

U.S. Department of Justice



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Synopsis

Program Description Overview

The [U.S. Department of Justice](#) (DOJ) is seeking applications for funding.

DOJ is committed to advancing work that promotes civil rights and equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

With this solicitation, DOJ is seeking applications for funding to improve public safety and victim services in tribal communities. This solicitation provides federally recognized tribes and tribal consortia an opportunity to apply for funding to aid in developing a comprehensive and coordinated approach to public safety. Many of DOJ's existing tribal government-specific programs are included in and available through this single Coordinated Tribal Assistance Solicitation (CTAS).

This program furthers the DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights.

Funding Category

Competition ID	Competition Title (Category Name)	Expected Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-COPS-2024-00001-PROD	PA #1: Public Safety and Community Policing (COPS Office)	50	\$29,000,000	October 1, 2024	36–60
C-BJA-2024-00001-PROD	PA #2: Comprehensive Tribal Justice Systems Strategic Planning (BJA)	10	\$1,500,000	October 1, 2024	60
C-BJA-2024-00002-PROD	PA #3: Tribal Justice Systems Program (BJA)	40-50	\$39,000,000	October 1, 2024	60
C-BJA-2024-00003-PROD	PA #4: Tribal Justice System Infrastructure Program (BJA)	6–8	\$9,000,000	October 1, 2024	60
C-OVC-2024-00001-PROD	PA #6: Children's Justice Act Partnerships for Indian Communities (OVC)	6	\$3,000,000	October 1, 2024	36
C-OJJDP-2024-00001-PROD	PA #8: Youth Healing to Wellness Courts (OJJDP)	8	\$3,200,000	October 1, 2024	60
C-OJJDP-2024-00002-PROD	PA #9: Tribal Youth Program (OJJDP)	20	\$8,475,000	October 1, 2024	24–60

Eligibility

- Native American tribal governments (federally recognized)
- Other (consortia consisting of two or more federally recognized Indian Tribes)
- Other (tribal designees are eligible for certain activities related to OVC PA #6)

IMPORTANT NOTICE: Each tribe, tribal consortium, or tribal designee may only submit one application. A tribe may apply as part of a consortium and also submit its own independent application provided that the independent application is for funding of activities that are different from those activities for which the tribal consortium has applied.

DOJ may choose to fund applications submitted under this FY 2024 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations.

Agency Contact Information

For assistance with the requirements of this solicitation, contact the DOJ Response Center by phone at 800-421-6770 or 301-240-6310 (TTY for hearing-impaired callers only) or email tribalgrants@usdoj.gov. The DOJ Response Center operates from 9:00 a.m. to 5:00 p.m. Eastern Time (ET) Monday–Friday and from 9:00 a.m. to 8:00 p.m. ET on the solicitation closing date.

For contact procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see the “How To Apply” section, [Experiencing Unforeseen Technical Issues](#).

For assistance with submitting the [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov Customer Support](#), or support@grants.gov. The Grants.gov Support Hotline is open 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates from 7:00 a.m. to 9:00 p.m. ET Monday–Friday and from 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

Pre-Application Information Sessions

Information regarding upcoming CTAS-related webinars and trainings is available at <https://www.justice.gov/tribal/training-and-technical-assistance>.

Application Submission Information

Registration

Before submitting an application, an applicant must have a registration in the [System for Award Management \(SAM.gov\)](#).

Submission

Applications must be submitted to DOJ electronically through a two-step process that begins in Grants.gov and is completed in JustGrants. See the solicitation cover page for the Grants.gov and JustGrants application deadlines.

Step 1: The applicant must register for this opportunity in Grants.gov at <https://grants.gov/register> and submit by the Grants.gov deadline the required [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#). See solicitation cover page for application deadlines.

Step 2: The applicant must submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://justgrants.usdoj.gov) by the JustGrants application deadline. See solicitation cover page for application deadlines.

Program Description

Program Description Overview

With this solicitation, DOJ is seeking applications for funding to improve public safety and victim services in tribal communities. This solicitation provides federally recognized tribes and tribal consortia an opportunity to apply for funding to aid in developing a comprehensive and coordinated approach to public safety. Many of DOJ's existing tribal government-specific programs are included in and available through this single Coordinated Tribal Assistance Solicitation (CTAS).

Statutory Authority

Purpose Area #	Selected Statutory Authority
PA #1	Omnibus Crime Control and Safe Streets Act of 1968 as amended by the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.
PA #2	Any awards under this solicitation would be made under statutory authority provided by a full-year appropriations act for fiscal year 2024.
PA #3	Any awards under this solicitation would be made under statutory authority provided by a full-year appropriations act for fiscal year 2024.
PA #4	Any awards under this solicitation would be made under statutory authority provided by a full-year appropriations act for fiscal year 2024.
PA #6	34 U.S.C. § 20101(g).
PA #8	34 U.S.C. §§ 10611–10619; additional authority may be provided by a full-year appropriations act for fiscal year 2024.
PA #9	34 U.S.C. § 11171-11172; additional authority may be provided by full-year appropriations act for fiscal year 2024.

Specific Information

The Coordinated Tribal Assistance Solicitation (CTAS) responds to tribal leaders' requests to improve and simplify the DOJ grant-making process. Since fiscal year (FY) 2010, DOJ has combined existing tribal government-specific competitive solicitations into one solicitation and required only one application from each tribe or tribal consortium under CTAS. This approach provides federally recognized tribes and tribal consortia the opportunity to develop a comprehensive approach to public safety and victimization issues.

The FY 2024 CTAS refers to the DOJ's tribal government-specific competitive grant programs as purpose areas (PA). Applicants may select the PA(s) that best address their tribe's concerns related to public safety, criminal and juvenile justice, and the needs of victims and survivors of domestic violence, sexual assault, dating violence, and stalking. The DOJ components offering tribal government grant resources through the PAs are listed below.

Solicitation Goals and Objectives

Please see purpose area-specific sections for goals and objectives for each Purpose Area.

Purpose Areas

The seven purpose areas included in CTAS and the DOJ components that manage each of them are described in detail below. Note that, in FY 2024, Purpose Areas 5 and 7 are not included in CTAS.

Funding Requirements

The following apply to all purpose areas:

Travel

- Applicants should budget for airfare, lodging, mileage, and per diem for training costs related to relevant purpose area activities, including costs associated with the DOJ-required CTAS orientation.
- Applicants must budget travel costs, including airfare, lodging, mileage, and per diem for training costs associated with the required DOJ-wide CTAS new grantee orientation meeting in Year 1 of the award.
- For budgeting purposes, please include costs for attendance by two staff members designated with grant implementation, monitoring, and reporting at this two-day meeting using Washington, D.C., as the location.
- Please determine costs based on your agency's travel policy; in the absence of an agency policy, please reference the GSA website to determine travel costs based on the current fiscal year federal per diem rates at www.gsa.gov/portal/category/21287.

Purpose Area Specific Information

Purpose Area 1: Public Safety and Community Policing Tribal Resources Grant Program – Hiring and Equipment/Training (COPS Office), CFDA #16.710

Goals and Objectives

Purpose area 1 includes the following goals and objectives:

- Address the most serious tribal law enforcement needs.
- Increase the capacity of tribal law enforcement agencies through prevention strategies, improved criminal investigations (human trafficking, missing or murdered Indigenous persons), and crime control, including illegal drugs (methamphetamine, opioids).
- Implement or enhance community policing strategies.

Applicants should describe all activities and funding needs in one application, including strategic planning, hiring, travel, training, and equipment. Successful applicants may be awarded a Tribal Resources Grant Program–Hiring Grant (TRGP-Hiring), a Tribal Resources Grant Program–Equipment/Training Grant (E/T), or both. Hiring Grants and Equipment/Training grants have different requirements and award periods of performance, as described below.

Funding Areas

Applicants may request funding for the following:

Strategic Planning

Activities related to community policing.

Hiring

Funding can be requested for approved entry-level salaries and fringe benefits (including overtime) of newly hired or rehired full-time sworn career law enforcement officers, village public safety officers, village police officers, tribal police officers, and school resource officers. All newly hired, additional, or rehired officers (or an equal number of redeployed officers) funded under Purpose Area 1 must engage in community policing activities.

A sworn officer is defined as a full-time career law enforcement officer hired on a permanent basis and who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws.

At the time of application, rehired officers include those who have been laid off by your jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions, and/or officers scheduled to be laid off by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions.

In the application and budget, your agency will specify which hiring categories it is requesting funding for, including new hire, rehire previously laid off, or rehire scheduled for lay off. If, after receiving the award, your agency needs to change one or more of these categories, your agency must request a post-award modification and receive prior approval before spending Purpose Area 1 hiring funding. To obtain information on modifying the hiring award, please contact the DOJ Office Response Center at 1-800-421-6770.

Applicants must budget for, and if awarded, complete background investigations and basic law enforcement officer training for all full-time career law enforcement officers funded by the grant. Background investigations should specifically comply with requirements established by state statute, ordinance, or tribal requirements. In the absence of existing standards for hiring, the background check should include, as a minimum, criminal history checks, screening for domestic violence, sex offender registry, credit checks, resume validation, work history verification, and personal and professional references.

School Resource Officer (SRO) Requirements

Applicants may request funding for SRO positions. If awarded funding for an SRO position, the COPS Office requires a memorandum of understanding between the law enforcement agency and the school. In addition, the funded SRO must complete the Basic School Resource Officer Course conducted by The National Association of School Resource Officers. (NASRO).

Please visit the Guiding Principles for School Resource Officer Programs document found on our COPS home page:

https://cops.usdoj.gov/pdf/2022ProgramDocs/chp/SRO_Guiding_Principles_Flyer.pdf

The Guiding Principles for School Resource Officer Programs and companion flyer include 12 recommendations for law enforcement agencies and communities to use as tools for the implementation of school-based policing and SRO programs. The principles in this document are offered to ensure that the presence of law enforcement in schools is beneficial to students by improving safety and contributing to a positive learning environment.

The COPS Office will pay the training fee directly to the provider as well as allowable travel costs (airfare, hotel, and per diem) up to \$1,000 per COPS Office-funded SRO.

Civilian Positions

Salaries and fringe benefits for full-time methamphetamine and/or anti-opioid coordinators are allowable costs. These positions will be awarded under TRGP-E/T grants.

Equipment

Allowable costs for law enforcement equipment include:

- Uniforms.
- Bulletproof vests.
- Body worn cameras and other standard issue equipment, such as handcuffs, ammunition carriers, flashlight, duty knife, and conducted electrical weapon. Appropriate police vehicles (as needed for law enforcement purposes to include anti-methamphetamine/opioid activities)
- Technology such as computer hardware and software, mobile data terminals, radios, and communication systems.

Applicants that do not already have an information-gathering system compatible with the Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) System are encouraged to request funds for National Incident-Based Reporting System (NIBRS)/UCR-compliant crime data systems. Applicants may also request hardware and software required to access national criminal justice related databases (e.g., National Crime Information Center).

