such an official document, it must be attached to this application. Applications with missing, incomplete, or inaccurate signatories or responses may not be considered for funding.

Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a COPS Office compliance investigation concerning a current grant award.

Person Submitting this Application

- By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Please type your name here in place of your signature: Jeffrey Stiffarm, Chief of Police

SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

Law Enforcement Executive/Agency Executive

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government

Please type your name here in place of your signature:

Tracy C. King, President

Government Executive/Financial Official

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government

Please type your name here in place of your signature:

Loren Stiffarm, Chief
Administrative Officer



TRI-AGENCY SAFE TRAILS TASK FORCE

Narcotics Investigations for North Central Montana

*Havre Police Department and Hill County Sheriff's Office
Liberty, Blaine, Judith Basin, Chouteau and Phillips County Sheriff's Offices
Fort Belknap and Rocky Boy's Indian Reservations*

P.O. Box 490

Havre, MT 59501

Phone: 406-265-1192, Fax: 406-265-8438

MUTUAL AID AGREEMENT

This Mutual Aid Agreement is being executed by Blaine County Sheriff's Office; Chief of Police, City of Havre; Chouteau County Sheriff's Office; Hill County Sheriff's Office; Judith Basin County Sheriff's Office; Liberty County Sheriff's Office; Phillips County Sheriff's Office; Fort Belknap Indian Reservation and Rocky Boy Indian Reservation.

Under State Statute §44-11-304, "Subject to 44-11-308, a mutual aid agreement may grant a peace officer of any party law enforcement agency acting within the territorial jurisdiction of any other party law enforcement agency authority to act as if he were a duly appointed and qualified peace officer of the law enforcement agency he is assisting."

Based on this statute, the above agencies are entering into a mutual aid agreement with the Tri-Agency Safe Trails Task Force to request aid from the Task Force Agents in their jurisdiction.

This agreement gives permission to Agent Aaron Wittmer, Agent Pete Federspiel, Agent Joe Winfield, Agent Jason Rowels (Border Patrol) to investigate narcotics activity in Blaine County, City of Havre, Chouteau County, Hill County, Judith Basin County, Liberty County, Phillips County, Fort Belknap Indian Reservation and Rocky Boy Indian Reservation from July 1, 2010 until his/her assignment to the Tri-Agency Safe Trails Task Force is terminated.

These agencies are member agencies of the Tri-Agency Safe Trails Task Force and request the assistance of the Task Force Agents to investigate dangerous drug crimes in their jurisdictions.

MUTUAL AID AGREEMENT SIGNATURES

Glenn Huestis, Sheriff, Blaine County

Dated: _____

Jerry Nystrom, Chief of Police, City of Havre

Dated: _____

Vern Burdick, Sheriff, Chouteau County

Dated: _____

Don Brostrom, Sheriff, Hill County

Dated: _____

Raymond Clark, Sheriff, Judith Basin County

Dated: _____

Tom Miller, Sheriff, Phillips County

Dated: _____

Richard Burrows, Sheriff, Liberty County

Dated: _____

Ed Longknife, Criminal Investigator
Fort Belknap Indian Reservation

Dated: _____

Tim Martin, Public Safety Director
Rocky Boy Indian Reservation

Dated: _____

FORT BELKNAP INDIAN COMMUNITY, MT

TRIBAL METH INITIATIVE

(Narrative attachment including parts A-E)

Section 11: Project Description (Narrative)

A. Problem Identification and Justification

Poverty - A quarter of American Indian youth are growing up in poverty. Nationally, 25% are living below the poverty level. Montana DPHHS estimated between 12 and 40 % of those employed live below the poverty level. 2000 Census comparison of poverty levels reveal Fort Belknap residents are among the poorest; 36.5 % Fort Belknap families vs. 10.5% Montana residents are “living below the poverty level.” Living below poverty puts tremendous strains on households, giving families barely enough money to provide for the essentials of life.

Crime and Victimization - Crime is rising across the reservation with increases in drug- and alcohol-related offenses, vandalism and gang-related activity, disorderly conduct, theft, and violent crime. In fact, the U.S. Department of Interior confirms the rate of violence on tribal lands is twice that of the national average. Fort Belknap law enforcement data show: 1,234 total alcohol related offenses in 2008 increased to 1,546 in 2009; total drug related offenses in 2008 rose from 160 to 256 in 2009. According to the DPHHS, SAMHSA 2002 “Methamphetamine Use, Abuse and Dependence Report” Native Americans suffer disproportionately from substance abuse disorders than those of other racial/ethnic groups in the U.S. Indian reservations have seen a significant increase in the manufacture and use of methamphetamines, partly due to the drug’s low cost and highly addictive nature. Native Americans have the highest rates of methamphetamine use compared with whites and those of other racial/ethnics groups’ evidence of a rampant chemical dependency epidemic, and a large isolated geographical area with limited services to its members. The Fort Belknap CDC reports 2,139 clients in 2007 treated for outpatient/inpatient alcohol and/or substance abuse disorders. According to the U.S. Bureau of Justice Statistics, between 2001 and 2005, American Indians experienced violence at rates more than twice that of blacks, 2 ½ times that of whites, and more than 5 times that of Asians. Between 2007 to 2008 Fort Belknap youth experienced 896 violent victimization cases.

Lack of Funding and Coordination - Tribal Law Enforcement is severely under-staffed and under-funded. Dealing with budgetary strains and the risk factors that face our tribal community our public safety sector functions reactively rather than proactively. Lack of funding under the BIA budget doesn’t allow for additional staff or equipment that could be used to enhance community policing efforts. While there are viable task forces/committees formed to address various community needs with the promise of agencies agreeing to participate in the project(s), in the end some partners drop out or others were newly initiated into the project. Inconsistency of project partners and training for replacements hinders better communication among agencies and expedient approaches to addressing community issues.

B. Project Goals and Objectives

The overall goal of the Tribal Meth Project is to advance the practice of community policing through prevention, partnerships and problem solving to develop a comprehensive tribal strategy to combat methamphetamine production, distribution and use on the Fort Belknap Indian Reservation, Montana.

To accomplish this goal the project proposes to implement the following objectives and related tasks:

Objective 1) To form a Reservation-Wide Meth Prevention Committee (R-WMP) to function as an advisory to the Tribal Meth Project as it addresses the problem of Meth on Fort Belknap Indian Reservation. Members will consist of one person from each of the 4 reservation communities of Hays, Lodgepole, Dodson and Agency who are concerned about the meth problems in the community to serve in partnership with a representative from the courts, chemical dependency, tribal health, law enforcement, social services.

Objective 2) To participate in both required and optional technical assistance training such as the national or regional planning summits through an established provider designated by the COPS Office to community members, law enforcement officers, tribal government leaders and members of the Reservation Wide Community Partnership on all levels to better understand and address the unique challenges of Fort Belknap's jurisdiction to combat methamphetamine use and abuse.

Objective 3) To continuously reassess and reformulate the project's approach to addressing the meth problem; to include: 1) re-working the relationship with the Court, Chemical Dependency Center, Social Services, Tribal Health, and Law Enforcement, 2) inviting the whole treatment community to be a formal part of the project, and 3) re-evaluating the proposal.

Objective 4) To hire one police officer assigned to the Tri-Agency Safe Trails Task Force to combine federal, state and local law enforcement efforts to effectively investigate drug-related crime and through a united effort better utilize investigative efforts more successfully in preventing illegal drug activity.

Objective 5) To hire an assistant data entry clerk to assist the Meth Suicide Prevention Initiative Coordinator with helping patients with job and career concerns, educational decisions, issues related to mental and emotional health, and family, parenting, marital, or other relationship problems and to promote public awareness and community education that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community's communication with law enforcement regarding any suspicious activity.

C. Building Relationships and Solving Problems

Fort Belknap's success to fight the methamphetamine problem will be a project that focuses on partnerships.

The R-WMP Committee will form a group of specific partners to create a cohesive core functioning as an advisory board to the project. The committee will realistically assess the needs of the community and focus available resources on these needs. The Committee will coordinate functions to enhance better delivery of services and serve as a key element in community policing as it operates to increase the sense of partnership and understanding that law enforcement cannot control crime alone.

The collaboration between the project and Tribal Health Department's Meth/Suicide Prevention Program and law enforcement will develop an important partnership offering a hired position to provide community education and public awareness aimed at prevention. In order to better keep the anti-meth message in the forefront there is a need to create a "data entry clerk" to expand the on crime producing conditions through data collection of meth and suicide related incidents and generating closer ties with the community through awareness and education that will free law enforcement officers to do police work. Activities will include meth awareness trainings, radio presentations on meth awareness, meth awareness flyers to local news papers, handout meth awareness packets at pow-wows, make the meth Awareness training on-going, make presentations to civic groups, churches, schools, health fairs, education conferences.

In the past Fort Belknap law enforcement has struggled to partake in the Tri-Agency Safe Trails Task Force due to a severe lack of funding from the Bureau of Indian Affairs and limited manpower. The hiring of one new officer to backfill assignment of an experienced officer to this special drug task force will enable law enforcement to participate in combating drug related trafficking in narcotics and dangerous drugs by banning together with Phillips, Liberty, Chouteau, Judith Basin, Blaine, and Hill Counties and the Rocky Boy Indian Reservation. Using specific resources to receive drugs from identified sources, working with other law enforcement investigators in addition to the U.S. Drug Enforcement Administration and the Federal Bureau of Investigation, use of undercover surveillance operations, purchase of evidence and information, and intelligence to discourage and terminate drug organization operations and drug manufacture and associated illegal activities are types of meth related activities that our tribal law enforcement will be involved in.

The inter-agency relationships that form over the course of the multi-year COPS Tribal Meth Project will be sustained. The relationship between partners will foster better communication among agencies and more expedient approaches to addressing issues in and around the Fort Belknap Indian Community. Ideally, this network of agencies will take advantage of and adopt for future community-wide projects.

D. Implementation Plan

The following timeline presents an overview of major project objectives with tasks, responsibilities and time frames for accomplishing the project:

Objective 1: Formation of the R-WMP Committee will focus on the community's needs and resources and ultimately build network relations with citizens.

Tasks: The Chief of Police will plan/schedule monthly meetings for the committee to create a greater reliance on the community as a whole to make crime less acceptable, identify problems that breed criminal behavior, increase proactive planning and reservation-wide support drug-free oriented activities. Formalize protocols and procedures for a variety of operations including call-out protocols to other law enforcement agencies and for specialists when crime scenes involve children or elderly. Strengthen relationships with court, chemical dependency, social services, health, and law Enforcement, and re-evaluate the proposal to ensure consistency and accountability within and across agencies.

Responsible Party: Chief of Police, R-WMP Committee Members

Timeline: Monthly, Month 1-24

Objective 2: To participate in both required and optional technical assistance training.

Tasks: Participate in regional methamphetamine conference and technical assistance training designated by the COPS Office to project staff and members of the R-WMP Committee on all levels to better understand and address the unique challenges of Fort Belknap's jurisdiction to combat methamphetamine use and abuse.

Responsible Party: Chief of Police, R-WMP Committee, Criminal Investigator, Data Entry Clerk and Sworn Officer.

Timeline: Month 1-12, Month 13-24

Objective 3: Hire one police officer and assign an experienced officer to the Tri-Agency Safe Trails Task Force

Tasks: To combine federal, state and local law enforcement efforts to effectively investigate drug-related crime and through a united effort better utilize investigative efforts more successfully in preventing illegal drug activity. To purchase computer, software, printer and office supplies for the new sworn officer to track meth cases and for the day to day operations of the project.

