

**Application for Federal Assistance SF-424**Version 02  
OMB Number: 4040-0004  
Expiration Date: 03/31/2012

1. Type of Submission:      2. Type of Application:      If Revision, select appropriate letter(s)

- |  |   |                 |
|--|---|-----------------|
| <input type="checkbox"/> Preapplication                | <input checked="" type="checkbox"/> New | Other (Specify) |
| <input checked="" type="checkbox"/> Application        | <input type="checkbox"/> Continuation   |                 |
| <input type="checkbox"/> Changed/Corrected Application | <input type="checkbox"/> Revision       | _____           |

3. Date Received :      4. Applicant Identifier:

6/9/2010      CO03900

5a. Federal Entity Identifier:      5a. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:      7. State Application Identifier:

**8. APPLICANT INFORMATION:**

a. Legal Name: Mesa County Sheriff's Department

c. Organizational DUNS:

014848873

**d. Address:**

Street 1: 215 Rice Street

Street 2: PO Box 20000

City: Grand Junction

County:

State: CO

Province:

Country:

Zip / Postal Code: 81502

**e. Organizational Unit:**

Department Name:      Division Name:

Mesa County Sheriff's Office

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Ms.      First Name: Debbie

Middle Name:      Last Name: Murray

Suffix:

Title: Financial Officer      Organizational Affiliation:

Telephone Number: 9702443914      Fax Number:

**9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (Specify):

**10 Name of Federal Agency:**

**Office of Community Oriented Policing  
Services**

**11. Catalog of Federal Domestic Assistance Number:**

CFDA # = 16.710

CFDA Title: Public Safety Partnership And Community Policing Grants

**12 Funding Opportunity Number:**

**13. Competition Identification Number:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Mesa County, Colorado

**15. Descriptive Title of Applicant's Project:**

Improve safety and security in four schools

16. Congressional Districts

Of:

a. Applicant: 3rd

b. Program/Project: 3rd

17. Proposed Project:

a. Start Date: 10/1/2010

b. End Date: 9/30/2011

18. Estimated Funding (\$):

a. Federal 50450

b. Applicant

c. State

d. Local

e. Other

f. Program Income

g. TOTAL 50450

19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes  No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

By clicking this box and typing my name below, I also certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

I AGREE

\*\* The certifications and assurances as well as grant terms and conditions can be reviewed at [www.cops.usdoj/????](http://www.cops.usdoj/????).

Authorized Representative:

Prefix: Ms.

Title: Financial Officer

Middle Name:

First Name: Debbie

Last Name: Murray

Suffix:

Telephone Number: 9702443914

Fax Number:

Signature (Typed Name) of Authorized Representative: Debbie Murray

Date Signed: 6/21/2010

**Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

## COPS Application Attachment to SF-424

### SECTION 1: COPS PROGRAM REQUEST

**Federal assistance is being requested under the following COPS program:**

*Select the COPS grant program for which you are requesting federal assistance. A **separate application must be completed for each COPS program for which you are applying**. Please ensure that you read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.*

#### CHECK ONE PROGRAM OPTION ONLY

Secure Our Schools

### SECTION 2: Agency Eligibility Information

#### A. Type of Agency (select one)

**Law Enforcement**       **Non-Law Enforcement**

From the list below, please select the type of agency which best describes the applicant.

**Law Enforcement Entities**      Sheriff

## SECTION 2: Agency Eligibility Information

### Eligibility questions for SOS Applicants only:

**The application assurance question must be answered by all SOS applicants and subset questions 1, 2 or 3 should be completed based on agency type checked:**

#### **Application Assurance Question:**

Was this application prepared after consultation with individuals not limited to law enforcement officers (such as school violence researchers, child psychologists, social workers, teachers, principals, and other

school personnel) to ensure that the improvements to be funded under the grant are –

(A) consistent with a comprehensive approach to preventing school violence; and

(B) individualized to the needs of each school at which those improvements are to be made?

Yes

No

*(Subset 1 Municipal Police/County Police/Sheriff's/State Police Agency, Tribal Police etc. (any agency other than school district police department and university/college))*

Is your agency partnering with a school/school district?

Yes

No

*(Subset 2 School District Police)*

Is your agency a school district which through authorization by its state and/or local legislative authority has its own police department separate from the local sheriff's, county police, or municipal police agency?

Yes

No

*(Subset 3 Public or Private University/College Police)*

Is your agency a university or college which has a primary or secondary school on its campus?

Yes

No

*(All SOS Applicants)*

Does your agency have primary law enforcement authority for the schools/school districts targeted through this grant proposal?

*Note: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the schools targeted.*

Yes

No

Are the schools/school districts targeted through this grant proposal all primary or secondary schools (i.e., kindergarten through 12th grade)?

Yes

No

Do these schools all teach the basic school curriculum (e.g., math, science, reading)?

Yes

No

Will the funds awarded solely benefit the primary or secondary schools targeted through this grant proposal?

Yes

No

### Section 3: GENERAL AGENCY INFORMATION

**A. Applicant ORI Number:** CO03900

*The ORI number is assigned by the FBI and is your agency's unique identifier. The COPS Office uses the first seven characters of this number. The first two letters are your state abbreviation, the next three numbers are your county's code, and the next two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant. ORI numbers assigned to agencies by the COPS Office may end in "ZZ."*

**B. Applicant Data Universal Numbering System (DUNS) Number:** 014848873

*A Data Universal Numbering System (DUNS) Number is required. A DUNS number is a unique nine or thirteen digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the "How to Apply" section of the COPS Application Guide.*

#### C. Central Contractor Registration (CCR)

*All applicants (other than individuals) are required to maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. For more information about how to register with the CCR, please refer to the "How to Apply" section of the COPS Application Guide. Please note that applicants must update or renew their CCR at least once per year to maintain an active status.*

**Does your agency have an active registration with the Central Contractor Registration database?**

*Note: Your Agency must have an active registration with the CCR. If your agency is not registered, please register now by going to the following web address: <https://www.bpn.gov/ccr/default.aspx>*

Yes  No

**D. Geographic Names Information System (GNIS) ID:** 0198154

*Please enter your Geographic Names Information System (GNIS) Identification Number. This is a unique ID assigned to all geographic entities by the U.S. Geological Survey. To look up your GNIS Feature ID, please go to the website: <http://geonames.usgs.gov/domestic/index.html>. For more information about how to obtain a GNIS number, please refer to the "How to Apply" section of the COPS Application Guide.*

**E. Cognizant Federal Agency:** Department of Justice

*Select the legal applicant's Cognizant Federal Agency. A Cognizant Federal Agency, generally, is the federal agency from which your jurisdiction receives the most federal funding. Your Cognizant Federal Agency also may have been previously designated by the Office of Management and Budget. Applicants that have never received federal funding should select the "Department of Justice" as the Cognizant Federal Agency.*

### Section 3: GENERAL AGENCY INFORMATION

F. Fiscal Year: 1/1/2010 To: 12/31/2010

Enter the date of the legal applicant's fiscal year.

#### G. Service Population

1. Enter the total population of the government entity applying for this grant using the latest census estimate available in the American FactFinder at <http://FactFinder.census.gov>.

138641

2. Check here if the population of the entity applying for this grant is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

(If checked, complete 2a – 2b.)

