

Program Evaluation Fellow in the Office of Community Oriented Policing Services, United States Department of Justice: An IPA Opportunity

The Research and Development Division in Office of Community Oriented Policing Services (COPS Office) announces an exciting opportunity for an individual with demonstrated experience in program evaluation to assist in strengthening the COPS Office's capabilities in the design, assessment, and evaluation of programs and resources as a Program Evaluation Fellow.

The COPS Office is the component of the U.S. Department of Justice responsible for advancing the practice of community policing by the nation's state, local, territory, and tribal law enforcement agencies through information and grant resources. It awards grants to state, local, territory, and tribal law enforcement agencies to hire and train community policing professionals, acquire and deploy cutting-edge crime fighting technologies, and develop and test innovative policing strategies. COPS Office funding also provides training and technical assistance to community members and local government leaders and all levels of law enforcement.

This fellowship position is a detail assignment to an unclassified position description under the Intergovernmental Personnel Act (IPA) for one year, with a possibility of renewal for a second year. Individuals eligible for an IPA assignment include employees of State and local government agencies, institutions of higher education, Indian tribal governments, federally funded research and development centers, and qualified nonprofit organizations. The fellow will need to relocate to the Washington D.C. Metro area for the term of the appointment. Under the IPA provisions, the fellow will remain on the payroll of his/her home institution and the home institution will continue to administer pay and benefits. A stipend to cover such items as local living expenses and/or partial salary reimbursement to the selected Fellow's eligible organization may be considered.

The fellow will assist with a full range of activities in the Research and Development Division. Broad responsibilities for the division include provides subject matter expertise and internal policy and analytical support to COPS Office programs and initiatives. The division is also responsible for:

- Assisting in the design and analysis of COPS Office programs and strategies;
- Conducting and overseeing evaluations of COPS Office programs and community policing activities;
- Managing innovative community policing pilot programs and applied research projects;
- Producing products and publications for use by police practitioners and others; and
- Disseminating community policing knowledge through external presentations and support to the field.

The incumbent will work closely with Research and Development staff, the Office of the Director, and other COPS Office staff responsible for the design and management of COPS Office programs. Examples of the types of duties might include:

- Advising staff on evaluation design and the building of assessments and evaluations into grant programs;

- Providing expert assistance to questions posed by staff regarding assessment and measurement of strategic initiatives and grant program objectives;
- Development and implementation of a plan to analyze and report on data collected through the Community Policing Self-Assessment Tool;
- Assist in fulfilling ad hoc analysis requests based on data collected through the COPS Hiring Program applications; and
- Producing reviews and/or white papers on a variety of topics related to the assessment of the effectiveness of police officers, COPS Office funding, and community policing in general.
- Conducting original research or evaluation on the effectiveness of COPS Office programs; and
- Assisting in the development of program logic models and performance measures.

Applicants should possess in-depth knowledge of evaluation and assessment of federally funded programs. Specific experience in the evaluation of state and local law enforcement programs is preferred but not required. Applicants should have 5 or more years of experience in a position with responsibility for evaluation design and analysis. Additionally, applicants should possess excellent oral and written communication skills.

Applicants should send a letter of interest, a resume or curriculum vitae, references, and a brief (no more than 5 pages) writing sample to the following address no later than the close of business, May 15, 2014 to:

Deborah Spence
Office of Community Oriented Policing Services
145 N Street, NE
Washington, DC 20530
Phone: 202.514.6004
Email: Deborah.Spence@usdoj.gov

The desired starting date for the fellowship position is negotiable, although it is expected that the IPA would begin the appointment in FY2014. We look forward to receiving and reviewing applications for this exciting and mutually beneficial fellowship opportunity in the COPS Office.

The Department of Justice Equal Employment Opportunity statement is found at:

<http://www.justice.gov/jmd/eeos/08-eeo-policy.pdf>.

Reasonable Accommodation Statement: Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis.