

Survey Questions

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Agency Eligibility Information

1. Type of Agency (select one)

- Law Enforcement
- Non-Law Enforcement*

- If non-law enforcement agency,

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- If law enforcement agency,

1a. From the list below, please select the type of agency which best describes the applicant:

Law Enforcement Entities: [Dropdown]

- Municipal Police
- Sheriff
- County Police (Non-Sheriff)
- State Police Agency
- Regional Police Department
- Federally Recognized Tribal Police
- Federally Recognized Tribal Council
- Federally Recognized Tribal Fish & Wildlife
- Federally Recognized Tribal Courts
- Federally Recognized Tribal – Other
- Public University/College Police
- Private University/College Police
- Natural Resources Police (e.g., Fish and Wildlife or Park Police)
- Transit Police
- Public Housing Police
- School District Police
- Attorney/Court/Investigative Agencies (e.g., District Attorney's Office, Bureau of Investigations, etc.)
- Multijurisdictional Task Force
- Consortium of Law Enforcement Agencies
- Constable
- Marshals
- Emergency Response/Management (Non-Police)
- Municipal Government
- New Start-Up (please specify)

Homeland Security Task Force (HSTF) Coordination and Participation

Priority consideration will be given to law enforcement agencies that coordinate and participate with the [Homeland Security Task Force \(HSTF\)](#) or, if awarded, plan to coordinate and participate with the HSTF. The HSTF is a permanent, interagency law enforcement task force created by [Executive Order 14159 Protecting the American People Against Invasion](#) to combat transnational criminal organizations—including cartels, trafficking networks, and foreign terrorist organizations.

1b. Does your agency currently coordinate and participate with the Homeland Security Task Force (HSTF)?

- Yes
- No

• If no,

1b1. If awarded, does your agency plan to coordinate and participate with HSTF?

- Yes
- No

2. Are you a state or local governmental entity applying for this funding opportunity? [Dropdown]

- Yes
- No (if no, continue to question 4)

2a. If yes, is your agency in compliance with 8 U.S.C. §1373, which provides that state and local government entities may not prohibit, or in any way restrict, any government entity or official from sending to, receiving from, maintaining, or exchanging information regarding citizenship or immigration status, lawful or unlawful, of any individual with components of the U.S. Department of Homeland Security or any other federal, state or local government entity? This includes any prohibitions or restrictions imposed or established by a state or local government entity or official. [Dropdown]

- Yes
- No*

*Validation Error Message: You are not eligible to apply for this NOFO. For more information may contact the COPS Response Center at AskCOPSRC@usdoj.gov.

3. Please indicate if your jurisdiction is primarily considered rural, urban, or suburban. [Dropdown]

- Rural
- Urban
- Suburban

Instructions:

We will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) award. Please note that CHP applicants must have a law enforcement agency that is operational by the close of this Notice of Funding Opportunity

(NOFO) or receive services through an existing contract for law enforcement services or a new contract for law enforcement services that is in place by the close of this NOFO. Applicants must also maintain primary law enforcement authority for the population to be served.

In addition, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's office to receive services), the government agency wishing to receive law enforcement services must be the legal applicant in this application.

A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

4. Is your law enforcement agency established and currently operational?

- Yes
- No

• If no,

4a. Which of the following best describes your law enforcement agency? (check one)

- We are planning to establish or begin operations as a newly authorized law enforcement agency.
- We are planning to re-establish and resume operations for a previously operational law enforcement agency.

4b. Will your law enforcement agency be operational as of the closing date of this NOFO?

- Yes
- No*

*Validation Error Message: You may not be eligible to apply for this NOFO. Please contact the COPS Response Center at AskCOPSRC@usdoj.gov.

4c. Has your jurisdiction passed legislation which authorizes the creation of a new law enforcement agency?

- Yes
- No

5. If awarded, does your agency plan to use funds awarded under this award to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's office)?

- Yes
- No

- If yes,

Instructions:

A jurisdiction may apply for funds under this program to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's office to receive services). However, the jurisdiction wishing to receive law enforcement services must be the legal applicant in this application.

Important Note: Two entities involved in a contracting relationship may not separately apply for funding to support the same officer position(s).

5a. Is the legal applicant listed in this COPS Hiring Program (CHP) application and on the SF-424 the entity that will be receiving law enforcement services?

- Yes
- No

5b. What is the legal name of the law enforcement agency that will be providing law enforcement services to your jurisdiction?

Instructions:

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support, or only some combination of these.

6. Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

- Yes
- No*

*Validation Error Message: You may not be eligible to apply for this NOFO. Please contact the COPS Response Center at AskCOPSRC@usdoj.gov.

Executive and Contact Information

Please provide the name and contact information for the highest-ranking Law Enforcement or Program Official and Government Executive or Financial Official for your agency or organization. Please see instructions below.

Law Enforcement Executive/Program Official

This position will ultimately be responsible for the programmatic management of the award.

Instructions for Law Enforcement Agencies:

For law enforcement agencies, the Law Enforcement Executive is the highest-ranking official in the jurisdiction (e.g., Chief of Police, Sheriff, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Law Enforcement Agencies:

For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations, etc.), the Program Official is the highest-ranking official in the jurisdiction (e.g., executive director, chief executive officer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

7a. Title:	<input type="text"/>
7b. First Name:	<input type="text"/>
7c. Last Name:	<input type="text"/>
7d. Phone:	<input type="text"/>
7e. Email Address:	<input type="text"/>

Government Executive/Financial Official

This position will ultimately be responsible for the financial management of the award.