2a. If the population of the entity applying for this grant is not represented by U.S. Census figures, please indicate the size of the population as of the latest available estimate:

0

2b. Please indicate the source of this population estimate: \_\_\_\_\_  
(e.g., website address)

3. What is the actual population your department serves as the primary law enforcement entity?

*This may or may not be the same as the population specified above. For example, a service population may be the census population minus incorporated towns and cities that have their own police department within your geographic boundaries or estimates of ridership (e.g., transit police) or visitors (e.g., park police).*

72093

3a. If applicable, please explain why the service population differs from the census population:

52% of Mesa County population is in unincorporated

#### H. Law Enforcement Agency Sworn Force Information

1. Enter the Fiscal Year Budgeted Sworn Force Strength for each year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, and/or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

a. Number of officers funded in agency's current fiscal year budget:

Full-Time: 189 Part-Time: 0

2. Enter the Fiscal Year Actual Sworn Force Strength as of the date of this application: *The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.*

a. Number of officers employed by your agency as of the date of this application:

Full-Time: 189 Part-Time: 0

## SECTION 4: EXECUTIVE INFORMATION

*Note: Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.*

### A. Law Enforcement Executive/Agency Executive Information:

**For Law Enforcement Agencies:** Enter the law enforcement executive's name and contact information. This is the highest ranking law enforcement official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent). **For Non-Law Enforcement Agencies:** Enter the highest ranking individual in the applicant agency (e.g., CEO, President, Chairperson, Director) who has the authority to apply for this grant on behalf of the applicant agency. If the grant is awarded, this position would ultimately be responsible for the programmatic implementation of the award.

Title: Sheriff Interim:

First Name: Stan MI: Last Name: Hilkey Suffix:

Agency Name: Mesa County Sheriff's Department

Street Address1: 215 Rice Street

Street Address2:

City: Grand Junction State: CO Zipcode: 81502

Telephone: 9702443900 Fax: 9702443511

### B. Government Executive/Financial Official Information:

**For Government Agencies:** Enter the government executive's name and contact information. This is the highest ranking official within your jurisdiction (e.g., Mayor, City Administrator, Tribal Chairman, or equivalent). **For Non-Government Agencies:** Enter the name and contact information of the financial official who has the authority to apply for this grant on behalf of the applicant agency (e.g., Treasurer). If the grant is awarded, this position would ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees, etc.) is not acceptable.

Title: Chairperson Interim:

First Name: Craig MI: Last Name: Meis Suffix:

Agency Name: Mesa County

Street Address1: 544 Rood Avenue

Street Address2: P.O. Box 20,000

City: Grand Junction State: CO Zipcode: 81502

Telephone: 9702441605 Fax: 9702441639

# SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

COPS Office grants must be used to reorient the mission and activities of law enforcement agencies toward the community policing philosophy or enhance their involvement in community policing. The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving.

*Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problemsolving techniques, to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime.*

The COPS Office has completed the development of a comprehensive community policing self-assessment tool for use by law enforcement agencies. Based on this work, we have developed the following list of primary sub-elements of community policing. Please refer to the COPS Office web site ([www.cops.usdoj.gov](http://www.cops.usdoj.gov)) for further information regarding these sub-elements.

## **Community Partnerships:**

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

## **Organizational Transformation:**

The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

## **Problem Solving:**

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

Other Government Agencies  
Community Members/Groups  
Non-Profits/Service Providers  
Private Businesses  
Media

## **Agency Management**

Climate and culture  
Leadership  
Labor relations  
Decision-making  
Strategic planning  
Policies  
Organizational evaluations  
Transparency

## **Organizational Structure**

Geographic assignment of officers  
Despecialization  
Resources and finances  
Personnel  
Recruitment, hiring and selection  
Personnel supervision/evaluations  
Training

## **Information Systems (Technology)**

Communication/access to data  
Quality and accuracy of data

Scanning: Identifying and prioritizing problems  
Analysis: Analyzing problems  
Response: Responding to problems  
Assessment: Assessing problem-solving initiatives  
Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

## SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

### Proposed Community Policing Plan

COPS grants must be used to initiate or enhance community policing activities, either directly by your law enforcement agency, or (for non-law enforcement applicants) in collaboration with law enforcement. Please complete the following questions to describe the types of community policing activities that will result from COPS funding. For each question, answer on behalf of the applicant law enforcement agency, or for non-law enforcement applicants the law enforcement agency(s) with whom you will collaborate. You may find more detailed information about community policing at the COPS Office website <http://www.cops.usdoj.gov/Default.asp?Item=36>.

### Community Partnerships

Community partnerships are ongoing collaborative relationships between law enforcement and the individuals and organizations they serve to both develop solutions to problems and increase trust in the police.

### My Agency:

#### P1) Regularly distributes relevant crime and disorder information to community members.

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

#### P2) Routinely seeks input from the community to identify and prioritize neighborhood problems (e.g., through regularly scheduled community meetings, annual community surveys, etc.).

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

#### P3) Regularly collaborates with local government agencies that deliver public services.

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do not you plan to use grant funding to initiate or implement this activity?

YES

NO

**SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY**

**P4) Regularly collaborates with non-profit organizations and/or community groups.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

**P5) Regularly collaborates with local businesses.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

**P6) Regularly collaborates with informal neighborhood groups and resident associations.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

If no, do you plan to use grant funding to initiate or implement this activity?

b)  NO

YES

NO

**P7) Regularly collaborates with federal government agencies through formal partnerships (e.g., task forces, working groups, etc.)**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

## SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

### Proposed Community Policing Plan

#### ProblemSolving

Problemsolving is an analytical process for systematically (1) identifying and prioritizing problems, (2) analyzing problems, (3) responding to problems, and (4) evaluating problem-solving initiatives. Problemsolving involves an agency-wide commitment to go beyond traditional police responses to crime to proactively address a multitude of problems that adversely affect quality of life.

#### My Agency:

#### PS1) Routinely incorporates problem-solving principles into patrol work.

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

#### PS2) Identifies and prioritizes crime and disorder problems through the routine examination of patterns and trends involving repeat victims, offenders, and locations.

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

#### PS3) Routinely explores the underlying factors and conditions that contribute to crime and disorder problems.

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

**SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY**

**PS4) Systematically tailors responses to crime and disorder problems to address their underlying conditions.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

**PS5) Regularly conducts assessments to determine the effectiveness of responses to crime and disorder problems.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

If no, do you plan to use grant funding to initiate or implement this activity?

b)  NO

YES

NO

## SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

### Organizational Transformation

Organizational transformation is the alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

#### My Agency:

#### OT1) Incorporates community policing principles into the agency's mission statement and strategic plan.

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES  NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES  NO

#### OT2) Practices community policing as an agency-wide effort involving all staff (i.e., not solely housed in a specialized unit).

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES  NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES  NO

#### OT3) Incorporates problem-solving and partnership activities into personnel performance evaluations.

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES  NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES  NO



## SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

### Technology

Technology provides agencies with the tools to communicate more effectively externally with the public and internally with their own staff, and the ability to understand and analyze community problems.

#### My Agency:

**TEC01) Ensures that agency staff have appropriate access to relevant data (e.g., calls for service, incident and arrest data, etc.).**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

**TEC02) Uses technology (e.g., crime mapping or statistical software) to analyze and understand problems in the community.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

**TEC03) Uses technology (e.g., GIS/GPS for deployment or laptops for field reporting) to improve the agency's overall efficiency and effectiveness.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

**TEC04) Provides officers with necessary equipment to better prevent and/or respond to crime and disorder problems.**

a)  YES

If yes, do you plan to use grant funding to enhance or expand this activity?

YES

NO

b)  NO

If no, do you plan to use grant funding to initiate or implement this activity?

YES

NO

## SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

### Community Policing Plan Narrative

Please describe your agency's implementation plan for this program (if awarded), with specific reference to each of the following elements of community policing: (a) community partnerships and support, including consultation with community groups, private agencies, and/or other public agencies; (b) related governmental and community initiatives that complement your agency's proposed use of COPS funding; and (c) organizational transformation – how your agency will use these funds, if awarded, to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this plan. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools.

If your organization receives this grant funding, these responses, along with the previous questions, will be considered as your organization's community policing plan. We understand that your community policing needs may change during the life of your grant (if awarded), and minor changes to this plan may be made without prior approval from the COPS Office. We also recognize that this plan may incorporate a broad range of possible community policing strategies and activities, and that your agency may implement particular community policing strategies from the plan on an as-needed basis throughout the life of the grant. If your agency's community policing plan changes significantly, however, you must submit those changes in writing to the COPS Office for approval. Changes are "significant" if they deviate from the range of possible community policing activities identified and approved in this original community policing plan submitted with your application.

In the space provided, please address your agency's implementation plan for this program with specific reference to each of the following elements of community policing:

#### CP1) To what extent is there community support in your jurisdiction for implementing the proposed grant activities?

High level of support       Moderate support       Minimal support

#### CP2) If awarded, to what extent will the grant activities impact the other components of the criminal justice system in your jurisdiction?

Potentially decreased burden       No change in burden       Potentially increased burden

## **SECTION 7: NEED FOR FEDERAL ASSISTANCE**

### **A. Waivers of the Local Match**

#### **Section Not Applicable to 2010 COPS Application Attachment**

### **B. Explanation of Need for Federal Assistance**

**All applicants are required to address the need for federal assistance. In the space below, please provide a brief explanation of your agency's inability to address your public safety needs and implement this project without federal assistance.**

[Please limit your response to a maximum of 3,000 characters.]

In 2009, Mesa County experienced its single largest decrease in sales tax revenues since collections began in 1982, down 21.72%, from 2008. County expenditures for 2009 were 79% of budget compared to 83% in 2008. During 2009 Mesa County reduced spending by \$6.1M, froze 21 vacant positions, and required all employees to take two furlough days. The 2010 budget was reduced 7.65% from the 2009 adopted budget and reduced funded positions by 21.95 full time equivalents.

Mesa County's foreclosure rates are the highest in Colorado's 12 most populous counties. Unemployment has suddenly and dramatically increased, going from the lowest rate in the State of 4.6% in December 2008 to 10.2% in February 2010.

The dramatic decline in 2009 in energy development activity in the region is also negatively impacting the County's revenues, reducing or eliminating Severance Tax funds. Energy companies and their local suppliers have laid-off significant numbers of personnel who now rely on unemployment, or have had to move out of the County for work, further reducing tax revenues and negatively impacting the health of the local community. While the energy activity is expected to rebound in the years to come, the revenues will lag behind the expected recovery in activity, making the next several years difficult.

This drastic decline in the fiscal health of the County, combined with the increased demands of the population, make it impossible for the County to meet our citizen's public safety needs that the security and safety improvements to these four schools will provide without the requested Federal financial assistance.

For the 2010-11 fiscal year, School District 51's per pupil funding from the State was decreased \$385 per student. This is a 5.6% reduction in the funding from the State. The majority of the District's funding comes from the State. The District is also anticipating a reduction of 200 full time equivalent students for the 2010-11 year. Based on these 2 reductions, District 51 had to decrease their budget for the 2010-11 year by \$10 million dollars. While District 51 will be able to provide the \$50,450 match for this grant, they would not be able to complete the projects without the SOS grant.

## SECTION8: CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

If you are applying for a COPS grant with a post-grant retention plan requirement, please complete A. If you are applying for a COPS grant without a post-grant retention plan requirement, please complete B.

### B. Continuation of Project after Federal Funding Ends (for other COPS grants with no retention plan requirement)

Please complete these questions to indicate any plans you may have to continue this program, project, or activity after the conclusion of federal funding

1. Will your agency plan to retain any additional positions awarded under this grant for a minimum of 12 months at the conclusion of federal funding for each position?

YES  NO

2. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention from the drop-down box listed below: (check all that apply)

- General funds
- Raise bond/tax issue
- Private sources/donations
- Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)
- Fundraising efforts
- Other (Please provide a brief description of the source(s) of funding not to exceed 350 characters.)

## SECTION 10: EXECUTIVE SUMMARY

Please provide a brief summary of how your agency will use this federal funding. Refer to the COPS Application Guide for clarification on specific information to include in your summary, and be sure to provide a description of how you expect this grant to impact public safety and/or crime prevention in your community. The Executive Summary may be used to keep Congress or other executive branch agencies informed on law enforcement strategies to deter crime in your community.

*[Please limit your responses to a maximum of 3,000 characters.]*

The COPS SOS grant provides funding to state, local, or tribal governments to assist with the development of school safety resources. This funding will allow recipients the opportunity to establish and enhance a variety of school safety equipment and/or programs to encourage the continuation and enhancement of school safety efforts within their communities. The grant program requires the law enforcement agency with primary authority of the targeted schools to be the primary applicant, and partner with the local school district.

School District 51, in coordination with the Sheriff's Office School Resource Officer (SRO) program, has conducted assessments of the schools in unincorporated Mesa County, and prioritized four schools that require safety/security enhancements. The four schools are in the Fruitvale/Clifton area. The proposed project in this grant application includes installing keyless lock systems in Central High School, Grand Mesa Middle School, and Clifton Elementary School. These systems will reduce the number of access points, reduce false alarms and improve access control. Exterior lighting enhancements are proposed for Thunder Mountain Elementary School to improve safety of after-hours users of the school, and reduce inappropriate use of a dark, secluded area on school grounds. We plan for the project to be completed within one year from grant award, between 10/1/10 – 9/30/11.

Under the COPS SOS grant program, Agencies are required to contribute a local cash match of 50% toward the total cost of the project. District 51 has committed to provide this cash match. Total project cost is estimated to be \$100,900.

## SECTION 11: PROJECT DESCRIPTION (NARRATIVE)

Please include in your application an in-depth narrative response detailing your proposed project. Please refer to the program-specific section of the COPS Application Guide: "How to Apply" section for information on what should be included in your response, as well as any additional formatting requirements and page length limitations. **Note: Child Sexual Predator Program (CSPP) and Community Policing Development (CPD) grant applicants must submit their entire project description narrative as an attachment in Section 13 of this application.**

Child Sexual Predator Program (CSPP) and Community Policing Development (CPD) applicants must submit their entire project description as an attachment in Section 13 of this application.

## SECTION 12: OFFICIAL PARTNER(S) CONTACT INFORMATION

An official "partner" under the grant may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the grant. Please see the COPS Application Guide for more information on official partners that may be required.

Title:	Director of Maintenance						
First Name:	Cal	MI:		Last Name:	Clark	Suffix:	
Name of Partner Agency (e.g., Smithville High School):	Mesa County Valley School District 51						
Type of Partner Agency (e.g., School District):	School District						
Street Address 1:	2115 Grand Avenue						
Street Address 2:							
City:	Grand Junction	State:	CO	Zip Code:	81501		
Telephone:	9702545128	Fax:	9702428674				

### Person Submitting this Application:

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to identify the partner(s) listed above and act on behalf of the grant applicant entity. I also certify that the above agency (or agencies) is a partner (or are partners) to the grant project as required by the grant and that our agencies mutually agreed to this partnership as related to this grant project prior to submission of this grant application. In addition, I certify that the information provided above regarding the partner(s) is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

**Please type your name here in place of your signature:**

Debbie Murray

## SECTION 13: APPLICATION ATTACHMENTS

This section should be used to attach any required or applicable attachments to your grant application (e.g., a Memorandum of Understanding). If the program for which you are applying requires a Memorandum of Understanding (MOU), this document should define the roles and responsibilities of the individuals and partner(s) involved in your proposed project. Please refer to the program-specific Application Guide to determine if an MOU or other application attachments are required. The Guide will also specify if optional attachments are permitted for submission.