Training

Law enforcement training such as basic training at a state academy or the Indian Police Academy in Artesia, New Mexico, as well as specialized police training; community policing training; crime reporting (e.g., NIBRS) training; and anti-methamphetamine, anti-opioid, or human trafficking training.

Applicants must budget for and, if awarded, complete basic law enforcement training for all full-time career law enforcement officers funded by the grant. For Alaska hiring recipients, training such as the Basic Village Police Officer (VPO)/ Tribal Police Officer (TPO) Academy offered by Yuut Elitnaurviat in Bethel, AK, is available on a regular basis.

Overtime

Overtime for sworn officers engaging in community policing-related activities is an allowable cost; however, any overtime expenses requested for sworn officer positions must be listed in the "Other Costs" section of your application's budget. Overtime expenses must exceed the expenditures that your agency is obligated or funded to pay in its current budget. Overtime requests are limited as follows:

- Sworn force of fewer than 10: No more than \$25,000 total.
- Sworn force of 10 to fewer than 20: No more than \$50,000 total.
- Sworn force of 20+: No more than \$75,000 total.

Requirements

- **CTAS New Grantee Orientation:** All applicants must budget for travel and accommodation costs for two staff members responsible for grant implementation, monitoring, and reporting to attend the required annual CTAS new grantee orientation.

- **Background Investigations:** Applicants must budget for and, if awarded, conduct background investigations for all full-time career law enforcement officers funded by the grant.
- **Basic Law Enforcement Training:** Applicants must budget for and, if awarded, complete basic law enforcement training for all full-time career law enforcement officers funded by the grant.
- **Retention:** Applicants requesting funding for hiring must plan to retain grant-hired career law enforcement officers and grant-hired school resource officers for 12 months after the expiration of the grant.

Failure to comply with the requirements and all COPS Office award requirements will result in legal sanctions, including suspension and termination of award funds, repayment of expended funds, ineligibility to receive additional COPS Office funding, and other remedies available by law.

Focus Areas

The COPS Office will provide additional consideration to applicants that identify Missing or Murdered Indigenous Persons (MMIP) or human trafficking as a problem or challenge they are addressing in their Purpose Area 1 application. An applicant may request funding for efforts to address human trafficking and/or MMIP prevention or investigation such as training or officer salaries, including officers requested to be part of unresolved (cold) case MMIP task forces or teams.

Federal Award Information

Anticipated Number of Awards: 50

Anticipated Maximum Dollar Amount per Award:

- Sworn force of less than 10: No more than \$600,000¹
- Sworn force of 10 to less than 20: No more than \$700,000
- Sworn force of 20+: No more than \$900,000

Period of Performance Start Date: 10/1/2024

Period of Performance Duration (Months): 36 for TRGP Equipment and Training grants*
60 for TRGP-Hiring grants

Anticipated Total Amount to Be Awarded Under This Purpose Area: \$29,000,000

*TRGP-Hiring grants have a 60-month implementation period. They cover the entry-level salary and approved benefits for full-time, awarded officer position(s) incurred during the 60 months following the grant award start date, unless an extension for additional time is granted. The position(s) must be filled for the entire 60-month period of performance of the grant. If the position(s) is vacated during the award period, the tribe must immediately attempt to fill the position with another trained officer. Each awarded officer must be retained with state or local funds for a minimum of 12 months after federal funding ends.

To build your Purpose Area 1 Narrative, use the template located at <https://www.justice.gov/tribal/open-solicitations>.

¹ Or the cost of one entry-level full time officer if that cost is more than \$600,000 or higher than the cap. These requests are reviewed on a case-by-case basis and need to reflect the actual entry-level salaries and benefits for a newly hired sworn officer.

Purpose Area 2: Tribal Justice Systems Strategic Planning Program (BJA, COPS, OJJDP and OVC), CFDA #16.608

Goals and Objectives

The Comprehensive Tribal Justice Systems Strategic Planning Program is supported by the following four DOJ offices: BJA, COPS Office, OJJDP, and OVC. The program supports tribes wanting to develop strategic plans. Note that Purpose Area 2 grantees that submit approved strategic plans will receive priority consideration for CTAS funding to implement their strategic plans in whole, or in part, in a future fiscal year or years, following submission of applications under purpose areas directly connected to the approved strategic plan (once per purpose area). Priority consideration for CTAS funding will be granted one time per purpose area.

The goals and objectives of PA #2 are to engage in comprehensive, justice system-wide strategic planning to improve tribal justice and safety, including improving services for victims of crime, improving community wellness, and increasing the ability to prevent crime and respond to violent crime. In addition to developing a comprehensive strategic plan, activities can also include development of a Tribal Action Plan as described in the Tribal Law and Order Act. This planning process will be guided and supported by a training and technical assistance (TTA) provider supplied by DOJ at no cost to the grantees.

The strategic plan should focus on improving public safety through community-oriented and victim-centered strategies to address issues such as violent crime, murder of Indigenous people, domestic violence, overdose- and drug-related crime, and/or human trafficking. The plan can propose using strategies such as community courts, community prosecution, community corrections, and community policing. It should include organizational strategies to shift the mission and activities of law enforcement toward a [community policing philosophy](#) and support the systematic use of partnerships and problem-solving approaches to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime.

DOJ welcomes the inclusion of traditional elements in the planning process and overall strategic plan, as well as restorative and problem-solving approaches that seek to understand and address the risk factors for future crime. A final written strategic plan must be submitted to DOJ by the end of the award.

Funding Areas

Applicants may request funding for the following:

Strategic Planning

Develop a justice system-wide strategic plan that identifies the applicant justice system's priority needs and outline a detailed, strength-based, victim-centered approach that includes:

- Law enforcement.
- Courts and traditional practices such as peacemaking.
- Alternatives to incarceration.
- Collaborative strategies to address serious and violent crime.
- Strategies to prevent overdose and address crime related to substance and alcohol use disorders, including opioids and stimulants.
- Community corrections.

- Tribal jails programming.
- Crime victims' rights and services for all victims of crime, including services to promote safety for victims of child abuse, domestic violence, dating violence, sexual assault, and stalking.
- Addressing juvenile justice needs from prevention through reentry.
- Community resources that support alternatives to incarceration and reentry into the community following incarceration (jail, prison, etc.).

Data Collection and Analysis

By using accurate and robust data related to the nature and extent of criminal offenders and offenses, human trafficking, domestic violence, victim services, child abuse, and other crime issues (along with other tribal data), applicants can assess risk and distress in tribal nations. As a result, applicants can strengthen their ability to understand and define crime and tribal safety issues. In addition, the planning process should improve the ability to review data that will track implementation of the strategic plan and evaluate the results.

Personnel

It is recommended to engage a full- or part-time (75 percent full-time employee) project manager to coordinate the planning process and work with the Purpose Area 2-identified TTA provider to coordinate daily activities.

Equipment or Supplies

No equipment should be budgeted for this project. Costs for office equipment, computing devices, or information technology such as computers, printers, scanners, and tools to support data collection and analysis should be included in the "Supplies" or "Other" category. (See, for example, the 2 C.F.R. 200.1 definitions "Equipment," "Supplies," "General Purpose Equipment," "Computing Devices," and "Information Technology Systems.")

Travel

Applicants may budget for airfare, lodging, mileage, and per diem associated with regional and national meetings or strategic planning trainings, though there are no DOJ-required trainings other than the orientation.

Other Costs

To support development of the strategic plan, costs related to the printing and distribution of the plan, community outreach, and data collection may be expensed. Funds may **not** be used for stipends, incentive items, food, or beverages.

Training and Technical Assistance

DOJ will fund a TTA provider at **no cost** to grantees to support the strategic planning process. This support includes virtual, onsite, and office-based support for working through the strategic planning process; forming a strategic planning team; creating and carrying out a comprehensive needs assessment; identifying community strengths and resources; defining community challenges; developing approaches to strengthen the applicant's justice system and improve community wellness and safety; and completing the final written strategic plan to be submitted to DOJ. **Costs for outside TTA providers or outside organizations to create a strategic plan for the tribe will not be an allowable expense.**

Federal Award Information

Anticipated Number of Awards: 10

Anticipated Maximum Dollar Amount per Award: \$150,000

Period of Performance Start Date: 10/1/2024

Period of Performance Duration (Months): 60

Anticipated Total Amount To Be Awarded Under This Purpose Area: \$1,500,000

To build your Purpose Area 2 Narrative, use the template located at <https://www.justice.gov/tribal/open-solicitations>.

Purpose Area 3: Tribal Justice Systems Program (BJA), CFDA #16.608

Goals and Objectives

BJA's Tribal Justice Systems Program supports tribal efforts to develop, support, and improve adult tribal justice systems and prevent crime, including violent crime and crime related to opioid, alcohol, stimulant, and other substance use disorders. Service populations may also include youth, but entirely youth-focused projects should apply under OJJDP's Purpose Area 9. Purpose Area 3 funding supports a broad range of needs in the adult tribal justice system, from prevention to law enforcement to courts to corrections to reentry, and it is aligned with the activity areas described below.

BJA encourages applicants to be strategic in requesting funding and focus on a limited number of key areas that will have the greatest impact, rather than seeking to expand many new focus or service areas.

Funding Areas

Applicants may apply for funding that includes, but is not limited to, the following areas.

Tribal Courts

- Plan new or enhance existing tribal courts.
- Support the following:
- Staffing of prosecutors, attorneys, advocates, probation and pretrial service officers, tribal court judges and other court staff, and clerical support staff, including indigent defense services.
- Effective response to jurisdictional changes resulting from Supreme Court and other court-related decisions.
- Activities relating to improved prosecution of violent crimes.
- Intergovernmental collaboration, including activities to implement the enhanced sentencing authority provisions of the Tribal Law and Order Act and the special criminal jurisdiction under the Violence Against Women Reauthorization Act of 2022, including the Alaska Pilot project-related activities, and/or address crimes related to missing or murdered Indigenous persons.

Alternative Justice Courts

Plan new or enhance existing peacemaking courts, healing to wellness courts, veterans treatment courts, sentencing circles, community courts, and other traditional or alternative justice courts. This can include access to medication-assisted treatment and other recovery support services, including building peer recovery support expertise and services and efforts to prevent overdoses.

Risk and Needs Assessment

Develop and incorporate the use of risk and needs assessment tools into the tribal justice system decision-making process. To follow up on results, coordinate access to key social and behavioral health services, tracking and case management of services, and ongoing risk assessment reviews.

Diversion and Alternatives to Incarceration

Use decision-making models and programming to divert low-risk persons with tribal justice involvement—including youth at high risk for involvement in the adult justice system—from prosecution or incarceration. This could include law enforcement, pretrial and prosecution diversion, community supervision, mental health services and substance use disorder treatment, electronic alcohol and offender monitoring, recovery support services including job training and placement, housing assistance and education, and family, peer, and community supports.

Prevention

- Protect communities from overdose and crime related to alcohol and substance use disorders and production of substances such as opioids, methamphetamine, and prescription drugs.
- Support culturally relevant and appropriate evidence-based substance abuse prevention programs (see <https://www.samhsa.gov/nrepp>).
- Improve public safety by addressing issues such as lighting, surveillance equipment, and community emergency alert and telephone systems.