Responsible Party: Chief of Police, all law enforcement officers, Tri-Agency Safe Trails Task Force members

Timeline: Month 1-24

Objective 4: Hire an assistant data entry clerk

Tasks: To act as a liaison between law enforcement collaborating with the Meth/Suicide Prevention (MSP) program promoting public awareness and community education. To purchase computer, software and office supplies for the data entry clerk to track meth cases and for the day to day operations of the project. Keep the anti-meth message in the forefront, attempt to address situations in the lives of community members aimed at prevention and increase communication between community and law enforcement.

Responsible Party: chief of police, data entry clerk

Timeline: Month 1-24

E. Evaluation Plan/Effectiveness of Program

Project evaluation will consist of both process and outcome evaluation. The design will provide a comprehensive procedure for answering important evaluation questions. Process, qualitative, and outcome evaluation procedures will be utilized to assess the effectiveness and efficiency of the project. Multiple data sources and techniques will be used to make adjustments in programming. A Grant Monitoring Checklist will be utilized to assess each objective and task of the grant, providing quarterly feedback to project staff and the COPS Office regarding the progress of the grant. The evaluator will provide continuous feedback and assist with implementation and sustainability activities.

Process evaluation procedures will provide a comprehensive description of project activities, along with characterization of the various program aspects, including strengths, weakness. The evaluator will use site visits, tracking forms, interviews, and focus groups to obtain process and qualitative evaluation information.

Process and qualitative evaluation questions will be answered by information collected:

1. To what extent have the projects goals and objectives been accomplished?
2. What were the barriers and facilitators, if any, in accomplishing project goals and objectives?
3. What are the strengths and weaknesses of the project?

A monitoring procedure will be conducted yearly to determine if intended tasks of the grant was completed as planned and to assess the design and implementation of the project. Reasons for non-completion will be ascertained. Each task will be listed and assessed by the GMC as indicated by the project plan. The GMC will be completed semi-annually by the evaluator and/or project coordinator.

Other process data collection procedures will be: interviews, observations and/or focus groups with key staff, trainers, and EMS personnel by the evaluator.

The following is a summary of several key features of performance outcomes:

- 1) Effectiveness rating of COPS grant resources in increasing community policing capacity. Methods of Data Collection: # of resources available prior to grant funding compared to # of resources available after receiving grant funding.
- 2) Decrease harmful side-effects and increase the community's communication with law enforcement regarding any suspicious activity. Methods of Data Collection: # and type of project's public awareness efforts, # and type of community education efforts completed, # of data entry clerks hired
- 3) Increase proactive planning and reservation-wide support of community activities. Methods of Data Collection: # of R-WMP committee meetings held

4) Increase training of police officers and inter-agency partners for effective implementation of services listed in the application. Methods of Data Collection: # of trainings attended.

The chief of police will be responsible for submitting all periodic progress reports for the COPS Tribal Meth Initiative to the COPS Office.

POLICE OFFICER

Introduction

The mission of the Law Enforcement Services is to maintain law and order on the Ft. Belknap Reservation. This will be accomplished through implementing and maintaining juvenile and crime prevention programs, protecting life and property and actively participating in civic affairs. Model Community policing strategies will be implemented through the coordination of public service efforts, those efforts being focused on the resolution of specific complaints and crime producing problems, which have a positive impact on the Reservation Community.

The Law Enforcement Services will coordinate its enforcement activities with County, State and Federal Law Enforcement Agencies. Enforcement activities will always be carried out in an equitable and fair manner while at all times protecting the constitutional rights of the individual.

Major Duties

A police officer on the Ft. Belknap Reservation, which is subject to the criminal jurisdiction of the United States involving Indians and/or Indian property, performs a range of police duties requiring development of police knowledge and skills and requiring some independent judgment and on-the-spot decisions.

A police officer responds to calls concerning felonies and misdemeanors under Federal, State, Local and Tribal laws. Among the most serious types of criminal activity dealt with are: burglary, robbery, larceny, auto theft, assault, rape and homicide. A police officer will work in an area where unemployment is high, which contributes to serious social problems and a high crime rate. A police officer must deal with the full range of possible human actions. A police officer must pursue, capture and disarm suspected criminals.

A police officer responds to calls concerning emergencies such as traffic accidents, confrontations, altercations and disorderly conduct.

A police officer maintains law and order within the area of assignment by patrolling in patrol vehicles, patrolling on foot, investigating suspicious situations and taking action as appropriate.

Where serious crimes or personal injury traffic accidents are involved, an officer determines necessary action, notifies appropriate authorities, safeguards crime scenes, identifies and obtains information from witnesses and develops preliminary investigative leads.

A police officer performs such assignments as working radar on busy highways, participating in night surveillance in high crime areas, participating in traffic and crowd control activities at powwows and religious ceremonies, uses breath analyzer to determine a degree of intoxication of drivers and operates other equipment which calls for fully developed police skills. A fully skilled police officer may be assigned details on other areas within scope of responsibility of the Department.

A police officer will make arrests in cases of crimes or misdemeanors personally witnessed; takes persons arrested before appropriate authority for booking or formal charging, serves Federal, State, Local and Tribal warrants, subpoenas and other court papers; testifies at hearings and trials as an expert witness in Federal, State, Local and Tribal courts as required and prepares and submits reports of incidents or traffic accidents, daily and weekly activities, narrative and statistical reports, as required.

A police officer will aggressively enforce all laws and regulations within his/her authority related to possession, use, distribution, trafficking manufacture of controlled substances.

A police officer administers first aid when necessary, including oxygen, CPR and other equipment and techniques as appropriate.

FACTORS

Required Knowledge

Ability to follow written guidelines and procedures

Ability to write clear, complete and concise reports.

Ability to recognize problems and apply good judgments in solving them.

Ability to communicate verbally with others.

Knowledge of police methods and procedures and techniques used on police work such as investigation of misdemeanors and felonies, traffic control, investigation of traffic accidents, crowd control, riot tactics and unarmed defense procedures.

Knowledge of most applicable of Federal, State, Local and Tribal laws and tribal customs; fish and game laws appropriate to the location, jurisdictional laws, rules and relationships in the area served.

Knowledge of the constitutional protection afforded to individuals including rules concerning search, seizure, questioning and arrest, the differences between felonies and misdemeanors and between criminal and civil infractions and the process for handling suspects.

Knowledge of the basic principals and techniques of investigating and skill in conducting interviews, recognizing, collecting and preserving physical evidence, detecting discrepancies in information, dealing with emergency situations and preparing reports and case files.

Skill in interpreting and correctly applying laws, regulations, precedents and other instructional or informational material to assure that proper apprehensions are made.

Knowledge of first aid, including CPR and the use of first aid equipment.

Knowledge of radio procedures and ability to operate radio equipment.

Knowledge of, and certification in the use of firearms and defensive weapons used in performing the work of the position.

Must be capable and competent driver with a good driving record and must possess a valid drivers license.

Supervisory Controls Over the Position

Incumbent receives assignments on the basis of continuing responsibilities for the day-to-day activity and interpretations of general procedures for conducting the work. The supervisor provides specific instructions or additional specific information as to approaches, methods and sources of information on unusual assignments, which have not been previously encountered. However, standard operating procedures and applicable precedent largely govern the assigned work.

The assigned work is carried out independently, however, the work may performed under close supervision with consultation provided frequently as situations develop that may not have been completely or specifically covered by initial instructions. Work is reviewed in process and upon completion for completeness, quality, conformance to instruction and observance of appropriate procedures. The supervisor will check completed assignments to assure technical accuracy of methods used and to insure compliance with difficult situations until assistance arrives or until the problem is resolved.

Guidelines

Guidelines include the full array if Federal, State, Local and Tribal laws concerning crimes and misdemeanors, constitutional rules and precedent court decisions concerning the rights of suspects, rules of evidence, and supervisory instruction and operating procedures. The employee is expected to be able to locate and apply guidelines when specifically applicable and to refer to the supervisor when it appears that deviation of interpretation is necessary.

Complexity

The incumbent is involved in all types of police activities, including dealing with civil and criminal infractions under Federal, State, Local and Tribal laws, which may be at variance or in conflict with one another. The work varies, depending on the rules or laws which apply to situations encountered and in addition, the nature of specific situations encountered. Assignments consist of specific tasks which are designed to develop incumbent on the performance of police duties including related steps, process or methods for the completion of each assignment.

Scope and Effect of Work

The work has considerable impact on the safety and well-being of the community served, on

Relations between the Community Council and the resident population, surrounding non-indian communities and local governments, the State of Montana and the federal government. The purpose of the work is to stop illegal acts as they occur, to prevent crime through an alert visible law enforcement presence and to preserve the peace, safety and order within the communities served through the effective and fair application of police action. Timely accomplishment of assignments has considerable impact in the reduction of crime and curbing abuse of drugs on the reservation.

Personal Contacts

Personal contacts are with general public, both indian and non-indian as citizens and with individuals or groups as suspects or observed offenders, as witnesses complainants, victims, prisoners or persons on parole, with Tribal officials and with court and law enforcement personnel at the Federal, State, Local and Tribal levels.

Physical Demands

Incumbent must considerable strength and ability to pursue suspects, sometimes on foot, to make and maintain arrest despite possible resistance, to move heavy objects which may present hazards (objects on the highway, etc), to fight fires, to make searches involving traversing difficult terrain under adverse conditions and during inclement weather, and to handle any other emergency situation. In both the training and work situations, there may be strenuous physical exertion, such as long periods of standing, walking and running over rough, uneven or rocky surfaces. Incumbent must be able to defend self and others against physical attack. Must be able to pass medical examination and must be able to pass an annual physical fitness test.

Work Environment

The work environment involves high risk with exposure to potentially dangerous, including attack with deadly weapons or physical attack. Both, indoor and outdoor work are involved, including driving and working outside in extreme weather. Incumbent may be required to work long and irregular hours, weekends and at night, may frequently change shifts and duty situations. Assignments are subject to change without advance notice. There is an ever present danger of death or injury from physical assault or accident on the line of duty.

Other

Applicants must be a United States citizen.

Applicants must possess a high school diploma or equivalent.

Prospective employees must have no convictions for felonies or for equivalent high misdemeanors in jurisdictions which do not categorize serious crimes as felonies. For Tribal Courts, high misdemeanors are those which could result in maximum sentences of six months or more. For State Courts, high misdemeanors are those which could result on maximum sentences of one year. Prospective employees will have no misdemeanor convictions for one year prior to

appointment. Incumbent will maintain a clean record with no misdemeanor or felony convictions.

The applicant, if considered must undergo an extensive background check that shows no criminal behavior as described and demonstrates no impediments that would impair their ability to perform assigned responsibility and duty.

Incumbent must possess a valid state issued drivers license and be eligible at ordinary and reasonable cost, for inclusion with the Tribal Master Insurance Policy.

Incumbent must show evidence of having passed a physical and mental examination, administered by a recognized medical authority, which demonstrates the individuals capacity to satisfactorily perform the described duties. Incumbent will be subject to similar annual medical exams.

Incumbent must possess firearms certification as described in 25 CFR Part 12.

Incumbent must complete an instructional course offering a certificate for Basic Police Officer Training within one year of appointment.

Incumbent will be subject and not test positive to initial and periodic drug testing.

Incumbent must obtain first aid and CPR certification within one month of service entry date.

BIOGRAPHICAL SKETCH

Provide the following information for the key personnel in the order listed on Form Page 2.
Photocopy this page or follow this format for each person.