File Name	Attachement
ATTACHMENT A Budget Narr MCSO w-est final.pdf	BudgetNarrative
ATTACHMENT B Assessment MCSO final.rtf	SchoolSafetyAssessment
Attachment C - MOU MCSO final.pdf	MemorandumOfUnderstanding

## **SECTION 14: BUDGET DETAIL WORKSHEETS**

### **Instructions for Completing the Budget Detail Worksheets**

The following Budget Detail Worksheets are designed to allow all COPS grant and cooperative agreement applicants to use the same budget forms to request funding. Allowable and unallowable costs vary widely and depend upon the type of COPS program. The maximum federal funds that can be requested and the federal/local share breakdown requirements also vary.

Please refer to the program-specific Application Guide to determine the allowable/unallowable costs, the maximum amount of federal funds that can be requested, and the federal/local share requirements for the COPS program for which your agency is applying. To assist you, sample Budget Detail Worksheets are included in each Application Guide.

Please complete each section of the Budget Detail Worksheets applicable to the program for which you are applying (see the program-specific Application Guide for requirements). If you are not requesting anything under a particular budget category, please check the appropriate box in that category indicating that no positions or items are requested.

All calculations should be rounded to the nearest whole dollar. Once the budget for your proposal has been completed, a budget summary page will reflect the total amounts requested in each category, the total project costs, and the total federal and local shares.

If you need assistance in completing the Budget Detail Worksheets, please call the COPS Office Response Center at 800.421.6770.

## A. SWORN OFFICER POSITIONS

**Instructions:** This worksheet will assist your agency in reporting your agency's current entry-level salary and benefits and identifying the total salary and benefits request per officer position for the length of the grant term. Please list the current entry-level base salary and fringe benefits rounded to the nearest whole dollar for one full-time sworn officer position within your agency. Do not include employee contributions. (Please refer to the program-specific Application Guide for information on the length of the grant term for the program under which you are applying.)

**Special note regarding sworn officer fringe benefits:** For agencies that do not include fringe benefits as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included under Part 1, Section B. Any fringe benefits that are already included as part of the agency's base salary (Part 1, Section A of the Sworn Officer Budget Worksheet) should not also be included in the separate fringe listing (Part 1, Section B).

Please refer to the program-specific Application Guide for information about allowable and unallowable fringe benefits for sworn officer positions requested under the program to which your agency is applying.

## C. EQUIPMENT/TECHNOLOGY

**Instructions:**List non-expendable items that are to be purchased. **Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application.** Non-expendable equipment is tangible property (e.g., technology) having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Expendable items should be included either in the “**SUPPLIES**” or “**OTHER**” categories. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially for high-price items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the “**CONTRACTS / CONSULTANTS**” category.

Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

**For agencies purchasing items related to enhanced communications systems, the COPS Office expects and encourages that, wherever feasible, such voice or data communications equipment should be incorporated into an intra- or interjurisdictional strategy for communications interoperability among federal, state, and local law enforcement agencies.**

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal

## D. SUPPLIES

**Instructions:** List items by type (office supplies; postage; training materials; copying paper; books; hand-held tape recorders; etc). **Provide a specific description for each item and explain how it supports the project goals and objectives outlined in your application.** Generally, supplies include any materials that are expendable or consumed during the course of the project. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more than lines please check the available box.

<b>Item Name</b>	<b>Computation (# of Items/Units X Unit Cost)</b>	<b>Per Item SubTotal</b>

## E. TRAVEL/TRAINING

**Instructions:** Itemize grant-related travel expenses of grantee personnel (excluding consultants, whose expenses are listed in Section F) by event (e.g., mandatory training, staff to training, field interviews, advisory group meetings). Identify the location of travel whenever possible, and show the number of staff expected to attend each event. Training fees, transportation, lodging and per diem rates for trainees should be listed as separate travel items. Grantee travel costs specific to the grant project may be based on the grantee's written travel policy, assuming the costs are reasonable. Grantees without a written travel policy must follow the established federal rates (found at [www.gsa.gov](http://www.gsa.gov)) for lodging, meals, and per diem. For all grantees (with or without a written travel policy), airfare travel costs must be one of the following: the lowest discount commercial airfare, standard coach airfare, or the federal government contract airfare (if authorized and available). Note: Any local training costs (within a 50-mile radius) should be listed under Section G ("Other Costs").

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Event Title and Location	Event Costs	Number of Staff	Per Event Subtotal

## F. CONTRACTS/CONSULTANTS

**Instructions:** See the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

**1. Contracts:** Provide a cost estimate for the product or service to be procured by contract. Applicants are encouraged to promote free and open competition in awarding contracts. If awarded, requests for sole source procurements of equipment, technology, or services in excess of \$100,000 must be submitted to the COPS Office for prior approval.

(See Application Guide for more information on the required submission.)

Contract Name	Per Contract Subtotal
Keyless lock system components	\$83,000.00
Keyless lock system installation/wiring	\$12,900.00
Lighting with installation	\$5,000.00
	\$100,900.00

**2. Consultant Fees:** For each consultant enter the name (if known), service to be provided, hourly or daily fee (based upon an 8-hour day), and estimated length of time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$550 per day require additional written justification and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process.

Consultant Name/Title	Service Provided	Computation (Cost X # Days or # Hours)	Per Consultant Fee Subtotal

**3. Consultant Travel:** List all travel-related expenses to be paid from the grant to the individual consultants (e.g., transportation, meals, lodging) separate from their consultant fees.

Consultant Name/ Event Title	Event Costs	Number of Staff	Per Consultant Travel Subtotal

**4. Consultant Expenses:** List all travel-related expenses to be paid from the grant to the individual consultants separate from their consultant fees and travel expenses (e.g., computer equipment and office supplies).

Event Title and Location	Event Costs	Number of Staff	Per Event Subtotal

## G. OTHER COSTS

**Instructions:** List other requested items that will support the project goals and objectives as outlined in your application. **Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application.** Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

Item Name	Computation (# of Items/Units X Unit Cost)	Per Item SubTotal

## H. INDIRECT COSTS

**Instructions:** Indirect costs are allowed under a **very limited** number of specialized COPS programs. Please see the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

*If indirect costs are requested, a copy of the agency's fully-executed, negotiated Federal Rate Approval Agreement must be attached to this application.*

Indirect Cost Description	Approved Indirect Cost Rate	Per Indirect Cost Subtotal

# BUDGET SUMMARY

Instructions: Please review the category totals and the total project costs below. If the category totals and project amounts shown are correct, please continue with the submission of your application. Should you need to make revisions to a budget category, click the "Edit" button for that category. Note: Agencies applying for Secure Our Schools (SOS) must enter a "Total Local Share Amount" percentage of 50% in the designated area below. Applicants for all other Fiscal Year 2010 COPS Grants are not required to provide a local match.

