

# U.S. Department of Justice FY25 Coordinated Tribal Assistance Solicitation Notice of Funding Opportunity

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Anticipated Total Amount To Be Awarded Under This Funding Opportunity: \$105,000,000

Anticipated Award Ceiling: varies by Purpose Area

Anticipated Period of Performance Duration: 24–60 months

Funding Opportunity Number: O-BJA-2025-172288

Deadline to submit SF-424 in Grants.gov: **March 18, 2025, by 11:59 p.m. Eastern Time**  
Deadline to submit application in JustGrants: **March 25, 2025, by 8:59 p.m. Eastern Time**



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## BASIC INFORMATION

The [U.S. Department of Justice](#) (DOJ) is accepting applications for funding in response to this notice of funding opportunity (NOFO).

DOJ is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety, protects the public from crime and evolving threats, and builds trust between law enforcement and the community. DOJ's grant programs further DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights.

<b>Agency Name</b>	U.S. Department of Justice
<b>NOFO Title</b>	FY25 U.S. Department of Justice Coordinated Tribal Assistance Solicitation
<b>Announcement Type</b>	Initial
<b>Funding Opportunity Number</b>	O-BJA-2025-172288
<b>Assistance Listing Number</b>	16.710, 16.596, 16.583, 16.585, 16.731, 16.585, 16.043

### [Important changes in FY25](#)

## Executive Summary

This funding opportunity seeks to provide funding to improve public safety and victim services in tribal communities. This provides federally recognized tribes and tribal consortia an opportunity to apply for funding to aid in developing a comprehensive and coordinated approach to public safety. Many of DOJ's existing tribal government-specific programs are included in and available through this single coordinated funding opportunity.

Please see the [Eligible Applicants](#) section for the eligibility criteria.

## Funding Categories

PA #1: Public Safety and Community Policing (COPS)

PA #2: Comprehensive Tribal Justice Systems Strategic Planning (BJA, COPS, OJJDP, OVC)

PA #3: Tribal Justice Systems Program (BJA)

PA #4: Tribal Justice System Infrastructure Program (BJA)

PA #5 Adult Tribal Treatment Courts (BJA)

PA #6: Children's Justice Act Partnerships for Indian Communities (OVC)

PA #8: Youth Healing to Wellness Courts (OJJDP)

PA #9: Tribal Youth Program (OJJDP)

## Key Dates

<b>Funding Opportunity Release Date</b>	December 19, 2024
<b>Pre-Application Webinars</b>	<a href="http://www.ncjtc.org/ctasresources">www.ncjtc.org/ctasresources</a>

<b>SAM.gov Registration/Renewal</b>	Recommend beginning process no later than February 20, 2024.
<b>Step 1: Deadline to Submit SF 424 in Grants.gov</b>	11:59 p.m. Eastern Time on March 18, 2025
<b>Step 2: Deadline to submit application in JustGrants</b>	8:59 p.m. Eastern Time on March 25, 2025
<b>Award Notification Date</b>	Generally, by September 30

## Funding Details

- *Competition ID, PA #1: Public Safety and Community Policing (COPS Office)*
  - *Anticipated Number of Awards: 50*
  - *Anticipated Award Ceiling: \$900,000*
    - Sworn force of less than 20: No more than \$700,000
    - Sworn force of 20+: No more than \$900,000
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: 36 months for equipment and training awards and 60 months for hiring awards*
- *Competition ID, PA #2: Comprehensive Tribal Justice Systems Strategic Planning (BJA, COPS, OJJDP, OVC)*
  - *Anticipated Number of Awards: 10*
  - *Anticipated Award Ceiling: \$150,000*
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: 60 months*
- *Competition ID, PA #3: Tribal Justice Systems Program (BJA)*
  - *Anticipated Number of Awards: 45*
  - *Anticipated Award Ceiling: \$900,000*
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: 60 months*
- *Competition ID, PA #4: Tribal Justice System Infrastructure Program (BJA)*
  - *Anticipated Number of Awards: 6–8*
  - *Anticipated Award Ceiling: Single Jurisdiction \$1,900,000, Regional (two or more tribes) up to \$5,600,000*
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: 60 months*

## Funding Details continued

- **Competition ID, PA #5 Tribal Adult Treatment Courts (BJA)**
  - *Anticipated Number of Awards: 10–12*
  - *Anticipated Award Ceiling: \$1,000,000*
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: 60 months]*
- **Competition ID, PA #6 Children’s Justice Act Partnerships for Indian Communities (OVC)**
  - *Anticipated Number of Awards: 6*
  - *Anticipated Award Ceiling: \$450,000*
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: 36 months*
- **Competition ID, PA #8: Youth Healing to Wellness Courts (OJJDP)**
  - *Anticipated Number of Awards: 8*
  - *Anticipated Award Ceiling: \$400,000*
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: 60 months*
- **Competition ID, PA #9: Tribal Youth Program (OJJDP)**
  - *Anticipated Number of Awards: 20*
  - *Anticipated Award Ceiling:*
    - *Seeding Change Planning Grant (Category 1): \$100,000*
    - *Cultivating Change Implementation Grant (Category 2): \$500,000*
    - *Harvesting Change Enhancement/Expansion Grant (Category 3): \$500,000*
  - *Anticipated Period of Performance Start Date: 10/1/2025*
  - *Anticipated Period of Performance Duration: Category 1: 24 months; Categories 2 and 3: 60 months*

## Availability of Funds

This funding opportunity, and awards under this funding opportunity, are subject to the availability of funding and any changes or additional requirements that may be imposed by the agency or by law. In addition, nothing in this NOFO is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States or its departments, agencies, entities, officers, employees, agents, or any other person.

Purpose Area #	Anticipated Amount of Funding Available
PA 1	\$29,000,000
PA 2	\$1,500,000
PA 3	\$39,000,000
PA 4	\$9,000,000
PA 5	\$10,100,000
PA 6	\$3,000,000
PA 8	\$3,200,000
PA 9	\$12,000,000

## Statutory Authority

Purpose Area #	Selected Statutory Authority
PA #1	Omnibus Crime Control and Safe Streets Act of 1968 as amended by the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.
PA #2	Any awards under this funding opportunity would be made under statutory authority provided by a full-year appropriations act for fiscal year 2025.*
PA #3	Any awards under this funding opportunity would be made under statutory authority provided by a full-year appropriations act for fiscal year 2025.*
PA #4	Any awards under this funding opportunity would be made under statutory authority provided by a full-year appropriations act for fiscal year 2025.*
PA #5	Pub. L. No. 90-351, Title I, Part EE (codified at 34 U.S.C. §§ 10611 - 10619); additional authority may be provided by a full-year appropriations act for fiscal year 2025.*
PA #6	34 U.S.C. § 20101(g)
PA #8	Pub. L. No. 90-351, Title I, Part EE (codified at 34 U.S.C. §§ 10611 - 10619); additional authority may be provided by a full-year appropriations act for fiscal year 2025.*
PA #9	34 U.S.C. §§ 11171–11172; additional authority may be provided by a full-year appropriations act for fiscal year 2025.*

\*As of the writing of this NOFO, the U.S. Department of Justice is operating under a short-term continuing resolution; no full-year appropriation has been enacted for the Department for fiscal year 2025.

## Agency Contact Information

For assistance with the requirements of this funding opportunity:

### **DOJ Response Center**

Phone: 800-421-6770 or 301-240-6310 (TTY for hearing-impaired callers only)

Email: [tribalgrants@usdoj.gov](mailto:tribalgrants@usdoj.gov)

Hours of operation: 9:00 a.m. to 5:00 p.m. Eastern Time (ET) Monday–Friday and 9:00 a.m. to 8:59 p.m. ET on the funding opportunity closing date.

For assistance with **SAM.gov** (registration/renewal):

### **SAM.gov Help Desk**

Phone: 866-606-8220

Web: [SAM.gov Help Desk \(Federal Service Desk\)](#)

Hours of operation: 8:00 a.m. to 8:00 p.m. ET Monday–Friday

For assistance with **Grants.gov** (registration, submission of the Application for Federal Assistance SF-424):

### **Grants.gov Customer Support Hotline**

Phone: 800-518-4726, 606-545-5035

Email: [support@grants.gov](mailto:support@grants.gov)

Web: [Grants.gov Customer Support](#)

Hours of operation: 24 hours a day, 7 days a week, except on federal holidays

For assistance with **JustGrants** (registration, submission of full application):

### **JustGrants Service Desk**

Phone: 833-872-5175

Email: [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov)

Hours of operation: 7:00 a.m. to 9:00 p.m. ET Monday–Friday and 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

For procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see [Experiencing Technical Issues Preventing Submission of an Application \(Technical Waivers\)](#).

## Resources for Applying

**Pre-Application Webinar:** A series of webinars will be held on this NOFO. Preregistration is required for all participants. The full list of available webinars and registration link are available at: [www.ncjtc.org/ctasresources](http://www.ncjtc.org/ctasresources). Submit any questions in advance to [tribalgrants@usdoj.gov](mailto:tribalgrants@usdoj.gov). Submit questions with the subject “Questions for CTAS NOFO Webinar.” The session will be recorded and available on [www.ncjtc.org/ctasresources](http://www.ncjtc.org/ctasresources).

**Grant Application Resource Guide:** Referred to as the Application Resource Guide throughout the NOFO, this resource provides guidance to help applicants for DOJ funding prepare and submit their applications.

**[JustGrants Application Submission Training Webpage](#)**: Offers helpful information and resources on the grant application process.

**Note:** If this NOFO requires something different from any guidance provided in the [Application Resource Guide](#), the difference will be noted in this NOFO and the applicant should follow the guidance in this NOFO.





## ELIGIBILITY

### Eligible Applicants

The types of entities that are eligible to apply for this funding opportunity are listed below:

- **Government Entities**
  - Native American Tribal governments (federally recognized)  
“Indian tribe” means any Indian tribe, band, nation, or other organized group or community, including any Alaska Native village or regional or village corporation as defined in or established pursuant to the Alaska Native Claims Settlement Act (85 Stat. 688) [43 U.S.C. §§ 1601 et seq.], which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians
- **Other**
  - Other (consortia consisting of two or more federally recognized Indian Tribes)
  - Other (tribal designees are eligible for certain activities related to OVC PA #6)

### Limit on Number of Applications

IMPORTANT NOTICE: Each tribe, tribal consortium, or tribal designee may only submit **one** application. A tribe may apply as part of a consortium and also submit its own independent application provided that the independent application is for funding of activities that are different from those activities for which the tribal consortium has applied.

### Cost Sharing/Match Requirement

For this opportunity, match **is not** required.



## PROGRAM DESCRIPTION

### General Purpose of the Funding

The Coordinated Tribal Assistance Solicitation (CTAS) responds to tribal leaders' requests to improve and simplify the DOJ grant-making process. Since fiscal year (FY) 2010, DOJ has combined existing tribal government-specific competitive funding opportunities into one and required only one application from each tribe or tribal consortium under CTAS. This approach provides federally recognized tribes and tribal consortia the opportunity to develop a comprehensive approach to public safety and victimization issues.

The FY 2025 CTAS refers to DOJ's tribal government-specific competitive grant programs as purpose areas (PA). Applicants may select the PA(s) that best address their tribe's concerns about public safety; criminal and juvenile justice; substance use-related crime and access to treatment and recovery support, including Tribal healing to wellness courts; and the needs of victims and survivors of domestic violence, sexual assault, dating violence, and stalking. The DOJ components offering tribal government grant resources through the PAs are listed below.

Applicants should refer to the Purpose Area Specific information on focus areas/funding priorities and allowable and unallowable costs that may inform the development of their project design.

### Agency Funding Priorities

DOJ will provide priority consideration in awarding funding for the following areas in consideration of DOJ's mission and goals:

CTAS Purpose Area 2 grantees that submit approved strategic plans will receive priority consideration for CTAS funding to implement their strategic plans in whole, or in part, in a future fiscal year or years, following submission of applications under purpose areas directly connected to the approved strategic plan (once per purpose area). Priority consideration for CTAS funding will be granted one time per purpose area.

**Note:** This priority is one of many factors that DOJ considers in making funding decisions. Receiving priority consideration does not guarantee a funding award.

### Program Goals and Objectives

Please see purpose area-specific sections for goals and objectives for each Purpose Area.

### Purpose Areas

The eight purpose areas included in CTAS and the DOJ components that manage each of them are described in detail below. Note that, in FY 2025, Purpose Area 7 is not included in CTAS.

### Funding Requirements

The following apply to all purpose areas:

## Travel

- Applicants should budget for airfare, lodging, mileage, and per diem for training costs related to relevant purpose area activities, including costs associated with the DOJ-required CTAS orientation.
- Applicants must budget travel costs, including airfare, lodging, mileage, and per diem for training costs associated with the required DOJ-wide CTAS new grantee orientation meeting in Year 1 of the award.
- For budgeting purposes, please include costs for attendance by two staff members (program manager and financial manager) at this two-day meeting using Washington, D.C., as the location.
- Please ensure you include costs for one program manager and one financial manager for each requested purpose area.
- Please determine costs based on your agency's travel policy; in the absence of an agency policy, please reference the GSA website to determine travel costs based on the current fiscal year federal per diem rates at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

## Purpose Area Specific Information

### Purpose Area 1: Public Safety and Community Policing Tribal Resources Grant Program – Hiring and Equipment/Training (COPS Office), ALN #16.710

#### Goals and Objectives

Purpose Area 1 includes the following goals and objectives:

- Address the most serious tribal law enforcement needs.
- Increase the capacity of tribal law enforcement agencies through prevention strategies, improved criminal investigations (human trafficking, missing or murdered Indigenous persons), and crime control, including illegal drugs (methamphetamine, opioids).
- Implement or enhance community policing strategies.

Applicants will describe activities and funding needs, including strategic planning, hiring, travel, training, and equipment, in one application. Successful applicants may be awarded a Tribal Resources Grant Program Hiring Grant (TRGP-Hiring), a Tribal Resources Grant Program Equipment/Training Grant (TRGP-E/T), or both. TRGP-Hiring and TRGP-E/T grants have different requirements and award periods of performance, as described below.

#### Funding Maximums (Combined TRGP Hiring and TRGP-E/T)

The COPS Office will have maximum award amounts in 2025 as follows:

- Sworn force of fewer than 20: No more than \$700,000 total.
- Sworn force of 20+: No more than \$900,000 total

Hiring requests must reflect the actual entry-level salaries and benefits for a newly hired sworn officer. If the cost of one entry-level full-time officer is more than the funding maximum, the COPS Office will review these hiring requests on a case-by-case basis to determine if warranted to exceed the maximum.