NAME Gary R. Leonardson		POSITION TITLE Consultant	
EDUCATION/TRAINING (Begin with baccalaureate or other initial professional education, such as nursing, and include postdoctoral training.)			
INSTITUTION AND LOCATION	DEGREE (if applicable)	YEAR(s)	FIELD OF STUDY
Brigham Young University Provo, UT Brigham Young University Provo, UT University of Northern Colorado Greeley, CO	B.S. M.A. Ph.D.	1967 1971 1977	Sociology Educ. Psy. Research and Statistical Methodology

Professional Experience

- Private Consulting consisting of data analysis and applied research grant and contracts. Main contractors: Division of Alcohol and Drug Abuse, University of South Dakota, State of Montana, and State of South Dakota. Research and evaluation activities: substance abuse treatment programs, criminal justice projects, medical related programs, and general human service and educational programs. 1991-present
- Research Coordinator, Office of Educational Research, School of Medicine, University of South Dakota, Vermillion, SD, 1982-1991
- Social Scientist, U.S. Forest Service. Work entailed survey research, ethnographic research, computer modeling of job and income production, report writing, and analysis of primary and secondary data. Part-time teacher at Western Montana College. 1977-1982
- Research Specialist, College of Education, Bowling Green State University, Bowling Green, OH, 1976-1977

Major Evaluation/Consultation Contracts (Partial List)

- *Evaluator for Circles of Care Projects with the Cook Inlet Tribal Council (Anchorage, Alaska) Grant from SAMSHA, 2004-2009 ; and Circles of Care Project with Standing Rock Sioux Tribe (Ft. Yates, ND) Grant from SAMSHA, 2008-2010.
- *Project co-evaluator of Homeless grant with Alaska Natives in Anchorage Alaska. The project is funding by the Substance Abuse and Mental Health Services Administration to the Cook Inlet Tribal Council, 2007-2010.
- *Contract with the Division of Alcohol and Drug Abuse, State of South Dakota to provide base data and outcome information on person completing substance abuse treatment programs in prison and juvenile detention facilities and in community-based programs for indigent clients, 1999-2009.
- *Contract with the Montana Board of Crime Control to assess offense rates and related information collected by the Bureau of Indian Affairs from police departments on American Indian reservations in Montana, Idaho, Oregon, Washington, and Alaska, 2006-2009.
- *Evaluator for the 4-State FAS Consortium (North Dakota, South Dakota, Montana and Minnesota). Grant from Center for Substance Abuse Prevention, SAMSHA, 2001-2008.

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- Leonardson, G.R., Brekke, D.G., Cook S.W., Charboneau, G.J., Hollingsworth, D. and McClain, C. Medical school curriculum and national board scores, College Student Journal, 19: 265-274, 1985.
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- Kvigne, VL, Leonardson GR, Borzelleca J, Neff-Smith M, Welty TK. Hospitalizations of American Indian children on the Northern Plains who have fetal alcohol syndrome or incomplete fetal alcohol syndrome. South Dakota Medicine. *Accepted for publication.*

Dr. Gary Leonardson has more than 20 years research and evaluation experience in rural and reservations areas in South Dakota, Colorado, Montana, Minnesota, North Dakota, Idaho, and Alaska. He has validated numerous social-psychological instruments for use with white and American Indian populations. Dr. Leonardson has contracted with or done major work statistical, research, and evaluation work for the Federal government, including the Center for Substance Abuse Prevention, Center for Substance Abuse Treatment, Center for Disease Control, Indian Health Service, Bureau of Justice Assistance, U.S. Department of Education, National Institute of Corrections, Administration for Children and Families, Center for Mental Health Services, and grants with the National Institutes of Health. Additionally, he has contracted for research and evaluation work with agencies in the States of Idaho, Montana, South Dakota, and Alaska. He has been the project evaluator for 14 major Federal grants involving Native American or Alaska Natives, as listed below.

Counselor Training (US Depart of Education) – Oglala Sioux (SD)
Maternal and Children Health Grant (SAMSHA) – Yankton Sioux (SD)
Mentoring Grant (SAMSHA) with adolescents – Yankton Sioux (SD)
Maternal and Children Health Grant (Rural Health) – Oglala Sioux
Substance Abuse Treatment Grant (CSAT) – Sacred Hills Project - Multiple Sioux Tribes (SD)
HIV-Aids Substance Abuse Treatment Grant (CSAT) – Thunder Child Project with Multiple Indian Tribes (WY, MT, SD)
Substance Abuse Treatment Grant (CSAT) Flowering Tree Project - Oglala Sioux (SD)
FASD Surveillance (CDC) – Multiple Sioux Tribes (SD)
Diabetes Prevention (CDC) – Salish Kootenai (MT)
Diabetes Prevention (CDC) – Southern Ute (CO)
Intervention Grant High Risk Pregnant Women (CSAP) – Multiple Indian Tribes (MT, SD, ND, MN)
Mentoring Grant (US Dept of Education) – Alaska Natives (AK)
Circles of Care planning grant for adolescent mental health (SAMSHA) – Alaska Natives (AK)
Services for Homeless (CMHS-Supported Housing) - Alaska Natives (AK)
Agency without Walls Grant – TANF clients (Administration for Children and Families) – Alaska Natives (AK)

Criminal Justice

Gary Leonardson, Ph.D., has more than 20 years research and evaluation experience in rural and reservations areas in South Dakota, Montana, North Dakota, Idaho, and Alaska. He has contracted with or done major work statistical, research, and evaluation work for the Federal government, including the Center for Substance Abuse Prevention, Center for Substance Abuse Treatment, Center for Disease Control, Indian Health Service, Bureau of Justice Assistance, U.S. Department of Education, and the National Institute of Corrections.

Criminal Justice Work

Evaluate the effectiveness of DUI curriculum in South Dakota.

Assess disproportionate minority Contact of juveniles in South Dakota.

Assess factors related to success of adolescents in DOC programs in South Dakota.

Study the success of early release of prisoners from the Montana State Prison.

Study the turnover rates of peace officers in Montana and to determine reasons why people leave or stay in law enforcement.

To determine the perceptions of students who have taken the MIP courses.

Evaluate effectiveness of alternative sentencing program in the tri-state areas of Montana, Idaho, and Alaska.

Assess the effectiveness of multi-jurisdictional task forces in Montana.

FORT BELKNAP INDIAN COMMUNITY, MT APPLICATION FOR METH PROGRAM

General Information

Section 1: COPS Program Request

\$196,868

Section 2: Agency Eligibility Information

Yes

Section 3: General Agency Information

A. Applicant ORI Number

MTDI054

B. Applicant Data Universal Numbering System (DUNS) Number

946407731

C. Central Contractor Registration

Yes

D. Geographic Names Information System (GNIS) ID

1867338

E. Cognizant Federal Agency

Bureau of Indian Affairs

F. Fiscal Year

October 1 to September 30

G. Service Population

Latest Census estimate = 2959

H. Law Enforcement Agency Sworn Force Information:

“budgeted sworn force strength” = 12

Section 4: Executive Information

A. Law Enforcement Executive/Agency Executive Information

Mr. Jeffrey Stiffarm, Chief of Police
Fort Belknap Law Enforcement Services
Fort Belknap Indian Community
Fort Belknap Agency
656 Agency Main Street
Harlem, MT 59526

B. Government Executive/Financial Official Information

Mr. Tracy C. King, President
Fort Belknap Indian Community Council
Fort Belknap Agency
656 Agency Main Street
Harlem, MT 59526

Section 5: COPS Officer Request Form – Not Applicable

Section 6: Law Enforcement & Community Policing Strategy

My Agency:

P1) Regularly distributes relevant crime and disorder information to community members.

(Yes)

P2) Routinely seeks input from the community to identify and prioritize neighborhood problems (e.g., through annual community surveys, etc.).

(No)

P3) Regularly collaborates with local government agencies that deliver public services

(Yes)

P4) Regularly collaborates with non-profit organizations and/or community groups.

(Yes)

P5) Regularly collaborates with local businesses.

(Yes)

P6) Regularly collaborates with informal neighborhood groups and resident associations.

(No)

P7) Regularly collaborates with federal government agencies through formal partnerships (e.g., task forces, etc.)

(Yes)

Problem Solving:

PS1) Routinely incorporates problem-solving principles into patrol work.

(Yes)

PS2) Identifies and prioritizes crime and disorder problems through the routine examination of patterns and __locations .

(Yes)

PS3) Routinely explores underlying factors and conditions that contribute to crime and disorder problems.

(Yes)

PS4) Systematically tailors responses to crime and disorder problems to address their underlying conditions.

(Yes)

PS5) Regularly conducts assessments to determine the effectiveness of responses and crime and disorder problems.

(No)

Organizational Transformation

My Agency:

QT1) Incorporates community policing principles into the agency's mission statement and strategic plan.

(Yes)

QT2) Practices community policing as an agency-wide effort involving all staff (i.e., not solely housed in a sp__).

(Yes)

QT3) Incorporates problem-solving and partnership activities into personnel performance evaluations.

(No)

Technology

My Agency:

TEC01) Ensures that agency staff have appropriate access to relevant data (e.g., calls for service, incident a___).

(Yes)

TEC02) Uses technology (e.g., crime mapping or statistical software) to analyze and understand problems in___).

(No)

TEC03) Uses technology (e.g., GIS/GPS for deployment or laptops for field reporting) to improve the agency.

(No)

TEC04) Provides officers with necessary equipment to better prevent and/or respond to crime and disorder.

(No)

Community Policing Plan Narrative

(a) Community partnerships and support, including consultation with community groups, partner agencies. (response limited to 3,000 characters)

On June 23, 2010 a Planning Meeting was held at the Tribal Planning Office conference room to discuss the development of the application. In attendance was:

1. Robert Iron Maker, Criminal Investigator, Law Enforcement
2. Sharon Longknife, Assistant Director, Tribal Health Department
3. Toby Werk, Meth & Suicide Prevention Coordinator, Tribal Health Department
4. Lois Speakthunder, Director, Social Service Department
5. Benita Plain Feather, Home Base, Social Service Department
6. Caroline Yellow Robe, Grant Writer, Planning Department

Consultation with partner agencies listed above focused on the problems faced in addressing the Methamphetamine epidemic primarily poverty, crime and lack of coordination and staffing. Therefore by consensus, to address the problem of Methamphetamine on Fort Belknap Indian Reservation, it was decided there is a need to 1) develop a reservation wide community partnership, 2) create two new positions dedicated to engaging in meth-related activities; one new sworn officer position and one new data entry clerk to be placed with the Tribal Health Department's Meth/Suicide Prevention Initiative for assisting law enforcement with data collection and community education efforts, 3) assign an experienced officer to the tri-county drug task force and 4) implement a community policing plan focusing on education and community. Fort

Belknap has 4 communities: Hays, Lodgepole, Dodson and Agency and community input is needed from each. Therefore 4 individuals will be recruited from each of the reservation's communities and will serve with the 6 individuals representing key tribal programs listed above as the Reservation-Wide Meth Prevention Committee (R-WMP). The involvement of the committee members will enhance the services provided to the community, children and families.

In addition the need for funding 2 additional staff: one to be placed with the Tribal Health Department's Meth/Suicide Prevention Initiative for assisting law enforcement with data collection and community education efforts. One new officer to be placed with the Tri-Agency Safe Trails Task Force under a united effort to better utilize investigative efforts to successfully prevent illegal drug activity in our Tribal jurisdiction.