Budget Category	Category Total
A Sworn Officer Positions	\$0.00
B Civilian/Non-Sworn Personnel	\$0.00
C Equipment/Technology	\$0.00
D Supplies	\$0.00
E Travel/Training	\$0.00
F Contracts/Consultants	\$100,900.00
G Other Costs	\$0.00
H Indirect Costs	\$0.00
Total Project Amount	\$100,900.00
Total Federal Share Amount	\$50,450.00
Total Local Share Amount	\$50,450.00

## Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

Authorized Official's Typed Name: Debbie Murray  
Title: Financial Officer  
Phone: 9702443914  
Fax: 9702443511

## SECTION 15A: ASSURANCES

Several provisions of federal law and policy apply to all grant programs. The Office of Community Oriented Policing Services needs to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state's COPS Grant Program Specialist at 800.421.6770.

By the applicant's authorized representative's signature, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.
2. It will comply with the provisions of federal law, which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. § 1501, et seq.
3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.
4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.
6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70 (governing administrative requirements for grants and cooperative agreements); 2 CFR Part 225 (OMB Circular A-87), 2 CFR 220 (OMB Circular A-21), 2 CFR Part 230 (OMB Circular A-122) and 48 CFR Part 31.000, et seq. (FAR 31) (governing cost principles); OMB Circular A-133 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 28 CFR Part 38.1; the current edition of the COPS Grant Monitoring Standards and Guidelines; the applicable COPS Grant Owner's Manuals; and with all other applicable program requirements, laws, orders, regulations, or circulars.
7. If applicable, it will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.

8. It will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789d); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E, G and I) of the Code of Federal Regulations.

A. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against the applicant after a due process hearing, it agrees to forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531.

B. If your organization has received an award for \$500,000 or more and has 50 or more employees, then it has to prepare an Equal Employment Opportunity Plan (EEO) and submit it to the Office for Civil Rights ("OCR"), Office of Justice Programs, 810 7th Street, N.W., Washington, DC 20531, for review within 60 days of the notification of the award. If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO, but it does not have to submit the EEO to OCR for review. Instead, your organization has to maintain the EEO on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO requirement. However, your organization must complete Section A of the Certification Form and return it to OCR.

# SECTION 15A: ASSURANCES

9. Pursuant to Department of Justice guidelines (June 18, 2002 Federal Register (Volume 67, Number 117, pages 41455-41472)), under Title VI of the Civil Rights Act of 1964, it will ensure meaningful access to its programs and activities by persons with limited English proficiency.

10. It will ensure that any facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify us if advised by the EPA that a facility to be used in this grant is under consideration for such listing by the EPA.

11. If the applicant's state has established a review and comment procedure under Executive Order 12372 and has selected this program for review, it has made this application available for review by the state Single Point of Contact.

12. It will submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget for clearance under the Paperwork Reduction Act of 1995 if required.

13. It will comply with the Human Subjects Research Risk Protections requirements of 28 CFR Part 46 if any part of the funded project contains non-exempt research or statistical activities which involve human subjects and also with 28 CFR Part 22, requiring the safeguarding of individually identifiable information collected from research participants.

14. Pursuant to Executive Order 13043, it will enforce on-the-job seat belt policies and programs for employees when operating agency-owned, rented or personally-owned vehicles.

15. It will not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that otherwise would be made available for the purposes of this grant, as applicable.

16. If the awarded grant contains a retention requirement, it will retain the increased officer staffing level and/or the increased officer redeployment level, as applicable, with state or local funds for a minimum of 12 months following expiration of the grant period.

17. It will not use any federal funding directly or indirectly to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law ratification, policy or appropriation whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy or appropriation as set forth in the Anti-Lobby Act, 18 U.S.C. 1913.

18. In the event that a portion of grant reimbursements are seized to pay off delinquent federal debts through the Treasury Offset Program or other debt collection process, it agrees to increase the non-federal share (or, if the awarded grant does not contain a cost sharing requirement, contribute a non-federal share) equal to the amount seized in order to fully implement the grant project.

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

Stan Hilkey

6/21/2010

Signature of Law Enforcement Executive/Agency Executive

Date

Craig Meis

6/21/2010

Signature of Government Executive/Financial Official

Date

# SECTION 15B: CERTIFICATIONS

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies.

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "Nonprocurement Debarment and Suspension" 28 CFR Part 83 Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

## I. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and
- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

## 2. Debarment, Suspension and Other Responsibility Matters (DirectRecipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Part 2867.20(a)-

A. The applicant certifies that it and its principals:

- (i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of

any offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;

(iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A)

(ii) of this certification; and

(iv) Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this Certifications form, he or she shall attach an explanation to this application regarding the particular statement that cannot be certified. Please check here  if an explanation is attached to this application. Please note that the applicant is still required to sign the Certifications form to certify to all the other applicable statements.

3. If applicable, an applicant who receives an award in excess of \$5,000,000 certifies that, to the best of its knowledge and belief, the applicant has filed all Federal tax returns required during the three years preceding the certification, has not been convicted of a criminal offense under the Internal Revenue Code of 1986, and has not, more than 90 days prior to certification, been notified of any unpaid Federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding .

## 4. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees/recipients, as defined at 28 CFR Part 83.660 -

A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:

(i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii) Establishing an on-going drug-free awareness program to inform employees about -

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

## SECTION 15B: CERTIFICATIONS

(iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);

(iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 1100 Vermont Ave., NW, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant;

(vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or  
(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such

purposes by a federal, state or local health, law enforcement or other appropriate agency;

(vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v), and (vi).

### Grantee Agency Name and Address:

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of performance (street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here

### 5. Coordination

The Public Safety Partnership and Community Policing Act of 1994

requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

Grantee Agency Name and Address:

Mesa County Sheriff's Department 215 Rice Street Grand Junction, CO 81502

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law. I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Stan Hilkey

6/21/2010

Typed Name of Law Enforcement Executive  
(or Official with Programmatic Authority, as applicable)

Date

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Craig Meis

6/21/2010

Typed Name of Government Executive  
(or Official with Programmatic Authority, as applicable)

Date

# SECTION 16: Disclosure of Lobbying Activities

## Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District number, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commit
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFPD E-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting registrant identified in item 4 to influence the covered Federal action.  
(b) Enter the full name(s) of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title and telephone number.  
Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

# Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Not Applicable  If not applicable, then entire form, including signature area is grayed-out

## 1. Type of Federal Action:

## 2. Status of Federal Action: 3. Report Type

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> contract              | <input type="checkbox"/> loan           | <input checked="" type="checkbox"/> bid/offer/application | <input checked="" type="checkbox"/> initial filing |
| <input checked="" type="checkbox"/> grant      | <input type="checkbox"/> loan guarantee | <input type="checkbox"/> initial award                    | <input type="checkbox"/> material change           |
| <input type="checkbox"/> cooperative agreement | <input type="checkbox"/> loan insurance | <input type="checkbox"/> post-award                       |  |

*For Material Change Only:*

Year: \_\_\_\_\_ Quarter: \_\_\_\_\_

Date of Report: \_\_\_\_\_

## 4. Name and Address of Reporting

Entity: Prime

Congressional District (number), if known: \_\_\_\_\_

## 5. If Reporting Entity in No. 4 is Subawardee, Enter

Name and Address of Prime: \_\_\_\_\_

Congressional District (number), if known: \_\_\_\_\_

## 6. Federal Department/Agency:

USDOJCOPS

## 7. Federal Program Name/Description:

CFDA Number, if applicable: 16.710

## 8. Federal Action Number, if known:

## 9. Award Amount, if known:

\$0.00

## 10. a. Name and Address of Lobbying

(if individual, last name, first name, MI): \_\_\_\_\_

## 10. b. Individuals Performing Services

(including address if different from No.1 0a) (last name, first name, MI): \_\_\_\_\_

## Registrant

11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Federal Use Only:

Authorized for Local Reproduction, Standard Form - LLL

## SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

*Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems*

Please review the COPS Application Guide: Legal Requirements Section for additional information.