## Funding Areas

Applicants may apply for funding to cover the following costs. For detailed information about what costs are allowable with funding from this grant, refer to the COPS Office Purpose Area 1 FY 2025 Allowable/Unallowable Costs List at: [Tribal Justice and Safety | Open Solicitations](#).

### Strategic Planning

Activities related to community policing.

### Sworn Law Enforcement Officer Positions

TRGP-Hiring grants have a 5-year (60-month) implementation period. They cover the entry-level salary and approved benefits for full-time, awarded officer position(s) incurred during the 60 months following the grant award start date, unless an extension for additional time is granted. The position(s) must be filled for the entire 60-month period of performance of the grant. If the position(s) is vacated during the award period, the tribe must immediately attempt to fill the position with another trained officer.

Funding can be requested for approved entry-level salaries and fringe benefits of newly hired or rehired full-time sworn career law enforcement officers, village public safety officers, village police officers, tribal police officers, and school resource officers (SROs). All newly hired, additional, or rehired officers (or an equal number of redeployed officers) funded must engage in community policing activities.

The COPS Office's statute defines a "career law enforcement officer" as "a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws." 34 U.S.C. §10389(1). If awarded, a recipient agency may use officer hiring funds to pay the salary and benefits of recruits while in academy training to become "career law enforcement officers" if it is the standard practice of the agency to do so with locally funded recruits. The State of Alaska, and any Indian tribe or tribal organization in that State, may also use officer hiring funds for a "village public safety officer" defined as "an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670." Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

At the time of application, rehired officers include those who have been laid off by your jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions, and/or officers scheduled to be laid off by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions.

In the application and budget, your agency will specify which hiring categories it is requesting funding for, including new hire, rehire previously laid off, or rehire scheduled for lay off.

### Civilian Positions

Salaries and fringe benefits for full-time methamphetamine and/or anti-opioid coordinators are the only allowable civilian positions. These positions will be awarded under TRGP-E/T grants.

## Equipment

TRGP-Equipment and Training grants have a 3-year (36 month) implementation period including the civilian positions.

Allowable costs for law enforcement equipment such as

- Uniforms
- Ballistic resistant body armor
- Body worn cameras and other standard issue equipment, such as handcuffs, ammunition carriers, flashlights, duty knives, and conducted energy weapons.
- Appropriate police vehicles (as needed for law enforcement purposes to include anti-methamphetamine/opioid activities)
- Technology, such as computer hardware and software, mobile data terminals, radios, and communication systems, including for crime reporting and accessing national databases.

## Training

Law enforcement training such as basic training at a state academy or the Indian Police Academy in Artesia, New Mexico, as well as specialized police training; community policing training; crime reporting (e.g., National Incident Based Reporting System) training; and anti-methamphetamine, anti-opioid, or human trafficking training.

## Overtime

Overtime for sworn officers engaging in community policing-related activities is an allowable cost; and must be listed in the “Other Costs” section of your application’s budget’s worksheet. Overtime expenses must exceed the expenditures that your agency is obligated or funded to pay in its current budget. Overtime requests are limited as follows:

- Sworn force of fewer than 10: No more than \$25,000 total.
- Sworn force of 10 to fewer than 20: No more than \$50,000 total.
- Sworn force of 20 or more: No more than \$75,000 total.

## Requirements

In addition to the requirements below, see the [TRGP Application Resource Guide](#), which describes the award terms and conditions, and additional requirements that applicants should be aware of before applying to Purpose Area 1.

## Background Investigations

Applicants must budget for and, if awarded, conduct background investigations for all full-time career law enforcement officers or village public safety officers funded by the grant. Background investigations should specifically comply with requirements established by state statute, ordinance, or tribal requirements. In the absence of existing standards for hiring, the background check should include, as a minimum, criminal history checks, screening for domestic violence, sex offender registry, credit checks, resume validation, work history verification, and personal and professional references. See the [External Background Investigations FAQs](#) for additional information.

## Basic Law Enforcement Training

Applicants must budget for and, if awarded, complete basic law enforcement training for all full-time career law enforcement officers funded by the grant. For Alaska hiring recipients, training such as the Basic Village Police Officer (VPO)/Tribal Police Officer (TPO) Academy offered by Yuut Elitnaurviat in Bethel, AK, is available on a regular basis. See the [Basic Training Condition Requirements FAQs](#) for additional information.

## Retention

Applicants requesting funding for hiring must plan to retain grant-hired career law enforcement officers and grant-hired school resource officers for 12 months after the expiration of the grant. Each awarded officer must be retained with state or local funds for a minimum of 12 months after federal funding ends.

## Understaffed Law Enforcement Agencies Operating Below Budgeted Strength

A law enforcement agency operating below its budgeted strength is eligible to apply for TRGP-Hiring funding so long as the applicant attests that awarded funds will be used in compliance with the nonsupplanting requirement and not used to supplant state, local, or Bureau of Indian Affairs funds that are already budgeted for sworn law enforcement officer positions. Budgeted strength is the maximum number of sworn law enforcement officers that a law enforcement agency is authorized to employ in their budget. See the Guidance for Understaffed Law Enforcement Agencies Operating Below Budgeted Strength Fact Sheet.

## Ballistic Resistant Body Armor

Ballistic Resistant body armor vests purchased with TRGP funds must be tested and found to comply with the latest applicable National Institute of Justice ballistic resistant body armor standards and appear on the [NIJ Compliant Products List](#).

## SRO Requirements

- **Memorandum of Understanding:** If awarded funding for an SRO position, the COPS Office requires a memorandum of understanding between the law enforcement agency and the school. See the [School Resource Officer Memorandum of Understanding Fact Sheet](#) for additional information.
- **Training:** Funded SROs must complete a 40-hour Basic School Resource Officer Course conducted by the COPS Office approved training provider. The training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date, whichever comes first. The COPS Office will pay the training fee directly to the provider as well as allowable travel costs (airfare, hotel, and per diem) up to \$1,000 per COPS Office-funded SRO. For additional details on this requirement, please see the [School Resource Officer Mandatory Training Fact Sheet](#).
- **Note:** Agencies selecting SROs should adhere to the guiding principles presented in the SRO Guiding Principles which can be found at [Supporting Safe Schools | COPS Office](#).

## Focus Areas

The COPS Office will provide additional consideration to applicants that identify Missing or Murdered Indigenous Persons (MMIP) or human trafficking as a challenge they are addressing in their Purpose Area 1 application. An applicant may request funding, to address human trafficking and/or MMIP prevention or investigation, such as training or an officer including officers to be part of unresolved (cold) case MMIP task forces or teams.

If awarded, applicants that choose these focus areas and receive additional consideration may not be permitted to change the scope of their project to remove the activities associated with the focus area(s). Note: Applicable priority consideration(s) is only one of many factors in making COPS Office funding decisions and does not guarantee an award.

## Purpose Area 2: Tribal Justice Systems Strategic Planning Program (BJA, COPS, OJJDP, and OVC), ALN #16.596

### Goals and Objectives

The Comprehensive Tribal Justice Systems Strategic Planning Program is supported by the following four DOJ offices: BJA, COPS Office, OJJDP, and OVC. The program supports tribes wanting to develop strategic plans.

Note that Purpose Area 2 grantees that submit approved strategic plans will receive priority consideration for CTAS funding to implement their strategic plans in whole, or in part, in a future fiscal year or years, following submission of applications under purpose areas directly connected to the approved strategic plan (once per purpose area). Priority consideration for CTAS funding will be granted one time per purpose area.

The goals and objectives of PA #2 are to engage in comprehensive, justice system-wide strategic planning to improve tribal justice and safety, including improving services for victims of crime, improving community wellness, and increasing the ability to prevent crime and respond to violent crime. In addition to developing a comprehensive strategic plan, activities can also include development of a Tribal Action Plan as described in the Tribal Law and Order Act. This planning process will be guided and supported by a training and technical assistance (TTA) provider supplied by DOJ at no cost to the grantees.

The strategic plan should focus on improving public safety through community-oriented and victim-centered strategies to address issues such as violent crime, murder of Indigenous people, domestic violence, overdose- and drug-related crime, and/or human trafficking. The plan can propose using strategies such as community courts, community prosecution, community corrections, and community policing. It should include organizational strategies to shift the mission and activities of law enforcement toward a community policing philosophy and support the systematic use of partnerships and problem-solving approaches to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime.

DOJ welcomes the inclusion of traditional elements in the planning process and overall strategic plan, as well as restorative and problem-solving approaches that seek to understand and address the risk factors for future crime. A final written strategic plan must be submitted to DOJ by the end of the award.

## Funding Areas

### Strategic Planning

Develop a justice system-wide strategic plan that identifies the applicant justice system's priority needs and outlines a detailed, strength-based, victim-centered approach that includes:

- Law enforcement.
- Courts and traditional practices such as peacemaking.
- Alternatives to incarceration, including tribal healing to wellness courts and enhanced access to treatment and recovery support.
- Collaborative strategies to address serious and violent crime.
- Strategies to prevent overdose and address crime related to substance and alcohol use disorders, including opioids and stimulants.
- Community corrections.
- Tribal jails programming.
- Crime victims' rights and services for all victims of crime, including services to promote safety for victims of child abuse, domestic violence, dating violence, sexual assault, and stalking.
- Addressing juvenile justice needs from prevention through reentry.
- Addressing the needs for veterans that are justice involved.
- Community resources that support alternatives to incarceration and reentry into the community following incarceration (jail, prison, etc.).

### Data Collection and Analysis

By using accurate and robust data related to the nature and extent of criminal offenders and offenses, human trafficking, domestic violence, victim services, child abuse, and other crime issues (along with other tribal data), applicants can assess risk and distress in tribal nations. As a result, applicants can strengthen their ability to understand and define crime and tribal safety issues. In addition, the planning process should improve the ability to review data that will track implementation of the strategic plan and evaluate the results.

### Personnel

It is recommended to engage a full- or part-time (75 percent full-time employee) project manager to coordinate the planning process and work with the Purpose Area 2-identified TTA provider to coordinate daily activities.

### Equipment or Supplies

No equipment should be budgeted for this project. Costs for office equipment, computing devices, or information technology such as computers, printers, scanners, and tools to support data collection and analysis should be included in the "Supplies" or "Other" category. (See, for example, the 2 C.F.R. 200.1 definitions "Equipment," "Supplies," "General Purpose Equipment," "Computing Devices," and "Information Technology Systems.")



## Travel

Applicants may budget for airfare, lodging, mileage, and per diem associated with regional and national meetings or strategic planning trainings, though there are no DOJ-required trainings other than the orientation.

## Other Costs

To support development of the strategic plan, costs related to the printing and distribution of the plan, community outreach, and data collection may be expensed. Funds may **not** be used for stipends, incentive items, food, or beverages.

## Training and Technical Assistance

DOJ will fund a TTA provider at **no cost** to grantees to support the strategic planning process. This support includes virtual, onsite, and office-based support for working through the strategic planning process; forming a strategic planning team; creating and carrying out a comprehensive needs assessment; identifying community strengths and resources; defining community challenges; developing approaches to strengthen the applicant's justice system and improve community wellness and safety; and completing the final written strategic plan to be submitted to DOJ. **Costs for outside TTA providers or outside organizations to create a strategic plan for the tribe will not be an allowable expense.**

**NOTE:** Purpose Area 2 is available only one time per tribe. Microgrants are available for tribes that are interested in updating a previously completed PA 2 strategic plan. For more information, visit: <https://ncjtc.fvtc.edu/resources/RS02571978/tribal-justice-systems-planning-program-microgrant>.

## Purpose Area 3: Tribal Justice Systems Program (BJA), ALN #16.596

### Goals and Objectives

BJA's Tribal Justice Systems Program supports tribal efforts to develop, support, and improve adult tribal justice systems and prevent crime, including violent crime and crime related to opioid, alcohol, stimulant, and other substance use disorders. Service populations may also include youth, but entirely youth-focused projects should apply under OJJDP's Purpose Area 9. Projects to fund healing to wellness courts to enhance access to treatment and recovery support, including for veterans, should apply under BJA's new Purpose Area 5. Purpose Area 3 funding supports a broad range of needs in the adult tribal justice system, from prevention to law enforcement to courts to corrections to reentry, and it is aligned with the activity areas described below. This includes projects to prevent, investigate and prosecute violent crimes, including cold case crimes, to enhance intergovernmental collaboration and address gaps in enforcement, and including the needs of frontier communities including rural Alaska.

BJA encourages applicants to be strategic in requesting funding and focus on a limited number of key areas that will have the greatest impact, rather than seeking to expand many new focus or service areas.

### Funding Areas

Applicants may apply for funding that includes, but is not limited to, the following areas.

### Crime Prevention

- Protect communities from overdose and crime related to alcohol and substance use disorders and production of substances such as opioids, methamphetamine, and prescription drugs.
- Support culturally relevant and appropriate evidence-based substance misuse prevention programs (see <https://www.samhsa.gov/nrepp>).
- Improve public safety by addressing issues such as lighting, surveillance equipment, and community emergency alert and telephone systems.

### Law Enforcement

- Identify, apprehend, and prosecute individuals who illegally transport, distribute, and misuse illegal substances in tribal communities (subject to existing legal authority).
- Support programming to improve officer safety and the delivery of law enforcement services related to opioid, stimulant, and other substance use disorder-related overdose and crimes in the tribal community.
- Develop strategies to improve the ability to collect and analyze data in collaboration with federal, state, and local partners by using justice information strategies that complement the efforts of DOJ's Tribal Access Program.
- Support law enforcement intergovernmental collaboration to enhance public safety.
- Support and facilitate efforts to improve investigations of violent crime.

Please review Purpose Area 1 carefully to determine if Purpose Area 1 or Purpose Area 3 is a better choice for the activities requested.

### Tribal Courts

- Plan new or enhance existing tribal courts.
- Support the following:
  - Staffing of prosecutors, attorneys, advocates, probation and pretrial service officers, tribal court judges and other court staff, and clerical support staff, including indigent defense services.
  - Effective response to jurisdictional changes resulting from Supreme Court and other court-related decisions.
  - Activities relating to improved prosecution of violent crimes.
  - Intergovernmental collaboration, including activities to implement the enhanced sentencing authority provisions of the Tribal Law and Order Act and the special criminal jurisdiction under the Violence Against Women Reauthorization Act of 2022, including the Alaska Pilot project-related activities, cross designation and/or deputization agreements, and/or address crimes related to missing or murdered Indigenous persons.