(b) Related governmental and community initiatives that complement your agency's purpose. (response limited to 3,000 characters)

Our Chief of Police and officers, but also Tribal government leaders, first responders, detention staff, court staff, students, and citizens all want to learn about the best ways to create a safer community. The Fort Belknap Indian Community Council realizes that Law Enforcement cannot "do it alone" and fully supports working towards the three primary elements of community policing: 1) problem-solving; 2) partnerships; and 3) organizational transformation. Operating on severely limited funding from the Bureau of Indian Affairs, the Fort Belknap Law Enforcement is at a great disadvantage for advancement in any form. Working together to form a inter-agency partnership to develop a plan on how to eradicate the Meth problem on Fort Belknap, the project will plan and coordinate to compliment and encourage existing tribal community initiatives such as Montana meth project, chemical dependency, social services, schools, health-meth/suicide prevention program, courts and law enforcement.

(c) Organizational transformation – how your agency will use these funds, if awarded, to reorganize, enhance its involvement in and commitment to community policing. (response limited to 3,000 characters)

In order for our Fort Belknap police to achieve better community policing the entire police department needs to rely on the tribal community itself to improve services. Realizing this, the police department supports operating under a more open system using more community input by way of a Reservation-Wide Meth Prevention Committee and newly created staff positions functioning as liaisons to create closer ties between the community and law enforcement as well as free officers to do police work. Training will expand on interpersonal skills and assist the police and the community to become more community-oriented. Education and awareness to the community will increase knowledge of the community in order to better handle community issues and support wide-based coordination of community oriented activities. Participation in the Tri-Agency Drug Task Force will enhance our tribal law enforcements ability to collaborate with other tribal, state and federal law enforcement agencies to interdict illegal drugs, leverage other meth enforcement efforts and to develop meth trafficking reductions

strategies. Through these efforts made possible by COPS funds our agency will have the capacity to ultimately transform from a reactive agency to a proactive agency.

CP1) To what extent is there community support in your jurisdiction for implementing the project.

- a) High level of support

CP2) If awarded, to what extent will the grant activities impact other components of the project?

- a) Potentially decreased burden

Section 7: Need for Federal Assistance

A. Waivers of the Local Match

Not Applicable

B. Explanation of Need for Federal Assistance

The public safety needs of many tribal communities in Montana and other states are not being met. This has a detrimental effect on tribal education, economic development and improvement. The Federal government, based on treaties with Indian tribes and the U.S. Constitution, has assumed a trust responsibility for the provision of public safety and health care to Indian people. Fort Belknap is not unlike the rest of the Native American population that faces a public safety and health crisis due in large part to the lack of federal funding. The Fort Belknap tribes operates its law enforcement services under a 638 contract with the Bureau of Indian Affairs. Currently there is not enough funding under the already strained Bureau of Indian Affairs budget to allow for additional staff or much needed equipment that could be utilized to enhance community policing efforts or assist in combating the methamphetamine problem on the Fort Belknap Indian Reservation. The creation of the Tribal Methamphetamine Initiative of the COPS Office will be an important step forward in addressing the public safety crisis on our tribal lands. Funds authorized for public safety would begin to increase the capacity of our tribal law enforcement to address the lack of staff and resources to arrest, prosecute, detain criminals, to interdict illegal drugs, leverage other methamphetamine enforcement resources, develop drug trafficking reduction strategies, and encourage partnerships to successfully implement enforcement strategies.

C. Fiscal Health

Not Applicable

Section 8: Continuation of Project After Federal Funding Ends

- A. Continuation of Project After Federal Funding Ends (For COPS Grants with a Retention Plan Requirement) – Not Applicable**
- B. Continuation of Project After Federal Funding Ends (For COPS Grants with No Retention Plan Requirement)**

Section 9: UCR/School Incident Data – Not Applicable

Section 10: Executive Summary

- **Agency Name:** [Law Enforcement](#)
- **State:** [Montana](#)
- **Point of Contact Name and Phone Number:** [Loren “Bum” Stiffarm, 406-353-8448](#)

EXECUTIVE SUMMARY (ABSTRACT):

The Fort Belknap Indian Community, home to the federally recognized Gros Ventre and Assiniboine tribes, whose name appears in volume 73, number 66 of the Federal Register (pp. 18553-18557), seeks funding from the COPS Office for the FY2010 Fort Belknap Tribal Meth Initiative.

This program proposes strategies designed to 1) Interdict illegal drugs and drug manufacturing/drug distribution networks in collaboration with local, other tribal, state and federal law enforcement agencies, 2) Leverage meth enforcement efforts in jurisdictions with limited resources, 3) Develop and implement meth trafficking reduction strategies, and 4) Encourage partnerships to engage key stakeholders beyond the enforcement community to assist in the successful implementation of enforcement strategies.

This program will be based on Fort Belknap continuing existing collaborations with local tribal, county, state and government jurisdictions forming the Tri-Agency Safe Trails (Drug) Task Force and utilizing evidence-based prevention practices that have proven successful. Activities involved include: 1) the Fort Belknap police department assigning 1 experienced officer to the Tri-Agency Safe Trails (Drug) Task Force, 2) and backfilling the experienced officer position with a newly hired grant-funded sworn officer position to engage in meth-related activities, 3) hire 1 new data entry clerk to promote public awareness and community education that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community’s communication with law enforcement regarding any suspicious activity, 4) incorporate a Reservation-Wide Meth Prevention Committee to serve as policy advisors and links to the law enforcement and community meth activities and services, 5) participate in COPS Office training and

technical assistance to help address the unique challenges of our tribal jurisdiction to combat meth production, use, or trafficking, 6) purchase computer equipment/software and supplies for project personnel, 7) advance our tribal jurisdictions community policing through information dissemination, prevention education, alternative activities, community-based processes, and environmental approaches.

Data on required performance measures will be collected by the chief of police, serving as the project coordinator, and reported to the COPS Office through required reporting systems. An independent assessment and evaluation of the entire project will be conducted as well as participation in the required program-wide evaluation by the COPS Office. The tribal enrollment for Fort Belknap is 6,304 the Tribal Council serving as the governing body and is in full support of this application.

Section 11: Project Description (Narrative)

A. Problem Identification and Justification

Poverty - A quarter of American Indian youth are growing up in poverty. Nationally, 25% are living below the poverty level. Montana DPHHS estimated between 12 and 40 % of those employed live below the poverty level. 2000 Census comparison of poverty levels reveal Fort Belknap residents are among the poorest; 36.5 % Fort Belknap families vs. 10.5% Montana residents are “living below the poverty level.” Living below poverty puts tremendous strains on households, giving families barely enough money to provide for the essentials of life.

Crime and Victimization - Crime is rising across the reservation with increases in drug- and alcohol-related offenses, vandalism and gang-related activity, disorderly conduct, theft, and violent crime. In fact, the U.S. Department of Interior confirms the rate of violence on tribal lands is twice that of the national average. Fort Belknap law enforcement data show: 1,234 total alcohol related offenses in 2008 increased to 1,546 in 2009; total drug related offenses in 2008 rose from 160 to 256 in 2009. According the DPHHS, SAMHSA 2002 “Methamphetamine Use, Abuse and Dependence Report” Native Americans suffer disproportionately from substance abuse disorders than those of other racial/ethnic groups in the U.S. Indian reservations have seen a significant increase in the manufacture and use of methamphetamines, partly due to the drug’s low cost and highly addictive nature. Native Americans have the highest rates of methamphetamine use compared with whites and those of other racial/ethnics groups’ evidence of a rampant chemical dependency epidemic, and a large isolated geographical area with limited services to its members. The Fort Belknap CDC reports 2,139 clients in 2007 treated for outpatient/inpatient alcohol and/or substance abuse disorders. According to the U.S. Bureau of Justice Statistics, between 2001 and 2005, American Indians experienced violence at rates more than twice that of blacks, 2 ½ times that of whites, and more than 5 times that of Asians. Between 2007 to 2008 Fort Belknap youth experienced 896 violent victimization cases.

Lack of Funding and Coordination - Tribal Law Enforcement is severely under-staffed and under-funded. Dealing with budgetary strains and the risk factors that face our tribal community our public safety sector functions reactively rather than proactively. Lack of funding under the BIA budget doesn’t allow for additional staff or equipment that could

be used to enhance community policing efforts. While there are viable task forces/committees formed to address various community needs with the promise of agencies agreeing to participate in the project(s), in the end some partners drop out or others were newly initiated into the project. Inconsistency of project partners and training for replacements hinders better communication among agencies and expedient approaches to addressing community issues.

B. Project Goals and Objectives

The overall goal of the Tribal Meth Project is to advance the practice of community policing through prevention, partnerships and problem solving to develop a comprehensive tribal strategy to combat methamphetamine production, distribution and use on the Fort Belknap Indian Reservation, Montana.

To accomplish this goal the project proposes to implement the following objectives and related tasks:

Objective 1) To form a Reservation-Wide Meth Prevention Committee (R-WMP) to function as an advisory to the Tribal Meth Project as it addresses the problem of Meth on Fort Belknap Indian Reservation. Members will consist of one person from each of the 4 reservation communities of Hays, Lodgepole, Dodson and Agency who are concerned about the meth problems in the community to serve in partnership with a representative from the courts, chemical dependency, tribal health, law enforcement, social services.

Objective 2) To participate in both required and optional technical assistance training such as the national or regional planning summits through an established provider designated by the COPS Office to community members, law enforcement officers, tribal government leaders and members of the Reservation Wide Community Partnership on all levels to better understand and address the unique challenges of Fort Belknap's jurisdiction to combat methamphetamine use and abuse.

Objective 3) To continuously reassess and reformulate the project's approach to addressing the meth problem; to include: 1) re-working the relationship with the Court, Chemical Dependency Center, Social Services, Tribal Health, and Law Enforcement, 2) inviting the whole treatment community to be a formal part of the project, and 3) re-evaluating the proposal.

Objective 4) To hire one police officer assigned to the Tri-Agency Safe Trails Task Force to combine federal, state and local law enforcement efforts to effectively investigate drug-related crime and through a united effort better utilize investigative efforts more successfully in preventing illegal drug activity.

Objective 5) To hire an assistant data entry clerk to assist the Meth Suicide Prevention Initiative Coordinator with helping patients with job and career concerns, educational decisions, issues related to mental and emotional health, and family, parenting, marital, or other relationship problems and to promote public awareness and community education

that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community's communication with law enforcement regarding any suspicious activity.

C. Building Relationships and Solving Problems

Fort Belknap's success to fight the methamphetamine problem will be a project that focuses on partnerships.

The R-WMP Committee will form a group of specific partners to create a cohesive core functioning as an advisory board to the project. The committee will realistically assess the needs of the community and focus available resources on these needs. The Committee will coordinate functions to enhance better delivery of services and serve as a key element in community policing as it operates to increase the sense of partnership and understanding that law enforcement cannot control crime alone.

The collaboration between the project and Tribal Health Department's Meth/Suicide Prevention Program and law enforcement will develop an important partnership offering a hired position to provide community education and public awareness aimed at prevention. In order to better keep the anti-meth message in the forefront there is a need to create a "data entry clerk" to expand the on crime producing conditions through data collection of meth and suicide related incidents and generating closer ties with the community through awareness and education that will free law enforcement officers to do police work. Activities will include meth awareness trainings, radio presentations on meth awareness, meth awareness flyers to local news papers, handout meth awareness packets at pow-wows, make the meth Awareness training on-going, make presentations to civic groups, churches, schools, health fairs, education conferences.