Instructions for Government Agencies:

For law enforcement agencies, this is the highest-ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Government Agencies:

For non-law enforcement agencies, this is the financial official who has the authority to apply for this award on behalf of the applicant agency (e.g., Chief Financial Officer, Treasurer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

8a. Title:	<input type="text"/>
8b. First Name:	<input type="text"/>
8c. Last Name:	<input type="text"/>
8d. Phone:	<input type="text"/>
8e. Email Address:	<input type="text"/>

Instructions for Application Submitter Contact:

Enter the application submitter's name and contact information.

9a. Title:	<input type="text"/>
9b. First Name:	<input type="text"/>
9c. Last Name:	<input type="text"/>
9d. Phone:	<input type="text"/>
9e. Email Address:	<input type="text"/>

COPS Hiring Program Officer Request

Instructions:

10. Please enter the actual number of full-time sworn officers/deputies employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

Full-Time:

Instructions:

Enter the Budgeted Sworn Force Strength for full-time officers/deputies as of the date of application (the current fiscal year) below. The budgeted number of sworn officer positions is the number of full-time sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, or locally funded vacancies. Do not include *unfunded* vacancies or unpaid/reserve officers/deputies. Do not include part-time officer/deputy positions, non-sworn personnel such as dispatch, court personnel, correctional officers/deputies that do not meet the definition of law enforcement officers/deputies per the notice of funding opportunity, or police technicians. For agencies currently funded by a COPS Hiring Program (CHP) award, do not include in your budgeted force strength any COPS-funded officers/deputies whose salaries are currently being covered by the 36 months of COPS funding.

11. Number of budgeted sworn officers/deputies as of the date of this application, using instructions above.

Full-Time:

12. Is your agency operating below its current budgeted sworn force strength?

- Yes
 No

- If yes,

Understaffed Law Enforcement Agencies Operating Below Budgeted Strength Instructions:

A law enforcement agency operating below its budgeted strength is eligible to apply for funding under CHP so long as the applicant attests that awarded funds will be used in compliance with the nonsupplanting requirement and not used to supplant state, local, or Bureau of Indian Affairs funds that are already budgeted for sworn law enforcement officer/deputy positions.

- 13. By checking the box, the applicant attests that awarded funds will be used in compliance with the nonsupplanting requirement and not used to supplant (replace) state or local funds, or, in the case of Indian Tribal governments, funds supplied by the Bureau of Indian Affairs that are already budgeted for sworn law enforcement officer/deputy positions.

Instructions:

The following section will ask about the “population served” by your jurisdiction. The crime data you will enter in this application will be based on crimes occurring among the “actual population served.” Population served counts must not be adjusted upward to account for daytime business/shopping visitors or highway traffic passing through a jurisdiction, nor should it include annual visitor totals. Parks and transit agencies should report average daily visitors/riders rather than annual totals.

This may or may not be the same as your census population. For example, a service population may be the census population minus incorporated towns and cities that have their own law enforcement agency within your geographic boundaries.

- 14. What is the actual population your department serves as the primary law enforcement entity?

- 15. Enter the total population of the government entity applying for this award using the latest census estimate available at <https://data.census.gov>. If the population of the entity applying for this award is not represented by census figures (e.g. colleges, special agencies, school police departments), please indicate the size of the population as of the latest available estimate.

- 15a. Please explain why the “population served” differs from the population of the government entity (from census figures or other estimates). [Please limit your response to a maximum of 125 words.]

Instructions:

Agencies should apply for the number of officer/deputy positions necessary to support their proposed community policing strategy. CHP awards cover up to 75 percent of the entry-level salary and fringe benefits for each approved position up to a maximum of \$125,000 total for each position over three years. Note: this is NOT \$125,000 per year; rather, it is \$125,000 spread over three years for each position. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency. Please keep in mind that there is a 12-month retention requirement for each officer/deputy position funded. See CHP Application Resource Guide for additional information.

The number of officers/deputies you request cannot exceed 20 percent of your agency’s current actual sworn force, with a maximum of 50 officers/deputies for any agency. Agencies with fewer than 10 officers/deputies may request one officer/deputy. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer/deputy positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

IMPORTANT: Please ensure this number matches the number of sworn positions you requested in the detailed budget section of JustGrants.

16. How many entry-level, full-time sworn officer/deputy positions is your agency requesting in this application? *

*Validation Error Message: * “Requested officer/deputy positions must be between 1 and 50.”

17. In question 11a, you entered your agency’s actual full-time sworn force levels. **Please confirm that you are not asking for more than the 20 percent cap.** For example, if you have 1–9 officers/deputies on staff, you may request 1 COPS Office–funded officer. If you have 10–14 officers/deputies, you may request a maximum of 2 officers/deputies. If you have 50 officers/deputies, you may request a maximum of 10.

I confirm that we are not asking for more than the 20 percent cap.

18. Referencing the web-based budget in this NOFO, please indicate if there was an increase in the entry level sworn officer/deputy base salary in years 2 and 3. If so, indicate why. (check all that apply).

- COLA
- Step Raises
- Change in Benefit Costs
- No Increase

Instructions:

IMPORTANT: Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency's current needs at the time of this application. Be mindful of your agency's ability to fill and retain the officer/deputy positions awarded, while following your agency's established hiring policies and procedures. CHP awards will be made for officer/deputy positions requested in each of the three hiring categories, and recipients are required to use awarded funds for the specific categories awarded.