### Alternative Justice Courts

Plan new or enhance existing peacemaking courts, sentencing circles, other traditional or alternative justice courts and community courts. This can include access to medication-assisted treatment and other recovery support services, including building peer recovery

support expertise and services and efforts to prevent overdoses. Funding to support healing to wellness, adult and veterans' treatment courts are now supported under Purpose Area 5.

### **Diversion and Alternatives to Incarceration**

Use decision-making models and programming to divert low-risk persons with tribal justice involvement—including youth at high risk for involvement in the adult justice system—from prosecution or incarceration. This could include law enforcement, pretrial and prosecution diversion, community supervision, mental health services and substance use disorder treatment, electronic alcohol and offender monitoring, recovery support services including job training and placement, housing assistance and education, and family, peer, and community supports.

### **Recovery Support Services**

Provide behavioral health treatment services and/or integrate tribal, federal, state, and local services with culturally appropriate treatment for individuals who are at risk of justice system involvement, diverted from the tribal justice system, or involved in the tribal justice system (including the incarcerated population), as well as reentering individuals and their families. This can include support for both substance use disorders and mental health needs as well as recovery support services and peer recovery network and support efforts, including supportive housing and vocational services to improve long-term stability and recovery. Funding to support these activities in a healing to wellness, adult treatment court and/or veterans treatment court should be sought in Purpose Area 5.

### **Corrections (Institutional and Community)**

Develop, implement, and enhance programming for tribal members incarcerated in tribal, federal, state, or local correctional facilities or under community supervision to reduce their risks for reoffending and support successful rehabilitation. Programming could include collaborations to address behavioral health needs, effective treatment such as cognitive behavioral therapy, culturally relevant programming, educational and vocational services, and other programming to reduce the risk for recidivism.

### **Reentry**

Develop, implement, and enhance culturally appropriate reentry programs. This can include providing treatment, aftercare, and other reentry support services to individuals reentering communities from tribal, local, state, and federal correctional facilities.

### **Law Enforcement**

- Identify, apprehend, and prosecute individuals who illegally transport, distribute, and misuse illegal substances in tribal communities (subject to existing legal authority).
- Support programming to improve officer safety and the delivery of law enforcement services related to opioid, stimulant, and other substance use disorder-related overdose and crimes in the tribal community.
- Develop strategies to improve the ability to collect and analyze data in collaboration with federal, state, and local partners by using justice information strategies that complement the efforts of DOJ's Tribal Access Program.

- Support law enforcement intergovernmental collaboration to enhance public safety.
- Support and facilitate efforts to improve investigations of violent crime.

Please review Purpose Area 1 carefully to determine if Purpose Area 1 or Purpose Area 3 is a better choice for the activities requested.

### Equipment or Supplies

Purchase office equipment, computing devices, or information technology such as computers, printers, scanners, surveillance cameras, digital cameras, office furniture, courtroom furniture, computer networks, court management systems, electronic alcohol and monitoring devices for those under supervision, and related equipment or supplies. (See, for example, 2 C.F.R. 200.1 definitions “Equipment,” “Supplies,” “General Purpose Equipment,” “Computing Devices,” and “Information Technology Systems.”)

### Strategic Planning

- Develop tribal action plans (see <https://www.samhsa.gov/tribal-ttac/training-technical-assistance/tap>) for alcohol and substance use disorder and related crime and tribal safety needs.
- Increase coordination with relevant nontribal agencies and organizations and, at all levels of the tribe, engage in strategic planning efforts to address the needs of the tribe’s justice system.
- Comprehensively address alcohol and substance use disorder-related crime.
- Engage in strategic planning to address a specific part of the tribal justice system such as courts or law enforcement. For justice system-wide strategic planning, see Purpose Area 2.

### Training

Budget for registration fees and other costs connected with training events related to Purpose Area 3 activities. Costs connected with obtaining expert knowledge to help with developing or enhancing the program, such as culturally appropriate training, technical assistance, treatment, and information technology are allowable. In planning their training needs, applicants should note that training will also be offered at no cost to them. For more information about DOJ-provided TTA, see: <https://www.justice.gov/tribal/training-and-technical-assistance>.

## Purpose Area 4: Tribal Justice System Infrastructure Program (TJSIP) (BJA), ALN #16.596

### Goals and Objectives

The overall goal of BJA’s Tribal Justice System Infrastructure Program (TJSIP) is to strengthen tribal justice system capacity by addressing physical infrastructure needs. TJSIP provides site-based funding to federally recognized tribes to renovate, expand, or replace existing tribal justice-related facilities or build new permanent tribal justice-related facilities (prefabricated, permanent modular, new standalone permanent facilities, or pre-engineered steel building options).

The facility types supported by this program include police departments, courts, detention centers, multipurpose justice centers (including police departments, courts, and/or corrections), transitional living facilities (halfway houses), correctional alternative or treatment facilities, and domestic violence shelters/safe homes/transitional living facilities/advocacy programs.

Upon project completion, grant recipients must provide the following documentation prior to grant closeout:

1. Photos to provide proof of project completion.
2. A copy of the Certificate of Occupancy (if applicable)
3. A completed construction project checklist as requested by the TJSIP project management training and technical assistance provider.

**Important note:** Applicants seeking to use grant funds for construction, renovation, expansion, replacement, or completion of construction projects should describe any additional resources that may be leveraged to complete the projects. As a result of past experience funding these facilities, DOJ realizes that the maximum amount available under Purpose Area 4 may not be sufficient to complete projects of this nature without supplemental funding sources. Purpose Area 4 funding may be used to supplement other funding sources (e.g., federal, tribal) to complete these efforts. Should Purpose Area 4 funding not be sufficient to complete the entire project, applicants must detail the additional funding source(s) and provide documentation certifying that the funding has been secured.

## Funding Areas

Applicants may request funding for the following:

### Renovation, Expansion, or New Permanent Facility

**Important note:** New permanent facility options include prefabricated, permanent modular, new standalone permanent facilities, or pre-engineered steel building options.

- Renovate, expand, or replace existing single jurisdiction or regional tribal justice-related facilities.
- Build new single jurisdiction or regional permanent facilities where no existing permanent structures are available or sufficient to address staff/resident/detainee/inmate safety and security issues.
- Add capacity for recidivism reduction programming.
- Enhance facility service/function capacity.
- Provide capacity, equipment, or infrastructure to support staff training, fitness, and wellness.
- Complement efforts to implement the enhanced authorities and provisions under the Tribal Law and Order Act and the Violence Against Women Reauthorization Act of 2013.

**Important note:** temporary modular facilities (e.g., trailers) are not allowable under Purpose Area 4. Temporary modular facilities are for short-term needs (e.g., natural disaster relief) and are not recommended for permanent applications.

## Other Costs

Other costs associated with renovation/expansion of an existing facility, new permanent facility, or completion of existing construction projects include:

- Infrastructure costs such as roads, sewer and water hook-ups, land preparation, and other costs normally associated with construction site work.
- Items associated with managing the planned construction or renovation process.
- Construction materials necessary to construct or renovate facilities and associated infrastructure.
- Furniture, surveillance cameras, or other items affixed or integral to the facility.
- Staff housing.
- Costs associated with the completion of a renovation, expansion, or construction project funded through other, confirmed funding sources.

## Specific requirements project limitation

Purpose Area 4 funding may be used to support projects located on lands on which the tribe exercises jurisdiction sufficient to operate the funded facility. Typically, this is limited to tribal lands. Funds cannot be used for state or local (i.e., county, city, or township) facilities. Please refer to the “Purpose Area 4 – Tribal Justice System Infrastructure” section of the CTAS FAQs at <https://www.justice.gov/tribal/open-solicitations> for the definition of “tribal lands.”

## Operations and Maintenance Assistance

If applicants are requesting assistance from the Bureau of Indian Affairs (BIA), Indian Health Services, or another agency external to the tribe to meet facility operations and maintenance needs, applicants should describe the existing request(s) for staffing, operations, and maintenance of the proposed renovated or expanded facility.

Applicants should also provide the status of these requests. A tribe may submit, by authorizing resolution or other satisfactory evidence of legal authority, a commitment to fund the future staffing, maintenance, and operation of the renovated facilities in lieu of BIA or other agency funding support letters if the tribe chooses to be responsible for this ongoing cost.

## Regional Projects\*

Applicants interested in pursuing regional projects that involve two or more tribes will be required to submit memorandums of understanding, letters of support, or other documentation that demonstrate the support from the other participating tribes. Requests for funding to support regional projects will not be awarded without supporting documentation.

## Project Feasibility

All applicants requesting funding for renovation or expansion projects will be required to indicate in the program narrative whether the existing building proposed for improvements appears to be a viable structure for renovation and/or expansion with a design developed and approved by a qualified architect/engineer/contractor. If your

tribe receives an award, the BJA TJSIP training and technical assistance provider will conduct a visual tour and surface inspection of the proposed facility to verify project feasibility. The purpose of this requirement is to ensure that using grant funds to renovate or expand the existing facility is justifiable. Award funds will be placed on hold until the BJA TJSIP TTA provider has completed the project feasibility verification process.

### Staffing Levels

Applicants requesting funds for renovation or expansion of prefabricated or permanent modular projects must specify whether the tribe is going to maintain current staffing levels or require new staff because of the facility modification. If additional staff members or other operational and maintenance funding will be needed because of the renovation or expansion, applicants must provide a staffing budget for the necessary operational staff and indicate how the new staff members will be funded as part of the facility operational plan.

If funding for the new staff members is not in place at the time of application submission, the tribe must provide a tribal resolution or legal equivalent indicating the source of funding that will be used to support the new staff members and the timeframe for when the tribe expects to have funding in place to support the new staff members. In instances where renovation or expansion projects will result in additional bed space for corrections or community-based facilities, applicants must provide data in their applications that clearly substantiate the need for enhanced capacity.

### Planning Process

Applicants must demonstrate that they have completed a planning process that supports the need for renovation or expansion funding under TJSIP. Applicants must certify the extent of planning completed and present all relevant documents related to the completed planning activities with their applications. Applicants that have completed a formal or structured justice system planning process—such as the National Institute of Corrections Planning of New Institutions process—should attach documentation such as a master plan or needs assessment to receive priority consideration for funding under TJSIP. If applicants are seeking to renovate, expand, or replace, they should describe the development of a plan that explores building options to ensure a cost-effective design and provide the status of any requests to other agencies regarding the staffing, maintenance, and operation of the facilities being planned or renovated.

### National Environmental Policy Act (NEPA) Requirement

The National Environmental Policy Act (NEPA) of 1969 (Public Law No. 90-190; 42 U.S.C. § 4371, et seq.) established a national policy to promote the protection and enhancement of the environment. This policy was in response to growing concerns about the ecological balance and preservation of wildlife in the United States while meeting the demands of a growing population. Any BJA grantee with a project involving construction, expansion, renovation, facility planning, site selection, site preparation, and security or facility upgrades must be in compliance with the NEPA requirements during the initiation of the project as part of its planning, site selection, and site preparation. The BJA grantee must complete the NEPA

process prior to actual construction, expansion, renovation, or remodeling (including security upgrades).

A categorical exclusion—a class of actions that, either individually or cumulatively, would not have a significant effect on the human environment and therefore would not require preparation of an environmental assessment or environmental impact statement under NEPA—may be available for some projects where the environmental impact is minimal. An environmental assessment (EA) assesses the need for a project or proposed action, alternatives to the project/action, and the environmental impacts of the proposed and alternative project/action. If a grantee is required to conduct an EA, BJA will provide this service free of charge. Applicants do not need to allocate funding for this process in their grant applications. For more information regarding NEPA, please visit <https://bja.ojp.gov/national-environmental-policy-act-nepa-guidance>.

### **Build America, Buy America Requirements**

Pursuant to the Build America, Buy America Act (Pub. L. No. 117-58, §§ 70901-52), certain qualifying infrastructure projects may be subject to additional procurement requirements.

Generally speaking, the types of projects ordinarily funded under this Purpose Area would not prompt these additional requirements. However, pursuant to OMB M-22-11, should circumstances require, DOJ intends to follow the consultation policies established through Executive Order 13175 prior to applying any such procurement requirements to a qualifying project funded under this Purpose Area.

### **Project Insurance**

Construction and major renovation projects create unique insurance challenges, and property owners need to understand the obligations and responsibilities they assume when contracting with their preferred builders or contractors. It is best to consult with an experienced independent insurance agent to assess the scope of a construction project and determine which policy is best suited to protect the owner's interests. BJA will require proof of project insurance prior to releasing funds to commence the construction/renovation/expansion project.

### **Authorization for Real Property Use**

Applicants must include documentation from the tribe's appropriate tribal governing body authorizing the use of tribal land or facilities for the purpose of renovation, expansion, or replacement. The documentation must specify the proposed facility(s) and/or area of land to be used for the project.

### **Permanent Facility Construction Minimum Requirements**

Considering the significant investment in these projects, BJA provides minimum requirements that permanent structures must meet to ensure that grantees opt for structurally sound permanent structures. Please ensure that your quote/estimate accounts for costs associated with the permanent minimum requirements. For more information on these requirements visit <https://www.justice.gov/tribal/open-solicitations>. In addition, applicants should identify the modular building code and zoning requirements that would apply to the proposed project, including any applicable tribal, local, county, or state requirements, and ensure that the



building site allows modular construction in accordance with those specific applicable codes and zoning requirements.

## Lease Agreements

If the awardee opts to enter into a lease agreement once the project is complete, the awardee must ensure that the federal interest(s) described in 2 C.F.R. 200.311 (Real property) are protected by the lease terms. These terms must ensure that the building will be used for the originally authorized purpose as long as needed by the awardee for that purpose, during which time the awardee must not dispose of or encumber its title or other interests. The terms also must protect the federal interest upon disposition of the property (i.e., disposition of the building is no longer needed by the awardee for an authorized purpose) by preserving the reasonable depreciated value of the building in order to compensate the federal awarding agency, or otherwise preserve title to the building to be able to transfer title to the federal awarding agency.

When real property is no longer needed for the originally authorized purpose, the nonfederal entity must obtain disposition instructions from the federal awarding agency or pass-through entity. The instructions must provide for one of the following alternatives to ensure that the federal interest is protected under 2 C.F.R. 200.311:

1. Retain title after compensating the federal awarding agency.
2. Sell the property and compensate the federal awarding agency.
3. Transfer title to the federal awarding agency or to a third party designate that is approved by the federal awarding agency.