Treatment and Recovery Support Services

Provide behavioral health treatment services and/or integrate tribal, federal, state, and local services with culturally appropriate treatment for individuals who are at risk of justice system involvement, diverted from the tribal justice system, or involved in the tribal justice system (including the incarcerated population), as well as reentering individuals and their families. This can include support for both substance use disorders and mental health needs as well as recovery support services and peer recovery network and support efforts, including supportive housing and vocational services to improve long-term stability and recovery.

Corrections (Institutional and Community)

Develop, implement, and enhance programming for tribal members incarcerated in tribal, federal, state, or local correctional facilities or under community supervision to reduce their risks for reoffending and support successful rehabilitation. Programming could include collaborations to address behavioral health needs, effective treatment such as cognitive behavioral therapy, educational and vocational services, and other programming to reduce the risk for recidivism.

Reentry

Develop, implement, and enhance culturally appropriate reentry programs. This can include providing treatment, aftercare, and other reentry support services to individuals reentering communities from tribal, local, state, and federal correctional facilities.

Law Enforcement

- Identify, apprehend, and prosecute individuals who illegally transport, distribute, and misuse illegal substances in tribal communities (subject to existing legal authority).

- Support programming to improve officer safety and the delivery of law enforcement services related to opioid, stimulant, and other substance use disorder-related overdose and crimes in the tribal community.
- Develop strategies to improve the ability to collect and analyze data in collaboration with federal, state, and local partners by using justice information strategies that complement the efforts of DOJ's Tribal Access Program.
- Support law enforcement intergovernmental collaboration to enhance public safety.
- Support and facilitate efforts to improve investigations of violent crime.

Please review Purpose Area 1 carefully to determine if Purpose Area 1 or Purpose Area 3 is a better choice for the activities requested.

Equipment or Supplies

Purchase office equipment, computing devices, or information technology such as computers, printers, scanners, surveillance cameras, digital cameras, office furniture, courtroom furniture, computer networks, court management systems, electronic alcohol and monitoring devices for those under supervision, and related equipment or supplies. (See, for example, 2 C.F.R. 200.1 definitions "Equipment," "Supplies," "General Purpose Equipment," "Computing Devices," "Information Technology Systems.")

Strategic Planning

- Develop tribal action plans (see <https://www.samhsa.gov/tribal-ttac/training-technical-assistance/tap>) for alcohol and substance use disorder and related crime and tribal safety needs.
- Increase coordination with relevant nontribal agencies and organizations and, at all levels of the tribe, engage in strategic planning efforts to address the needs of the tribe's justice system.
- Comprehensively address alcohol and substance use disorder-related crime.
- Engage in strategic planning to address a specific part of the tribal justice system such as courts or law enforcement. For justice system-wide strategic planning, see Purpose Area 2.

Training

Budget for registration fees and other costs connected with training events related to Purpose Area 3 activities. Also budget for costs connected with obtaining expert knowledge to help with developing or enhancing the program, such as culturally appropriate training, technical assistance, treatment, and information technology. In planning their training needs, applicants should note that training will also be offered at no cost to them. For more information about DOJ-provided TTA, see: <https://www.justice.gov/tribal/training-and-technical-assistance>.

Federal Award Information

Anticipated Number of Awards: 40–50

Anticipated Maximum Dollar Amount per Award: \$900,000

Period of Performance Start Date: 10/1/2024

Period of Performance Duration (Months): 60

Anticipated Total Amount To Be Awarded Under This Purpose Area: \$39,000,000

To build your Purpose Area 3 Narrative, use the template located at <https://www.justice.gov/tribal/open-solicitations>.

Purpose Area 4: Tribal Justice System Infrastructure Program – TJSIP (BJA), CFDA #16.596

Goals and Objectives

The overall goal of BJA's Tribal Justice System Infrastructure Program (TJSIP) is to strengthen tribal justice system capacity by addressing physical infrastructure needs. TJSIP provides site-based funding to federally recognized tribes to renovate, expand, or replace existing tribal justice-related facilities or build new permanent tribal justice-related facilities (prefabricated, permanent modular, stick-built, or pre-engineered steel building options only).

The facility types supported by this program include police departments, courts, detention centers, multipurpose justice centers (including police departments, courts, and/or corrections), transitional living facilities (halfway houses), correctional alternative or treatment facilities, and domestic violence shelters/safe homes/transitional living facilities/advocacy programs.

Upon project completion, grant recipients must provide the following documentation prior to grant closeout:

1. Photos to provide proof of project completion.
2. A copy of the Certificate of Occupancy (if applicable)
3. A completed construction project checklist as requested by the TJSIP project management training and technical assistance provider.

Important note: Applicants seeking to use grant funds for construction, renovation, expansion, replacement, or completion of construction projects should describe any additional resources that may be leveraged to complete the projects. As a result of past experience funding these facilities, DOJ realizes that the maximum amount available under Purpose Area 4 may not be sufficient to complete projects of this nature without supplemental funding sources. Purpose Area 4 funding may be used to supplement other funding sources (e.g., federal, tribal) to complete these efforts. Should Purpose Area 4 funding not be sufficient to complete the entire project, applicants must detail the additional funding source(s) and provide documentation certifying that the funding has been secured.

Funding Areas

Applicants may request funding for the following:

Renovation, Expansion, or New Permanent Facility

Note: Funding applies to prefabricated, permanent modular, stick-built, or pre-engineered steel building options only.

- Renovate, expand, or replace existing single jurisdiction or regional tribal justice-related facilities.
- Build new single jurisdiction or regional permanent facilities where no existing permanent structures are available or sufficient to address staff/resident/detainee/inmate safety and security issues.
- Add capacity for recidivism reduction programming.
- Enhance facility service/function capacity.
- Provide capacity, equipment, or infrastructure to support staff training, fitness, and wellness.

- Complement efforts to implement the enhanced authorities and provisions under the Tribal Law and Order Act and the Violence Against Women Reauthorization Act of 2013.

Please note that temporary modular facilities (e.g., trailers) are not allowable under Purpose Area 4. Temporary modular facilities are for short-term needs (e.g., natural disaster relief) and are not recommended for permanent applications.

Other Costs

Other costs associated with renovation/expansion of an existing facility, new permanent facility, or completion of existing construction projects include:

- Infrastructure costs such as roads, sewer and water hook-ups, land preparation, and other costs normally associated with construction site work.
 - Items associated with managing the planned construction or renovation process.
 - Construction materials necessary to construct or renovate facilities and associated infrastructure.
 - Furniture, surveillance cameras, or other items affixed or integral to the facility.
 - Staff housing.
- Costs associated with the completion of a renovation, expansion, or construction project funded through other, confirmed funding sources.

Specific Requirements

Project Limitation

Purpose Area 4 funding may be used to support projects located on lands on which the tribe exercises jurisdiction sufficient to operate the funded facility. Typically, this is limited to tribal lands. Funds cannot be used for state or local (i.e., county, city, or township) facilities. Please refer to the "Purpose Area 4 – Tribal Justice System Infrastructure" section of the CTAS FAQs at <https://www.justice.gov/tribal/open-solicitations> for the definition of "tribal lands."

Operations and Maintenance Assistance

If applicants are requesting assistance from the Bureau of Indian Affairs (BIA), Indian Health Services, or another agency external to the tribe to meet facility operations and maintenance needs, applicants should describe the existing request(s) for staffing, operations, and maintenance of the proposed renovated or expanded facility.

Applicants should also provide the status of these requests. A tribe may submit, by authorizing resolution or other satisfactory evidence of legal authority, a commitment to fund the future staffing, maintenance, and operation of the renovated facilities in lieu of BIA or other agency funding support letters if the tribe chooses to be responsible for this ongoing cost.

Regional Projects

Applicants interested in pursuing regional projects that involve two or more tribes will be required to submit memorandums of understanding, letters of support, or other documentation that demonstrate the support from the other participating tribes. Requests for funding to support regional projects will not be awarded without supporting documentation.

Project Feasibility

All applicants requesting funding for renovation or expansion projects will be required to indicate in the program narrative whether the existing building proposed for improvements appears to be a viable structure for renovation and/or expansion with a design developed and approved by a

qualified architect/engineer/contractor. If your tribe receives an award, the BJA TJSIP training and technical assistance provider will conduct a visual tour and surface inspection of the proposed facility to verify project feasibility. The purpose of this requirement is to ensure that using grant funds to renovate or expand the existing facility is justifiable. Award funds will be placed on hold until the BJA TJSIP TTA provider has completed the project feasibility verification process.

Staffing Levels

Applicants requesting funds for renovation or expansion of prefabricated or permanent modular projects must specify whether the tribe is going to maintain current staffing levels or require new staff as a result of the facility modification. In the event that additional staff members or other operational and maintenance funding will be needed as a result of the renovation or expansion, applicants must provide a staffing budget for the necessary operational staff and indicate how the new staff members will be funded as part of the facility operational plan.

If funding for the new staff members is not in place at the time of application submission, the tribe must provide a tribal resolution or legal equivalent indicating the source of funding that will be used to support the new staff members and the timeframe for when the tribe expects to have funding in place to support the new staff members. In instances where renovation or expansion projects will result in additional bed space for corrections or community-based facilities, applicants must provide data in their applications that clearly substantiate the need for enhanced capacity.

Planning Process

Applicants must demonstrate that they have completed a planning process that supports the need for renovation or expansion funding under TJSIP. Applicants must certify the extent of planning completed and present all relevant documents related to the completed planning activities with their applications. Applicants that have completed a formal or structured justice system planning process—such as the National Institute of Corrections Planning of New Institutions process—should attach documentation such as a master plan or needs assessment to receive priority consideration for funding under TJSIP. If applicants are seeking to renovate, expand, or replace, they should describe the development of a plan that explores building options to ensure a cost-effective design and provide the status of any requests to other agencies regarding the staffing, maintenance, and operation of the facilities being planned or renovated.

National Environmental Policy Act (NEPA) Requirement

The National Environmental Policy Act (NEPA) of 1969 (Public Law No. 90-190; 42 U.S.C. § 4371, et seq.) established a national policy to promote the protection and enhancement of the environment. This policy was in response to growing concerns about the ecological balance and preservation of wildlife in the United States while meeting the demands of a growing population. Any BJA grantee with a project involving construction, expansion, renovation, facility planning, site selection, site preparation, and security or facility upgrades must be in compliance with the NEPA requirements during the initiation of the project as part of its planning, site selection, and site preparation. The BJA grantee must complete the NEPA process prior to actual construction, expansion, renovation, or remodeling (including security upgrades).

A categorical exclusion—a class of actions that, either individually or cumulatively, would not have a significant effect on the human environment and therefore would not require preparation

of an environmental assessment or environmental impact statement under NEPA—may be available for some projects where the NEPA impact is minimal. An environmental assessment (EA) assesses the need for a project or proposed action, alternatives to the project/action, and the environmental impacts of the proposed and alternative project/action. If a grantee is required to conduct an EA, BJA will provide this service free of charge. Applicants do not need to allocate funding for this process in their grant applications. For more information regarding NEPA, please visit <https://bj.a.ojp.gov/national-environmental-policy-act-nepa-guidance>.