It is imperative that your agency understand that the COPS Office statutory nonsupplanting requirement mandates that award funds may only be used to supplement (increase) a recipient's law enforcement budget for sworn officer/deputy positions and may not supplant (replace) state, local, or tribal funds that a recipient otherwise would have spent on officer/deputy positions if it had not received an award. This means that if your agency plans to

- a. Hire new officer/deputy positions (including filling existing vacancies that are no longer funded in your agency's budget): Your agency must hire these new additional positions on or after the official award start date, above its current budgeted (funded) level of sworn officer/deputy positions, and otherwise comply with the nonsupplanting requirement as described in detail in the NOFO documents and award owner's manual.
- b. Rehire officers/deputies who have been laid off by any jurisdiction as a result of state, local, or tribal budget reductions: Your agency must rehire the officers/deputies on or after the official award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in the NOFO documents and award owner's manual.
- c. Rehire officers/deputies who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions: Your agency must continue to fund the officers/deputies with its own funds from the award start date until the date of the scheduled layoff(s) (for example, if the CHP award start date is September 1 and the layoff(s) are scheduled for November 1, then the CHP funds may not be used to fund the officers/deputies until November 1, the date of the scheduled layoff(s); identify the number and date(s) of the scheduled layoff(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the layoff(s); and otherwise comply with the nonsupplanting requirement as described in detail in the NOFO documents award owner's manual. [Please note that as long as your agency can document the date that the layoff(s) would occur if CHP funds were not available, it may transfer the officers/deputies to the CHP funding on or immediately after the date of the layoff(s) without formally completing the administrative steps associated with a layoff for each individual officer/deputy.]

Documentation that may be used to prove that the scheduled layoffs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but is not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the layoffs; notices provided to the individual officer(s)/deputy(s) regarding the date(s) of the layoffs; or budget documents ordering

departmental or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for a minimum of three years following the date of the submission of the final expenditure report in the event of an audit, monitoring review, or other evaluation of your award compliance.

If your agency's request is funded, your agency will have the opportunity after the award announcement to request an award modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time (including updating the dates of future scheduled layoffs).

Category A: *New, additional officer/deputy positions (including filling existing vacancies no longer funded in your agency's budget).*

19a. Category A Request: _____

Category B: *Rehire officers/deputies laid off (from any jurisdiction) as a result of state or local budget reductions.*

19b. Category B Request: _____

Category C: *Rehire officers/deputies scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.*

19c. Category C Request: _____

Instructions:

In the space below, please indicate when the officer(s)/deputy(s) specified in this category are scheduled to be laid off.

20a. Number of Officers/deputies: _____

20b. Date these officers/deputies are scheduled to be laid off: _____

20c. Number of Officers/deputies: _____

20d. Date these officers/deputies are scheduled to be laid off: _____

20e. Number of Officers/deputies: _____

20f. Date these officers/deputies are scheduled to be laid off: _____

20g. Number of Officers/deputies: _____

20h. Date these officers/deputies are scheduled to be laid off: _____

21. Since your agency plans to use CHP funds to rehire officers/deputies who are currently scheduled to be laid off on a future date (under Category C above), please certify (by checking the appropriate boxes) to the following Certification:

- 21a. My agency has and will maintain documentation showing the date(s) of the scheduled layoff(s) and demonstrating that the scheduled layoff(s) is/are occurring for fiscal reasons that are unrelated to the availability or receipt of CHP award funds.
- 21b. My agency will use its own funds to continue funding these officers/deputies until the scheduled date(s) of the layoff(s) and will use CHP funds to rehire these officers/deputies only on or after the scheduled date of the layoff(s).
- 21c. My agency recognizes that the CHP program provides funding based on our entry-level salary and benefits package and that any additional costs for rehired officers/deputies beyond entry level are our responsibility to pay with other sources of funding.

Instructions:

Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding.

If your agency checks "yes" to the question below, your agency will be required to maintain documentation that it made every effort possible (consistent with your internal procedures and policies) to hire at least one military veteran. Under this NOFO, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released due to conditions other than dishonorable.

22. Does your agency commit to hire and/or rehire at least one military veteran as defined above for the officer/deputy position(s) you have requested?

- Yes
- No

22a. If yes, how many position(s)? _____

23. Does the agency have a written directive to prioritize the recruitment and hiring of personnel who are representative of the communities they are sworn to serve?

- Yes
- No

24. For tribal applicants in Alaska only: Check the box below if you are requesting funds for an entry-level career law enforcement Village Police Officer or entry-level career law enforcement Tribal Police Officer.

-

25. Is your agency requesting that all or some of the officer positions requested be deployed as school resource officers (SROs)?

- Yes
- No

If yes,

SRO Instructions:

If your agency requests officers/deputies to be deployed as school resource officers (SRO), please do not request more officer/deputy positions than your agency can expect to deploy in this capacity. According to the COPS Office statute, a school resource officer is “a career law enforcement officer, with sworn authority, deployed in community-oriented policing, and assigned by the employing police department or agency to work in collaboration with schools and community-based organizations—(A) to address crime and disorder problems, gangs, and drug activities affecting or occurring in or around an elementary or secondary schools; (B) to develop or expand crime prevention efforts for students; (C) to educate likely school-age victims in crime prevention and safety; (D) to develop or expand community justice initiatives for students; (E) to train students in conflict resolution, restorative justice, and crime awareness; (F) to assist in the identification of physical changes in the environment that may reduce crime in or around the school; and (G) to assist in developing school policy that addresses crime and to recommend procedural changes.” (34 U.S.C. 10389(4))

There must be an increase in the level of community policing activities performed in and around primary or secondary schools in the agency’s jurisdiction as a result of the award. The time commitment of the funded officers/deputies must be above and beyond the amount of time that the agency devoted to the schools before receiving the award.

The COPS Office recommends that an SRO have a minimum of three years of experience as a police officer. Because COPS Office funds must be used for entry-level positions, you may deploy experienced police officers/deputies to serve as SROs and implement the community policing strategy after hiring the additional entry-level officers/deputies with COPS Office award funds. The COPS Office award funds must be used for the newly hired/rehired/scheduled to be laid off position and not that of the veteran/experienced officer/deputy.