## Real Property Requirement

In accordance with DOJ real property standards (2 C.F.R. §200.311), BJA will continue to monitor facility usage and capacity levels after the grant ends. BJA and OJP retain a financial interest in funding the acquisition or improvement of real property because interest accrues on improvements to land or buildings such as construction or renovation. This extends solely to property use.

So that the intent of the funding statute or authority is met throughout the useful life of a facility, even after a grant closes, BJA will require the grantee to submit regular reports on the status of the real property in which OJP/BJA retain an interest. If a grantee ceases to need a grant-funded facility for the originally authorized purpose during its useful life, the grantee is obligated to request property disposition instructions from OJP/BJA, pursuant to 2 C.F.R. §200.311 (c).

In order to protect OJP's interest, 2 C.F.R. § 200.330 requires the award recipient to report on the real property acquired or real-property improvements made under the award for as long as OJP's interest therein is retained. In keeping with the requirements set forth in the regulation, OJP must require a grantee to submit reports at least annually on the status of real property in which the federal government retains an interest, unless the federal interest in the real property extends 15 years or longer. For more information about OJP's real property reporting requirements, please visit <https://bia.ojp.gov/funding/real-property>.

**Note:** Project budgets should reflect planning and construction/renovation activities on a practical timeline. Construction/renovation activities are allowed to begin upon completion of planning activities. Prior awardees have generally begun construction/renovation activities

between two and three years from the grant start date. Additionally, as a guideline, project costs should factor in 4% inflation for each year.

\*Regional facility award amounts are based on the population sizes of tribes that will be served as a result of the project. The amounts are as follows:

- 50 to 10,000: up to \$2,800,000
- 10,001 to 50,000: up to \$4,200,000
- 50,001 or more: up to \$5,600,000

In the application's project narrative, please provide the population number of the tribal jurisdictions to be served for regional funding request.

## Purpose Area 5: Adult Tribal Treatment Courts (BJA), ALN 16.585, 16.043

### Goals

BJA's Adult Tribal Treatment Courts Program supports tribal efforts to develop, implement and enhance adult treatment courts, including healing to wellness courts (HTWC), Veteran's treatment courts (VTC), driving while intoxicated (DWI) courts, and other treatment focused courts or court dockets. The purpose of the Adult Tribal Treatment Court Program is to reduce the misuse of opioids, stimulants, and other substances by people involved in the criminal justice system.

An Adult Tribal Treatment Court program is an evidence-based model based on [key components](#) and best practices. Treatment courts serve high-risk and high-need individuals. These are individuals who (1) are at significant risk for committing a new crime or failing to complete less intensive dispositions like probation, and (2) have a moderate to severe substance use disorder that includes a significant inability to reduce or control their substance use, persistent substance cravings, withdrawal symptoms, and/or a pattern of recurrent substance use binge episodes (i.e., use often substantially exceeds the person's intentions or expectations). Recognizing the significant increase in overdose deaths and their public health impact, BJA also encourages applicants to focus on preventing overdose and overdose deaths. The applicant is required to describe a plan to provide access to medication approved by the Food and Drug Administration (FDA) to support individuals with substance use disorders (SUDs).

For projects intended to serve lower risk and need populations with lower-level offenses (such as misdemeanors) please see Purpose Area 3 for programs such as [community courts](#).

BJA seeks to provide financial and technical assistance to federally recognized Indian tribal governments to plan, implement, and enhance the operations of adult tribal treatment courts and tribal veterans' treatment courts (VTC) including service coordination, participant service and supervision coordination, fidelity to the tribal adult treatment court model, and recovery support services. Tribal adult treatment courts effectively integrate evidence-based substance use treatment, mental health disorder (MHD) treatment, treatment for co-occurring disorders, including those with a history of violence and post-traumatic stress disorder (PTSD) and/or traumatic brain injury (TBI) as a result of their military service. VTCs integrate mandatory drug testing, incentives and sanctions, and transitional services in judicially supervised criminal court

settings that have jurisdiction over adults and veterans with treatment needs to reduce recidivism, increase access to treatment and recovery support, and prevent overdose.

The Tribal Adult Treatment Court must have capacity to provide critical treatment services, case management and coordination, judicial supervision, sanctions and incentive services, and other key services such as transitional housing, relapse prevention, employment, and peer recovery support to reduce recidivism.

## Objectives

To ensure that all grantees, over the project period, have access to the BJA treatment court resources (e.g., TTA) needed to:

- Increase the number of potential participants screened (i.e., determine eligibility) and assessed (i.e., identify criminogenic risk with validated risk assessment tools, substance use disorder, or mental health conditions).
- Administer mandatory and random drug and alcohol testing of program participants to help monitor substance use and treatment progress.
- Provide or develop access to evidence-based, culturally appropriate substance use disorder treatment, as well as recovery support services.
- Provide or develop the capacity to access all three types of FDA-approved medications to treat substance use disorders.
- Increase graduation rates for all treatment court participants actively participating in the grant program.
- Reduce the current recidivism rate among program participants actively participating in the grant program.
- Provide judicial and community supervision, mandatory and random drug testing, substance use, mental health disorder treatment, culturally appropriate interventions, and culturally appropriate incentives and sanctions.
- Ensure the use of evidence-based practices and principles that incorporate the Best Practice Standards and other relevant research. For more information about Adult treatment courts best practices please see: [All-Rise-Adult-Treatment-Court-Best-Practice-Standards-2nd-Ed.-I-VI\\_final.pdf](#).
- Ensure that all individuals eligible for the treatment court program have equivalent access as measured by the collection and examination of program data.

## Funding Areas

Applicants may apply for funding to include the following:

### Planning and Management

Salary and fringe benefits for positions to support the design and implementation of the program and oversee staff that provide direct assistance to adult participants.

### Plan, Implement or Enhance Tribal Healing to Wellness Programs

Implementation of core activities with staff and partners to access to consistent and increased substance use and mental health service providers. This can include building the expertise of probation officers, case managers, clinicians, persecutors, defense

attorneys, and judges in substance use and mental health. Operational treatment courts can utilize funding to expand and enhance their court by:

- Scaling up its existing court program's capacity.
- Providing access to or enhance treatment capacity or other critical support services, including employment, life skills, peer support, housing, and traditional practices.
- Enhancing court operations.
- Expanding or enhancing court services.
- Building or enhancing collection and use of key drug operation and outcome data.
- Improving the quality and/or intensity of treatment and recovery support services based on needs assessments.

## Court Operations and Services

Administrative, management, and operational activities that support the court and treatment and services for adult treatment court participants.

## Equipment and Supplies

- Computer hardware and software for internet access and email capability
- Data management systems for record keeping and case management
- Cell phones, telephones, pagers, printers, and copiers as needed for program implementation
- Office supplies, postage, and other necessary program and outreach supplies.
- Urine screen analysis supplies and equipment
- Overdose prevention supplies, such as naloxone

## Strategic Planning

- Increase coordination with relevant nontribal agencies and organizations and, at all levels of the tribe, engage in strategic planning efforts to address the needs of the tribe's justice system.
- Comprehensively address alcohol and substance use disorder-related crime.
- Engage in strategic planning to address a specific part of the tribal justice system such as courts or law enforcement. For justice system-wide strategic planning, see Purpose Area 2.

## Travel

Airfare, lodging, and mileage reimbursement for meeting or training costs related to program activities, including costs associated with DOJ-required training.

- All applicants for Enhancement projects should budget for one 2-day "Tribal Healing to Wellness Court Enhancement Training" during the award period.
  - For budgeting purposes, please include costs for attendance by up to four people designated with grant implementation at this two-day meeting using Palm Springs, CA, as the location.
  - This is an annual training that is sponsored by the Bureau of Justice

Assistance (BJA). The Enhancement Training is oriented around the Tribal Ten Key Components and the National Association of Drug Court Professionals (NADCP) National Drug Court Standards. Applicants can review training materials from previous conferences here:

<https://www.enhancementtraining.org/training-materials>. You should budget to attend at least one of these during any year of the five-year grant.

- Applicants for Planning and Implementation awards should also budget for one 3-day “Healing to Wellness Court Foundational Training” during the award period, if they did not receive it in the past 12 months. The foundational training provides court teams with the skills necessary to build a program that integrates court and treatment functions and adheres to best practice standards.

## Controlled Substance Act

Award recipients are prohibited from using federal funds to support programs or activities that violate the Controlled Substances Act, 21 U.S.C. § 801, et seq, regardless of local or state practices or laws. Programs or activities funded under a BJA ATC award must ensure that participants are periodically tested for the use of controlled substances, including medical marijuana. See 34 U.S.C. § 10611, et seq.

## Match Waiver

The match required at 34 U.S.C. § 10616 is waived for grantees under Purpose Area 5. See 34 U.S.C. § 10616(a). Applicants are not required to submit a match waiver request. Any match amount proposed by an applicant and incorporated into an approved budget will be treated as a voluntary match and becomes mandatory and subject to audit.

## Limitation on Violent Offender Participation

**This Purpose Area is partially funded with Adult Treatment Court (ATC) funding. Per 34 U.S.C. § 10612, ATC funding may not be used to provide treatment or services for violent offenders.** For the purposes of this funding opportunity, the term “violent offender” means a person who—

(1) is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct— (A) the person carried, possessed, or used a firearm or dangerous weapon; (B) there occurred the death of or serious bodily injury to any person; or (C) there occurred the use of force against the person of another, without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or

(2) has 1 or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm. More detailed information is available at: [bja.ojp.gov/funding/atc-violent-offender-prohibition-faq.pdf](https://bja.ojp.gov/funding/atc-violent-offender-prohibition-faq.pdf). See also 34 U.S.C. §10613.

**This Purpose Area is also partially funded with Veterans’ Treatment Court and Tribal Assistance funding which are not subject to 34 U.S.C. § 10612.** If an applicant intends to serve any violent offenders as participants in their program, they must declare this at the time of application in the PA 5 question set and must be able to track these expenditures to ensure that no more than 10% of grant funding is used for this purpose. Funding will be immediately

suspended if DOJ determines that violent offenders are being included that did not identify that they would include violent offenders at the time of application or if the percentage of violent offenders served exceeds 10% of the total award.

## Training and Technical Assistance

Budget for registration fees and other costs connected with training events related to Purpose Area 5 activities. Also, budget for costs connected with obtaining expert knowledge to help with developing or enhancing the program, such as culturally appropriate training, technical assistance, treatment, and information technology. In planning their training needs, applicants should note that training and technical assistance will also be offered at no cost to them. For more information about DOJ-provided Training and Technical Assistance, see:

<https://www.justice.gov/tribal/training-and-technical-assistance>.

## National Treatment Court Resource Center (NTCRC)

NTCRC is a BJA-funded resource for the treatment court field that serves as a clearinghouse for treatment court training, technical assistance, publications, funding resources, and other practitioner-specific resources. Applicants are encouraged to visit: <https://ntcrc.org/solicitations/> for useful information. In addition, BJA may require grantees to participate in the Painting the Current Picture Survey: A National Report on Treatment Courts in the United States in accordance with the following conditions of the award, “the recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.” For more information, please visit:

<https://ntcrc.org/pcp>.

## Purpose Area 6: Children’s Justice Act Partnerships for Indian Communities – CJA (OVC), ALN #16.583

### Goals and Objectives

The goal of the CTAS Purpose Area 6, Children’s Justice Act Partnerships for Indian Communities (CJA) program is to provide funding to help American Indian and Alaska Native communities develop, establish, and operate programs designed to improve the investigation, prosecution, and handling of cases of criminal child abuse and neglect (particularly child sexual abuse cases) in a manner that lessens trauma for child victims. The statutory authority for the CJA program is the Children’s Justice Act, 34 U.S.C. § 20101(g).

Projects funded under this purpose area will improve (a) the handling of child abuse cases, particularly cases of child sexual abuse, in a manner that limits additional trauma to the child victim; and (b) the investigation and prosecution of cases of child abuse, particularly child sexual abuse. Project activities should focus on trauma-informed, multidisciplinary approaches to the criminal investigation, prosecution, and management of cases by improving coordination among tribal, state, and federal professionals.

The objectives of Purpose Area 6 are provided below:

1. Establish or enhance a legal system to conduct criminal investigation and prosecution of child abuse cases, for example:

- Developing or updating tribal code to support the criminal investigation and prosecution of child abuse cases.
  - Developing or updating trauma-informed policies and procedures for investigators, prosecutors, and other staff supporting child abuse victims.
  - Training criminal investigators, prosecutors, and other staff on tribal code, policies and procedures, and trauma-informed practices.
2. Support strategies for criminal investigation, prosecution, and judicial handling of cases of child abuse and neglect, particularly child sexual abuse and exploitation, in a manner that limits additional trauma to the child victim, for example:
    - Creating a multidisciplinary team to work on child abuse cases.
    - Using a multidisciplinary team approach to forensic interviewing of child victims.
    - Dedicating specific police investigators and/prosecutors for child abuse cases, particularly child sexual abuse cases.
  3. Provide emergency and crisis intervention services to aid child abuse victims and their family members in recovering from abuse and neglect. For purposes of the CJA program, “family members” refers to (1) members of the abused or neglected child’s family or individuals acting as the child’s legal guardian or caregiver; (2) individuals who are providing care and support to the child; and (3) individuals who are NOT the accused or actual perpetrators of the abuse/victimization for which the child is receiving services.
  4. Provide trauma-informed support services to criminal child abuse victims and their non-offending family members. Such support services might include, but are not limited to:
    - Establishing or supporting child advocacy centers to provide a neutral and child-friendly area for trained professionals to conduct forensic interviews.
    - Providing victims of child sexual abuse with access to sexual assault forensic medical exams performed by medical professionals with specialized training in conducting pediatric exams.
    - Providing advocates to accompany the child victim to court to provide emotional support.
    - Preparing child victims to participate in the judicial process by using developmentally appropriate language and resources.
    - Facilitating victim impact statements.
    - Implementing appropriate practices within the court setting to mitigate the trauma for child victims testifying in the physical presence of the accused.
    - Ensuring that child victims and their family members receive access to victim assistance, medical, mental health, and social services from the initial report through the judicial process and recovery.
    - Providing trauma-focused counseling for child victims, families, secondary victims (such as siblings or grandparents), and for groups of victims, as appropriate.

## Required Deliverables

For award recipients proposing to establish a **new** child advocacy center or new programs for serving victims of child abuse and neglect, deliverables will include:

- A written plan for conducting a community needs assessment.
- A written strategic plan outlining steps to establish and sustain the new program.