Build America, Buy America Requirements

Pursuant to the Build America, Buy America Act (Pub. L. No. 117-58, §§ 70901-52), certain qualifying infrastructure projects may be subject to additional procurement requirements. Generally speaking, the types of projects ordinarily funded under this Purpose Area would not prompt these additional requirements. However, pursuant to OMB M-22-11, should circumstances require, OJP intends to follow the consultation policies established through Executive Order 13175 prior to applying any such procurement requirements to a qualifying project funded under this Purpose Area.

Project Insurance

Construction and major renovation projects create unique insurance challenges, and property owners need to understand the obligations and responsibilities they assume when contracting with their preferred builders or contractors. It is best to consult with an experienced independent insurance agent to assess the scope of a construction project and determine which policy is best suited to protect the owner's interests. BJA will require proof of project insurance prior to releasing funds to commence the construction/renovation/expansion project.

Authorization for Real Property Use

Applicants must include documentation from the tribe's appropriate tribal governing body authorizing the use of tribal land or facilities for the purpose of renovation, expansion, or replacement. The documentation must specify the proposed facility(s) and/or area of land to be used for the project.

Permanent Facility Construction Minimum Requirements

Considering the significant investment in these projects, BJA provides minimum requirements that permanent structures must meet to ensure that grantees opt for structurally sound permanent structures. Please ensure that your quote/estimate accounts for costs associated with the permanent minimum requirements. For more information on these requirements visit <https://www.justice.gov/tribal/open-solicitations>. In addition, applicants should identify the modular building code and zoning requirements that would apply to the proposed project, including any applicable tribal, local, county, or state requirements, and ensure that the building site allows modular construction in accordance with those specific applicable codes and zoning requirements.

Lease Agreements

If the awardee opts to enter into a lease agreement once the project is complete, the awardee must ensure that the federal interest(s) described in 2 C.F.R. 200.311 (Real property) are protected by the lease terms. These terms must ensure that the building will be used for the originally authorized purpose as long as needed by the awardee for that purpose, during which time the awardee must not dispose of or encumber its title or other interests. The terms also must protect the federal interest upon disposition of the property (i.e., disposition of the building

is no longer needed by the awardee for an authorized purpose) by preserving the reasonable depreciated value of the building in order to compensate the federal awarding agency, or otherwise preserve title to the building to be able to transfer title to the federal awarding agency.

When real property is no longer needed for the originally authorized purpose, the nonfederal entity must obtain disposition instructions from the federal awarding agency or pass-through entity. The instructions must provide for one of the following alternatives to ensure that the federal interest is protected under 2 C.F.R. 200.311:

1. Retain title after compensating the federal awarding agency.
2. Sell the property and compensate the federal awarding agency.
3. Transfer title to the federal awarding agency or to a third party designate that is approved by the federal awarding agency.

Real Property Requirement

In accordance with DOJ real property standards (2 C.F.R. §200.311), BJA will continue to monitor facility usage and capacity levels once the grant ends. BJA and OJP retain a financial interest in funding the acquisition or improvement of real property because interest accrues on improvements to land or buildings such as construction or renovation. This extends solely to property use.

So that the intent of the funding statute or authority is met throughout the useful life of a facility, even after a grant closes, BJA will require the grantee to submit regular reports on the status of the real property in which OJP/BJA retain an interest. If a grantee ceases to need a grant-funded facility for the originally authorized purpose during its useful life, the grantee is obligated to request property disposition instructions from OJP/BJA, pursuant to 2 C.F.R. §200.311 (c).

In order to protect OJP's interest, 2 C.F.R. § 200.330 requires the award recipient to report on the real property acquired or real-property improvements made under the award for as long as OJP's interest therein is retained. In keeping with the requirements set forth in the regulation, OJP must require a grantee to submit reports at least annually on the status of real property in which the federal government retains an interest, unless the federal interest in the real property extends 15 years or longer. For more information about OJP's real property reporting requirements, please visit <https://bjaojp.gov/funding/real-property>.

Grant Project Period

Program planning should include a determination of the period of performance, not to exceed 60 months, necessary to complete the renovation, expansion, or replacement project without a no-cost grant extension.

***Note:** Project budgets should reflect planning and construction/renovation activities on a practical timeline. Construction/renovation activities are allowed to begin upon completion of planning activities. Prior awardees have generally begun construction/renovation activities between two and three years from the grant start date. Additionally, as a guideline, project costs should factor in 4% inflation for each year.

Federal Award Information

Anticipated Number of Awards: 6–8

Anticipated Maximum Dollar Amount per Award: Single Jurisdiction \$1,600,000, Regional (two or more tribes) up to \$5,600,000*

Period of Performance Start Date: 10/1/2024

Period of Performance Duration (Months): 60

Anticipated Total Amount To Be Awarded Under This Purpose Area: \$9,000,000

*Regional facility award amounts are based on the population sizes of tribes that will be served as a result of the project. The amounts are as follows:

- 50 to 10,000: up to \$2,800,000
- 10,001 to 50,000: up to \$4,200,000
- 50,001 or more: up to \$5,600,000

In the application's project narrative, please provide the population number of the tribal jurisdiction to be served.

To build your Purpose Area 4 Narrative, use the provided template located at <https://www.justice.gov/tribal/open-solicitations>.

Purpose Area 6: Children's Justice Act Partnerships for Indian Communities – CJA (OVC), CFDA #16.583

Goals and Objectives

The goal of the CTAS Purpose Area 6, Children's Justice Act Partnerships for Indian Communities (CJA) program is to provide funding to help American Indian and Alaska Native communities develop, establish, and operate programs designed to improve the investigation, prosecution, and handling of cases of criminal child abuse and neglect (particularly child sexual abuse cases) in a manner that lessens trauma for child victims. The statutory authority for the CJA program is the Children's Justice Act, 34 U.S.C. § 20101(g).

Projects funded under this purpose area will improve (a) the handling of child abuse cases, particularly cases of child sexual abuse, in a manner that limits additional trauma to the child victim; and (b) the investigation and prosecution of cases of child abuse, particularly child sexual abuse. Project activities should focus on trauma-informed, multidisciplinary approaches to the investigation, prosecution, and management of cases by improving coordination among tribal, state, and federal professionals.

The objectives of Purpose Area 6 are to:

- Provide emergency and crisis intervention services to aid child abuse victims and their family members in recovering from abuse and neglect. For purposes of the CJA program, "family members" refers to (1) members of the abused or neglected child's family or individuals acting as the child's legal guardian or caregiver; (2) individuals who are providing care and support to the child; and (3) individuals who are NOT the accused or actual perpetrators of the abuse/victimization for which the child is receiving services.
- Provide support services to child abuse victims and their non-offending family members. Such support services might include, for example:
 - Establishing or supporting child advocacy centers to provide a neutral and child-friendly area for trained professionals to conduct forensic interviews.
 - Providing victims of child sexual abuse with access to sexual assault forensic medical exams performed by medical professionals with specialized training in conducting pediatric exams.
 - Providing advocates to accompany the child victim to court to provide emotional support.

- Preparing child victims to participate in the judicial process by using developmentally appropriate language and resources.
 - Facilitating victim impact statements.
 - Implementing appropriate practices within the court setting to mitigate the trauma for child victims testifying in the physical presence of the accused.
 - Ensuring that child victims and their family members receive access to victim assistance, medical, mental health, and social services from the initial report through the judicial process and recovery.
 - Providing trauma-focused counseling for child victims, families, secondary victims (such as siblings or grandparents), and for groups of victims, as appropriate.
- Support strategies for investigation, prosecution, and judicial handling of cases of child abuse and neglect, particularly child sexual abuse and exploitation, in a manner that limits additional trauma to the child victim; for example:
 - Creating a multidisciplinary team to work on child abuse cases.
 - Using a multidisciplinary team approach to forensic interviewing of child victims.
 - Dedicating specific police investigators and/or prosecutors for child abuse cases, particularly child sexual abuse cases.

Required Deliverables

Award recipients under this purpose area will be required to submit quarterly performance measure data and semi-annual reports detailing project activities, outcomes, and challenges.

For award recipients proposing to establish a **new** child advocacy center or new programs for serving victims of child abuse and neglect, deliverables will include:

- A written plan for conducting a community needs assessment
- A written strategic plan outlining steps to establish and sustain the new program

Funding Areas

Applicants may request funding for the following:

Personnel/Staffing

Funding may support the salary and fringe benefits for personnel involved in investigation, prosecution, and victim services focused on cases of criminal child abuse and neglect. Staffing may include dedicated prosecutors, law enforcement investigators, child protection services personnel, forensic interviewers, case managers, clinical mental health professionals, pediatric sexual assault nurse examiners (SANEs), and other victim assistance and allied professionals.

Victim Assistance

Services must be linked to the child's victimization. Victim assistance may include developmentally appropriate, trauma-informed counseling for primary victims and secondary victims (such as siblings or grandparents), family therapy, group therapy, assistance for emergency/short-term needs, and case management services. For further examples, refer to the [allowable cost chart](#).

Coordination/Outreach

Funding may support multidisciplinary team meetings, community forums, and the development, production, and distribution of awareness materials such as public service announcements,

posters, brochures, fact sheets, etc., designed to increase the public's awareness and understanding of child abuse and neglect and the availability of grant-funded services.

Development of Policies/Procedures/Protocols

Funding may support the development and distribution of written response protocols, policies, and standard operating procedures manuals that promote trauma-informed approaches to the delivery of services to victims of child abuse and neglect and their family members. Funds may also be used to develop or update tribal codes related to defining and expanding victims' rights and crimes against children.

Cultural and Traditional Practices

Funding may support the inclusion of cultural and traditional practices in proposed activities—e.g., smudging, sweat lodges, or other traditional healing ceremonies—for victims of child abuse and neglect and their family members.

Expanding Services

Funding may support expanding existing victim service programming to provide a more comprehensive array of services to child victims and their families. Funds may also be used to support outreach and education activities that educate the community about child abuse and neglect and how to access the services that are available.

Travel

Funding may support airfare, lodging, per diem, and other allowable incidental costs for meetings or trainings related to purpose area activities, including costs associated with mandatory travel for at least two appropriate staff to attend OVC-required trainings (one OVC mandatory training, and the biennial OVC-sponsored National Indian Nations Conference) using Washington, D.C., as the destination location. Please see the GSA website for determining allowable per diem travel costs at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Training

Funding may be used for costs associated with developing and conducting local in-service trainings relevant to the investigation and prosecution of criminal child abuse and neglect cases. Funding may also be used to send grant-funded personnel and other staff who work closely with the program to training events that address the handling, investigation, and prosecution of child abuse and neglect cases.