Recipients using CHP funding to hire or deploy SROs into schools must submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at the time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment in the section of the application titled “MOUs and other Supporting Documents.”

The MOU must contain the following: the purpose of the MOU; clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers’ roles on safety, information sharing, and supervision responsibility; chain of command for the SRO; and signatures. For all CHP awards

for SROs, a signed MOU must be submitted to the COPS Office within 90 days of the date shown on the award congratulatory letter. If an agency fails to submit the MOU within the 90 days, the COPS Office may temporarily suspend grant funds in accordance with 2 C.F.R. §200.339 until the agency submits the MOU.

26. If yes, how many of your requested positions in this application will be deployed as school resource officers/deputies (SROs)?

*Validation Error Message: This number may not be higher than the total number of officers/deputies requested.

Law Enforcement and Community Policing Strategy Section 1

Instructions for Community Policing Strategy:

COPS Office funding must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing, either with the officers/deputies hired under this award program or an equal number of experienced officers/deputies who have been redeployed to implement this plan after hiring the entry-level COPS Office-funded officers/deputies. If awarded funds, your narrative responses in the text boxes below will constitute your agency's community policing strategy under this award. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this strategy. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving, and community policing implementation tools. Please note that the COPS Office recognizes that your COPS Office-funded officer(s) (or an equal number of veteran officers/deputies who are redeployed after hiring the entry-level COPS Office funded officers/deputies) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing strategy. Your community policing strategy may be influenced and impacted by others within and outside of your organization, as this is considered beneficial to your community policing efforts.

At any time during your award period, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in this application and (2) how the award funds and award-funded officers/deputies (or an equal number of redeployed veteran officers/deputies) were specifically used to enhance (increase) or initiate community policing activities according to your community policing strategy contained in this application.

Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through the required performance reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing performance reports, the COPS Office may identify significant changes in community policing strategies that require explanation and request for approval.

Applicants that choose problem areas that receive additional priority consideration will not be able to change from these problem/focus areas if awarded CHP funding.

The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office web site (<https://cops.usdoj.gov>) for further information regarding this definition.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as violent crime, nonviolent crime, and fear of crime.

Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations it serves to both develop solutions to problems and increase trust in police.

- Other Government Agencies
- Community Members / Groups
- Nonprofits / Service Providers
- Private Businesses
- Media

Organizational Transformation:

The alignment of organizational management, structure, personnel, and information systems to support community partnerships and proactive problem-solving efforts.

- **Agency Management**
 - › Climate and culture
 - › Leadership
 - › Labor relations
 - › Decision-making
 - › Strategic planning
 - › Policies
 - › Organizational evaluations
 - › Transparency
- **Organizational Structure**
 - › Geographic assignment of officers
 - › Despecialization
- Resources and finances

- **Personnel**
 - › Recruitment, hiring, and selection
 - › Personnel supervision/evaluations
 - › Training
- **Information Systems (Technology)**
 - › Communication/access to data
 - › Quality and accuracy of data

Problem Solving

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

- Scanning: Identifying and prioritizing problems
- Analysis: Analyzing problems
- Response: Responding to problems
- Assessment: Assessing problem-solving initiatives
- Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

Instructions for Current Organizational Commitment to Community Policing:

For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem-solving activities. (Check all that apply.)

27. Which of the following internal management practices does your agency currently employ? (*check all that apply*)

- Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.
- Assignment of officers to geographic hot spots that are defined statistically by creating incident maps to identify geographic clustering of crime and disorder.
- Early Intervention Systems that help identify officers who may be showing signs of stress, personal problems, and questionable work conduct.
- None of the above.

28. Which of the following do you count/measure to annually assess your agency's overall performance? (*check all that apply*)

- Response times
- Problem-solving outcomes
- Department employee satisfaction

- Reduction of crime in identified hot spots
- Social disorder/nuisance problems (e.g., graffiti, panhandling, loitering)
- Satisfaction with police services
- Fear of crime
- Victimization (i.e., non-reported crime)
- Community meetings held/attended
- Use of force incidents
- Meeting the priorities as identified in your agency's strategic plan
- My agency does not conduct annual assessments of overall performance

29. Through which of the following does your agency routinely share information with community members? *(check all that apply)*

- Neighborhood, beat, and/or school meetings
- Local media outlets
- Agency newsletter
- Neighborhood newsletters
- Agency website
- Social networking (blogs, Twitter feeds, Facebook pages, etc.)
- Citizen alert system (telephone, email, text, etc.)
- Citizen alert system that is geographically targeted, based on updated hot spots
- Community organization board membership
- Public forums with chief/sheriff/command staff
- Posters, billboards, flyers
- None of the above

30. Through which of the following ways does your agency formally involve community members in influencing agency practices and operations? *(check all that apply)*

- Citizen police academies
- Volunteer activities
- Auxiliary police programs
- Civilian review boards (i.e. disciplinary review boards)
- Citizen advisory groups (i.e. informal advisory function)
- Involvement in hiring decisions (interview panels, selection boards, etc.)
- Involvement in contributing to annual line officer performance reviews
- Representation on promotional boards
- Participation in accountability and performance reporting and tracking meetings
- Participation in complaint resolution process (formal mediation, disciplinary boards, etc.)
- None of the above

Instructions for Proposed Common Sense Policing Strategy: Problem Solving and Partnerships

COPS Office awards must be used to initiate or enhance community policing activities with either the newly hired officers/deputies funded by this award program or an equivalent number of veteran officers/deputies who are redeployed to implement this community policing strategy after hiring the additional entry-level officers/deputies with COPS Office award funds. In this section, you will be asked to identify both the crime and disorder problem or a focus area and the partners to be engaged through your requested COPS Office funding. Identifying the specific problem/focus area and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program and to ensure that ultimately the additional award-funded officers/deputies (or equivalent number of redeployed veteran officers/deputies) will initiate or enhance your agency's capacity to implement community policing strategies and approaches.