## Funding Areas

For detailed information about what costs are allowable with funding from this grant, refer to the allowable cost chart at [Tribal Justice and Safety | Open Solicitations](#). Applicants may request funding for the following:

### Personnel/Staffing

Funding may support the salary and fringe benefits for personnel involved in investigation, prosecution, and victim services focused on cases of criminal child abuse and neglect. Staffing may include dedicated prosecutors, law enforcement investigators, child protection services personnel, forensic interviewers, case managers, clinical mental health professionals, pediatric sexual assault nurse examiners (SANEs), and other victim assistance and allied professionals.

### Victim Assistance

**Services must be linked to the child's victimization.** Victim assistance may include developmentally appropriate, trauma-informed counseling for primary victims and secondary victims (such as siblings or grandparents), family therapy, group therapy, assistance for emergency/short-term needs, and case management services.

### Coordination/Outreach

Funding may support purchase of supplies and travel associated with multidisciplinary team meetings, community forums, and the development, production, and distribution of awareness materials such as public service announcements, posters, brochures, fact sheets, etc., designed to increase the public's awareness and understanding of child abuse and neglect and the availability of grant-funded services.

### Development of Tribal Code, Policies and/or Procedures

Funding may support the development and distribution of written tribal codes, policies, and standard operating procedures manuals that promote trauma-informed approaches to the delivery of services to victims of child abuse and neglect and their family members. Funds may also be used to develop or update tribal codes related to defining and expanding victims' rights and crimes against children.

### Cultural and Traditional Practices

Funding may support the inclusion of cultural and traditional practices in proposed activities—e.g., smudging, sweat lodges, or other traditional healing ceremonies—for victims of child abuse and neglect and their family members.

### Expanding Services

Funding may support expanding existing victim service programming to provide a more comprehensive array of services to child victims and their families. Funds may also be used to support outreach and education activities that educate the community about child abuse and neglect and how to access the services that are available.

### Travel

Funding may support airfare, lodging, per diem, and other allowable incidental costs



for meetings or trainings related to purpose area activities, including costs associated with mandatory travel for at least two appropriate staff to attend OVC-required trainings (one OVC mandatory training, and the biennial OVC-sponsored National Indian Nations Conference) using Washington, D.C., as the destination location. Please see the GSA website for determining allowable per diem travel costs at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

## Training

Funding may be used for costs associated with developing and conducting local in-service trainings relevant to the investigation and prosecution of criminal child abuse and neglect cases, including trainings on trauma-informed, age-appropriate practices. Funding may also be used to send grant-funded personnel and other staff who work closely with the program to training events that address the handling, investigation, and prosecution of child abuse and neglect cases.

## Equipment

Funding may be used for equipment and technology expenses that meet the equipment cost threshold. Equipment is defined as an item having a useful life of more than one year and a per-unit acquisition cost of \$10,000 or more. Examples might include program vehicles, forensic interviewing recording equipment, and medical equipment for a pediatric SANE program.

## Supplies

Costs may include supplies such as play therapy, digital cameras, rape kits, office furniture, consumable office supplies, printers and scanners, etc.

## Procurement Contracts and Consultants

Funding can be used for contracted services or consultants to carry out program activities that include, but are not limited to, telemedicine/telemental health access, cell phone service, or leasing a vehicle, photocopier, or other equipment essential to the operation of the project. The consultant rate should be consistent with DOJ's maximum limit of \$650 per day or \$81.25 per hour.

## Other Costs

Funds can be used to support other program expenses as necessary to fulfill the project's goals and objectives related to child victimization, for example, short-term emergency assistance, facility and equipment, maintenance fees, or conference registration fees, etc.

**Note:** Costs associated with programs focused solely on prevention activities are not allowable.

## Specific Requirements

### Eligibility

For Purpose Area 6, Children's Justice Act Partnerships for Indian Communities tribal designees are also eligible applicants and must provide a current tribal resolution or

other satisfactory legal enactment from the tribe as part of the application.

The competitive award process requires applicants to describe how the project will focus on the criminal investigation and prosecution of child abuse and neglect cases. If the proposed project serves child victims, but does not include prosecution or investigation activities, you may consider applying under OVC's Tribal Victim Services Set-Aside funding opportunity.

Applications that include clear plans to develop or strengthen trauma-informed practices will receive priority consideration in the competitive award process.

In addition, under this purpose area, FY 2023 and FY 2024 Purpose Area 6 CJA program awardees are not eligible to apply for the FY 2025 Purpose Area 6 CJA program.

### **Budget**

The proposed budget should not exceed \$450,000 for a 36-month project period and must be consistent with activities described in the program narrative.

### **Training and Technical Assistance Activities**

Upon award, OVC will provide access to free training and technical assistance (TTA) to help with developing and implementing grant-funded projects. This may include:

- Professional development training.
- Specific training for project staff and staff members from collaborating partner agencies and organizations or other experts on how to serve victims of child abuse and neglect.
- Assistance with establishing mechanisms to capture required performance measurement data, development of project deliverables, or other TTA needs that may be identified.

OVC expects all awardees to actively participate in activities and services offered through OVC and to use the OVC-designated TTA providers as their primary training and technical assistance resource.

The funds for this program are authorized by the Victims of Crime Act (VOCA) of 1984. VOCA states that the funds are available for award recipients to use during the federal fiscal year that the award was made, plus three additional federal fiscal years (for example, VOCA funds awarded in FY 2025 are available for use through the end of FY 2028).

## **Purpose Area 8: Youth Healing to Wellness Courts (OJJDP), ALN # 16.585**

### **Purpose**

The purpose of this program to support tribes seeking to establish a Youth Healing to Wellness Court (YHWC) or to enhance an existing YHWC. Enhancements to existing YHWCs can focus on court operations and/or the implementation of programs and the delivery of services. All grant recipients will be required to work with their OJJDP grant manager and OJJDP's training and technical assistance provider to work through key objectives and deliverables over the course of the five-year award period.

## Overview of Youth Healing to Wellness Courts

YHWCs are special courts, like drug courts, that combine judicial supervision, substance abuse treatment, case management, drug testing, and graduated incentives and sanctions to help individuals with substance use disorders achieve sustained recovery and avoid reoffending.

YHWCs use a team approach that includes the judge, attorneys, probation, law enforcement, treatment providers, educational and vocational services, and other partners. In addition, YHWC teams can incorporate tribal elders, traditional healers, and other culturally appropriate resources to promote participants' healing and reintegration into the tribal community. The 10 Key Components of a Healing to Wellness Court can be found at <http://www.wellnesscourts.org/tribal-key-components/index.cfm>.

## Goals and Objectives

- Conduct a community strength and needs assessment to help define the need for a YHWC or enhance an existing YHWC.
- Identify existing resources and partners that can support the establishment of the court or the proposed enhancement(s).
- Identify resource gaps and other areas of need that should be addressed during the planning and implementation of the court.
- Obtain support from tribal council, tribal court judges, prosecutor's office, defense counsel, probation, law enforcement, treatment providers, schools, vocational programs, other service providers, tribal elders, tribal community members, and others, as appropriate.
- Develop or enhance YHWC policies and procedures, which should address eligibility criteria, screening and assessment procedures and tools, phased treatment, supportive services, compliance monitoring, and graduated sanctions and incentives.
- Hire any staff needed for the YHWC team.
- Participate in TTA activities as directed by OJJDP. Activities may include training and technical support implemented through a guided strategic planning framework and use of the Healing to Wellness Handbook. **Please note that OJJDP has a TTA provider to support this program. Grantees should not propose to use grant funds to hire consultants for this purpose.**
- Complete or update a YHWC policies and procedures manual.
- Develop or enhance written bench books, screening and assessment tools, participant contracts, participant handbooks, and any other resources needed to implement the YHWC.
- Develop a strategic plan for implementation, following the outlined goals, objectives, action steps, and timeline.
- Develop a written data collection protocol describing how the data outlined in the strategic plan will be collected, stored, and analyzed to measure project success and make any needed adjustments to the project design.
- Develop and implement an appropriate data collection system (or an existing system) to support the project.
- Collect data pursuant to the performance measures outlined in the strategic plan.
- Screen court-involved juveniles and young adults under age 21 for eligibility.

- Conduct a process evaluation with assistance from the OJJDP-designated TTA provider.

## Funding Areas

Applicants may apply for funding to include the following:

### Staffing

Salary and fringe benefits for positions to support the design and implementation of the program and oversee staff that provide direct assistance to youth participants.

### Expand Treatment Workforce

Implementation of workforce development to increase substance use and mental health providers. This can include building the expertise of Juvenile Probation Counselors in substance use and mental health.

### Equipment and Supplies

- Computer hardware and software for internet access and email capability.
- Cell phones, telephones, pagers, printers, and copiers as needed for program implementation.
- Office supplies, postage, and other necessary program and outreach supplies.

### Training

Off-site specific training for identified program staff to improve or develop skills in the areas related to operating a YHWC. **Note:** While funds may be allocated for program staff to attend training, all grant recipients will receive virtual, on-site, and cluster trainings from the OJJDP-selected training provider. Funds are **not** allowed for additional consultants.

### Travel

Airfare, lodging, and mileage reimbursement for meeting or training costs related to program activities, including costs associated with DOJ-required training.

### Court Operations and Services

Administrative, management, and operational activities that support the court and treatment and services for youth.

### Specific Requirements

**Important note:** Federally recognized tribes that are seeking to establish a YHWC or enhance an existing YHWC are eligible to apply.

### Match Waiver

The match required at 34 U.S.C. 10616 is waived for grantees under Purpose Area 8. See 34 U.S.C. 10616(a). Applicants are not required to submit a match waiver request. Any match amount proposed by an applicant and incorporated into an approved budget will be treated as a voluntary match and becomes mandatory and subject to audit.

## Limitation on Violent Offender Participation

**Per 34 U.S.C. 10612, any court that receives funds under this program may not permit participation by violent offenders.** For the purposes of this funding opportunity, the term “violent offender” includes a juvenile who has been convicted of or adjudicated delinquent for a felony-level offense that (1) has as an element the use, attempted use, or threatened use of physical force against the person or property of another, (2) the possession or use of a firearm, or (3) by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense. See 34 U.S.C. 10613.

Funding will be immediately suspended if DOJ determines that violent offenders are participating in any program funded under this purpose area.

## Technical Assistance

A TTA provider has already been identified by OJJDP to support Purpose Area 8 grantees. Applicants should **not** include requests for funding to support on-site consultants as this will be managed by the existing TTA provider.

## Establishing a Youth Healing to Wellness Court

Funding will support a planning period not to exceed 12 months and will focus on educating the YHWC team about the components of a Healing to Wellness Court and develop a program that integrates court and treatment functions. OJJDP expects the court to be operational and providing services at the conclusion of the planning period. To be clear, enhancement grant recipients are expected to review and revise their current approved strategic plan to incorporate the next five years.

## Travel

Applicants must budget travel costs, including airfare, lodging, mileage, and per diem for training costs associated with DOJ-required training and three Purpose Area 8-specific OJJDP trainings:

One 2-day “Tribal Healing to Wellness Court Enhancement Training” during the award period.

- For budgeting purposes, please include costs for attendance by up to four people designated with grant implementation at this two-day meeting using Palm Springs, CA, as the location.
- This is an annual training that is sponsored by the Bureau of Justice Assistance (BJA). The Enhancement Training is oriented around the Tribal Ten Key Components and the National Association of Drug Court Professionals (NADCP) National Drug Court Standards. Applicants can review training materials from previous conferences here: <https://www.enhancementtraining.org/training-materials>. You should budget to attend at least one of these during any year of the five-year grant.

One Purpose Area 8-specific training event during the award period.

- For budgeting purposes, please include costs for attendance by

up to two people designated with grant implementation using Washington, D.C., as the location.

- Applicants have the ability to determine which two official PA 8-specific training events they would like to budget to attend during any year of the five-year grant. There are many conferences that have YHWC tracks. Here are two examples to consider:
  - All Rise Annual Training Conference (formerly known as the NADCP Conference): <https://allrise.org/trainings/rise/>
  - BJA Tribal Healing to Wellness Court Enhancement Training: <https://www.enhancementtraining.org/>

One Biennial OJJDP Tribal Youth National Conference:

<https://www.tribalyouth.org/connect-and-learn/ojjdp-tribal-youth-national-conference>. This is the signature event sponsored by OJJDP, the agency awarding PA 8 grants during the award period.

- For budgeting purposes, please include costs for attendance by two people for three days using Washington, D.C., as the location.

## Other

OJJDP requires all newly awarded grantees to attend a mandatory online orientation meeting via webinar during the first year of the project.

## Area 9: Tribal Youth Program – TYP (OJJDP), ALN #16.731

### Purpose

OJJDP's Tribal Youth Program (TYP) seeks to support and enhance tribal efforts to prevent and reduce juvenile delinquency and strengthen a fair and beneficial juvenile justice system response for American Indian and Alaska Native youth. OJJDP understands that tribal nations have varying circumstances, strengths, and needs that may challenge their ability to prevent juvenile delinquency or to intervene and treat tribal youth when necessary. The funding in this purpose area enables tribes to develop, expand, or strengthen approaches along the juvenile justice continuum that can range from prevention to intervention and treatment. This program helps tribes develop and sustain effective and equitable services and programs that contribute to the reduction in the number of Tribal youths involved in juvenile justice systems, create safer communities, and empower youth to lead healthy and productive lives.

OJJDP recommends applicants ensure proposals for TYP funding are created with broad, tribal-wide planning efforts and with community support, which will be critically important in sustaining efforts beyond the award period. This may include the substantive involvement of key stakeholders such as tribal youth, elders, and tribal leaders as well as service providers, law enforcement, child welfare, court and probation officials, and schools, as appropriate and applicable to the proposed program design.

Tribal Youth Program, Purpose Area 9 can also be used to support services related to the development of a Tribal Youth Healing to Wellness Court (YHWC), supported under CTAS Purpose Area 8.

**Note:** The population of youth served under this award must be under the age of 21 at the time of entering the TYP.

## Goals and Objectives

Applicants may choose to address any of the following eligible activities and should choose from the following three categories. Please review these categories and eligibility carefully.

### Seeding Change Planning Grant (Category 1)

This category will support a dedicated planning period for tribes to develop strategies to improve and/or enhance tribal juvenile justice systems that include prevention, intervention, and treatment programs and services for youth. This grant is intended for tribes that have not previously received OJJDP funding for Purpose Area 9; therefore, tribes that have an active TYP Purpose Area 9 award at the time of application are not eligible to apply for this grant award.