Equipment

Funding may be used for equipment and technology expenses that meet the equipment cost threshold. Equipment is defined as an item having a useful life of more than one year and a per-unit acquisition cost of \$5,000 or more. Examples might include program vehicles, forensic interviewing recording equipment, and medical equipment for a pediatric SANE program.

Supplies

Costs may include supplies such as play therapy, digital cameras, rape kits, office furniture, consumable office supplies, printers and scanners, etc.

Procurement Contracts and Consultants

Funding can be used for contracted services or consultants to carry out program activities that include, but are not limited to, telemedicine/telemental health access, cell phone service, or

leasing a vehicle, photocopier, or other equipment essential to the operation of the project. The consultant rate should be consistent with OJP's maximum limit of \$650 per day or \$81.25 per hour.

Other Costs

Funds can be used to support other program expenses as necessary to fulfill the project's goals and objectives related to child victimization, for example, short-term emergency assistance, facility and equipment, maintenance fees, or conference registration fees, etc.

Note: Costs associated with programs focused solely on prevention activities are not allowable.

Applications focused on the criminal investigation and prosecution of child abuse and neglect cases will receive priority consideration in the competitive award process. If your proposal serves child victims but *does not include prosecution or investigation activities*, you may consider applying under OVC's Tribal Victim Services Set-Aside solicitation.

Specific Requirements

Eligibility

For Purpose Area 6, Children's Justice Act Partnerships for Indian Communities tribal designees are also eligible applicants and must provide a current tribal resolution or other satisfactory legal enactment from the tribe as part of the application.

In addition, under this purpose area, FY 2022 and FY 2023 Purpose Area 6 CJA program awardees are not eligible to apply for the FY 2024 Purpose Area 6 CJA program.

Budget

The proposed budget should not exceed \$450,000 for a 36-month project period and must be consistent with activities described in the program narrative.

Training and Technical Assistance Activities

Upon award, OVC will provide access to free training and technical assistance (TTA) to help with developing and implementing grant-funded projects. This may include:

- Professional development training.
- Specific training for project staff and staff members from collaborating partner agencies and organizations or other experts on how to serve victims of child abuse and neglect.
- Assistance with establishing mechanisms to capture required performance measurement data, development of project deliverables, or other TTA needs that may be identified.

OVC expects all awardees to actively participate in activities and services offered through OVC and to use the OVC-designated TTA providers as their primary training and technical assistance resource.

Award Information

OVC expects to make any award under this purpose area in the form of a grant. See the Administrative, National Policy, and Other Legal Requirements section of the [OJP Grant Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or, in some cases, all) OJP grants.

OVC expects to make up to six awards of up to \$450,000 each. Each award is for a 36-month period of performance to begin on October 1, 2024, and end on September 30, 2027.

The funds for this program are authorized by the Victims of Crime Act (VOCA) of 1984. VOCA states that the funds are available for award recipients to use during the federal fiscal year that the award was made, plus three additional federal fiscal years (for example, VOCA funds awarded in FY 2024 are available for use through the end of FY 2027).

To build your Purpose Area 6 Narrative, use the provided template located at <https://www.justice.gov/tribal/open-solicitations>.

Federal Award Information

Anticipated Number of Awards: 6

Anticipated Maximum Dollar Amount per Award: \$450,000

Period of Performance Start Date: 10/1/2024

Period of Performance Duration (Months): 36

Anticipated Total Amount to Be Awarded Under This Purpose Area: \$3,000,000

Purpose Area 8: Youth Healing to Wellness Courts (OJJDP), CFDA # 16.585

Purpose

The purpose of this program to support tribes seeking to establish a Youth Healing to Wellness Court (YHWC) or to enhance an existing YHWC. Enhancements to existing YHWCs can focus on court operations and/or the implementation of programs and the delivery of services. All grant recipients will be required to work with their OJJDP grant manager and OJJDP's training and technical assistance provider to work through key objectives and deliverables over the course of the five-year award period.

Overview of Youth Healing to Wellness Courts

YHWCs are special courts, like drug courts, that combine judicial supervision, substance abuse treatment, case management, drug testing, and graduated incentives and sanctions to help individuals with substance use disorders achieve sustained recovery and avoid reoffending. YHWCs use a team approach that includes the judge, attorneys, probation, law enforcement, treatment providers, educational and vocational services, and other partners. In addition, YHWC teams can incorporate tribal elders, traditional healers, and other culturally appropriate resources to promote participants' healing and reintegration into the tribal community. The 10 Key Components of a Healing to Wellness Court can be found at <http://www.wellnesscourts.org/tribal-key-components/index.cfm>.

Goals and Objectives

- Conduct a community strengths and needs assessment to help define the need for a YHWC or enhance an existing YHWC.
- Identify existing resources and partners that can support the establishment of the court or the proposed enhancement(s).
- Identify resource gaps and other areas of need that should be addressed during the planning and implementation of the court.
- Obtain support from tribal council, tribal court judges, prosecutor's office, defense counsel, probation, law enforcement, treatment providers, schools, vocational programs, other service providers, tribal elders, tribal community members, and others, as appropriate.

- Develop or enhance YHWC policies and procedures, which should address eligibility criteria, screening and assessment procedures and tools, phased treatment, supportive services, compliance monitoring, and graduated sanctions and incentives.
- Hire any staff needed for the YHWC team.
- Participate in TTA activities as directed by OJJDP. Activities may include training and technical support implemented through a guided strategic planning framework and use of the Healing to Wellness Handbook. **Please note that OJJDP has a TTA provider to support this program. Grantees should not propose to use grant funds to hire consultants for this purpose.**
- Complete or update a YHWC policies and procedures manual.
- Develop or enhance written bench books, screening and assessment tools, participant contracts, participant handbooks, and any other resources needed to implement the YHWC.
- Develop a strategic plan for implementation, following the outlined goals, objectives, action steps, and timeline.
- Develop a written data collection protocol describing how the data outlined in the strategic plan will be collected, stored, and analyzed to measure project success and make any needed adjustments to the project design.
- Develop and implement an appropriate data collection system (or an existing system) to support the project.
- Collect data pursuant to the performance measures outlined in the strategic plan.
- Screen court-involved juveniles and young adults under age 21 for eligibility.
- Conduct a process evaluation with assistance from the OJJDP-designated TTA provider.

Funding Areas

Applicants may apply for funding to include the following:

Staffing

Salary and fringe benefits for positions to support the design and implementation of the program and oversee staff that provide direct assistance to youth participants.

Expand Treatment Workforce

Implementation of workforce development to increase substance use and mental health providers. This can include building the expertise of Juvenile Probation Counselors in substance use and mental health.

Equipment and Supplies

- Computer hardware and software for internet access and email capability.
- Cell phones, telephones, pagers, printers, and copiers as needed for program implementation.
- Office supplies, postage, and other necessary program and outreach supplies.

Training

Off-site specific training for identified program staff to improve or develop skills in the areas related to operating a YHWC. **Note:** While funds may be allocated for program staff to attend

training, all grant recipients will receive virtual, on-site, and cluster trainings from the OJJDP-selected training provider. Funds are **not** allowed for additional consultants.

Travel

Airfare, lodging, and mileage reimbursement for meeting or training costs related to program activities, including costs associated with DOJ-required training.

Court Operations and Services

Administrative, management, and operational activities that support the court and treatment and services for youth.

Specific Requirements

Important note: Federally recognized tribes that are seeking to establish a YHWC or enhance an existing YHWC are eligible to apply.

Match Waiver

The match required at 34 U.S.C. 10616 is waived for grantees under Purpose Area 8. See 34 U.S.C. 10616(a). Applicants are not required to submit a match waiver request. Any match amount proposed by an applicant and incorporated into an approved budget will be treated as a voluntary match and becomes mandatory and subject to audit.

Limitation on Violent Offender Participation

Per 34 U.S.C. 10612, any court that receives funds under this program may not permit participation by violent offenders. For the purposes of this solicitation, the term “violent offender” includes a juvenile who has been convicted of or adjudicated delinquent for a felony-level offense that (1) has as an element the use, attempted use, or threatened use of physical force against the person or property of another, (2) the possession or use of a firearm, or (3) by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense. See 34 U.S.C. 10613.

Funding will be immediately suspended if DOJ determines that violent offenders are participating in any program funded under this purpose area.

Technical Assistance

A TTA provider has already been identified by OJJDP to support Purpose Area 8 grantees. Applicants should **not** include requests for funding to support on-site consultants as this will be managed by the existing TTA provider.

Establishing a Youth Healing to Wellness Court

Funding will support a planning period not to exceed 12 months and will focus on educating the YHWC team about the components of a Healing to Wellness Court and develop a program that integrates court and treatment functions. OJJDP expects the court to be operational and providing services at the conclusion of the planning period. To be clear, enhancement grant recipients are expected to review and revise their current approved strategic plan to incorporate the next five years.

Travel

Applicants must budget travel costs, including airfare, lodging, mileage, and per diem for training costs associated with DOJ-required training (see page 8) and three Purpose Area 8-specific OJJDP trainings:

1. One, two-day “Tribal Healing to Wellness Court Enhancement Training” during the award period.
 - For budgeting purposes, please include costs for attendance by up to four people designated with grant implementation at this two-day meeting using Palm Springs, CA, as the location.
 - This is an annual training that is sponsored by the Bureau of Justice Assistance (BJA). The Enhancement Training is oriented around the Tribal Ten Key Components and the National Association of Drug Court Professionals (NADCP) National Drug Court Standards. Applicants can review training materials from previous conferences here: <https://www.enhancementtraining.org/training-materials>. You should budget to attend at least one of these during any year of the five-year grant.

2. One Purpose Area 8-specific training event during the award period
 - For budgeting purposes, please include costs for attendance by up to two people designated with grant implementation using Washington, D.C., as the location.
 - Applicants have the ability to determine which two official PA 8-specific training events you’d like to budget to attend during any year of the five-year grant. There are many conferences that have YHWC tracks. Here are three examples to consider:
 - All Rise Annual Training Conference (formerly known as the NADCP Conference) <https://allrise.org/trainings/rise/>
 - BJA Tribal Healing to Wellness Court Enhancement Training <https://www.enhancementtraining.org/>

3. One Biennial OJJDP Tribal Youth National Conference
<https://www.tribalyouth.org/connect-and-learn/ojjdp-tribal-youth-national-conference/>.
This is the signature event sponsored by OJJDP, the agency awarding PA 8 grants during the award period.
 - For budgeting purposes, please include costs for attendance by two people for three days using Washington D.C. as the location.

Other

OJJDP requires all newly awarded grantees to attend a mandatory online orientation meeting via webinar during the first year of the project.

Performance Measurement

In addition to collecting the appropriate project-specific data, grantees will be required to submit data to OJJDP for performance measurement. See <https://ojjdp.ojp.gov/funding/grant-performance-measurement/overview>.

Federal Award Information

Anticipated Number of Awards: 8

Anticipated Maximum Dollar Amount per Award: \$400,000

Period of Performance Start Date: 10/1/2024

Period of Performance Duration (Months): 60

Anticipated Total Amount To Be Awarded Under This Purpose Area: \$3,200,000

To build your Purpose Area 8 Narrative, use the provided template located at <https://www.justice.gov/tribal/open-solicitations>.