Please check one of the following, as applicable to your agency's intended use of this grant:

- No, my agency will not use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system.
- Yes, my agency will use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system. By signing below, we assure that our agency will comply with the requirements of 28 C.F.R. Part 23.

The signatures of the Law Enforcement Executive/Program Official and Government Executive/Financial Official, and any applicable program partners on the Certification of Review and Representation of Compliance with Requirements:

- 1) Assures the COPS Office that the applicant will comply with all legal, administrative, and programmatic applicant for acceptance and use of federal funds as outlined in the applicable COPS Application Guide; AND
- 2) Attests to the accuracy of the information submitted with this application (including the Budget Detail Worksheets).

The signatures on this application must be made by the actual executives named on this application unless there is an officially documented authorization for a delegated signature. If your jurisdiction has such an official document, it must be attached to this application. Applications with missing, incomplete, or inaccurate signatories or responses may not be considered for funding.

*Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.*

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a COPS Office compliance investigation concerning a current grant award.

### Person Submitting this Application

- By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

**Please type your name here in place of your signature:** Debbie Murray

# SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

## Law Enforcement Executive/Agency Executive

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government

**Please type your name here in place of your signature:**

Stan Hilkey

---

## Government Executive/Financial Official

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government

**Please type your name here in place of your signature:**

Craig Meis

---

ATTACHMENT C – Memorandum of Understanding

MCA 2010 – 046

This Agreement is made this 21st day of June, 2010 between Mesa County and Mesa County Valley School District No. 51: Witnesseth:

**I. Recitals**

1. Mesa County has applied for and may receive from the U. S. Department of Justice, Office of Community Oriented Policing Services (DOJCOPS) a Secure Our Schools (SOS) grant for installation of outdoor security lighting at Thunder Mountain Elementary and installation of keyless locks at Central High School, Grand Mesa Middle School and Clifton Elementary:
2. The SOS grant program requires the law enforcement agency with primary authority of the targeted schools to be the primary applicant, and requires a partnership with the School District. The primary beneficiary of the grant must be the School District:
3. The Grant Application is attached to this agreement as Appendix "A":

Therefore, in consideration of the mutual promises stated below and other valuable consideration, the parties agree:

**II. Agreement**

4. The County shall use its best efforts to fulfill all conditions precedent to obtain the grant stated in the Grant Agreement. The District will cooperate with the County and provide all documents necessary for the County to fulfill the conditions precedent. The District further assumes all other County liabilities, and binds itself to the County for all the County's obligations to DOJCOPS contained in the Grant Agreement. The District will work with the County to implement the project and contract for all necessary materials and services to accomplish the project in accordance with District purchasing policies and procedures, provide all necessary reporting data, and provide the required 50% local matching funds, estimated at \$50,450. The County will provide financial management of the grant.
5. The County does not assume any obligations to the District to construct, operate, or maintain the improvements contemplated by the grant.
6. Unless a claim by DOJCOPS arises out of the negligence or other wrongful act of the County, the District shall be responsible to the County for any claim under the Grant Agreement, in the same manner and extent as the County may be responsible to DOJCOPS.
7. The District shall operate and maintain the improvements contemplated by the Grant Agreement, in accordance with established District policy for keyless locks and lighting maintenance. Should any claim for personal injuries, property

- damage or wrongful death be asserted as a result of the construction, operation, maintenance, or use of the improvements contemplated by the Grant Agreement, the parties shall be responsible for such claim in the manner provided by the Colorado Governmental Immunity Act and the Colorado law concerning pro-rata liability. The parties shall not be jointly and severally liable for such claims.
8. By executing this agreement the parties do not waive any immunity or limit liability contained in the Colorado Governmental Immunity Act; do not create a multi-year fiscal obligation; and do not create any other financial obligation not supported by a current appropriation.
  9. This agreement does not create any rights in any individual not a party to this agreement.
  10. Any provision of this Agreement to the contrary notwithstanding, the District shall under no circumstances have or assume any liability or obligation to the County or DOJCOPS under this Agreement which is unrelated to the terms of the Grant Agreement applicable to the placement of outdoor security lighting at Thunder Mountain Elementary and keyless locks at Central High School, Grand Mesa Middle School, and Clifton Elementary, or which would require an expenditure in excess of the amount of grant funding actually received by the District for such equipment pursuant to this Agreement, which amount the parties agree shall be \$50,450.
  11. This document, and exhibits, shall constitute the entire agreement of the parties.
  12. The District hereby grants to the County limited license in, and right of entry to, the property described in Appendix G for the purposes stated in the Grant Agreement, Appendix A, and for no other purpose. Such license and right of entry shall be exercised only in the event the District has failed to comply with the requirements of the Grant Agreement and shall include all rights reasonably necessary, as determined by the County, for the County to enter upon the property and perform its obligations to DOJCOPS under the Grant Agreement. This right includes the ability of the County to use its employees, agents, or outside contractors. This license and right of entry further includes the right to enter upon the property with any equipment or vehicles.
  13. This agreement shall terminate simultaneously with the termination of all County obligations under the Grant Agreement.



ATTEST:

*Janice Rich*  
Janice Rich  
Mesa County Clerk and Recorder

ATTEST:

*Terri Wells*  
Terri Wells, Board Secretary

MESA COUNTY  
BOARD OF COMMISSIONERS  
By: *[Signature]*  
Craig Meis, Chairman

MESA COUNTY VALLEY  
SCHOOL DISTRICT # 51

*Harry Butler*  
Harry Butler, Board President

## **ATTACHMENT A – BUDGET NARRATIVE**

To implement the project described in the Mesa County Sheriff's Office application, the Sheriff's Office, through its partner School District 51, will issue three contracts to obtain the materials, systems and services needed to install keyless lock systems in three schools and exterior lighting in one school. These systems and lighting improvements support the project to enhance the safety/security at these four targeted schools.

100% of the grant funds are included in Cost Category F, "Contracts/Consultants". The keyless lock systems are composed of many components. Each of the components, as well as the collective system, has an expected life of more than one year, but each unit price of each component is less than \$5,000, making the cost not appropriate for the Equipment/Technology cost category. Based on our reading of the guidelines provided in the COPS Application Guide, these costs are proposed under Cost Category F. If COPS determines that the keyless lock systems should more appropriately be in Cost Category C, Equipment/Technology, an amended budget will be provided.

We are not requesting any grant funds in any other cost category.

### **F. Contracts/Consultants**

#### Contracts

Mesa County Sheriff's Office and School District 51 are requesting funding for three contracts:

1. Purchase keyless lock system hardware, software and components for three systems - \$83,000
2. Installation/wiring of three keyless lock system - \$12,900
3. Purchase/install exterior lighting on one school - \$5,000

Total Project Cost: \$100,900

1. Keyless Lock Systems – For efficiency, quantity discounts and standardization, School District 51 has recently selected IR Security & Safety as its provider for all keyless lock systems for all District 51 buildings. This selection was based on a competitive selection process conducted in March 2010, in accordance with the District's purchasing policies and procedures. The estimate for the systems for the three schools included in this grant is:

Central High School - \$35,000  
Grand Mesa Middle School - \$20,000  
Clifton Elementary - \$28,000  
Total: \$83,000

These estimates are based on recent IR Security & Safety estimates for keyless lock systems in other schools in District 51, which vary depending on the type of school. Typically a system for a high school is estimated to be \$32,000 - \$35,000. A system for a middle school is \$18,000 - \$20,000. And a system for an elementary school is \$27,000 - \$28,000. Attached is the product description

and estimate detail from IR Security & Safety in support of a recent State of Colorado BEST grant application.