Using the following list, select a problem/focus area that will be addressed by the officer(s) requested in this application. Please choose the option that best fits your problem area. You may only select one problem/focus area to address through this award funding.

When identifying a problem, it is important to think about the nature of similar incidents that taken together comprise the problem and accordingly describe it in precise, specific terms (e.g. "robbery of retail establishments", rather than just "robbery"). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space.

Additional consideration will be given to applicants who propose a common sense policing approach to one of the five following problem/focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100 percent of their funded positions to that focus area and will not be allowed to change their selection once the award has been issued.

- Violent Crime - Applicants will employ common sense policing strategies to address a range of violent crime problems. Applicants committed to addressing illicit fentanyl, aggressively enforcing gun laws; addressing human trafficking, criminal gangs, drug manufacturing/dealing/trafficking, dismantling gangs, street crews, and drug networks, or cracking down on the open use of illegal drugs subcategory will receive additional consideration.
- Squatting and Encampment Enforcement - Applicants will focus on ending squatting by collaborating with federal law enforcement/task forces to end the epidemic of squatters and public encampments that create safe havens for drugs, crime, and human trafficking.
- Homeland & Border Security - Applicants will cooperate with federal law enforcement to combat illegal immigration (e.g., information sharing, 287(g) partnerships, task forces, and honoring detainees), protecting critical infrastructures, and information/intelligence problems.
- Nuisance Abatement and Quality of Life - Applicants will focus on aggressive and strict enforcement of nuisance abatement and blight including, among other things, petty larceny, and criminal damage to property.

- School Based Policing - Applicants will focus on deploying School Resource Officers (SROs) to protect elementary or secondary schools, expand crime prevention efforts, identify changes to reduce crime in and around schools, and other activities to increase school safety.
- Combatting Domestic Terrorism – Applicants will focus on detecting, preventing, and protecting against domestic terrorism.

31. Problem/Focus Area (select one)

- Violent Crime: Gun Violence
- Violent Crime: Addressing Illicit Fentanyl
- Violent Crime: Aggressively Enforcing Gun Laws
- Violent Crime: Assault
- Violent Crime: Homicide
- Violent Crime: Rape
- Violent Crime: Robbery
- Violent Crime: Domestic Violence
- Violent Crime: Human Trafficking
- Violent Crime: Protecting and Serving Youth in America
- Violent Crime: Criminal Gangs
- Violent Crime: Drug Manufacturing, Drug Dealing, Drug Trafficking
- Violent Crime: Dismantling Gangs, Street Crews, and Drug Networks
- Violent Crime: Cracking Down on the Open Use of Illegal Drugs
- Violent Crime: Other Violent Crime
- Squatting and Encampment Enforcement
- Homeland Security: Combating Illegal Immigration
- Homeland Security: Protecting Critical Infrastructure
- Homeland Security: Information/Intelligence Problems
- Nuisance Abatement and Quality of Life
- School Based Policing
- Combatting Domestic Terrorism
- Other Innovations in Common Sense Policing

31a. Describe the problem/focus area you have selected above (i.e. location, severity, type of crime [if applicable], impact of issue on community). [Please limit your response to a maximum of 125 words.]

32. Which of the following information sources did you use to prioritize this problem/focus area as a problem/focus area to address through this award program (*check all that apply*):

- Police department data (e.g. police reports, calls for service, crime data, citizen complaints)
- Agency personnel (e.g. officer feedback, command staff priorities)
- Other local non-law enforcement government agency data
- Community-based organizations (e.g. faith-based, nonprofits, social service providers)
- Local businesses
- Individual community members/community meetings
- Community survey
- Local government officials
- None of the above

33. If awarded funds, my agency will improve our understanding of this problem/focus area by examining (*check all that apply*):

- Routinely collected law enforcement data/information related to the problem/focus area (e.g. arrests, incident reports, calls for service)
- The location and/or time aspects of the problem/focus area (e.g. mapping)
- The conditions and environmental factors related to the problem/focus area
- The strengths and limitations of current responses to the problem/focus area
- Non-law enforcement data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)
- Existing research and best practices related to the problem/focus area
- Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, nonprofit community service organizations)
- Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records)
- Information about victims affected by the problem/focus area (e.g. crime reports, victim interviews)
- Strengths and weaknesses of previous responses to the problem/focus area
- None of the above

34. If awarded funds, my agency will use the following information sources to assess our response to this problem/focus area to determine whether the response was implemented and achieved the desired outcomes (check all that apply):
- Routinely collected law enforcement data/information related to the problem/focus area (e.g. arrests, incident reports, calls for service)
 - Data/information regarding whether the response was implemented as planned
 - Police data collected for this specific problem/focus area (e.g. problem-specific surveys, field interview contact cards)
 - Non-police data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)
 - Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, nonprofit community service organizations)
 - Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records, probation/parole data)
 - Information about victims and/or stakeholders affected by the problem/focus area (e.g. crime reports, victim interviews)
 - None of the above
35. To the best of your ability at this time, please select from the below list what your primary goals are in responding to your selected problem/focus area (select up to 3):
- Reducing the number of incidents
 - Increasing public trust in your agency
 - Reducing the seriousness of the incidents or the amount of harm
 - Reducing the number of victims and repeat victims
 - Reducing the number of offenders and repeat offenders
 - Getting other agencies and stakeholders to assume responsibility for the problem/focus area
 - Improving the response to the problem/focus area (e.g., more comprehensive and coordinated way of dealing with the problem/focus area, providing better services to victims, or greater efficiency in dealing with the problem/focus area)
 - Improving citizen perceptions of the problem/focus area
 - None of the above
36. An important part of a comprehensive community policing strategy is the formation of partnerships, such as working with other public agencies or private organizations or participating in regional law enforcement partnerships. If awarded funds, will your agency and the award funded officer(s)/deputy(s) (or an equivalent number of redeployed veteran officers/deputies) initiate or enhance a partnership with an external group/organization to develop responses to this problem/focus area?
- Yes
 - No

36a. If yes, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem/focus area?*

*Validation Error Message: This value must be greater than "0" since the preceding question was answered with a "Yes".