The intended outcome of the Seeding Change planning grant is to increase Tribal leadership and youth, family, and community involvement in planning activities that culminate in a high-quality strategic plan and related proposal for an implementation grant that reflects the tribe's needs, values, culture, and priorities.

### Cultivating Change Implementation Grant (Category 2)

This category will support the implementation of a new TYP for tribes that seek funding to support programs, services, and/or system improvements. This grant is intended to support tribes in implementing a TYP. Tribes with an active OJJDP Purpose Area 9 award are not eligible for this award. Tribes that have a Purpose Area 9 award with an end date in 2025 that are interested in applying for additional funding for their program should apply for an award in Category 3.

The intended outcome of the Cultivating Change grant is to increase the capacity of tribes to launch, implement, and sustain services, programs, and supports for Tribal youth. The Cultivating Change award will include comprehensive training and technical assistance to support the development of a strategic plan to guide implementation.

### Harvesting Change Enhancement/Expansion Grant (Category 3)

This category will continue, expand, or enhance a current OJJDP-funded TYP. The only tribes that are eligible to apply for this category are:

- Tribes that have an OJJDP-funded Purpose Area 9 award with a project period end date that occurs in 2025.
- Tribes that had an OJJDP-funded Purpose Area 9 award that ended in 2024 but did not apply for or receive a TYP award in FY 2024.

The intended outcome of a Harvesting Change award is to increase Tribal capacity to sustain effective youth programs, services, and supports after the conclusion of the grant award. This may include training and technical assistance to support the tribe in collecting data and measuring the effectiveness of evidence based and Tribal best practices and expand local, inter-Tribal and regional partnerships.

OJJDP recognizes that the opportunity to develop and implement Tribal best practices, Indigenous practices that have longevity within Tribal communities, and/or traditional healing methods to support tribal youth exist throughout the juvenile justice system. These approaches may be proposed as prevention, intervention, or treatment strategies and may be proposed alone or in combination with other approaches such as those listed below.

OJJDP also recognizes that many tribes are impacted by state and local juvenile justice efforts and endeavor to ensure that their youth receive effective and culturally sensitive services.

Proposals that include efforts to develop or strengthen state-tribal partnerships can be incorporated at any point along the juvenile justice continuum as a component of a TYP.

## Prevention

- **Prevention services to impact risk factors for delinquency and promote protective factors.** This may include mentoring, youth development, anti-gang education, truancy and school dropout prevention programs, after-school programs, anti-bullying programs, and programs that emphasize youth, family and community engagement.
- **Prevention, intervention, and treatment for children exposed to violence.** This includes development and implementation of trauma-informed practices in programs and services that address child abuse and neglect and the effects and issues of childhood trauma or exposure to violence. Applicants should familiarize themselves with the DOJ report on [American Indian/Alaska Native Children Exposed to Violence](#).

## Intervention

- **Interventions for court-involved tribal youth.** This may include therapeutic services, mentoring, graduated sanctions, restitution, diversion, home detention, foster and shelter care, and other alternatives to detention.
- **Intervention and treatment services for children exposed to sex trafficking.** This may include the development of or implementation of programs and services for children who are victims of sex trafficking. Please see the OJJDP Commercial Sexual Exploitation of Children/Sex Trafficking Literature Review at <https://www.ojjdp.gov/mpg/litreviews/CSECSexTrafficking.pdf>.

## Treatment

- **Treatment services for youth.** This may include alcohol and drug abuse treatment programs, mental health treatment (counseling, referral, and placement), and development of comprehensive screening tools, crisis intervention, intake assessments, treatment team planning, and therapeutic services for co-occurring mental health and substance abuse disorders.
- **Services for youth in detention or out-of-home placement.** This may include green or sustainable tribal traditions, risk and needs assessments, educational and vocational programming, mental health and substance abuse services, family strengthening, recreational activities, and aftercare and re-entry services to help successfully reintegrate the youth into the tribal community.



## Effective Use of Data

- **Improvement on or establishment of data collection systems.** This may include efforts to create or improve the ability to track youth in detention, placement, or community-based programs with the goal of improving understanding of and responses to youth and community needs.

## Funding Areas

Applicants may apply for funding that includes the following areas.

### Staffing

Salary and fringe benefits for positions to support implementation of the program and other costs for professional support services and for evaluation.

### Equipment and Supplies

- Computer hardware and software for internet access and email capability.
- Cell phones, telephones, printers, and copiers as needed for program implementation.
- Office supplies, postage, and other necessary program and outreach supplies.

### Travel

Airfare, lodging, and mileage reimbursement for meeting or training costs related to program activities, including costs associated with the DOJ-required training.

### Programs and Services

Prevention, intervention and treatment programs, services, and strategies that support youth, families, and the tribal juvenile justice system.

### Specific Requirements

**Important note:** Please review the eligibility requirements above for the three grant award categories carefully.

### Technical Assistance

A training and technical assistance provider has already been identified by OJJDP to support Purpose Area 9 grantees at no cost to the grantees. Applicants should **not** include requests for funding to support onsite training consultants as this will be managed by the existing TTA provider.

### Travel

Applicants must budget travel costs for attendance at the CTAS Orientation and the following Purpose Area 9-specific trainings:

1. For budgeting purposes, please include costs for attendance by two staff members designated with grant implementation, monitoring, and reporting at this two-day meeting using Washington, D.C., as the location.
2. Two OJJDP training events for two people for three days. OJJDP sponsors a biennial conference for programs that serve tribal youth. This conference will occur twice during the project period for this award.

- Applicants have the ability to budget for attendance at an additional PA 9-specific training event during any year of the five-year grant. There are many conferences that have TYP tracks or related content.

For budgeting purposes, please use Washington, D.C., as the location for these conferences. Determine costs based on your tribal travel policy. In absence of a policy, please follow the GSA website for determining allowable per diem travel costs at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

### Other

OJJDP will provide all newly funded grantees with intensive training and technical assistance to help them develop or update a comprehensive strategic plan and the capacity to collect and utilize performance management and program evaluation data.

## How Awards Will Contribute to Program Goals/Objectives

Awards made under this NOFO will support tribal justice systems to improve public safety and access to justice services.

## Expected Outcomes: Deliverables and Performance Measures

To achieve the goals and objectives of this funding opportunity, DOJ has identified expected deliverables that must be produced by a recipient. DOJ has also identified performance measures (pieces of data) that will indicate how a recipient is achieving the performance goals and objectives previously identified. Recipients will need to collect and report this performance measure data to DOJ.

### Deliverables

Deliverables are what the applicant will create or produce under the award. The term “deliverables” as used here refers to discrete products under an award. An award may support activities (e.g., personnel time for award activities) that are part of recipient performance but are not considered deliverables. Award recipients will be expected to develop and submit the deliverables listed below in the course of implementing their proposed project.

Purpose Area	Deliverable
PA 2	Written strategic plan
PA 4	Completed facility
PA 6	1) Written plan for conducting a community needs assessment 2) Written Strategic plan
PA 8	Written Strategic plan
PA 9	Develop/update Written Strategic plan

### Performance Measures

Performance measures are data that show a recipient’s progress in implementing their project, such as the number of people served, or number of trainings conducted. DOJ will require each award recipient to submit regular performance reports that communicate progress toward achieving the goals and objectives identified in [Program Goals and Objectives](#). Applicants can visit [OJP’s performance measurement page](#) for more information on OJP performance measurement activities.

A list of performance measures for these programs can be found at the following links:

- CTAS PA 1: [https://cops.usdoj.gov/pdf/progress\\_reports/TRGP-Hire\\_Progress\\_Report.pdf](https://cops.usdoj.gov/pdf/progress_reports/TRGP-Hire_Progress_Report.pdf), [https://cops.usdoj.gov/pdf/progress\\_reports/TRGP-ET\\_Progress\\_Report.pdf](https://cops.usdoj.gov/pdf/progress_reports/TRGP-ET_Progress_Report.pdf)
- CTAS PA 2: <https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/Strategic-Planning-CTAS-Area2-Measures.pdf>
- CTAS PA 3: <https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/Tribal-Justice-Systems-CTAS-Area3-Measures.pdf>
- CTAS PA 4: <https://funding/performance-measures/ctas-pa4-measures.pdf>
- CTAS PA 5: Performance measures are currently under development, as this is a new purpose area.
- CTAS PA 6: <https://ovc.ojp.gov/sites/g/files/xyckuh226/files/media/document/tvs-performance-measures-questionnaire.pdf>
- CTAS PA 8: <https://performance-measures-tribal-healing-wellness-program.pdf>
- CTAS PA 9: <https://performance-measures-tribal-youth-program.pdf>

## Funding Instrument

DOJ expects to make awards under this funding opportunity as grants. See the “[Administrative, National Policy, and Other Legal Requirements](#)” section of the [Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many DOJ awards. Please see the [TRGP Application Resource Guide](#), which describes the award terms and conditions, and additional requirements that applicants should be aware of before applying to Purpose Area 1.

## Cost Sharing/Match Requirements

This funding opportunity does not require a match.



## APPLICATION CONTENTS, SUBMISSION REQUIREMENTS, AND DEADLINES

This NOFO contains all the information needed to apply for this funding opportunity. The application for this funding opportunity is submitted through web-based forms and attachments in Grants.gov and JustGrants through the steps that follow.

### Unique Entity Identifier (UEI) and SAM.gov Registration

To submit an application, an applicant must have an active registration in the [System for Award Management \(SAM.gov\)](#). SAM.gov assigns entities a unique entity identifier (UEI) that is required for the entity to apply for federal funding. Applicants will enter their UEI with their application. Award recipients must then maintain an active UEI for the duration of their award's period of performance.

**First-time Registration:** Entities registering in SAM.gov for the first time will submit information about their entity type and structure, financial information (such as dates of the fiscal year, banking information, and executive compensation), entity points of contact, and other information. The information is reviewed and verified by SAM.gov, and then a UEI is issued. This process may take several weeks, so entities considering applying for funding should begin the registration process as soon as possible.

**Renewing an Existing Registration:** Entities must renew their SAM.gov registration every 12 months to keep it active. If an entity does not renew their SAM.gov registration, it will expire. An expired registration can delay or prevent the submission of an application for funding in Grants.gov and JustGrants.

Applicants are encouraged to start the SAM.gov registration or renewal process **at least 30 days prior to the application's Grants.gov deadline**. Applicants who fail to begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not be able to complete the process in time and will not be considered for a technical waiver that allows for late submission.

### Submission Instructions: Summary

Applications must be submitted to DOJ electronically through a two-step process that begins in Grants.gov and is completed in JustGrants. See [Basic Information: Key Dates](#) for the Grants.gov and JustGrants application deadlines.

- **Step 1:** The applicant must submit the required [Application for Federal Assistance SF-424](#) by the Grants.gov deadline.
- **Step 2:** The applicant must submit the full application, including attachments, through JustGrants by the deadline (see [JusticeGrants.usdoj.gov](#)).

### Submission Step 1: Grants.gov Submission of SF-424

After registering with SAM.gov, the applicant must submit the SF-424 in Grants.gov. If required, the SF-LLL will be submitted in JustGrants.

### Access/Registration

If the applicant does not already have a Grants.gov account, they will need to register for this opportunity in Grants.gov. Applicants should follow the Grants.gov [Quick Start Guide for](#)

[Applicants](#) to register, create a workspace, assign roles, submit an application, and troubleshoot issues.

### Submission of the SF-424

Applicants will begin the application process in Grants.gov with the submission of the SF-424, which collects the applicant's name, address, and UEI; the funding opportunity number; and proposed project title, among other information. The SF-424 must be signed by the Grants.gov Authorized Organizational Representative for the applicant.

See the [Application Resource Guide](#) for additional information on completing the SF-424.

**Section 8F – Applicant Point of Contact:** Please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information (*i.e.*, email address) to assign the application to this user in JustGrants.

### Section 19 – Intergovernmental Review:

#### Purpose Area 1

The requirements of [Executive Order \(E.O.\) 12372](#) are applicable to Purpose Area 1. An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2023/06/SPOC-list-as-of-2023.pdf>.

If the applicant's state appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, that state's process under E.O. 12372. On the SF-424, an applicant whose state appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting "Program is subject to E.O. 12372 but has not been selected by the state for review."

#### Purpose Areas 2 and 3

The tribe is welcome to include the state in their planning if they believe it would be valuable, and encouraged to work with the state if they expect that lack of state involvement in the planning process is likely to hinder their ability to successfully implement the proposed project if an award is made.

#### Purpose Area 4

There is no mandatory state involvement requirement. However, we do encourage intergovernmental coordination where appropriate (e.g., transitional living to support community reintegration efforts).

#### Purpose Area 5

The tribe is welcome to include the state in their planning if they believe it would be valuable, and encouraged to work with the state if they expect that lack of state involvement in the planning process is likely to hinder their ability to successfully implement the proposed project if an award is made.

#### Purpose Area 6

There is no mandatory state involvement requirement. Project activities funded under the

Children's Justice Act (CJA) PA6 can provide trauma-informed, multi-disciplinary approaches to the investigation, prosecution, and management of cases by improving coordination among tribal, state, and federal professionals.

## Purpose Areas 8 and 9

There is no preference or mandatory state involvement in CTAS. It is up to the tribe to decide the anticipated level of state involvement (if any).

**An applicant should submit the SF-424 as early as possible and recommended no later than 48 hours before the Grants.gov deadline.** If an applicant fails to submit the SF-424 in Grants.gov by the deadline, they will be unable to submit their application in JustGrants.

Once the SF-424 has been successfully submitted in Grants.gov, the Grants.gov Workspace status will change from "In Progress" to "Submitted." Applicants will also receive a series of four Grants.gov email notifications. Refer to the [DOJ Application Submission Checklist](#) for additional details.

If an applicant needs to update information in the SF-424 after it is submitted in Grants.gov, they can update the information as part of their JustGrants submission (see [Application Contents, Submission Requirements, and Deadlines: Standard Applicant Information](#)). They do not need to submit an update in Grants.gov.

## Submission Step 2: JustGrants Submission of Full Application

### Access/Registration

For first-time JustGrants applicants, once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the email address listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after confirmation from Grants.gov of the SF-424 submission.

Creating and setting up a JustGrants account consists of three steps:

1. Follow the instructions in the email to first confirm who will be the Entity Administrator (the person who manages which staff can access JustGrants on behalf of the applicant).
2. Log in to JustGrants and confirm the information in the Entity Profile.
3. Invite other individuals who will serve as the Application Submitter and the Authorized Representative for the applicant to register for JustGrants.