Purpose Area 9: Tribal Youth Program – TYP (OJJDP), CFDA #16.731

Purpose

OJJDP's Tribal Youth Program (TYP) seeks to support and enhance tribal efforts to prevent and reduce juvenile delinquency and strengthen a fair and beneficial juvenile justice system response for American Indian and Alaska Native youth. OJJDP understands that tribal nations have varying circumstances, strengths, and needs that may challenge their ability to prevent juvenile delinquency or to intervene and treat tribal youth when necessary. The funding in this purpose area enables tribes to develop, expand, or strengthen approaches along the juvenile justice continuum that can range from prevention to intervention and treatment. This program helps tribes develop and sustain effective and equitable services and programs that contribute to the reduction in the number of Tribal youth involved in juvenile justice systems, create safer communities, and empower youth to lead healthy and productive lives.

OJJDP recommends applicants ensure proposals for TYP funding are created with broad, tribal-wide planning efforts and with community support, which will be critically important in sustaining efforts beyond the award period. This may include the substantive involvement of key stakeholders such as tribal youth, elders, and tribal leaders as well as service providers, law enforcement, child welfare, court and probation officials, and schools, as appropriate and applicable to the proposed program design.

Tribal Youth Program, Purpose Area 9 can also be used to support services related to the development of a Tribal Youth Healing to Wellness Court (YHWC), supported under CTAS Purpose Area 8.

Note: The population of youth served under this award must be under the age of 21 at the time of entering the TYP.

Goals and Objectives

Applicants may choose to address any of the following eligible activities and should choose from the following three categories. Please review these categories and eligibility carefully.

Seeding Change Planning Grant (Category 1)

This category will support a dedicated planning period for tribes to develop strategies to improve and/or enhance tribal juvenile justice systems that include prevention, intervention, and treatment programs and services for youth. This grant is intended for tribes that have not previously received OJJDP funding for Purpose Area 9; therefore, tribes that have an active TYP Purpose Area 9 award at the time of application are not eligible to apply for this grant award.

The intended outcome of the Seeding Change planning grant is to increase Tribal leadership and youth, family, and community involvement in planning activities that culminate in a high-quality strategic plan and related proposal for an implementation grant that reflects the tribe's needs, values, culture, and priorities.

Cultivating Change Implementation Grant (Category 2)

This category will support the implementation of a new TYP for tribes that seek funding to support programs, services, and/or system improvements. This grant is intended to support

tribes in implementing a TYP. Tribes with an active OJJDP Purpose Area 9 award are not eligible for this award. Tribes that have a Purpose Area 9 award with an end date in 2024 that are interested in applying for additional funding for their program should apply for an award in Category 3.

The intended outcome of the Cultivating Change grant is to increase the capacity of tribes to launch, implement, and sustain services, programs, and supports for Tribal youth. The Cultivating Change award will include comprehensive training and technical assistance to support the development of a strategic plan to guide implementation.

Harvesting Change Enhancement/Expansion Grant (Category 3)

This category will continue, expand, or enhance a current OJJDP-funded TYP. The only tribes that are eligible to apply for this category are:

- Tribes that have an OJJDP-funded Purpose Area 9 award with a project period end date that occurs in 2024.
- Tribes that had an OJJDP-funded Purpose Area 9 award that ended in 2023 but did not apply for or receive a TYP award in FY 2023.

The intended outcome of a Harvesting Change award is to increase Tribal capacity to sustain effective youth programs, services, and supports after the conclusion of the grant award. This may include training and technical assistance to support the tribe in collecting data and measuring the effectiveness of evidence based and Tribal best practices and expand local, inter-Tribal and regional partnerships.

OJJDP recognizes that the opportunity to develop and implement Tribal best practices, Indigenous practices that have longevity within Tribal communities, and/or traditional healing methods to support tribal youth exist throughout the juvenile justice system. These approaches may be proposed as prevention, intervention, or treatment strategies and may be proposed alone or in combination with other approaches such as those listed below.

OJJDP also recognizes that many tribes are impacted by state and local juvenile justice efforts and endeavor to ensure that their youth receive effective and culturally sensitive services. Proposals that include efforts to develop or strengthen state-tribal partnerships can be incorporated at any point along the juvenile justice continuum as a component of a TYP.

Prevention

- **Prevention services to impact risk factors for delinquency and promote protective factors.** This may include mentoring, youth development, anti-gang education, truancy and school dropout prevention programs, after-school programs, anti-bullying programs, and programs that emphasize youth, family and community engagement.
- **Prevention, intervention, and treatment for children exposed to violence.** This includes development and implementation of trauma-informed practices in programs and services that address child abuse and neglect and the effects and issues of childhood trauma or exposure to violence. Applicants should familiarize themselves with the DOJ report on [American Indian/Alaska Native Children Exposed to Violence](#).

Intervention

- **Interventions for court-involved tribal youth.** This may include therapeutic services, mentoring, graduated sanctions, restitution, diversion, home detention, foster and shelter care, and other alternatives to detention.
- **Intervention and treatment services for children exposed to sex trafficking.** This may include the development of or implementation of programs and services for children who are victims of sex trafficking. Please see the OJJDP Commercial Sexual Exploitation of Children/Sex Trafficking Literature Review at <https://www.ojjdp.gov/mpg/litreviews/CSECSexTrafficking.pdf>.

Treatment

- **Treatment services for youth.** This may include alcohol and drug abuse treatment programs, mental health treatment (counseling, referral, and placement), and development of comprehensive screening tools, crisis intervention, intake assessments, treatment team planning, and therapeutic services for co-occurring mental health and substance abuse disorders.
- **Services for youth in detention or out-of-home placement.** This may include green or sustainable tribal traditions, risk and needs assessments, educational and vocational programming, mental health and substance abuse services, family strengthening, recreational activities, and aftercare and re-entry services to help successfully reintegrate the youth into the tribal community.

Effective Use of Data

- **Improvement on or establishment of data collection systems.** This may include efforts to create or improve the ability to track youth in detention, placement, or community-based programs with the goal of improving understanding of and responses to youth and community needs.

Funding Areas

Applicants may apply for funding that includes, but is not limited to, the following areas.

Staffing

Salary and fringe benefits for positions to support implementation of the program and other costs for professional support services and for evaluation.

Equipment and Supplies

- Computer hardware and software for internet access and email capability.
- Cell phones, telephones, printers, and copiers as needed for program implementation.
- Office supplies, postage, and other necessary program and outreach supplies.

Travel

Airfare, lodging, and mileage reimbursement for meeting or training costs related to program activities, including costs associated with the DOJ-required training (see page 8).

Programs and Services

Prevention, intervention and treatment programs, services, and strategies that support youth, families, and the tribal juvenile justice system

Specific Requirements

Important note: Please review the eligibility requirements above for the three grant award categories carefully.

Technical Assistance

A training and technical assistance provider has already been identified by OJJDP to support Purpose Area 9 grantees at no cost to the grantees. Applicants should **not** include requests for funding to support onsite training consultants as this will be managed by the existing TTA provider.

Travel

Applicants must budget travel costs for attendance at the CTAS Orientation (see page 8) and the following Purpose Area 9-specific trainings:

1. For budgeting purposes, please include costs for attendance by two staff members designated with grant implementation, monitoring, and reporting at this two-day meeting using Washington, D.C., as the location.
2. Two OJJDP training events for two people for three days. OJJDP sponsors a biennial conference for programs that serve tribal youth. This conference will occur twice during the project period for this award.
3. Applicants have the ability to budget for attendance at an additional PA 9-specific training event during any year of the five-year grant. There are many conferences that have TYP tracks or related content.

For budgeting purposes, please use Washington D.C. as the location for these conferences. Determine costs based on your tribal travel policy. In absence of a policy, please follow the GSA website for determining allowable per diem travel costs at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Other

OJJDP will provide all newly funded grantees with intensive training and technical assistance to help them develop or update a comprehensive strategic plan and the capacity to collect and utilize performance management and program evaluation data.

Performance Measurement

In addition to collecting the appropriate project-specific data, grantees will be required to submit data to OJJDP for performance measurement. See the following link for more information: <https://ojjdp.ojp.gov/funding/performance-measures/performance-measures-tribal-youth-program.pdf>

Federal Award Information

Anticipated Number of Awards: 20

Anticipated Maximum Dollar Amount per Award:

- Seeding Change Planning Grant (Category 1): \$100,000
- Cultivating Change Implementation Grant (Category 2): \$500,000
- Harvesting Change Enhancement/Expansion Grant (Category 3): \$500,000

Period of Performance Start Date: 10/1/2024

Period of Performance Duration (Months): 24 or 60

Anticipated Total Amount to Be Awarded Under This Solicitation: \$8,475,000

To build your Purpose Area 9 Narrative, use the template located at <https://www.justice.gov/tribal/open-solicitations>.

Priority Areas

In order to further DOJ's mission, DOJ will provide priority consideration when making award decisions to the following:

1. The Inventory of Federal Priorities for Policing will help the U.S. Department of Justice evaluate the possibility for priority consideration, where appropriate, and identify potential gaps in training and technical assistance. Applicants will complete the Inventory as a survey within JustGrants.
2. Tribes that have previously completed a Purpose Area 2 award and have an approved strategic plan on file with DOJ, may request priority consideration one time for each CTAS Purpose Area that is directly connected to the approved strategic plan.

Note: Addressing these priority areas is one of many factors that DOJ considers in making funding decisions. Receiving priority consideration for one or more priority areas does not guarantee an award.

Continuation Funding Intent

DOJ may, in certain cases, provide additional funding in future years to awards made under this funding opportunity through continuation awards. DOJ will consider, among other factors, DOJ's strategic priorities, a recipient's overall management of the award, and the progress of the work funded under the award, when making continuation award decisions.

Availability of Funds

This funding opportunity, and awards under this funding opportunity, are subject to the availability of funding and to any changes or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Type of Award

DOJ expects to make awards under this funding opportunity as grants. See the "[Administrative, National Policy, and Other Legal Requirements](#)" section of the [Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) DOJ grants.

Cost Sharing or Matching Requirement

This funding opportunity does not require a match.

Eligibility Information

For eligibility information, [see the solicitation cover page](#).

How To Apply

Application Resources

When preparing and submitting an application, the following resources may aid prospective applicants:

1. Grants.gov [“How to Apply for Grants”](#)
2. DOJ [“How To Apply”](#) section in the [Application Resource Guide](#)
3. JustGrants [Application Submission Training](#)

This solicitation (notice of funding opportunity) incorporates guidance provided in the [DOJ Grant Application Resource Guide](#) (Application Resource Guide), which provides additional information for applicants to prepare and submit applications to DOJ for funding. **If this solicitation requires something different from any guidance provided in the [Application Resource Guide](#), the difference will be noted in this solicitation and the applicant is to follow the guidelines in this solicitation, rather than the guidance in the [Application Resource Guide](#) that is in conflict.**

How To Apply

Registration

Before submitting an application, all applicants must register with the System for Award Management (SAM.gov). An applicant must renew their registration every 12 months. If an applicant does not renew their SAM.gov registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Applicants are encouraged to start the SAM.gov registration process at least 30 days prior to the application deadlines. Applicants who fail to begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not complete the process in time and will not be considered for late submission.