In the past Fort Belknap law enforcement has struggled to partake in the Tri-Agency Safe Trails Task Force due to a severe lack of funding from the Bureau of Indian Affairs and limited manpower. The hiring of one new officer to backfill assignment of an experienced officer to this special drug task force will enable law enforcement to participate in combating drug related trafficking in narcotics and dangerous drugs by banning together with Phillips, Liberty, Chouteau, Judith Basin, Blaine, and Hill Counties and the Rocky Boy Indian Reservation. Using specific resources to receive drugs from identified sources, working with other law enforcement investigators in addition to the U.S. Drug Enforcement Administration and the Federal Bureau of Investigation, use of undercover surveillance operations, purchase of evidence and information, and intelligence to discourage and terminate drug organization operations and drug manufacture and associated illegal activities are types of meth related activities that our tribal law enforcement will be involved in.

The inter-agency relationships that form over the course of the multi-year COPS Tribal Meth Project will be sustained. The relationship between partners will foster better communication among agencies and more expedient approaches to addressing issues in

and around the Fort Belknap Indian Community. Ideally, this network of agencies will take advantage of and adopt for future community-wide projects.

D. Implementation Plan

The following timeline presents an overview of major project objectives with tasks, responsibilities and time frames for accomplishing the project:

Objective 1: Formation of the R-WMP Committee will focus on the community's needs and resources and ultimately build network relations with citizens.

Tasks: The Chief of Police will plan/schedule monthly meetings for the committee to create a greater reliance on the community as a whole to make crime less acceptable, identify problems that breed criminal behavior, increase proactive planning and reservation-wide support drug-free oriented activities. Formalize protocols and procedures for a variety of operations including call-out protocols to other law enforcement agencies and for specialists when crime scenes involve children or elderly. Strengthen relationships with court, chemical dependency, social services, health, and law Enforcement, and re-evaluate the proposal to ensure consistency and accountability within and across agencies.

Responsible Party: Chief of Police, R-WMP Committee Members

Timeline: Monthly, Month 1-24

Objective 2: To participate in both required and optional technical assistance training.

Tasks: Participate in regional methamphetamine conference and technical assistance training designated by the COPS Office to project staff and members of the R-WMP Committee on all levels to better understand and address the unique challenges of Fort Belknap's jurisdiction to combat methamphetamine use and abuse.

Responsible Party: Chief of Police, R-WMP Committee, Criminal Investigator, Data Entry Clerk and Sworn Officer.

Timeline: Month 1-12, Month 13-24

Objective 3: Hire one police officer and assign an experienced officer to the Tri-Agency Safe Trails Task Force

Tasks: To combine federal, state and local law enforcement efforts to effectively investigate drug-related crime and through a united effort better utilize investigative efforts more successfully in preventing illegal drug activity. To purchase computer, software, printer and office supplies for the new sworn officer to track meth cases and for the day to day operations of the project.

Responsible Party: Chief of Police, all law enforcement officers, Tri-Agency Safe Trails Task Force members

Timeline: Month 1-24

Objective 4: Hire an assistant data entry clerk

Tasks: To act as a liaison between law enforcement collaborating with the Meth/Suicide Prevention (MSP) program promoting public awareness and community education. To purchase computer, software and office supplies for the data entry clerk to track meth

cases and for the day to day operations of the project. Keep the anti-meth message in the forefront, attempt to address situations in the lives of community members aimed at prevention and increase communication between community and law enforcement.

Responsible Party: chief of police, data entry clerk

Timeline: Month 1-24

E. Evaluation Plan/Effectiveness of Program

Project evaluation will consist of both process and outcome evaluation. The design will provide a comprehensive procedure for answering important evaluation questions. Process, qualitative, and outcome evaluation procedures will be utilized to assess the effectiveness and efficiency of the project. Multiple data sources and techniques will be used to make adjustments in programming. A Grant Monitoring Checklist will be utilized to assess each objective and task of the grant, providing quarterly feedback to project staff and the COPS Office regarding the progress of the grant. The evaluator will provide continuous feedback and assist with implementation and sustainability activities.

Process evaluation procedures will provide a comprehensive description of project activities, along with characterization of the various program aspects, including strengths, weakness. The evaluator will use site visits, tracking forms, interviews, and focus groups to obtain process and qualitative evaluation information.

Process and qualitative evaluation questions will be answered by information collected:

1. To what extent have the projects goals and objectives been accomplished? 2. What were the barriers and facilitators, if any, in accomplishing project goals and objectives? 3. What are the strengths and weaknesses of the project?

A monitoring procedure will be conducted yearly to determine if intended tasks of the grant was completed as planned and to assess the design and implementation of the project. Reasons for non-completion will be ascertained. Each task will be listed and assessed by the GMC as indicated by the project plan. The GMC will be completed semi-annually by the evaluator and/or project coordinator.

Other process data collection procedures will be: interviews, observations and/or focus groups with key staff, trainers, and EMS personnel by the evaluator.

The following is a summary of several key features of performance outcomes:

1) Effectiveness rating of COPS grant resources in increasing community policing capacity. Methods of Data Collection: # of resources available prior to grant funding compared to # of resources available after receiving grant funding.

2) Decrease harmful side-effects and increase the community's communication with law enforcement regarding any suspicious activity. Methods of Data Collection: # and type of project's public awareness efforts, # and type of community education efforts completed, # of data entry clerks hired

3) Increase proactive planning and reservation-wide support of community activities.
Methods of Data Collection: # of R-WMP committee meetings held

4) Increase training of police officers and inter-agency partners for effective implementation of services listed in the application. Methods of Data Collection: # of trainings attended.

The chief of police will be responsible for submitting all periodic progress reports for the COPS Tribal Meth Initiative to the COPS Office.

Section 12: Official Partner(s) Contact Information –

Robert Iron Maker, Criminal Investigator, Law Enforcement
Jeffrey Stiffarm, Chief of Police, Fort Belknap Law Enforcement Services
Sharon Longknife, Assistant Director, Tribal Health Department
Toby Werk, Meth & Suicide Prevention Coordinator, Tribal Health Department
Lois Speakthunder, Director, Social Service Department
Benita Plain Feather, Home Base, Social Service Department
Caroline Yellow Robe, Grant Writer, Planning Department
Pete Federspiel, Agent, Tri-Agency Safe Trails Task Force

Section 13: Application Attachments (Standard Doc/Docx, PDF, or xls/xlsx)

Budget Summary:

Budget Category	Category Total
A. Sworn Officer Positions	\$64,444
B. Civilian/Non-Sworn Personnel	\$61,867
C. Equipment/Technology	\$3,700
D. Supplies	\$8,600
E. Travel/Training	\$11,260
F. Contracts/Consultants	\$0
G. Other Costs	\$46,997
H. Indirect Costs	\$0
Total Project Amount	\$196,868

Budget Narrative:

A. Sworn Officer Positions \$0.00

Sworn Officer

Fort Belknap law enforcement department is requesting funding for one new, full-time entry-level officer position not already funded in the Fort Belknap law enforcement's BIA budget. The department will assign one experienced officer to the Tri-Agency Safe Trails Task Force and backfill that position with a newly hired grant-funded officer. The entry level salary for two years is \$52,780 and fringe benefits for two years is \$11,664
Total costs for two years of salaries and fringe benefits for one officer: \$64,444

B. Civilian/Non-Sworn Personnel

Civilian Data Entry Clerk

The Fort Belknap law enforcement department will hire a full-time data entry clerk to assist the Fort Belknap police department and the Meth Suicide Prevention Initiative Coordinator with helping patients with job and career concerns, educational decisions, issues related to mental and emotional health, and family, parenting, marital, or other relationship problems and to promote public awareness and community education that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community's communication with law enforcement regarding any suspicious activity. The salary for two years is \$50,668 and fringe benefits for two years is \$11,199

Total Costs for Civilian Project Data Entry Clerk: \$61,867

C. Equipment/Technology

Computer Hardware and Software

The Fort Belknap police department is requesting funding for two desktop computers and printers that will be used by the sworn officer and the data entry clerk to monitor and track meth cases, activities and for the day to day operations of the project in our jurisdiction.

Total Costs for Equipment/Technology: \$3,700

D. Supplies

General Office Supplies

The Fort Belknap police department is requesting funding for general office supplies to be expended or consumed during the course of the Tribal Meth project. Costs include copy paper, day timer, filing cabinets, printer ink, pens, staplers, tape, etc.

Total for Supplies: \$8,600

E. Travel/Training

Regional Methamphetamine Conference

The Fort Belknap police department requests funding to send 3 attendees (the chief of police, sworn officer and data entry clerk) to participate in a regional methamphetamine

conference. Although the location has not yet been determined, we anticipate travel costs at \$2,252 per person, totaling \$6,756.

Mandatory Technical Assistance Requirement

Although expenses will be paid by the technical assistance provider for up to 2 representatives, the Fort Belknap police department requests to send 2 additional tribal personnel (the chief administrative officer and the criminal investigator) to the summit utilizing the Tribal Meth Project funds. 2 attendees will participate in a separate event from the regional summit funded by the technical assistance provider determined by the COPS Office. Location is yet to be determined for this event, we anticipate travel costs at \$2,252 per person, totaling \$4,504.

Total Costs for Travel/Training: \$11,260

F. Contracts/Consultants

Total Costs For Contract/Consultants: \$0.00

G. Other Costs

Overtime for sworn officer engaging in meth-related activities

The Fort Belknap police department is requesting overtime expenses that exceed the expenditures that the Fort Belknap police department is funded to pay in its current BIA budget for sworn officer engaging in the following activities directly related to the Tribal Meth Project through a range of tactics other than responding to individual incidents, such as: targeted saturation patrol, foot patrol, plainclothes/surveillance operations, educational presentations, coordination of efforts with other tribal or human service agencies, support to volunteer or community group efforts, and so forth. Activities will also include identifying emergent problems, gathering data, assisting the chief of police with bringing together stakeholders, and implementing specific strategies targeting the problem. The overtime for the newly hired sworn officer position is estimated at \$9,750 per year, totaling \$19,500 for the entire grant period.

Total Overtime Expenses for Sworn Officer: \$19,500

Community Education and Awareness Activities

The Fort Belknap police department is requesting funds to be used for community education and public awareness activities of its Tribal Methamphetamine Initiative project. Anti-Methamphetamine Brochures, pamphlets, posters, signs and other educational and/or awareness materials for dissemination to the public, schools, community groups, tribal programs, pow-wows, health fairs, etc. We anticipated costs at \$400 per month, totaling \$9,600.

Total Community Education/Awareness: \$9,600

Project Evaluation

The Fort Belknap police department requests no more than 10% of grant funding to be used to evaluate the overall effectiveness of its Tribal Methamphetamine Initiative project.

Total Cost for Project Evaluation: \$17,897

Total Other Costs: \$33,632

G. Indirect Costs

Total Indirect Costs: \$0.00

Section 14: Budget Detail Worksheets

Budget Detail/Worksheet:

A. Sworn Officer Positions **\$52,780**

Fort Belknap law enforcement department is requesting funding for one full-time entry-level officer position. The department will assign one experienced officer to the Tri-Agency Safe Trails Task Force and backfill that position with a newly hired grant-funded officer.

<u>Item Name</u>	<u>Computation</u>	<u>Cost</u>
1. Sworn Officer	\$12.50 per hr. x 2080 projected hrs. for year 1 of the grant	\$26,000
	\$12.50 per hr. x 2080 projected hrs. plus a 3% cost of living allowance equals \$12.88 per hr. x 2080 projected hrs. for year 2 of the grant	\$26,780

B. Civilian/Non-Sworn Personnel **\$50,669**

The Fort Belknap law enforcement department will hire a full-time data entry clerk to assist the Meth Suicide Prevention Initiative Coordinator with helping patients with job and career concerns, educational decisions, issues related to mental and emotional health, and family, parenting, marital, or other relationship problems and to promote public awareness and community education that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community's communication with law enforcement regarding any suspicious activity.

<u>Item Name</u>	<u>Computation</u>	<u>Cost</u>
1. Civilian Data Entry Clerk	\$12.00 per hr. x 2080 projected hrs. for year 1 of the grant	\$24,960
	\$12.00 per hr. x 2080 projected hrs. plus a 3% cost of living allowance equals \$12.36 per hr. x 2080 projected hrs. for year 2 of the grant	\$25,709

• Civilian/Non-Sworn Personnel Fringe Benefits \$22,862

Fringe benefits are based on an actual known costs formula at 20.65% for all employees within the Fort Belknap Indian Community. Fringe benefits are requested only for new full-time positions listed in budget categories (A) and (B) and only for the 100% percent of time devoted to the project. Fringe benefits do not include overtime hours and is limited to 7.65% FICA (*Social Security 6.2% & Medicare 1.45%*), 4% Workman’s Compensation, 4% Unemployment Compensation and 5% Retirement.

<u>Item Name</u>	<u>Computation</u>	<u>Cost</u>
1. Sworn Officer	\$26,000 year 1 salary x 20.65% fringe rate *actual known costs formula for all employees within the Fort Belknap Indian Community*	\$5,746
	\$26,780 year 2 salary x 20.65% fringe rate *actual known costs formula for all employees within the Fort Belknap Indian Community*	\$5,918
2. Civilian Data Entry Clerk	\$24,960 year 1 salary x 20.65% fringe rate *actual known costs formula for all employees within the Fort Belknap Indian Community*	\$5,516
	\$25,709 year 2 salary x 20.65% fringe rate *actual known costs formula for all employees within the Fort Belknap Indian Community*	\$5,682

C. Equipment/Technology \$3,700

The Fort Belknap police department is requesting funding for two desktop computers that will be used by the sworn officer and the data entry clerk to track meth cases and for the day to day operations of the project. will purchase computer hardware and software for the following equipment items:

<u>Item Name</u>	<u>Computation</u>	<u>Cost</u>
1. Dell Vostro Workstation	2 units x \$1,200 each	\$2,400
2. Microsoft Office Software	2 units x \$400 each	\$800
3. AVG Anti virus Software	2 units x \$100 each	\$200
3. Laser Jet Printer	2 units x \$150 each	\$300

D. Supplies \$8,600

The Fort Belknap police department is requesting funding for general office supplies to be expended or consumed over the course of the Tribal Meth project. Costs include copy paper, day timer, printer ink, pens

<u>Item Name</u>	<u>Computation</u>	<u>Cost</u>
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1. Copy paper	20 cases x \$34 per case	\$680
2. Printer ink	12 units x \$35 each	\$420
3. Pens, tape, stapler, etc.	\$300 per month x 24 months	\$7,200
4. Filing cabinet	2 units x \$150 each	\$300

E. Travel/Training **\$11,260**

The project is requesting grant related travel expenses of grantee personnel to participate in 2 events: (1) the regional methamphetamine conference – to send 3 project representatives (chief of police, sworn officer, civilian data entry clerk), and 2) one technical assistance training event funded by the technical assistance provider determined by the COPS Office – to send 2 additional tribal personnel (the chief of police and the criminal investigator) to the summit utilizing the Tribal Meth Project funds in addition to those expenses paid by the technical assistance provider for up to 2 representatives (the chief of police and one member of the R-WMP Committee). Travel costs are based on the written travel policies and procedures of the Fort Belknap Indian Community. Registration is estimated at \$200 per attendee to participate in the Regional Methamphetamine Conference. * Transportation includes airfare calculated strictly at standard coach rates @ \$550 per person plus \$212 mileage per person to travel from Fort Belknap to the nearest airport in Billings, MT located 424 miles away and shuttle/taxi/airport parking @ \$90. Lodging is estimated at \$229 per night assuming the conference is held outside the State of Montana and calculated at 4 nights per person. Per diem is estimated at \$71 per day and calculated at 4 nights per person.

Event Title and Location	Event Costs	Number of Staff	Cost
1. Regional Methamphetamine Conference	Registration \$200	3	\$600
	Transportation \$852*	3	\$2,556
	Lodging \$916	3	\$2,748
	Per diem \$284	3	\$852
2. Technical Assistance Training	Registration \$200	2	\$400
	Transportation \$852*	2	\$1,704
	Lodging \$916	2	\$1,832
	Per diem \$284	2	\$568

F. Contracts/Consultants **\$0.00**

Item Name	Computation	Cost
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G. Other Costs **\$46,997**

The Fort Belknap police department is requesting funding for overtime costs (that do not exceed 50% of the proposed budget) for the newly hired sworn officer position engaging in meth-related activities. We are requesting funds for community education and awareness activities that are directly correlated with the success of the project to generate closer ties with the community through awareness and education that will free law

enforcement officers to do police work. Activities will include meth awareness campaigns/trainings, radio presentations on meth awareness, meth awareness flyers to local news papers, handout meth awareness packets at pow-wows, make the meth Awareness training on-going, make presentations to civic groups, churches, schools, health fairs, education conferences. We are requesting funding to be used to evaluate the overall effectiveness of the Tribal Methamphetamine Initiative project (that do not exceed 10% of the proposed budget).

Item Name	Computation	Cost
1. Overtime for sworn officer engaging in meth-related activities	\$18.75 overtime rate (regular time \$12.50 plus half time \$6.25) x 20 projected hrs. x 26 pay periods during year 1 of the grant	\$9,750
	\$18.75 overtime rate (regular time \$12.50 plus half time \$6.25) x 20 projected hrs. x 26 pay periods during year 2 of the grant	\$9,750
2. Community Education and Awareness Activities	\$400 per month x 24 months	\$9,600
3. Project Evaluation		\$17,897

H. Indirect Costs **\$0.00**

Indirect costs are unallowable Costs.

Item Name	Computation	Cost
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Fort Belknap Indian Community, MT
Tribal Meth Initiative

Budget Summary:

Budget Category	Category Total
A. Sworn Officer Positions	\$64,444
B. Civilian/Non-Sworn Personnel	\$61,867
C. Equipment/Technology	\$3,700
D. Supplies	\$8,600
E. Travel/Training	\$11,260
F. Contracts/Consultants	\$0
G. Other Costs	\$46,997
H. Indirect Costs	\$0
 Total Project Amount	 \$196,868

Budget Narrative:

A. Sworn Officer Positions \$0.00

Sworn Officer

Fort Belknap law enforcement department is requesting funding for one new, full-time entry-level officer position not already funded in the Fort Belknap law enforcement's BIA budget. The department will assign one experienced officer to the Tri-Agency Safe Trails Task Force and backfill that position with a newly hired grant-funded officer. The entry level salary for two years is \$52,780 and fringe benefits for two years is \$11,664
Total costs for two years of salaries and fringe benefits for one officer: \$64,444

B. Civilian/Non-Sworn Personnel

Civilian Data Entry Clerk

The Fort Belknap law enforcement department will hire a full-time data entry clerk to assist the Fort Belknap police department and the Meth Suicide Prevention Initiative Coordinator with helping patients with job and career concerns, educational decisions, issues related to mental and emotional health, and family, parenting, marital, or other relationship problems and to promote public awareness and community education that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community's communication with law enforcement regarding any suspicious activity. The salary for two years is \$50,668 and fringe benefits for two years is \$11,199

Total Costs for Civilian Project Data Entry Clerk: \$61,867

C. Equipment/Technology

Computer Hardware and Software

The Fort Belknap police department is requesting funding for two desktop computers and printers that will be used by the sworn officer and the data entry clerk to monitor and track meth cases, activities and for the day to day operations of the project in our jurisdiction.

Total Costs for Equipment/Technology: \$3,700

D. Supplies

General Office Supplies

The Fort Belknap police department is requesting funding for general office supplies to be expended or consumed during the course of the Tribal Meth project. Costs include copy paper, day timer, filing cabinets, printer ink, pens, staplers, tape, etc.

Total for Supplies: \$8,600

E. Travel/Training

Regional Methamphetamine Conference

The Fort Belknap police department requests funding to send 3 attendees (the chief of police, sworn officer and data entry clerk) to participate in a regional methamphetamine conference. Although the location has not yet been determined, we anticipate travel costs at \$2,252 per person, totaling \$6,756.

Mandatory Technical Assistance Requirement

Although expenses will be paid by the technical assistance provider for up to 2 representatives, the Fort Belknap police department requests to send 2 additional tribal personnel (the chief administrative officer and the criminal investigator) to the summit utilizing the Tribal Meth Project funds. 2 attendees will participate in a separate event from the regional summit funded by the technical assistance provider determined by the COPS Office. Location is yet to be determined for this event, we anticipate travel costs at \$2,252 per person, totaling \$4,504.

Total Costs for Travel/Training: \$11,260

F. Contracts/Consultants

Total Costs For Contract/Consultants: \$0.00

G. Other Costs

Overtime for sworn officer engaging in meth-related activities

The Fort Belknap police department is requesting overtime expenses that exceed the expenditures that the Fort Belknap police department is funded to pay in its current BIA budget for sworn officer engaging in the following activities directly related to the Tribal

Meth Project through a range of tactics other than responding to individual incidents, such as: targeted saturation patrol, foot patrol, plainclothes/surveillance operations, educational presentations, coordination of efforts with other tribal or human service agencies, support to volunteer or community group efforts, and so forth. Activities will also include identifying emergent problems, gathering data, assisting the chief of police with bringing together stakeholders, and implementing specific strategies targeting the problem. The overtime for the newly hired sworn officer position is estimated at \$9,750 per year, totaling \$19,500 for the entire grant period.

Total Overtime Expenses for Sworn Officer: \$19,500

Community Education and Awareness Activities

The Fort Belknap police department is requesting funds to be used for community education and public awareness activities of its Tribal Methamphetamine Initiative project. Anti-Methamphetamine Brochures, pamphlets, posters, signs and other educational and/or awareness materials for dissemination to the public, schools, community groups, tribal programs, pow-wows, health fairs, etc. We anticipated costs at \$400 per month, totaling \$9,600.

Total Community Education/Awareness: \$9,600

Project Evaluation

The Fort Belknap police department requests no more than 10% of grant funding to be used to evaluate the overall effectiveness of its Tribal Methamphetamine Initiative project.

Total Cost for Project Evaluation: \$17,897

Total Other Costs: \$33,632

G. Indirect Costs

Total Indirect Costs: \$0.00

Section 14: Budget Detail Worksheets

Budget Detail/Worksheet:

A. Sworn Officer Positions **\$52,780**

Fort Belknap law enforcement department is requesting funding for one full-time entry-level officer position. The department will assign one experienced officer to the Tri-Agency Safe Trails Task Force and backfill that position with a newly hired grant-funded officer.