These steps should be completed in JustGrants as early as possible and recommended no later than 48 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive a link in an email to complete the rest of the application in JustGrants. Applicants can find additional information on JustGrants registration in the [DOJ Grant Application Submission Checklist](#).

### Preparing for Submission

Some of the required sections of the application will be entered directly into JustGrants, and other sections will require documents to be uploaded and attached. Therefore, applicants should allow enough time before the JustGrants deadline to prepare, enter, and upload all the requirements of the application.

Applicants may save their application in the system and add to or change the application as needed prior to hitting the “Submit” button at the end of the application in JustGrants. After the application deadline, no changes or additions can be made to the application. **DOJ recommends that applicants submit the complete application package in JustGrants at least 48 hours prior to the JustGrants deadline.**

For additional information, including file name and type requirements, see the “How To Apply” section in the [Application Resource Guide](#) and the [Application Attachment Tips](#) resource.

### Standard Applicant Information

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and can make whatever edits are needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and confirm the organization’s unique entity identifier, legal name, and address. All applicants must disclose the existence or nonexistence of lobbying activities.

### Proposal Abstract

A proposal abstract (no more than 2,000 characters) summarizing the proposed project must be completed in the JustGrants web-based form. The text from abstracts will be made publicly available on the OJP.gov and USASpending.gov websites if the project is awarded, so this section of the application should not contain any personally identifiable information (e.g., the name of the project director).

The abstract should be in paragraph form without bullets or tables and written in the third person (e.g., they, the community, their, themselves, rather than I or we). The abstract should include the following information:

- The name of the applicant’s proposed project.
- The purpose of the proposed project (*i.e.*, what the project will do and why it is necessary).
- Where the project will take place (*i.e.*, the service area, if applicable).
- Who will be served by the project (*i.e.*, who will be helped or have their needs addressed by the project).
- What activities will be carried out to complete the project.

See the [Application Resource Guide](#) for an [example](#) of a proposal abstract.

## Data Requested With Application

Instead of uploading a written narrative document as required in previous years, applicants will provide written answers to questionnaires in JustGrants to cover the information that was previously described in the Tribal Community and Justice Profile and Purpose Area Narrative documents.

### Tribal Community and Justice Profile

The Tribal Community and Justice Profile is designed to enable a tribe to describe its community strengths, resources, challenges, and needs. It is an overview of the tribe’s overall criminal justice system and concerns.

## **Purpose Area 1 Demographic Questions (PA 1 applicants only)**

The PA 1 Demographic Questions are designated to capture the unique characteristics of each tribe in order to paint a more detailed picture of each tribe's strengths and challenges. Each applicant applying for Purpose Area 1 should answer the questions in their entirety. If the applicant is unable to answer all or part of the form, an explanation for the missing information should be provided in the available space. **The Demographic Questions should be answered within JustGrants.** A copy of the PA 1 Demographic Questions required for this can be found at [Coordinated Tribal Assistance Solicitation \(CTAS\) | COPS OFFICE](#).

## **Financial Management and System of Internal Controls Questionnaire (including Applicant Disclosure of High-Risk Status)**

The Financial Management and System of Internal Controls Questionnaire helps OJP (Purpose Areas 2–9) assess what financial management and internal control systems the applicant has in place, whether these systems would be sufficient to maintain a funding award, and the associated potential risks of an applicant as part of the pre-award risk assessment process. Every OJP applicant (other than an individual applying in their personal capacity, not representing an applicant organization) is required to complete the web-based form in JustGrants. See the [Application Resource Guide: Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High-Risk Status\)](#) for additional guidance on how to complete the questionnaire.

## **Question Set**

Instead of submitting a written narrative as required in previous years, applicants will provide written answers to the Tribal Community and Justice Profile question set in JustGrants.

## **Tribal Community and Justice Profile and Purpose Area Narrative Question Set(s)**

Instead of attaching written narratives as required in previous years, applicants will provide written answers to the Tribal Community and Justice Profile and Purpose Area Narrative question sets in JustGrants. these Question Set(s) should be answered within JustGrants. A copy of Question Sets can be found at <https://www.justice.gov/tribal/open-solicitations>

## **Budget and Associated Documentation:**

Applicants should submit one Budget Workbook (attach file in JustGrants), including the Budget Worksheet and Budget Narrative. The workbook should contain a Budget Worksheet and Narrative tab for each purpose area for which funds are being requested. Applicants should upload the completed CTAS Budget Detail and Narrative Excel Workbook, which can be found at: <https://www.justice.gov/tribal/open-solicitations>.

Budget proposals should include the funding needed to implement the proposed activities for each purpose area applied for. In preparing their budget proposals, applicants should consider what types of costs are allowable, if awarded funding. Costs are allowable when they are reasonable, allocable to, and necessary for the performance of the project funded under the federal award and when they comply with the funding statute and agency requirements, including the conditions of the award and the cost principles set out in [2 C.F.R. Part 200, Subpart E](#) and the [DOJ Grants Financial Guide](#).

**Costs Associated With Language Assistance and Access:** If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with



limited English proficiency may be allowable in specific grant programs. Costs to provide reasonable accommodation and facilitate language access for individuals who are deaf or hard of hearing may also be allowable in specific grant programs. See the [Application Resource Guide](#) for information on costs associated with language assistance.

For additional information about how to prepare a budget for federal funding, see the [Application Resource Guide](#) section on “[Budget Preparation and Submission Information](#)” and the technical steps to complete the budget form in JustGrants in the [Complete the Application in JustGrants: Budget](#) training.

**Indirect Cost Rate Agreement (if applicable):** An applicant with a current, federally approved indirect cost rate agreement should upload it as an attachment in JustGrants.

Indirect costs are costs of an organization that are not readily assignable to a particular project but are necessary for the operation of the organization and the performance of the project. Examples of costs usually treated as indirect include those incurred for operation and maintenance of offices or workspaces and salaries of administrative or support staff. The requirements for the development and submission of indirect cost proposals and cost allocation plans are listed in Appendices III–VII of 2 C.F.R. Part 200. A non-federal applicant should follow the guidelines applicable to its type of organization. See the [DOJ Grants Financial Guide](#) and the [Application Resource Guide](#) for additional information on indirect cost rate agreements.

**Consultant Rate (if applicable):** DOJ has established maximum rates for consultants; see the “Listing of Costs Requiring Prior Approval” section of the [DOJ Grants Financial Guide](#) for more information. If an applicant proposes a rate for a consultant on their project that is higher than the established maximum rate and receives an award, then the award recipient must submit a document requesting approval for the rate and cannot incur costs at the higher rate without prior OJP/COPS approval. The award recipient must provide justification for why the proposed rate is higher than the established maximum rate, such as why the rate is reasonable and consistent with that paid for similar services in the marketplace.

**Limitation on Use of Award Funds for Employee Compensation for Awards Over \$250,000; Waiver (if applicable):** If an applicant proposes to hire employees with federal award funds, for any award of more than \$250,000, the recipient may not use federal funds to pay total cash compensation (salary plus cash bonuses) to any employee of the recipient at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the federal government’s Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. Applicants may request a waiver from this requirement by submitting the appropriate form. See the [Application Resource Guide](#) for information on the “Limitation on Use of Award Funds for Employee Compensation for Awards over \$250,000; Waiver.”

**Disclosure of Process Related to Executive Compensation (if applicable):** This notice of funding opportunity expressly modifies the Application Resource Guide by not incorporating its “Disclosure of Process Related to Executive Compensation” provisions. Applicants to this funding opportunity are not required to provide this disclosure.

## Memorandum of Understanding (MOU) (if applicable)

For each named partner, applicants should include a signed Memorandum of Understanding (MOU) or a letter of intent that confirms the partner's agreement to support the project through commitments of staff time, space, services, or other project needs. MOUs or letters of intent demonstrate the commitment of partner organizations to participate in the project. An MOU is a formalized commitment of staff and/or resources that is signed by authorized representatives of both partner organizations. A letter of intent indicates the organizations' intention to partner, but the details of the commitment have not been fully worked out and officially agreed to.

Each MOU should include the following:

- Names of the organizations involved in the agreement.
- What service(s) and other work will be performed under the agreement by what organization.
- Duration of the agreement.

MOUs should be submitted as one separate attachment to the application.

Unsigned draft MOUs may be submitted with the application, but the applicant should describe in a cover page to the attachment why it is unsigned.

## Additional Application Components

If relevant, the applicant may attach the additional requested documentation in JustGrants.

**Curriculum Vitae or Resumes (if applicable):** Provide resumes of key personnel who will work on the proposed project or a description of the experience and skills of key personnel necessary to implement the project.

### Tribal Authority to Apply/Tribal Authorizing Resolution (if applicable):

Only required for tribal consortia and designees. If applicable, the applicant will be required to upload the Tribal authorizing documentation as an attachment in JustGrants. Tribal consortia and designees will submit documentation reflective of their legal authority to apply for funds under CTAS as follows.

- 1) Tribal consortia submit on behalf of each tribal consortium member, unless existing consortium bylaws or other tribal governance documents allow action without explicit authorization from the member tribes in the consortium.
- 2) Tribal designees will need documentation that authorizes the applicant to submit an application on behalf of the federally recognized Indian tribe and state the tribe's support and commitment for the project.

### Letters of Support (if applicable):

If desired, applicants may include, for each named supporting entity, a signed letter of support that outlines the supporting entity's reasons for supporting for the project. Letters of support should be signed and submitted as one separate attachment to the application in JustGrants.

### Request To Use Incentives or Stipends (if applicable):

For Purpose Areas 5, 6, 8 and 9, use of stipend and incentives are allowable. See [Tribal Justice and Safety | Open Solicitations](#) for details and requirements.

**Timeline:** Applicants should upload a timeline consistent with the CTAS timeline sample found at: <https://www.justice.gov/tribal/open-solicitations>.

## Disclosures and Assurances

The applicant will address the following disclosures and assurances.

**Disclosure of Lobbying Activities:** JustGrants will prompt each applicant to indicate if it is required to complete and submit a lobbying disclosure under 31 U.S.C. § 1352.

The applicant is required by law to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) if it has paid or will pay any person to lobby in connection with the award for which it is applying AND this application is for an award in excess of \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law.

Lobbying means (for this requirement) influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress. See 31 U.S.C. 1352; 28 C.F.R. part 69. Note: Most applicants do not engage in activities that trigger this disclosure requirement.

An applicant that is not required by law (31 U.S.C. 1352) to complete and submit a lobbying disclosure, should enter “No.” By doing so, the applicant is affirmatively asserting (under applicable penalties) that it has nothing to disclose under 31 U.S.C. § 1352 with regard to the application for the award at issue.

**Disclosure of Duplication in Cost Items:** To ensure funding coordination across grantmaking agencies, and to avoid unnecessary or inappropriate duplication of grant funding, the applicant must disclose if it has any pending applications for federal funding, including pending applications for subawards of federal funds, for the same project and the same budget items included in this proposal. Complete the JustGrants Applicant Disclosure of Duplication in Cost Items form. See the [Application Resource Guide](#) for additional information. Purpose Area 1 applicants address the disclosure of duplication in cost items within the demographic questions.

**DOJ Certified Standard Assurances:** Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [CTAS Assurances](#) for additional information.

**DOJ Certifications:** Review the DOJ document [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies](#). An applicant must review and sign the certification document in JustGrants. See the [Application Resource Guide](#) and [TRGP Resource Guide](#) for more information.

**Applicant Disclosure and Justification – DOJ High-Risk Grantees (if applicable):** If applicable, submit the DOJ High-Risk Disclosure and Justification as an attachment in JustGrants. A DOJ high-risk recipient is an award recipient that has received a DOJ high-risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible. See the [Application Resource Guide](#) for additional information.

## Submission Dates & Times

Refer to [Basic Information: Key Dates](#) for the submission dates and times.

Applicants should submit their applications as early as possible and recommended not later than 48 hours before the deadlines. To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline. Applicants will use the Certify and Submit feature in JustGrants to confirm that all required application components have been entered, which includes identifying the Authorized Representative for the applicant. Once the application is submitted, the Application Submitter, Authorized Representative, and Entity Administrator receive a confirmation email.

An applicant will receive emails after successfully submitting application components in Grants.gov and JustGrants and should retain all emails and other confirmations received from the SAM.gov, Grants.gov, and JustGrants systems.

### Experiencing Technical Issues Preventing Submission of an Application (Technical Waivers)

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. DOJ will only consider requests to submit an application via alternative methods or after the deadline when the applicant can document that there is a technical issue with a government system that was beyond their control and that prevents submission of the application via the standard process prior to the deadlines. Issues resulting from circumstances within the applicant's control, such as failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time, will not be considered.

Requests and documentation must be sent to [tribalgrants@usdoj.gov](mailto:tribalgrants@usdoj.gov). Applicants should follow these steps if they experience a technical issue:

- 1. Contact the relevant help desk to report the issue and receive a tracking number.**

See [Basic Information: Contact Information](#) for the phone numbers, email addresses, and operating hours of the SAM.gov, Grants.gov, and JustGrants help desks. Reports of technical issues to the help desk must occur **before** the application deadline.

If an applicant calls the help desk and experiences a long wait time, they can also email the help desk to obtain a tracking number. Tracking numbers are generated automatically when an applicant emails the applicable service desk, and for this reason, long call wait times for support do not relieve the applicant of the responsibility of getting a tracking number.

**2. If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact [tribalgrants@usdoj.gov](mailto:tribalgrants@usdoj.gov) within 24 hours of the Grants.gov deadline to request approval to submit after the deadline. The applicant's request will need to include:**

- A description of the technical difficulties experienced (provide screenshots if applicable).
- A timeline of the applicant's submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit, and date and time support representatives responded).
- An attachment of the complete grant application and all the required documentation and materials (this serves as a "manual" submission of the application).
- The applicant's unique entity identifier (UEI).
- Any SAM.gov, Grants.gov, and JustGrants Service Desk tracking/ticket numbers documenting the technical issue.

**3. If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact [tribalgrants@usdoj.gov](mailto:tribalgrants@usdoj.gov) within 24 hours of the JustGrants deadline to request approval to submit after the deadline. See step 2 for the list of information the applicant must provide as part of its request.**

As a reminder: the waiver request will not be considered unless it includes documentation of attempts to receive technical assistance to resolve the issue prior to the application deadline. DOJ will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue (including all information previously listed), or that does not submit a waiver request within the required time period, will be denied.

For more details on the waiver process, DOJ encourages applicants to review the "Experiencing Technical Issues" section in the [Application Resource Guide](#).



