



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

May 18, 2011

RE: REMINDER NOTIFICATION (One week left to apply for priority consideration under the 2011 Secure Our Schools Program). If you have already submitted your application and received confirmation from the COPS Office please disregard this notification.

Dear Colleague:

The Office of Community Oriented Policing Services (the COPS Office) recently announced the availability of funding under the Fiscal Year (FY) 2011 Secure Our Schools (SOS). A copy of this correspondence can be found on the COPS Office website at http://www.cops.usdoj.gov/pdf/SOS/FY2011_SOSPre-SolicitationLetter.pdf. Approximately \$13 million will be available FY2011 to provide funding to law enforcement agencies to assist with the prevention of school violence and provide improved security at schools and on school grounds.

This is a reminder that the priority consideration deadline for SOS applications is **8:59 p.m. E.D.T. on May 25, 2011**. The second and final deadline for all SOS application submissions is **8:59 p.m. E.D.T. on June 8, 2011**. Please note that applications for this program must be submitted in two parts. First, applicants must apply online via www.grants.gov to complete the SF-424. For more information on completing the SF-424, please refer to the <http://www.cops.usdoj.gov/pdf/cap/Online-Step-by-Step-Instructions.pdf>. Once the SF-424 has been submitted, you will receive an e-mail from the COPS Office with instructions on completing the second part of the SOS application through the COPS Office Online Application System found on the COPS Office website at www.cops.usdoj.gov. We strongly urge your agency to review this information prior to applying.

To ensure that your agency has sufficient time to complete all required pre-application steps, please visit the COPS Office website at www.cops.usdoj.gov to establish or update your online account through the "Account Access" feature. Applicants who do not complete the required pre-application steps as outlined on the COPS website at www.cops.usdoj.gov in time to submit the application will not be considered for funding; therefore, if your agency is interested in this funding opportunity, you are encouraged to begin the necessary steps immediately.

To access the SOS Application Guide (i.e., application instructions) and other documents to assist you in completing a SOS application, please visit COPS online at www.cops.usdoj.gov/Default.asp?Item=2368. If you have additional questions about how to apply, please contact the COPS Office Response Center at 800-421-6770, or by e-mail at askCopsRC@usdoj.gov.

The COPS Office expects to announce SOS funding decisions by September 30, 2011, and all awards are subject to the availability of funding. We thank you for your time and cooperation during the SOS open solicitation process.

Sincerely,

Andrew A. Dorr
Assistant Director for Grants Administration