Name the most important external groups/organizations that your agency will initiate or enhance a partnership with to develop responses to this problem/focus area (maximum of three partners). Note: you may attach optional letters of support from any or all of these prospective partners in the section titled Memoranda of Understanding (MOU) and Other Supportive Documents.

37. Partner Name1:

37a. For this partner, please indicate the statement that best characterizes this partner:

- Local government agency (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
- Community-based organization (e.g., faith-based, community redevelopment groups, social service providers, resident associations)
- Business operating in the community
- Tribal law enforcement agency
- Federal, state, or local law enforcement agency (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institution (schools/colleges/universities)
- Individual stakeholders (persons residing, working, or with an interest in the community or problem)

38. Partner Name2:

38a. For this partner, please indicate the statement that best characterizes this partner:

- Local government agency (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
- Community-based organization (e.g., faith-based, community redevelopment groups, social service providers, resident associations)
- Business operating in the community
- Tribal law enforcement agency

- Federal, state, or local law enforcement agency (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institution (schools/colleges/universities)
- Individual stakeholder (persons residing, working, or with an interest in the community or problem)

39. Partner Name3:

39a. For this partner, please indicate the statement that best characterizes this partner:

- Local government agency (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
- Community-based organization (e.g., faith-based, community redevelopment groups, social service providers, resident associations)
- Business operating in the community
- Tribal law enforcement agency
- Federal, state, or local law enforcement agency (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institution (schools/colleges/universities)
- Individual stakeholders (persons residing, working, or with an interest in the community or problem)

Law Enforcement and Community Policing Strategy Section 2

Instructions for Proposed Community Policing Strategy: Organizational Transformation

COPS Office awards must be used to initiate or enhance community policing activities. In this section, you will be asked to identify the organizational change(s) that your agency plans to focus on through your requested COPS Office funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing approaches.

If awarded funds, will your agency initiate or enhance any of the following internal changes to personnel management? (Select no more than 2 internal changes to personnel management that will be addressed with these award funds.)

40. Flexibility in officer shift assignments to facilitate addressing specific problems.

40a. Please explain.

41. Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

41a. Please explain.

42. Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement.

42a. Please explain.

43. In-service training for officers on basic and advanced community policing principles.

43a. Please explain.

44. Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills.

44a. Please explain.

45. Measure and include non-enforcement proactive community engagement efforts as part of officer performance evaluations.

45a. Please explain.

46. Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct.

46a. Please explain.

47. Career development and/or promotional processes (i.e. sergeant exams) that reinforce problem solving and community engagement.

47a. Please explain.

48. Implement specific programs to improve the safety and wellness of personnel throughout your organization.

48a. Please explain.

49. None of the above.

If awarded funds, will your agency initiate or enhance any of the following internal changes to agency management? (Select up to 2 internal changes to agency management that will be addressed with these award funds.)

- 50. Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities.

50a. Please explain.

- 51. Organizational performance measurement systems that include community policing metrics and conduct annual assessments of agency performance.

51a. Please explain.

- 52. Technology systems that provide officers, analysts, and the community better and more timely access to data and information.

52a. Please explain.

- 53. Mediation strategies to resolve citizen complaints.

53a. Please explain.

- 54. Collection, analysis, and use of crime data and information in support of problem-solving goals.

54a. Please explain.

- 55. Formal accreditation process

55a. Please explain.

- 56. System to capture and track problem solving and partnership efforts and activities.

56a. Please explain.

- 57. An organizational assessment of community policing.

57a. Please explain.

- 58. None of the above.

59. Did your agency consult with any of the following groups/organizations on the development of this community policing strategy? (*check all that apply*)

- Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement)
- Community-based organizations (e.g. faith-based, community redevelopment groups, social service providers, resident associations)
- Businesses operating in the community
- Tribal law enforcement agencies (outside your jurisdiction)
- Other Federal, state, or local law enforcement agencies
- Multijurisdictional or regional task forces/partnerships
- Local educational institutions (schools/colleges/universities)
- Local government officials
- Individual stakeholders residing, working, or with an interest in the community and/or problem
- None of the above

60. To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing strategy?

- There are a significant number of related initiatives
- There are a moderate number of related initiatives
- There are a minimal number of related initiatives
- There are no related initiatives

61. To what extent is there community support in your jurisdiction for implementing the proposed community policing strategy?

- High level of support
- Moderate level of support
- Minimum level of support

62. If awarded funds, to what extent will the community policing strategy impact the other components of the criminal justice system in your jurisdiction?

- Potentially decreased impact
- No change in impact
- Potentially increased impact

Community Policing Narrative

63. Describe how your agency will use award funds to address the problem/focus area you selected and how your agency plans to address community policing and crime prevention efforts.

- Describe your approach, including a long-term strategy and detailed implementation plan that reflects consultation with community groups and appropriate private and public agencies.
- Explain how the grant will be used to reorient your law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing.

Note: Please address each element above. Agencies with inadequate community policing narratives will not be considered for funding.

[Please limit your response to a maximum of 500 words.]