## APPLICATION REVIEW

### Responsiveness (Basic Minimum Requirements) Review

DOJ screens applications to ensure they meet the basic minimum requirements (BMR) prior to conducting the merit review. Following are the basic minimum requirements for this funding opportunity. If DOJ determines that an application does not include these elements, it will not proceed to merit review and will not receive any further consideration.

- The application is submitted by an eligible applicant.
- The application is responsive to the scope of the NOFO.
- The following application elements are included:
  - Tribal Community and Justice Profile Question Set
  - Purpose Area Narrative Question Set for each Purpose Area applied for
  - Budget detail workbook, which includes the budget items, their calculations, and explanation (attached in JustGrants)

Applicants whose application fails to meet the BMR are provided notice (including instructions for any questions regarding the notice) within a few weeks after the submission due date.

### Merit Review Criteria

#### Peer Review Criteria

Applications that meet the basic minimum requirements will be evaluated for technical merit by peer reviewers based on how the proposed project/program addresses the following criteria:

- **Tribal Community and Justice Profile (20%):** How fully the application responds to the requested information in the template.
- **Purpose Area Narrative for each Purpose Area applied for (60%):** How well the application explains the targeted problem and the proposed grant-funded project to address it, as well as the extent to which the application explains the connection between the Purpose Area request and the needs identified in the Tribal Community and Justice Profile.
- **Budget Detail Worksheet and Narrative (15%):** How clearly the budget is linked to the activities described in the Purpose Area narrative and accurately explains project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles. Costs are allowable when they are reasonable, allocable to, and necessary for the performance of the federal award, and when they comply with the funding statute and agency requirements (to include the conditions of the award), including the cost principles set out in the [Uniform Requirements 2 C.F.R. Part 200, Subpart E](#).
- **Application Timeline (5%):** How clearly the proposed, goals, objectives, and activities tie into the program or project design and support a feasible approach; the extent to which the timeline is complete, and all activities can reasonably be completed within the award period with the resources allocated.

## Programmatic and Financial Review Criteria

After the peer review, applications undergo additional programmatic and financial reviews. DOJ staff may reach out to applicants during the programmatic or financial review if a submitted form is incomplete or needs to be updated. Note that DOJ staff are not authorized to provide information on peer review scores or comment on programmatic, risk, or budget/financial reviews while the merit review is in progress.

In addition to BMR and peer review criteria, other important considerations for DOJ include geographic diversity (including, but not limited to, remote and geographically isolated communities, such as Alaska Native villages), strategic priorities (including, but not limited to, the priority areas already mentioned), available funding, past performance, and the extent to which the budget detail form accurately explains project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles. If cost sharing/match is not required for this opportunity, applicants will not receive higher consideration by proposing a voluntary match contribution in their budget.

Additionally, DOJ will consider:

- Applicants' prior completion of a strategic plan under a CTAS Purpose Area 2 award, if they have not previously received priority consideration in all eligible Purpose Areas.
- Prior funding history.
- Current award balances.
- Population served.
- Significant concerns of DOJ components regarding ability of the applicant to administer federal funds.
- Available funding when making awards.

## Risk Review

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, DOJ also reviews information related to applicant risk. DOJ assesses whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics, including by (among other things) checking whether the applicant is listed in SAM.gov as excluded from receiving a federal award.

Depending on the severity and nature of the risk factors, the risk assessment may result in the removal of an applicant from consideration or selection for award, or it may result in additional post-award conditions and oversight for an awarded applicant.

In addition, if DOJ anticipates that an award will exceed \$250,000 in federal funds, DOJ also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM.gov.

**Important Note on Responsibility/Qualification Data (formerly FAPIIS):** An applicant may review and comment on any information about its organization that currently appears in SAM.gov and was entered by a federal awarding agency. DOJ will consider such comments by the applicant, in addition to the other information in SAM.gov, in its assessment of the risk posed by the applicant.

## Selection Process

All final award decisions will be made by the Assistant Attorney General for OJP or the Director of the COPS Office unless a statute explicitly authorizes award decisions by another official or there is written delegation of authority to another official. This official may consider not only peer review ratings and program office recommendations, but also other factors as indicated in the “Application Review” section to make final award decisions. For additional information on the application review process, see the [Application Resource Guide](#).





## AWARD NOTICES

### Federal Award Notices

Award notifications are usually sent by September 30 (the end of the current federal fiscal year). For successful applicants, JustGrants will send a system-generated email to the Application Submitter, Authorized Representative, and Entity Administrator with information on accessing their official award package in JustGrants. The award package will include key information (such as funding amount and period of performance) as well as award conditions that must be followed. The Authorized Representative(s) for the entity should accept or decline the award within 45 days of the notification. See the [Application Resource Guide](#) for information on award notifications and instructions. Note: Purpose Area 1 recipients require two Authorized Representatives. See the [Grant Award Acceptance Job Aid Reference Guide](#).

Applicants not selected for award will receive notification after all award recipients have been notified. DOJ also provides unsuccessful applicants with a summary of peer reviewer comments.

### Future Funding Opportunities

DOJ may, in certain cases, provide additional funding in future years to awards made under this funding opportunity through continuation awards. When making continuation award decisions, DOJ will consider, among other factors, DOJ's strategic priorities, a recipient's overall management of the award, and the progress of the work funded under the award.

Applications submitted under this FY 2025 funding opportunity may be funded in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations.



## POST-AWARD REQUIREMENTS AND ADMINISTRATION

### Reporting

All award recipients under this funding opportunity will be required to submit the following reports and data:

- Quarterly financial reports.
- Semi-annual performance reports.
- Final financial and performance reports.
- If applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions.

See the [Application Resource Guide](#) and [TRGP Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data and the method for submitting reports in DOJ's online systems. Future awards and fund drawdowns may be withheld if reports are delinquent, and in appropriate cases, DOJ may require additional reports. Applicants selected for an award will receive further guidance on post-award reporting processes.

### Performance Measure Reporting

Award recipients are required to submit performance measure data and performance reports in JustGrants on a semi-annual basis. Applicants selected for an award will receive further guidance on post-award reporting processes.

### Program- and Award-Specific Award Conditions

DOJ includes various conditions on its awards. These may include program-specific conditions, which typically apply to all recipients of a funding opportunity, and award-specific conditions, which are included to address recipient-specific issues (e.g., programmatic or financial risk). Recipients may view all conditions, and actions required to satisfy those conditions, in the award package in JustGrants.

### Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the DOJ-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [Application Resource Guide](#) and [TRGP Resource Guide](#).

### Civil Rights Compliance

If a successful applicant accepts funding from OJP—as a recipient of OJP funding—that award recipient must comply with certain federal civil rights laws that prohibit the award recipient from discriminating on the basis of race, color, national origin, sex, religion, or disability in how it delivers its program's services or benefits and in its employment practices. The civil rights laws that may be applicable to the award include, but are not limited to, Title VI of the Civil Rights Act

of 1964, the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, and Section 504 of the Rehabilitation Act of 1973. These and other federal civil rights laws are discussed in greater detail on OJP's [Legal Overview—FY 2025 Awards](#) webpage under the “Civil Rights Requirements” section. Additional resources are available from the [OJP Office for Civil Rights](#).

Complying with civil rights laws that prohibit national origin discrimination includes the requirement that recipients and subrecipients take reasonable steps to ensure that people with limited English proficiency (LEP) have meaningful access to a recipient's programs and activities. An individual with LEP is one whose first language is not English and who has a limited ability to read, write, speak, or understand English. DOJ offers resources to help recipients meet this requirement, including [Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons](#); a [language access assessment and planning tool](#) with [commonly asked questions](#); and additional resources on [the Office of Justice Programs' Office for Civil Rights website](#).

Faith-based organizations may apply for this award on the same basis as any other organization subject to the protections and requirements of 28 C.F.R. Part 38 and any applicable constitutional and statutory requirements, including 42 U.S.C. 2000bb et seq. The Department of Justice will not, in the selection of recipients, discriminate for or against an organization on the basis of the organization's religious character, motives, or affiliation, or lack thereof, or on the basis of conduct that would not be considered grounds to favor or disfavor a similarly situated secular organization. A faith-based organization that participates in this funded program will retain its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law. An organization may not use direct Federal financial assistance from the Department of Justice to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment and any other applicable requirements. An organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice, or in their outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

### **Financial Management and System of Internal Controls**

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [Application Resource Guide](#) for additional information.

### **Information Technology Security Clauses**

An application in response to this NOFO may require inclusion of information related to information technology security. See the [Application Resource Guide](#) for more information.

### **Other Reporting Requirements**

Applicants and recipients are required to notify DOJ if you know that you or any of your organization's principals for the award transaction are presently excluded or disqualified (*i.e.*, debarred or suspended) or otherwise meet any of the criteria in 2 C.F.R. 180.335. Recipients

must comply with requirements in 2 C.F.R. Part 180, as implemented by DOJ in 2 C.F.R. Part 2867, which, among other things, require recipients to check certain information sources and, in some cases, notify the federal awarding agency prior to the agency awarding federal funds via contracts or subawards.

If a recipient's award includes a federal share of more than \$500,000 over the period of performance of the award, then the award (per 2 C.F.R. 200.113) will include a condition that may require the recipient to report and maintain certain information (relating to certain criminal, civil, and administrative proceedings) in SAM.gov. See <https://www.ojp.gov/funding/explore/legaloverview2024/otherrequirements> for more information.



## OTHER INFORMATION

### Information Regarding Potential Evaluation of Programs and Activities

DOJ may conduct or support an evaluation of the projects and activities funded under this NOFO. For additional information on what should be included in the application, see the [Application Resource Guide](#) section “Information Regarding Potential Evaluation of Programs and Activities.”

### Freedom of Information and Privacy Act

See the [Application Resource Guide](#) for important information on the Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a).

Applicants are advised not to include any unnecessary personally identifiable information, sensitive law enforcement information, or confidential financial information with the application.

### Provide Feedback to DOJ

See the [Application Resource Guide](#) for information on how to provide feedback to DOJ.



## APPLICATION CHECKLIST

### Coordinated Tribal Assistance Solicitation

This application checklist has been created as an aid in developing an application. For more information, reference the [“Application Submission Steps”](#) in the [Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

#### SAM.gov Registration/Renewal

- Confirm that your entity’s registration in the System for Award Management (SAM.gov) is active through the NOFO period. Submit a new or renewal registration in SAM.gov, if needed (see [Application Resource Guide](#)).

#### Grants.gov Registration

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see [Application Resource Guide](#)).
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see [Application Resource Guide](#)).

#### Grants.gov Opportunity Search

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s).
- Select the correct Competition ID.
- Access the funding opportunity and application package (see Step 7 under [“Application Submission Steps”](#) in the [Application Resource Guide](#)).
- Sign up for Grants.gov email notifications (optional) (see [Application Resource Guide](#)).

#### Funding Opportunity Review and Project Planning

- Review all sections of the NOFO.
- Confirm your entity is eligible to receive funding (see [Eligibility: Eligible Applicants](#)).
- Confirm your proposed budget is within the allowable limits (see [Basic Information: Funding Details](#)), includes only allowable costs (see [Application Contents, Submission Requirements, and Deadlines: Budget Detail Form](#)), and includes cost sharing if applicable (see [Program Description: Cost Sharing/Match Requirements](#)).
- Review the performance measures for this funding opportunity and confirm you will be prepared to collect and report on this data (see [Program Description: Performance Measures](#)).
- Applicants for OJP funding: review the [“Legal Overview—FY 2025 Awards”](#) in the [OJP Funding Resource Center](#) and confirm you are prepared to follow the requirements.
- Applicants for COPS Office funding: review the award requirements in the [TRGP Resource Guide](#) and confirm you are prepared to follow the requirements.
- Read DOJ policy and guidance on conference approval, planning, and reporting under [“Listing of Costs Requiring Prior Approval”](#) in the [DOJ Grants Financial Guide](#) or see the [Application Resource Guide](#).

#### Submission Step 1: Grants.gov

After registering with SAM.gov, submit the SF-424 in Grants.gov.

- Complete and submit the SF-424 by the deadline.

- Confirm Section 8F of the SF-424 lists the name and contact information of the individual **who will complete the application in JustGrants.**
- Submit documents for Intergovernmental Review (Purpose Area 1 only).
- Confirm that, within 48 hours of your submission in Grants.gov, you receive four (4) Grants.gov email notifications:
  - A submission receipt
  - A validation receipt
  - A grantor agency retrieval receipt
  - An agency tracking number assignment
- If no Grants.gov receipt and validation email is received, or if error notifications are received, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, or [support@grants.gov](mailto:support@grants.gov) regarding technical difficulties (see the [Application Resource Guide](#) section on “[Experiencing Unforeseen Technical Issues](#)”).
- Confirm that, within 24 hours after receipt of confirmation emails from Grants.gov, the individual listed in Section 8F of the SF-424 receives an email from JustGrants with login instructions.

### Submission Step 2: JustGrants

- Complete the following information:
  - Entity and User Verification (first-time applicants)
  - Standard Applicant Information
  - Proposal Abstract
  - Financial Management and System of Internal Controls Questionnaire – for Purpose Areas 2–9 only (see [Application Resource Guide](#))
- Complete the Purpose Area Narrative question set.\*
- Complete the Tribal Community and Justice Profile question set \*
- Complete and upload the budget detail excel budget worksheet.\*
- Upload additional application components, as applicable.
- Complete the required disclosures and assurances:
  - Disclosure of Lobbying Activities and submission of SF-LLL (if required)
  - Disclosure of Duplication in Cost Items
  - DOJ Certified Standard Assurances
  - Applicant Disclosure and Justification – DOJ High-Risk Grantees
- Complete the required DOJ Certification on Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies.

***\*Note: Items designated with an asterisk must be submitted for an application to meet the basic minimum requirements review. If DOJ determines that an application does not include the designated items, it will neither proceed to peer review nor receive further consideration.***

### JustGrants Review, Certification, and Application Submission

- Address any validation errors displayed on screen after attempted submission, then return to the “Certify and Submit” screen to submit the application. Access the [Application Submission Validation Errors Quick Reference Guide](#) for step-by-step instructions to resolve errors prior to submission.

- Note the confirmation message at the top of the page. Users will also receive a notification in the “bell” alerts confirming submission.
- If no JustGrants application submission confirmation email or validation is received, or if an error notification is received, contact the JustGrants Service Desk at 833-872-5175 or [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov) regarding technical difficulties. See the [Application Resource Guide](#) for additional information.