Submission

Applications must be submitted to DOJ electronically through a two-step process that begins in Grants.gov and is completed in JustGrants.

Step 1: After registering with SAM.gov, the applicant must submit the **SF-424** and **SF-LLL** in Grants.gov at <https://grants.gov/register> by the Grants.gov deadline. **To leave time to address any technical issues that may arise, an applicant should submit the SF-424 and SF-LLL as early as possible and recommended not later than 48 hours before the Grants.gov deadline.** If an applicant fails to submit in Grants.gov by the deadline, they will be unable to apply in JustGrants. Applicants can confirm their Grants.gov submission by verifying that their application status shows as “submitted” or “agency tracking number assigned.”

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://justgrants.usdoj.gov) by the JustGrants deadline.

DOJ recommends that applicants submit the complete application package in JustGrants at least 48 hours prior to the JustGrants deadline. Some of the required sections of the application will be entered directly into JustGrants, and other sections will require documents to be uploaded and attached. Therefore, applicants should allow enough time before the JustGrants deadline to prepare all the requirements of the application. Applicants may save their progress

in the system and add to or change the application as needed prior to hitting the “Submit” button at the end of the application in JustGrants.

An applicant will receive emails when successfully submitting in Grants.gov and JustGrants and should maintain all emails and other confirmations received from SAM.gov, Grants.gov, and JustGrants systems.

For additional information, see the “How To Apply” section in the [Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Submission Dates and Time

The **SF-424 and the SF-LLL** must be submitted in Grants.gov by March 5, 2024.

The **full application** must be submitted in JustGrants by March 12, 2024.

To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline. Failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time (i.e., waiting until the due dates identified in this solicitation for those systems to begin the application steps) is not an acceptable reason to request a technical waiver.

Experiencing Unforeseen Technical Issues Preventing Submission of an Application (Technical Waivers)

DOJ will only consider requests to submit an application after the deadline when the applicant can document that a technical issue with a government system prevented submission of the application on time. **Applicants must provide notice via email or phone prior to the application deadlines. If applicants do not provide advance notice to DOJ about an issue that may cause a delay in the application’s submission, then the application will not be considered for funding.**

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. However, **the waiver request will not be considered unless it includes documentation of attempts to receive technical assistance to resolve the issue prior to the application deadline.** A tracking number is the most typical documentation and is generated when the applicant contacts the applicable service desks to report technical difficulties. Tracking numbers are generated automatically when an applicant emails the applicable service desks, and for this reason, long call wait times for support do not relieve the applicant of the responsibility of getting a tracking number.

An applicant experiencing technical difficulties must contact the associated service desk indicated below to report the technical issue and receive a tracking number:

- SAM.gov: Contact the [SAM.gov Help Desk \(Federal Service Desk\)](#), Monday–Friday from 8:00 a.m. to 8:00 p.m. ET at 866-606-8220.
- Grants.gov: Contact the [Grants.gov Customer Support Hotline](#), 24 hours a day, 7 days a week, except on federal holidays, at 800-518-4726, 606-545-5035, or support@grants.gov.

- JustGrants: Contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175, Monday–Friday from 7:00 a.m. to 9:00 p.m. ET and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET.

If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact the DOJ Tribal Mailbox at tribalgrants@usdoj.gov within **24 hours of the Grants.gov deadline** to request approval to submit after the deadline.

If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact the DOJ Tribal Mailbox at tribalgrants@usdoj.gov within **24 hours of the JustGrants deadline** to request approval to submit after the deadline.

Waiver requests sent to the DOJ Tribal Mailbox must:

- Describe the technical difficulties experienced (provide screenshots if applicable).
- Include a timeline of the applicant’s submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit, and date and time support representatives responded).
- Include an attachment of the complete grant application and all the required documentation and materials, including the CTAS Excel Budget Worksheet/Budget Narrative, Tribal Justice and Community Profile document, the Timeline document, and the applicable Purpose Area(s) Narrative document(s).
- Include the applicant’s Unique Entity Identifier (UEI).
- Include any SAM.gov, Grants.gov, and JustGrants Service Desk tracking numbers documenting the technical issue.

Note: DOJ does not automatically approve requests to submit a late application. DOJ will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue (including all information listed above), or that does not submit a waiver request within the required time period, will be denied.

For more details on the waiver process, DOJ encourages applicants to review the “Experiencing Unforeseen Technical Issues” section in the [Application Resource Guide](#).

The following conditions generally are insufficient to justify late submissions:

- Failure to:
 - Register in SAM, Grants.gov, or JustGrants in sufficient time. (SAM registration and renewal can take as long as three weeks to complete.)
 - Follow Grants.gov or JustGrants instructions on how to register and apply.
 - Follow each instruction in the DOJ solicitation.
- Issues with the applicant’s computer or information technology environment such as issues with firewalls.

Extraordinary Natural or Manmade Disasters

In cases of extraordinary natural or manmade disasters, such as extreme weather emergencies or terrorist acts, applicants may request to submit applications up to seven calendar days late by sending an email to tribalgrants@usdoj.gov. The message should specify the nature of the disaster and how it affected the applicant’s ability to submit an application on time. The email

message must be sent by the 8:59 p.m. ET deadline or as soon as possible given the specific emergency.

Application and Submission Information

Content of Application Submission and Available Surveys

A complete CTAS application includes the following elements. The application elements marked with an **** must** be included in the application to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- SF-424 and SF-LLL (in Grants.gov).**
- Proposal Abstract for each Purpose Area applied for (in JustGrants).
- Tribal Community and Justice Profile (upload attachment in JustGrants).**
- Purpose Area Narrative for each Purpose Area applied for (upload attachment in JustGrants).**
- Budget detail and the budget narrative workbook (upload attachment in JustGrants)**
- Financial Management and System of Internal Controls Questionnaire, including applicant disclosure of high-risk status (in JustGrants).

If DOJ determines that an application does not include any element listed above that is noted with an **, it will not proceed to peer review and will not receive any further consideration.

Content of the SF-424 in Grants.gov

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [Application Resource Guide](#) for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information (*email address*) to assign the application to this user in JustGrants.

Intergovernmental Review

Purpose Area 1

The requirements of [Executive Order \(E.O.\) 12372](#) are applicable to Purpose Area 1. An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2023/06/SPOC-list-as-of-2023.pdf>.

If the applicant's state appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, that state's process under E.O. 12372. On the SF-424, an applicant whose state appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting "Program is subject to E.O. 12372 but has not been selected by the state for review."

Purpose Areas 2 and 3

The tribe is welcome to include the state in their planning if they believe it would be valuable, and encouraged to work with the state if they expect that lack of state involvement in the planning process is likely to hinder their ability to successfully implement the proposed project if an award is made.

Purpose Area 4

There is no mandatory state involvement requirement. However, we do encourage intergovernmental coordination where appropriate (e.g., transitional living to support community reintegration efforts).

Purpose Area 6

There is no mandatory state involvement requirement. Project activities funded under the Children’s Justice Act (CJA) PA6 can provide trauma-informed, multi-disciplinary approaches to the investigation, prosecution, and management of cases by improving coordination among tribal, state, and federal professionals.

Purpose Areas 8 and 9

There is no preference or mandatory state involvement in CTAS. It is up to the tribe to decide.

Content of the JustGrants Application Submission

Entity and User Verification (First-Time Applicant)

For first-time JustGrants applicants, once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the individual listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after this individual receives confirmation from Grants.gov of their SF-424 and SF-LLL submissions.

Register the Entity Administrator (the person who manages assigns access JustGrants on behalf of the applicant), Application Submitter, and Authorized Representative for the applicant with JustGrants as early as possible and (recommended) not later than 48–72 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive an email with a link to complete the rest of the application in JustGrants.

Find additional information on JustGrants Application Submission in the [Application Resource Guide](#).

Standard Applicant Information

The “Standard Applicant Information” section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and verify and confirm the organization’s unique entity identifier, legal name, and address.

Proposal Abstract

A Proposal Abstract (no more than 400 words) summarizing the proposed project—including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known)—must be completed in the JustGrants web-based form. This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information. It should also indicate if the applicant is requesting priority consideration and, if so, what type.

Abstracts will be made publicly available on the DOJ and USASpending.gov websites if the project is awarded. See the [Application Resource Guide](#) for an [example](#) of a proposal abstract.

Data Requested With Application

The following application elements should be submitted in the web-based forms in JustGrants or as attachments in JustGrants when indicated.

- **Inventory of Federal Priorities for Policing.** The Inventory of Federal Priorities for Policing will help the U.S. Department of Justice determine eligibility for priority consideration, where appropriate, and identify potential gaps in training and technical assistance. Each applicant should answer the questions in their entirety in the web-based form in JustGrants.
- **Purpose Area 1 Demographic Questions (PA 1 applicants only)** The PA 1 Demographic Questions are designated to capture the unique characteristics of each tribe in order to paint a more detailed picture of each tribe's strengths and challenges. Each applicant applying for Purpose Area 1 should answer the questions in their entirety. If the applicant is unable to answer all or part of the form, an explanation for the missing information should be provided in the available space. **The Demographic Questions should be answered within JustGrants.**

Financial Management and System of Internal Controls Questionnaire (including Applicant Disclosure of High-Risk Status)

Required for PAs 2, 3, 4, 6, 8, and 9

The Financial Management and System of Internal Controls Questionnaire helps DOJ assess the financial management and internal control systems and the associated potential risks of an applicant as part of the pre-award risk assessment process. Every DOJ applicant (other than an individual applying in their personal capacity, not representing an applicant organization) is required to complete the web-based questionnaire in JustGrants. See the [Application Resource Guide: Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High Risk Status\)](#) for additional guidance on how to complete the form.

Applicants applying to Purpose Area 1 only, should upload a Word document that states “not applicable.”

Tribal Community and Justice Narrative Profile

Applicants must use the Tribal and Community Justice Profile template provided at <https://www.justice.gov/tribal/open-solicitations>. **The Tribal and Community Justice Profile is required and must be uploaded directly into JustGrants as an attachment.**

This document allows tribes to describe their community strengths, resources, current justice system design and capacity, problems/challenges, and the need for federal assistance to address these issues.

This document is not to exceed 10 pages double-spaced. *Questions in the template are not counted in the page limit.*

Purpose Area Narrative(s)

Each purpose area has a separate narrative template with its own focus and requirements. Applicants must submit a **separate narrative for each purpose area** to which they are applying. Through a series of questions, the template for each purpose area covers the following topics:

- Project or program design and implementation.
- Capabilities and competencies.
- Evaluation efforts to measure impact, outcomes, and performance and data collection.

Applicants should ensure the project goals described in their proposals are consistent with each purpose area's goals and activities.