Cooperation with Federal Immigration Officials

Priority consideration will be given to state or local law enforcement applicants that cooperate with federal immigration officials through the following activities:

- A Memorandum of Agreement between your law enforcement agency and the U.S. Department of Homeland Security (“DHS”) under 8 U.S.C. § 1357(g)(1) where officers are delegated limited immigration officer authority to identify and process for removal aliens in their custody under the direction and supervision of DHS.
- A law enforcement agency that operates a detention or correctional facility in which individuals are fingerprinted and detained for periods of 24 hours or longer; and your governing body has or will implement policies and/or practices that ensure: (1) the U.S. Department of Homeland Security (“DHS”) personnel have access to correctional or detention facilities in order to meet with an alien (or an individual believed to be an alien) and inquire as to his or her right to be or to remain in the United States; and (2) DHS is provided upon request at least 48 hours advance notice, where possible, of an alien’s scheduled release date and time so that DHS may take custody of the alien.

64. Please check the below boxes that apply to your agency.

- My agency is a state or local law enforcement agency that has a Memorandum of Agreement with the U.S. Department of Homeland Security (“DHS”) under 8 U.S.C. § 1357(g)(1) and our officers are delegated limited immigration officer authority to identify and process for removal aliens in our custody under the direction and supervision of DHS.
- My agency is a state or local law enforcement agency that operates a detention or correctional facility in which individuals are fingerprinted and detained for periods of 24 hours or longer; and our governing body has implemented or, before drawing down grant funds if awarded, will implement policies and/or practices that ensure: (1) the U.S. Department of Homeland Security (“DHS”) personnel have access to correctional or detention facilities in order to meet with an alien (or an individual believed to be an alien) and inquire as to his or her right to be or to remain in the United States; and (2) DHS is provided upon request at least 48 hours advance notice, where possible, of an alien’s scheduled release date and time so that DHS may take custody of the alien.
- None of the above.

Duplication of Funding

Instructions:

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which funding is being requested under this application.

Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

65. Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?

- Yes
- No

65a. If yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS Office funding.

66. Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that support the same or similar activities or services as being proposed in this COPS Office application?

- Yes
- No

66a. If yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

67. All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 500 words.]

Fiscal Health and Uniform Crime Report (UCR)/National Incident Based Reporting System (NIBRS) Data

Instructions:

Enter your law enforcement agency's total operating budget for the current AND previous fiscal year. Note, this is the operating budget that your locality sets aside specifically for law enforcement and does not include other city/county/state services. The operating budget generally includes salaries as well as operations. *Please note: All figures must be rounded to the nearest whole dollar.*

68. CURRENT FISCAL YEAR TOTAL OPERATING BUDGET:

69. PREVIOUS FISCAL YEAR TOTAL OPERATING BUDGET:

Instructions:

The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. Please go to the U.S. Census Bureau (<https://data.census.gov>) to determine the percentage of individuals in poverty in your jurisdiction. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable." Please note: All figures must be rounded to the nearest whole percent.

70. Percentage of individuals in poverty*:

70a. Not Applicable.

*Validation Error Message: The percentage entered must be less than 100.

Instructions:

The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics' LAUS website (<http://www.bls.gov/lau/data.htm>) to find detailed instructions for looking up your local area's unemployment rate. It may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable". Please note: All figures must be rounded to the nearest whole percent.

71. Percentage (%) unemployed for October 2025*:

71a. Not Applicable

*Validation Error Message: The percentage entered must be less than 100.

72. Since January 1, 2026, has your agency taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)?

- Yes
- No

Instructions:

If your agency has faced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services, please check the box below. Examples of unanticipated catastrophic events includes mass shootings, terrorist attacks, natural disasters, or other events leading to mass casualties.

Please note that if your jurisdiction is faced with an unanticipated catastrophic event after the submission of this application, but before the application closing date, you should contact the COPS Office immediately at AskCOPSRC@usdoj.gov to update your application to include this information.

- 73a. If your agency experienced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services from January 1, 2025 to present, check this box.

If yes,

- 73b. If a [Federal Disaster Declaration](#) was issued for the unanticipated catastrophic event that occurred in the time period from January 1, 2025 to the present, check this box.

If yes,

73b1. Enter the Federal Disaster Declaration number (e.g. DR-4855-LA)

73c. Describe the unanticipated catastrophic event (natural or man-made disasters such as mass shootings, major earthquake, terrorist attack, etc.). Include the number of casualties, if applicable. [Please limit your response to a maximum of 125 words.]

73d. Describe the impact of the event on the delivery of law enforcement services and the response and recovery efforts provided by your agency. [Please limit your response to a maximum of 125 words.]

73e. Describe the duration of the event (how long services were/will be impacted by the event until recovery). [Please limit your response to a maximum of 125 words.]

Instructions:

Using UCR/NIBRS crime definitions, enter the actual number of incidents reported to your agency in the previous two calendar years (2025 and 2024) for the following crime types. Note that only those incidents for which your agency had primary response authority should be provided. Please enter 0 (zero) to indicate no incidents in a particular year/type. Do not enter N/A if no incidents were reported—enter 0 (zero). Do not enter N/A if data is not available—enter an estimate based on historical data.

- 74. Criminal Homicide (2025): _____
- 75. Criminal Homicide (2024): _____
- 76. Rape (2025): _____
- 77. Rape (2024): _____
- 78. Robbery (2025): _____
- 79. Robbery (2024): _____
- 80. Burglary (2025): _____
- 81. Burglary (2024): _____
- 82. Aggravated Assault (2025): _____
- 83. Aggravated Assault (2024): _____
- 84. Motor Vehicle Theft (2025): _____
- 85. Motor Vehicle Theft (2024): _____
- 86. Larceny (except motor vehicle theft) (2025): _____
- 87. Larceny (except motor vehicle theft) (2024): _____

Instructions:

Answer the following question(s) regarding your agency's crime data reporting.