2. Installation/Wiring of the keyless lock systems – This estimate is based on recent District 51 experience in installing similar systems in other schools. We estimate this effort to be \$4,300 per school, for a total of \$12,900 for the three schools. Upon award of the grant, District 51 will issue a competitive solicitation for this contract.

3. Purchase/install exterior lighting on one school - \$5,000. This estimate is based on a recent purchase and installation of similar exterior lighting for another school in District 51. Upon award of the grant, District 51 will issue a competitive solicitation for this contract.

Consultants

None - \$0

**Total Estimated Costs for F – Contract/Consultants: \$100,900**

District 51 shall provide the required 50% matching funds of \$50,450 to complete this project.

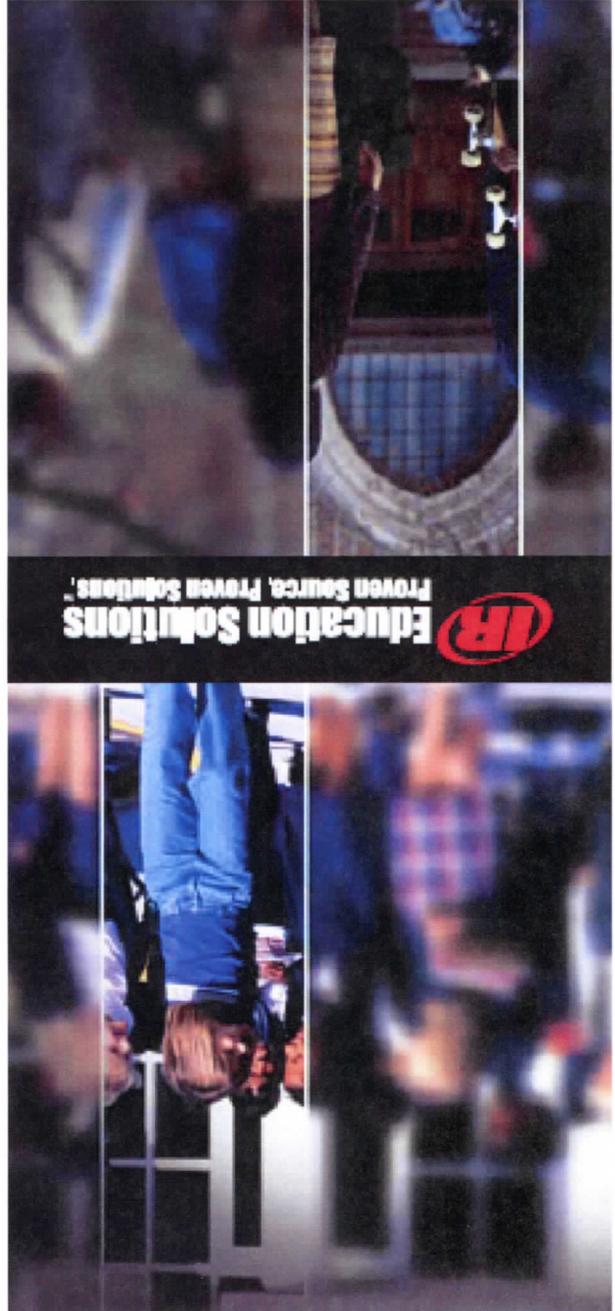
Total Project Costs:	\$100,900
Federal Share:	\$50,450
Local Share:	\$50,450

MESA COUNTY VALLEY  
SCHOOL DISTRICT

FOR

EAC SURVEY

SAFE SCHOOL



**IR** Education Solutions  
Proven Source. Proven Solutions.

**SAFE SCHOOLS** 

**IR** Security & Safety

## Doors:

- **Are the doors well maintained?**  
Multiple-plywood doors that are delaminating, or metal doors that are rusting, can become weak and less secure. Repair or replace them as needed.
- **Is paint scraping off the top of the door on the strike side?**  
This is indicative that the top hinge reinforcement is either loose or has broken. The door appears shut, but may not close all the way and latch. Make sure to repair or replace the hinge and have the door re-hung.
- **Do the hinges have non-removable pins on out-swinging exterior doors?**  
The hinge barrels and pins on out-swinging doors are exposed and can be easily tampered with. Hinges with non-removable pins should be used to reduce the chances of tampering.

## Door Closers:

- **Do doors close and latch every time in all weather conditions?**  
Doors should be checked at various times of the year to make sure they close and latch perfectly every time. High-quality door closers use a temperature constant fluid to ensure that the door closes properly in both extreme heat and cold conditions. Check with a local locksmith or Architectural Hardware Consultant to find out what kind of fluid your door closers use.
- **Do the door closers meet AMERICAN NATIONAL STANDARD INSTITUTE (ANSI)/BUILDERS HARDWARE MANUFACTURES OF AMERICA (BHMA) Grade 1 standards?**  
Because of the safety and durability requirements needed to meet the demands of a school environment, only Grade 1 door closers should be used. Grade 1 designations are given to products meeting or exceeding specifications for applications involving heavy traffic with continued usage. The manufacturer of the door closers should be a member of the Builders Hardware Manufacturers Association (BHMA) and should list their products in the Certified Directory of Door Closers published by American National Standard Institute (ANSI). Listing in the directory means that the manufacturer is required to provide production samples of recently produced door closers to an independent testing bureau for periodic evaluation. Look on the closer label to see listings and grade information. If there is no label, ask a locksmith or Architectural Hardware Consultant to help you check that information.
- **Are the door closers well maintained?**  
If parts and fasteners are missing, the door closers may not function properly. Open and close the door repeatedly while viewing the closer. Does it make noise or leak? Missing and/or broken parts or fasteners should be replaced and adjustments or product replacements made as needed.

- On exterior doors, are the door bottoms properly sealed? Again, any excessive gaps under the doors can provide the opportunity to get inside the building. For example, intruders have been known to use coat hangers under the door to grab on to an exit device crash-bar, pull it open and get inside.

## Locksets:

- Do the locksets meet ANSI/BHMA Grade 1 standards? Check the lock near the latch for any stickers or markings that show certifications or grade. If there are no markings, ask for help in identifying the lock and grade.
- Are the locks well maintained? If levers are sagging or fasteners are missing, the locksets may not function properly. Repeatedly opening and closing the door, does the lock engage as it should? Does the lever snap back into place when the door is closed? Missing or broken parts and fasteners should be replaced and adjustments or product replacements made as needed.
- Can the cylinder be easily tampered with? This is particularly important on mortise lock applications (where you would find a latchbolt and deadbolt on the same lockset). In some instances, the cylinder may project from the door significantly. Again, this may enable an intruder to use a pipe wrench to turn the cylinder and get inside the building. Cylinders should either be mounted flush to the door surface, or a tapered collar should be used to avoid a raised edge.
- Do locksets have a deadlocking feature? Here again, look for a small cylindrical projection on the latch that can move independently of the latch. If the current lockset does not have this feature, you should consider it when replacing this hardware.
- Are locksets with lever trim exposed in an area where it can be easily vandalized or compromised? Some lever handle locksets can be vandalized causing them to either malfunction or not work at all. In those areas where this is a possibility, a lever lockset with a vandal-resistant mechanism should be considered.