Item Name	Computation	Cost
1. Sworn Officer	\$12.50 per hr. x 2080 projected hrs. for year 1 of the grant	\$26,000
	\$12.50 per hr. x 2080 projected hrs. plus a 3% cost of living allowance	

equals \$12.88 per hr. x 2080 projected hrs.
for year 2 of the grant \$26,780

B. Civilian/Non-Sworn Personnel \$50,669

The Fort Belkap law enforcement department will hire a full-time data entry clerk to assist the Meth Suicide Prevention Initiative Coordinator with helping patients with job and career concerns, educational decisions, issues related to mental and emotional health, and family, parenting, marital, or other relationship problems and to promote public awareness and community education that keeps the anti-meth message in the forefront, attempts to address situations in the lives of community members aimed at prevention, decreases harmful side-effects while increasing the community's communication with law enforcement regarding any suspicious activity.

Item Name	Computation	Cost
1. Civilian Data Entry Clerk	\$12.00 per hr. x 2080 projected hrs. for year 1 of the grant	\$24,960
	\$12.00 per hr. x 2080 projected hrs. plus a 3% cost of living allowance equals \$12.36 per hr. x 2080 projected hrs. for year 2 of the grant	\$25,709

• Civilian/Non-Sworn Personnel Fringe Benefits \$22,862

Fringe benefits are based on an actual known costs formula at 20.65% for all employees within the Fort Belknap Indian Community. Fringe benefits are requested only for new full-time positions listed in budget categories (A) and (B) and only for the 100% percent of time devoted to the project. Fringe benefits do not include overtime hours and is limited to 7.65% FICA (*Social Security 6.2% & Medicare 1.45%*), 4% Workman's Compensation, 4% Unemployment Compensation and 5% Retirement.

Item Name	Computation	Cost
1. Sworn Officer	\$26,000 year 1 salary x 20.65% fringe rate *actual known costs formula for all employees within the Fort Belknap Indian Community*	\$5,746
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2. Civilian Data Entry Clerk	\$24,960 year 1 salary x 20.65% fringe rate *actual known costs formula for all employees within the Fort Belknap Indian Community*	\$5,516
	\$25,709 year 2 salary x 20.65% fringe rate	

*actual known costs formula for all employees
within the Fort Belknap Indian Community* \$5,682

C. Equipment/Technology \$3,700

The Fort Belknap police department is requesting funding for two desktop computers that will be used by the sworn officer and the data entry clerk to track meth cases and for the day to day operations of the project. will purchase computer hardware and software for the following equipment items:

<u>Item Name</u>	<u>Computation</u>	<u>Cost</u>
1. Dell Vostro Workstation	2 units x \$1,200 each	\$2,400
2. Microsoft Office Software	2 units x \$400 each	\$800
3. AVG Anti virus Software	2 units x \$100 each	\$200
3. Laser Jet Printer	2 units x \$150 each	\$300

D. Supplies \$8,600

The Fort Belknap police department is requesting funding for general office supplies to be expended or consumed over the course of the Tribal Meth project. Costs include copy paper, day timer, printer ink, pens

<u>Item Name</u>	<u>Computation</u>	<u>Cost</u>
1. Copy paper	20 cases x \$34 per case	\$680
2. Printer ink	12 units x \$35 each	\$420
3. Pens, tape, stapler, etc.	\$300 per month x 24 months	\$7,200
4. Filing cabinet	2 units x \$150 each	\$300

E. Travel/Training \$11,260

The project is requesting grant related travel expenses of grantee personnel to participate in 2 events: (1) the regional methamphetamine conference – to send 3 project representatives (chief of police, sworn officer, civilian data entry clerk), and 2) one technical assistance training event funded by the technical assistance provider determined by the COPS Office – to send 2 additional tribal personnel (the chief of police and the criminal investigator) to the summit utilizing the Tribal Meth Project funds in addition to those expenses paid by the technical assistance provider for up to 2 representatives (the chief of police and one member of the R-WMP Committee). Travel costs are based on the written travel policies and procedures of the Fort Belknap Indian Community. Registration is estimated at \$200 per attendee to participate in the Regional Methamphetamine Conference. * Transportation includes airfare calculated strictly at standard coach rates @ \$550 per person plus \$212 mileage per person to travel from Fort Belknap to the nearest airport in Billings, MT located 424 miles away and shuttle/taxi/airport parking @ \$90. Lodging is estimated at \$229 per night assuming the

conference is held outside the State of Montana and calculated at 4 nights per person. Per diem is estimated at \$71 per day and calculated at 4 nights per person.

Event Title and Location	Event Costs	Number of Staff	Cost
1. Regional Methamphetamine Conference	Registration \$200	3	\$600
	Transportation \$852*	3	\$2,556
	Lodging \$916	3	\$2,748
	Per diem \$284	3	\$852
2. Technical Assistance Training	Registration \$200	2	\$400
	Transportation \$852*	2	\$1,704
	Lodging \$916	2	\$1,832
	Per diem \$284	2	\$568

F. Contracts/Consultants **\$0.00**

Item Name	Computation	Cost
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G. Other Costs **\$46,997**

The Fort Belknap police department is requesting funding for overtime costs (that do not exceed 50% of the proposed budget) for the newly hired sworn officer position engaging in meth-related activities. We are requesting funds for community education and awareness activities that are directly correlated with the success of the project to generate closer ties with the community through awareness and education that will free law enforcement officers to do police work. Activities will include meth awareness campaigns/trainings, radio presentations on meth awareness, meth awareness flyers to local news papers, handout meth awareness packets at pow-wows, make the meth Awareness training on-going, make presentations to civic groups, churches, schools, health fairs, education conferences. We are requesting funding to be used to evaluate the overall effectiveness of the Tribal Methamphetamine Initiative project (that do not exceed 10% of the proposed budget).

Item Name	Computation	Cost
1. Overtime for sworn officer engaging in meth-related activities	\$18.75 overtime rate (regular time \$12.50 plus half time \$6.25) x 20 projected hrs. x 26 pay periods during year 1 of the grant	\$9,750
	\$18.75 overtime rate (regular time \$12.50 plus half time \$6.25) x 20 projected hrs. x 26 pay periods during year 2 of the grant	\$9,750
2. Community Education and Awareness Activities	\$400 per month x 24 months	\$9,600
3. Project Evaluation		\$17,897

H. Indirect Costs **\$0.00**

Indirect costs are unallowable Costs.

Item Name	Computation	Cost
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- Organized and able to carry out all responsibilities of the position with minimal day to day supervision.

Knowledge, Skills, and Abilities:

Incumbent must possess a working knowledge of the Fort Belknap reservation including; form of government, geographical information, population, culture, traditions, social, economic and health needs. Must possess a working knowledge of finance management and procurement principles and practices. Must be computer literate, and have the skills and abilities to operate a variety of office equipment. Must also possess the ability to develop and maintain effective working relationships with programs, departments, other organizations and agencies; to communicate effectively, both orally and in writing and to work with minimal supervision.

Education: Must possess a minimum of Associate Degree in Human Services, Health, Business, Science or related field, a Bachelor's Degree preferred. Included AA in Microcomputer Technology.

Experience: Must possess at least (2) years of administrative work experience and/or a substitution of an Associate's Degree and (2) years experience will substitute for a Bachelor's Degree, or at least (4) years of administrative work experience may be offered to satisfy the Associate Degree requirement.

Special Conditions: Performance of duties may be required during after hours business hours, and traveling to trainings, meetings, and conferences. Incumbent must possess a valid State of Montana Drivers License and be eligible at ordinary cost, for inclusion with the Tribal Master Insurance Plan, and have dependable, reliable and insured transportation. Incumbent must never have been convicted of a felony, and will be subject to, and must comply with the Fort Belknap Community Council Substance Abuse Prevention, Drug/Alcohol Free and Drug and Alcohol Testing policy. Incumbent must submit to a background check, which includes criminal history and work history. Indian/Veteran Preference policy applicable.

The Immigrant Reform and Control Act require that all individuals appointed to a position must present proof of employment eligibility.

References: Must provide 3 letters of reference from previous supervisors on work ethics. Must provide copy of original college transcripts.



TRI-AGENCY SAFE TRAILS TASK FORCE

LOCAL DRUG TASK FORCE AGREEMENT FOR FY 2010-2011

Purpose

The purpose of this Inter-local Agreement is to endorse and declare, in written form, that the participating agencies of the TRI-AGENCY SAFE TRAILS TASK FORCE agree to combat drug-related trafficking in narcotics and dangerous drugs. The Agencies are committed to combining their efforts to effectively investigate drug-related crime and for this purpose form the TRI-AGENCY SAFE TRAILS TASK FORCE and through this united effort; resources will be better utilized and investigative efforts more successful in preventing illegal drug activity.

Mission Statement

The mission of the TRI-AGENCY SAFE TRAILS TASK FORCE is to identify and deliver for prosecution and conviction those persons involved in drug trafficking, manufacturing and drug-related violent crimes through the efforts of federal, state and local law enforcement. The TRI-AGENCY SAFE TRAILS TASK FORCE will utilize their specific resources, to receive drugs from identified sources working with other law enforcement investigators in addition to the U.S. Drug Enforcement Administration (DEA) and the Federal Bureau of Investigation (FBI) and by the use of undercover surveillance operations, purchase of evidence and information, and intelligence will discourage and terminate drug organization operations and drug manufacture and associated illegal activities.

TRI-AGENCY SAFE TRAILS TASK FORCE

LOCAL DRUG TASK FORCE AGREEMENT FOR FY 2010-2011

This Agreement is entered into this 1st day of July, 2010 among the following local government jurisdictions: City of Havre; Hill County, Blaine County; Phillips County; Liberty County; Chouteau County, Judith Basin County; Fort Belknap Indian Reservation; and Rocky Boy Indian Reservation.

Whereas, there is evidence of drug trafficking, manufacturing, and drug-related violence in the above-described jurisdictions, and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people residing in these jurisdictions, the parties hereto agree to the following:

1. The Tri-Agency Safe Trails Task Force (TASTTF) will perform the activities and duties described below:
 - A. Disrupt the illicit drug traffic in the above jurisdictions by immobilizing identified violators and trafficking organizations, by
 - a.) Gathering and reporting intelligence data relating to trafficking in narcotics and dangerous drugs.
 - b.) Conduct undercover operations where appropriate and engage in other traditional methods of investigation, developing probable cause for issuance of warrants for search and seizure, and arrests, in order that the task force's activities will result in effective and successful prosecution before the courts of Montana.
2. To accomplish the objectives as the TASTTF, the Havre Police Department agrees to provide One (1) police officer and a secretary, the Hill County Sheriff's office agrees to provide One (1) deputy; the Blaine County Sheriff's office agrees to provide One (1) deputy. The County Attorney's Office of the participating counties agree to assist the TASTTF by providing legal advice, drafting search warrants and investigative subpoenas, prosecuting drug offenders, and prosecuting drug forfeiture actions, as deemed appropriate by the County Attorney's Office.

Phillips County agrees to submit intelligence of drug activity within their county, and if possible, manpower as needed.

Liberty County agrees to submit intelligence of drug activity within their county, and if possible, manpower as needed.

Chouteau County agrees to submit intelligence of drug activity within their county, and if possible, manpower as needed.

Judith Basin County agrees to submit intelligence of drug activity within their county, and if possible, manpower as needed.

Fort Belknap Indian Reservation agrees to submit intelligence of drug activity within their jurisdiction, and if possible, manpower as needed.

Rocky Boy Indian Reservation agrees to submit intelligence of drug activity within their jurisdiction, and if possible, manpower as needed.