88. Does your agency report crime data to the National Incident-Based Reporting System (NIBRS)?

- Yes
- No

If yes,

88a. Does your agency submit accurate race and ethnicity information in NIBRS for each offender, victim, and arrestee involved in each incident?

- Yes
- No

Continuation of Project after Federal Funding Ends

Instructions for the Continuation of Project after Federal Funding Ends:

Applicants must plan to retain all sworn officer positions awarded under your COPS Office hiring award for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS Office–funded positions should be added to your agency’s law enforcement budget with state and/or local funds at the end of award funding, over and above the number of locally funded sworn officer positions that would have existed in the absence of the award. These additional position(s) must be retained using state, local, or other nonfederal funding only. The retention period may begin during the five-year period of performance of the award and may extend beyond the end date of the award. You may not use funds awarded by other federal awards to cover the costs of retention. At the time of award application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency’s source(s) of retention funding may change during the life of the award. Your agency should maintain proper documentation of any changes in the event of an audit, monitoring review, or other evaluation of your award compliance. Please refer to the frequently asked questions on retention which can be found at <https://cops.usdoj.gov/chp>.

Note: Agencies that do not plan to retain all the positions awarded under this award are ineligible to receive CHP funding.

89. Will your agency plan to retain the CHP-funded positions for a minimum of 12 months at the conclusion of federal funding for each position?

- Yes
- No*

*Validation Error Message: You may not be eligible to apply for this NOFO. Please contact the COPS Response Center at AskCOPSRC@usdoj.gov.

89a. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: *(check all that apply)*

- General funds
- Raise bond/tax issue
- Private sources/donations
- Nonfederal asset forfeiture funds (subject to approval from the state or local oversight agency)
- Fundraising efforts
- State, local, or other nonfederal award funding
- Other

89b. If other, please provide a brief description of the source(s) of funding. (Please limit your response to a maximum of 125 words)

Official Partner(s) Contact Information

Instructions:

An official “partner” under the award may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the award.

Partner 1

90a. Title:	<input type="text"/>
90b. First Name:	<input type="text"/>
90c. Last Name:	<input type="text"/>
90d. <u>Name</u> of Partner Agency (e.g., Smithville Community Center):	<input type="text"/>
90e. <u>Type</u> of Partner Agency (e.g., School District):	<input type="text"/>
90f. Street1:	<input type="text"/>
90g. Street2:	<input type="text"/>
90h. City:	<input type="text"/>
90i. State:	<input type="text"/>
90j. Zip/Postal Code	<input type="text"/>
90k. Phone:	<input type="text"/>
90l. Email address	<input type="text"/>

Partner 2

91a. Title:	<input type="text"/>
91b. First Name:	<input type="text"/>
91c. Last Name:	<input type="text"/>

91d. Name of Partner Agency
(e.g., Smithville Community Center):

91e. Type of Partner Agency
(e.g., School District):

91f. Street1:

91g. Street2:

91h. City:

91i. State:

91j. Zip/Postal Code

91k. Phone:

91l. Email address

Partner 3

92a. Title:

92b. First Name:

92c. Last Name:

92d. Name of Partner Agency
(e.g., Smithville Community Center):

92e. Type of Partner Agency
(e.g., School District):

92f. Street1:

92g. Street2:

92h. City:

92i. State:

92j. Zip/Postal Code

92k. Phone:

92l. Email address

Certification of Review and Representation of Compliance

- 93. By checking the box, the applicant indicates he or she understands that (1) the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Resource Guide, the COPS Office Award Owner's Manual, the DOJ Grants Financial Guide, Assurances, Certifications, all Executive Orders, and applicable Presidential Memoranda, program regulations, laws, orders, and circulars; (2) the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and (3) the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.
- 94. By checking the box, the applicant indicates he or she provide a certification that (1) the programs to be funded by the grant meet all the requirements of the COPS Office statute (34 U.S.C. § 10381, et seq.); (2) all the information contained in the application is correct; and (3) the applicant will comply with all provisions of the COPS Office statute (34 U.S.C. § 10381, et seq.) and all other applicable Federal laws.
- 95. By checking the box, the applicant indicates that he or she understands that the COPS Office may require your agency to review, confirm and/or update specific data items in the submitted application and failure to respond may eliminate the application from funding consideration.

Application Data Verification

The COPS Office requires your agency to correct or verify identified data provided in the application. This certification is required upon resubmission.

96. By checking the box, the applicant indicates that (1) the applicant has reviewed, confirmed, and/or updated the specific data items identified by the COPS Office, and certifies that the information is true and accurate; (2) the application submitter is authorized by the appropriate governing body to act on behalf of the applicant entity to make changes to this COPS Office application which will be considered for funding; (3) the applicant understands that the information provided in this application, including any amendments, shall be treated as material representations of facts upon which reliance will be placed when the Department of Justice determines whether to fund the covered award; (4) the applicant understands that the “Declaration and Certification to the U.S. Department of Justice as to this Application Submission” it signed at the time of the initial application submission is incorporated by reference into this certification and that by signing this certification, the applicant agrees to abide by all the terms of the Declaration and Certification; and (5) the applicant understands that false statements or claims made in connection with COPS Office programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

I understand.

*Validation Error Message: Please check the box.

Acknowledgement of Electronic Signature

97. By checking the box, the applicant indicates that he or she understands that “clicking to agree” in this application and the required forms, including the Assurances, Certifications and, if applicable, Disclosure of Lobbying Activities form are just as legally enforceable as physical signatures.

I understand.*

*Validation Error Message: Please check the box.