## Keys:

- Are teachers or other staff issued Master keys?
- If Master keys have been issued, have they been tracked?
- Have any keys been lost or copies made that cannot be accounted for?
- Are the keys protected by a utility patent?
- Are key blanks tightly controlled by the manufacturer?
- Are there aftermarket key blanks available?
- Can your keys be easily duplicated at a hardware store or locksmith shop?

## How old is the key system?

- If the key system is very old and you're not confident that keys have always been accounted for, then it may be time to consider rekeying or replacing the cylinders.

- Any misalignment between the magnet and armature will reduce the effectiveness of the locking system. As you check for contact, be sure to also inspect the frame and door as movement and condition of both can affect the performance of the magnet.

### **With the door closed and power applied?**

### **Do the armature and the face of the magnet line up and make good contact**

- adjusted armatures can be dangerous, as well as ineffective.
- Check to see that the magnet is securely mounted to the frame of the door and the armature is adjusted correctly with some ability to move. Loose magnets and improperly

### **How well are the magnet and armature mounted?**

- armatures should be replaced.
- Be sure to inspect each magnet and armature carefully. Rust and cracks on either the magnet or armature will lower the holding force of the lock and therefore reduce your security level. Some rust can be carefully removed. Typically, cracked magnets or

### **Can rust or cracks be found on the magnet or armature?**

- There are three levels of Builders Hardware Manufacture of America (BHMA) Certification for electromagnetic locks, which are related to holding force. A product can be listed for 500, 1000 or 1500 lbs. of holding force. The most important of these is 1500 lbs., since this is generally regarded as high security and would be used in an educational facility. A label should be present on the device indicating certification level. If not, ask your locksmith or Architectural Hardware Consultant to identify the lock. These locks are generally found in high traffic areas such as cafeterias or auditoriums where doors need to be held open for a period of time.

### **Do the locks meet (ANSI)/ (BHMA) standards?**

## **Electromagnetic locks:**

- Software is available that can enhance your ability to track who has specific keys. If a particular key is lost, you then only need to rekey those doors that are affected.

### **Do you use any type of data management to maintain your key system?**

- Keys and key blanks should be stored in a secure key cabinet. For increased security, you might also consider installing an electronic lock on the entry door of the room where the key cabinet is installed, or an electronic cabinet lock on the key cabinet itself. An electronic lock can provide an audit trail of which authorized people have accessed the room or the key cabinet.

### **How are keys and key blanks stored?**

- A single person should be responsible for issuing keys and the policies and procedures should be strictly followed. Refer to the Security Evaluation and Planning Guide within the Safe Schools Program Reference Binder for more information.

### **Who has the authority to issue keys? Is there a strict written policy?**

### EAC Site Survey Analysis:

After an on site survey of the 14 doors at three facilities I have compiled the following results:

- **Total door openings: 14**  
Survey's purpose was to provide a listed of suggested equipment to upgrade selected entries for an Electronic Access Control System. Equipment recommendation list is in next section.
- **Total possible code violations: 1**  
Code violations are subjected to the local Authority Having Jurisdiction (AHJ). Automatic door opener required for compliance of ADA codes.
- **Master Key system easily duplicated from any local hardware store.**  
Currently the key system used in the district provides no security for the protection of the staff and the students. The current key system used is an old system available at any hardware store, locksmith, and the keys can be duplicated.



**Electronic Access Control Recommendations:**

<b>Bookcliff Middle School</b>			
Product:	Quantity:	List Price:	Total:
VD PS 873-2 BB x K Power Supply	3	\$1,229.00	\$3,687.00
VD EL with RX-LX Switch Kit (36" or 48")	3	\$1,120.00	\$3,360.00
VD 98/99 RX Switch Kit	3	\$196.00	\$588.00
VD EPT 10 Power Transfer (Active Inactive Leaf)	6	\$449.00	\$2,694.00
Door Contact 679-05HM	6	\$60.00	\$360.00
Xceed ID SXF2100 Multi Tech Reader	4	\$316.00	\$1,264.00
SRINX-2 Reader Interface	4	\$466.00	\$1,864.00
SRCNX-16 Access Panel	1	\$2,650.00	\$2,650.00
SIPNX-100 IP Module	1	\$774.00	\$774.00
S400-NX UL Power Supply	1	\$426.00	\$426.00
LIST PRICE:			\$17,667.00

<b>Pear Park Elementary School</b>			
Product:	Quantity:	List Price:	Total:
LCN 4600 Auto Operator (ADA)	1	\$4,978.00	\$4,958.00
LCN Actuators & RF Receiver	2 Each	\$479/ \$155.00	\$1,268.00
VD PS 873-2 BB x K Power Supply	4	\$1,229.00	\$4,916.00
VD EL with RX-LX Switch Kit (36" or 48")	4	\$1,120.00	\$4,480.00
VD 98/99 RX Switch Kit	2	\$196.00	\$392.00
VD EPT 10 Power Transfer (Active Inactive Leaf)	6	\$449.00	\$2,694.00
Door Contact 679-05HM	6	\$60.00	\$360.00
Xceed ID SXF2100 Multi Tech Reader	5	\$316.00	\$1,580.00
SRINX-2 Reader Interface	5	\$466.00	\$2,330.00
SRCNX-16 Access Panel	1	\$2,650.00	\$2,650.00
SIPNX-100 IP Module	1	\$774.00	\$774.00
S400-NX UL Power Supply	1	\$426.00	\$426.00
LIST PRICE:			\$26,828.00

<b>Pallisade High School</b>			
Product:	Quantity:	List Price:	Total:
VD PS 873-2 BB x K Power Supply	7	\$1,229.00	\$8,603.00
VD EL with RX-LX Switch Kit (36" or 48")	7	\$1,120.00	\$7,840.00
VD 98/99 RX Switch Kit	4	\$196.00	\$784.00
VD EPT 10 Power Transfer (Active Inactive Leaf)	11	\$449.00	\$4,939.00
Door Contact 679-05HM	11	\$60.00	\$660.00
Xceed ID SXF2100 Multi Tech Reader	8	\$316.00	\$2,528.00
SRINX-2 Reader Interface	8	\$466.00	\$3,728.00
SRCNX-16 Access Panel	1	\$2,650.00	\$2,650.00
SIPNX-100 IP Module	1	\$774.00	\$774.00
S400-NX UL Power Supply	1	\$426.00	\$426.00
LIST PRICE:			\$32,932.00

- Restricted keyway for additional security for the district
- Perimeter Lock Down Policies

### ADDITIONAL REMEDIES SOLUTIONS:

Listed is the suggested EAC hardware developed for budgetary purposes, based on Manufacturer Suggested Retail Price (MSRP). Please understand these prices would not be the districts net costs for the suggested remedies and does not include wire or installation labor costs.

In this configuration:  
 Equipment is specific to each opening. Monitoring of other openings is via the existing alarm system.  
 Each school office has a unique lockdown reader for the purpose of securing each reader entry.

DISTRICT OFFICE			
Product:	Quantity:	List Price:	Total:
E-SENT-SFT-5 SMS Enterprise 5 Client	1	\$5,300.00	\$5,300.00
Xceed ID SXF7510 Prox Badge Stock	750	\$6.16	\$4,620.00
LIST PRICE:			\$9,920.00
TOTAL LIST PRICE:			\$87,347.00