3. The officers assigned to the TASTTF shall adhere to standard policies and procedures, and regulations of their parent agencies. The Control Board will resolve any operational conflict between TASTTF policies and procedures and those of a parent agency. TASTTF policies and procedures will be adopted and used by all TASTTF members relative to drug operations and informant handling. For grant purposes only, the TASTTF Control Board will take administrative financial conflicts under consideration; however any conflicts must be resolved by a majority vote of the Control Board.
4. Law enforcement officers assigned to the TASTTF by participating agencies (except state and federal agents) shall be deputized in each participating jurisdiction in a manner allowed by law.
5. During the period of assignment to the TASTTF, each participating agency will remain responsible for establishing the salary and benefits, including overtime, of their respective officer(s) assigned to the TASTTF, and for making all payments due to them. Billing will be done by the respective agencies to the TASTTF Team Leader on a monthly basis. All billing associated with the quarterly report must be received by the fifth (5th) of the month following the end of each quarter. Any billing submitted and found to be in error will be returned to said agency for correction and must be resubmitted.
6. The Tri-Agency Safe Trails Task Force agrees to maintain all records of the TASTTF, which consists of quarterly reports to the Board of Crime Control, and intelligence files for submission to the State.
7. The TASTTF shall maintain, on a current basis, completed and accurate records and accounts of all obligations and expenditures of funds under this Agreement in accordance with specific accounting principles and instructions provided by the State to facilitate inspection and auditing of such records and accounts.
8. The TASTTF shall permit and have readily available for examination and auditing by the City of Havre and the State of Montana, and their duly authorized agents and representatives, any and all records, documents, accounts, invoices and

receipts of expenditures relating to this Agreement. Therefore, records must be maintained by TASTTF, which will continue to exist until all audits and examinations are completed and resolved, or for a period of three (3) years after termination of this Agreement.

9. In no event will any participating agency charge any indirect cost to the Tri-Agency Safe Trails Task Force for the administration or implementation of this Agreement.
10. An Executive Board shall be established which shall be the Tri-Agency Safe Trails Task Force Control Board. Its voting members shall be as follows: the Chief of the City of Havre P.D.; the Sheriff of Hill County; the Sheriff of Blaine County; the Sheriff of Phillips County; the Sheriff of Liberty County; the Sheriff of Chouteau County; the Sheriff of Judith Basin County; the Criminal Investigator for Fort Belknap Law Enforcement Services, Fort Belknap Reservation; and the Criminal Investigator for Chippewa Cree Law Enforcement, Rocky Boy Reservation. The members of the Control Board may designate persons from their agencies to represent the members during Control Board Meetings.

The Control Board shall have the following authority: to select a Chair and Vice Chair; to regulate and manage the TASTTF; to appoint the Task Force Team Leader and to designate a supervisor in any absence of the Task Force Team Leader; to establish subcommittees of the Board to conduct business; and to resolve disputes arising from TASTTF operations.

The Chairperson will be the Task Force Team Leader, who has primary contact with the Board on day-to-day issues and will bring to the Board's attention any matters, which would require a consensus of the Board prior to a regularly scheduled quarterly meeting. The Chairperson shall also preside over the Board meetings and is responsible for the formulation of minutes for the meetings and notification of Board members of upcoming meetings. The Chairperson shall be a local law enforcement member associated with the local drug task force. The tenure of the Chairperson and Vice-Chairperson shall be reviewed at the end of each calendar year. The vice-Chairperson shall conduct the same business in the absence of the chairperson.

- A. The Control Board shall meet at least quarterly or as convened by the Chair or Vice Chair to receive reports relative to the progress, functions, and special duties accomplished by the Task Force.
- B. A quorum of the Control Board is needed to conduct business. Five (5) Board members, or their designees, shall constitute a quorum. In meetings where a quorum is established, matters coming before the Control Board may be approved by a majority vote of the members in attendance at a meeting.

11. Assets seized during task force investigations shall be shared as follows:

- A. Assets, for the purposes of this agreement, shall include all items of value seized relative to a case and all court ordered fines or contributions to the drug fund.

The Control Board shall appoint a “Drug Fund Manager” who shall have the authority to expend monies from the Drug Fund as designated by the Control Board. This authority shall be written. The Drug Fund Manager must be a Board member and may not be a Task Force Agent.

The “Drug Fund Manager” shall designate a committee to assist in the dispensation of PE/PI funds. The PE/PI Committee will consist of a project director, a representative from a Federal Agency assigned to TASTTF, Hill County Sheriff’s Office and one additional participating agency.

Payment amounts and approval levels:

- The Team Leaders may authorize payments of \$500 or less.
- Payments over \$500 up to and including \$1,000 must have the approval of the Project Director.
- Payments of \$1,000 up to and including \$5,000 must have the approval of the Drug Fund Manager.
- Payments over \$5,000 require the approval of the PE/PI Committee.
- There will be a \$5,000 aggregate annual payment limit to CIs for purchase of information in any fiscal year.

12. **Felony Cases**

Assets from cases filed in district or federal court by the TASTTF shall be deposited into the Tri-Agency Safe Trails Task Force Forfeiture Fund or Equitable Sharing Fund. Assets from cases where there is no task force involvement may remain with the local jurisdiction or allocated to the Drug Forfeiture Fund at the discretion of the agency.

13. **Misdemeanor Cases**

All assets from misdemeanor cases filed by the TASTTF and handled through “Justice of the Peace”, “City Court”, or a “Tribal Court” shall be deposited into the Tri-Agency Safe Trails Task Force Forfeiture Fund. Assets from cases where there is no task force involvement may remain with the local jurisdiction or allocated to the Drug Forfeiture Fund at the discretion of the agency.

14. **Tri-Agency Safe Trails Task Force Forfeiture Fund**

The TASTTF Drug Fund shall be maintained by the City of Havre and maintained as a part of the City of Havre Finance System. The Drug Forfeiture Fund is identified as, Fund 2388. The Equitable Sharing Fund is identified as, Fund 2389. These funds, as defined by generally accepted accounting procedures, are “Special Revenue Funds”.

Participants in the TRI-AGENCY SAFE TRAILS TASK FORCE agree that assets forfeited and received by TRI-AGENCY SAFE TRAILS TASK FORCE will be utilized primarily for the continued funding of the TRI-AGENCY SAFE TRAILS TASK FORCE (Byrne-funded task force). This money may be utilized to acquire equipment and resources necessary for the activities and continued production of TASTTF. Funds may also be utilized as matching funds remunerated by the agency providing personnel to the task force.

The Control Board will function as the Seizure Board for TRI-AGENCY SAFE TRAILS TASK FORCE. Any expenditure of forfeited TASTTF funds requires approval by a majority of the Control Board.

TASTTF will comply with the U.S. Department of Justice’s requirements for the equitable sharing of federally forfeited property for state and local law enforcement agencies.

15. **Drug Fund Financial Reporting**

The Drug Fund Manager shall provide a financial report to the Control Board at the quarterly meetings. The report shall become a part of the meeting minutes.

The minimum requirements of the report are:

1. Balance of the Fund at the beginning of the quarter.
2. Total deposits to the Fund during the quarter.
3. Total expended from the fund and an itemization of the expenditures.
4. Balance for the fund at the end of the quarter.

16. **Pending Asset Forfeiture Report**

The TASTTF Team Leader agrees to provide the Project Director and Control Board with relevant information on asset forfeiture cases and cases with dispositions pending.

The TASTTF drug forfeiture fund shall be disbursed to the participating agencies during the regularly scheduled meeting of the Control Board in July of each year. The fund shall be disbursed in the following manner:

A. PRIMARY DISTRIBUTION

The TASTTF Control Board may distribute up to 25% of the cash in the forfeiture fund based on a formula of each agency's financial participation in the TASTTF grant.

In the event that the distribution of cash caused the Drug Forfeiture Fund balance to drop below a minimum balance of \$25,000 then the "total distribution" shall be reduced so that the fund balance on July 1 is equal to \$25,000, based on TASTTF Control Board recommendations.

Assets from drug cases filed in district or federal court with the assistance of more than one Drug Task Force shall be distributed to the task forces proportionally based upon their relative participation in the investigation as recommended by the joint captains of the task force. If the task force commanders cannot agree on the said proportion, then the distribution must be referred to the Control Board and/or Board of Directors of each of the Task Forces who participated in such cases.

B. SECONDARY DISTRIBUTION

The TASTTF Control Board, at its sole discretion, may authorize additional distribution of forfeiture funds to member agencies that provide personnel to the task force, but are not a participant in the grant. The distribution shall be based on the operation budget for the officer, and the fund balance as approved by the TASTTF Board. The requesting agency may submit only those budgetary items that are approved for in the TASTTF. The budget is subject to the same limitations as grant budgets.

The secondary distribution is in addition to the primary distribution of 25%. The secondary distribution shall be the same percentage formula as the distribution formula.

17. All personnel assigned to the TASTTF shall be the responsibility of the Task Force Team Leader. The Task Team Leader will conduct preliminary investigations concerning allegations of misconduct against any member assigned to the Task Force. The preliminary investigation will be reduced to a written report and submitted to the member's parent agency.
18. Damage to private property: It will be the duty of the Task Force Team Leader to insure that written operations plans are used. This includes but not limited to; drug buys; search warrants, and high-risk arrest warrants. If there is a possibility of damage to private property during these activities, the head law enforcement officer (or his/her designee) of the jurisdiction in which the activity is to occur will be required to approve the proposed operation. Upon approval, this

- jurisdiction will accept responsibility for damages up to a maximum of \$250.00. Any amount over \$250.00 will be paid out of the TASTTF Drug Forfeiture Fund. However, the amount owed by the jurisdictions will not exceed \$1,000.00 in any 12 month period. Any amount exceeding the \$1,000.00 cap will be paid out of the TASTTF Drug Forfeiture Fund.
19. The participating agencies agree to supply their assigned officer(s) with equipment necessary in carrying out TASTTF objectives including a radio-equipped automobile. Upon termination of the TASTTF, equipment that was initially supplied to the TASTTF by participating agencies shall be returned to said agency. Equipment shared jointly by all participating TASTTF agencies shall be split equally upon termination of the TASTTF. Conflicts regarding a split of equipment will require a sale of the equipment with the offering being made to the member agencies only. The proceeds of any sale will be divided equally between the remaining agencies. Once an agency receives a piece of equipment, it shall be the responsibility of said agency to maintain the equipment. In the event said equipment becomes lost and/or stolen or damaged, it shall be the agency's responsibility to replace said equipment.
 20. Each officer assigned to the TASTTF will carry only those firearms, while on official duty, that are approved by their respective agencies. Further, the officer shall be qualified with those firearms by their respective agencies.
 21. No new entity is created by reason of this Agreement.
 22. Each local government jurisdiction participating in any way in this agreement must have a valid policy of errors & omissions liability insurance in effect throughout the term of this agreement. Such errors & omission insurance must have policy limits of not less than the limitations of liability for tort damage prescribed in §2-9-108(1), MCA. Each local government jurisdiction participating in any way in this agreement must defend and indemnify its own officers and agents from any claim for damages brought against an officer or agent for TASTTF activities. This paragraph does not apply to ¶19 on property damage.
 23. Any jurisdiction desiring to terminate its participation in this agreement will indicate such intent, in writing by its Administrator, to the Control Board stating its reasons for cancellation of the agreement. Termination of participation in the agreement by a jurisdiction will be deemed, by the Control Board, to take effect thirty (30) days after receipt of the written communication of intent.
 24. This agreement is in effect from July 1, 2010 to June 30, 2011..