The Purpose Area Narrative must be double-spaced and cannot be more than the 10–15 page limit. *Questions included in the template are not counted in the page limit.* Purpose Area Narrative templates can be found at <https://www.justice.gov/tribal/open-solicitations>.

Each electronic file should be saved and uploaded to the application in JustGrants with a title that reflects what it contains as well as the applicant Tribe's name. For example, a file may be saved as "[Tribe]. Purpose Area1 Narrative.doc."

The Proposal Narrative must answer every question in the narrative templates found at <https://www.justice.gov/tribal/open-solicitations>.

Performance Measures

Applicants are **not** required to submit performance data with the application. Rather, performance measure information is included to provide notice that award recipients will be required to submit performance data as part of each award's reporting requirements.

DOJ will require each award recipient to submit regular performance data that show the completed work's results. The performance data directly relate to the solicitation goals and objectives identified in the "[Goals and Objectives](#)" section.

Applicants can visit [DOJ's performance measurement page](#) at www.Doj.gov/performance for more information on performance measurement activities.

DOJ will require award recipients to submit performance measurement data in JustGrants or the Performance Measurement Tool (PMT) and separately submit a semi-annual performance report in JustGrants. DOJ will provide further guidance on the post-award submission process, if the applicant is selected for an award.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "[Note on Project Evaluations](#)" section in the [Application Resource Guide](#).

Application Goals, Objectives, Deliverables, and Timeline

Applicants should upload a timeline consistent with the CTAS timeline sample found at: <https://www.justice.gov/tribal/open-solicitations>.

Budget and Associated Documentation

Applicants should submit the following:

- ****One Budget Workbook** (attach file in JustGrants), including the Budget Worksheet and Budget Narrative. The workbook should contain a Budget Worksheet and Narrative tab for each purpose area for which funds are being requested. Applicant should upload the

completed CTAS Budget Detail and Narrative Excel Workbook, which can be found at: <https://www.justice.gov/tribal/open-solicitations>.

- Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#)).
- Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#)).
- Disclosure of Process related to Executive Compensation (if applicable) (see [OJP Grant Application Resource Guide](#)). An applicant that is a nonprofit organization may be required to make certain disclosures relating to the processes it uses to determine the compensation of its officers, directors, trustees, and key employees. If applicable, the applicant will upload a description of the process used to determine executive compensation as an attachment in JustGrants. See the “Application Attachments” section of the [Application Resource Guide](#) for information.

Funding Restrictions

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

DOJ strongly encourages every applicant that proposes to use award funds for any conference-, meeting-, or training-related activity (or similar event) to review carefully—before submitting an application—the [Application Resource Guide](#) for information on prior approval, planning, and reporting of conference/meeting/training costs.

Costs Associated With Language Assistance (if applicable)

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. See the [Application Resource Guide](#) for information on costs associated with language assistance.

Tribal Authority to Apply/Tribal Resolutions

Required for tribal consortia and designees only.

Letters of Support

If desired, applicants may include, for each named supporting entity, a signed letter of support that outlines the supporting entity’s reasons for supporting for the project.

Memoranda of Understanding (MOUs) and Other Supportive Documents (optional)

If the applicant chooses to include any MOUs, they should include the following for each named partner:

- A signed Memorandum of Understanding (MOU), letter of intent, or subcontract that confirms the partner’s agreement to support the project through commitments of staff time, space, services, or other project needs.
- For applications submitted from two or more entities, applicants are encouraged to develop and submit signed MOUs or signed letters of intent that provide a detailed description of how the agencies will work together to meet project requirements.

Each MOU or letter of intent should include:

- Names of the organizations involved in the agreement.
- Service(s) and other work that will be performed under the agreement and by what organization.
- Duration of the agreement.

Subcontracts, MOUs, or letters of intent should be submitted as one separate attachment to the application.

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant should upload documentation of its research and evaluation independence and integrity as an attachment in JustGrants. For additional information, see the [Application Resource Guide](#).

Disclosures and Assurances

The applicant will address the following disclosures and assurances.

Disclosure of Lobbying Activities

The SF-LLL attachment that was completed and submitted in Grants.gov is attached to this section.

Applicant Disclosure of Duplication in Cost Items

To ensure funding coordination across grant-making agencies, and to avoid unnecessary or inappropriate duplication among grant awards, the applicant will disclose if it has any pending applications for federal funding, including pending applications for subawards of federal funds, by completing the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [Application Resource Guide](#) for additional information.

Purpose Area 1 applicants will answer the Applicant Disclosure of Duplication in Cost Items in the demographic survey questions in Just Grants.

DOJ Certifications

Standard Assurances

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [Application Resource Guide](#) for additional information.

Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

As applicable, applicants should review and accept through JustGrants the DOJ certifications regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; and Law Enforcement and Community Policing. See the [Application Resource Guide](#) for additional information.

Applicant Disclosure and Justification – DOJ High-Risk Grantees

If applicable, submit the DOJ High-Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High-Risk Grantee is an award recipient that has received a DOJ High-Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, noncompliance with award terms and conditions on prior awards, or is otherwise not responsible. See the [Application Resource Guide](#) for additional information.

Application Review Information

Review Criteria

Basic Minimum Review Criteria

DOJ screens applications to ensure they meet the basic minimum requirements prior to conducting the peer review. Although specific requirements may vary, the following are requirements for all DOJ solicitations:

- The application must be submitted by an eligible type of applicant.
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements (marked with ** below).

Merit Review Criteria

Applications that meet the basic minimum requirements will be evaluated by peer reviewers on how the proposed project/program addresses the following criteria:

- **Tribal Community and Justice Profile** (20%):** How fully the application responds to the requested information in the template.
- **Purpose Area Narrative for each Purpose Area applied for** (60%):** How well the application explains the targeted problem and the proposed grant-funded project to address it, as well as the extent to which the application explains the connection between the Purpose Area request and the needs identified in the Tribal Community and Justice Profile.
- **Budget Detail Worksheet and Narrative** (15%):** How clearly the budget is linked to the activities described in the Purpose Area narrative and accurately explains project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles. Costs are allowable when they are reasonable, allocable to, and necessary for the performance of the federal award, and when they comply with the funding statute and agency requirements (to include the conditions of the award), including the cost principles set out in the [Uniform Requirements 2 C.F.R. Part 200, Subpart E](#).
- **Application Timeline (5%):** How clearly the proposed, goals, objectives, and activities tie into the program or project design and support a feasible approach; the extent to which the timeline is complete and all activities can reasonably be completed within the award period with the resources allocated.

Other Review Criteria/Factors

Other factors for consideration may include:

- Applicants' prior completion of a strategic plan under a CTAS Purpose Area 2 award.
- Prior funding history.
- Current award balances.
- Population served.
- Geographic diversity.
- Strategic priorities (such as expanded jurisdictional responsibilities and rural areas, including Alaska).
- Past programmatic performance.

- Significant concerns of DOJ components regarding ability of the applicant to administer federal funds.
- Available funding when making awards.

Risk Criteria/Factors

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, DOJ also reviews information related to the degree of risk posed by the applicant. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics, DOJ checks whether the applicant is listed in SAM.gov as excluded from receiving a federal award.

In addition, if DOJ anticipates that an award will exceed \$250,000 in federal funds, DOJ also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM.gov (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant may review and comment on any information about its organization that currently appears in FAPIIS and was entered by a federal awarding agency. DOJ will consider such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Review Process

Applications submitted under this solicitation that meet the basic minimum requirements will be evaluated for technical merit by a peer review panel(s) in accordance with the DOJ peer review policy and procedures using the review criteria listed above. Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the head of the DOJ awarding agency (i.e., by the head of OJP or the COPS Office, as applicable) who may also give consideration to other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

Generally, award notifications are made by the end of the current federal fiscal year, September 30. See the [Application Resource Guide](#) for information on award notifications and instructions.

Evidence-Based Programs or Practices

DOJ strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices (i.e., programs or practices that have been evaluated as effective), see the [Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

DOJ may conduct or support an evaluation of the projects and activities funded under this solicitation. For additional information on what should be included in the application, see the [Application Resource Guide](#) section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the DOJ-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred

to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [Application Resource Guide](#).

Civil Rights Compliance

If a successful applicant accepts funding from DOJ—as a recipient of DOJ funding—that award recipient must comply with certain federal civil rights laws that prohibit it from discriminating on the basis of race, color, national origin, sex, religion, or disability in how the recipient delivers its program’s services or benefits and in its employment practices. The civil rights laws that may be applicable to the award include Title VI of the Civil Rights Act of 1964 (Title VI), the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968 (Safe Streets Act), and Section 504 of the Rehabilitation Act of 1973. These and other federal civil rights laws are discussed in greater detail here: “[Overview of Legal Requirements Generally Applicable to DOJ Grants and Cooperative Agreements - FY 2024 Awards](#)” under the “Civil Rights Requirements” section, and additional resources are available from the [DOJ Office for Civil Rights](#).

Part of complying with civil rights laws that prohibit national origin discrimination includes recipients taking reasonable steps to ensure that people who are limited in their English proficiency (LEP) because of their national origin have meaningful access to a recipient’s program and activity. An LEP person is one whose first language is not English and who has a limited ability to read, write, speak, or understand English. To help recipients meet this obligation to serve LEP persons, DOJ has published a number of resources, including a language access assessment and planning tool, which are available at <https://www.lep.gov/language-access-planning>. Additional resources are available at <https://www.Doj.gov/program/civil-rights-office/limited-english-proficient-lep>.

If the award recipient proposes a program or activity that would deliver services or benefits to LEP individuals, the recipient may use grant funds to support the costs of taking reasonable steps (e.g., interpretation or translation services) to provide meaningful access. Similarly, recipients are responsible for ensuring that their programs and activities are readily accessible to qualified individuals with disabilities.

Applicants for DOJ funding must allocate grant funds or explain how other available resources will be used to ensure meaningful and full access to their programs. For example, grant funds can be used to support American Sign Language (ASL) interpreter services for deaf or hard of hearing individuals or the purchase of adaptive equipment for individuals with mobility or cognitive disabilities. For resources, see <http://www.ADA.gov> or contact DOJ.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [Application Resource Guide](#) for additional information.

Information Technology Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [Application Resource Guide](#) for more information.

General Information About Post-Federal Award Reporting Requirements

In addition to the deliverables described in the “[Program Description](#)” section, all award recipients under this solicitation will be required to submit certain reports and data.

Required Reports

Award recipients must submit quarterly financial reports, semi-annual performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent (in appropriate cases, DOJ may require additional reports).

See the [Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For DOJ contact(s), contact information for Grants.gov, and contact information for JustGrants, see the solicitation cover page.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a)

See the [Application Resource Guide](#) for information on the Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a).

Provide Feedback to DOJ

See the [Application Resource Guide](#) for information on how to provide feedback to DOJ.

Performance Measures

A list of performance measures for these programs can be found at the following links:

Purpose Area 1 at <https://www.justice.gov/file/1220276/download>

BJA is in the process of revising the performance measures for purpose areas 2-4. The new measures will be shared to award recipients, however, please review the existing performance measures as examples of the types of data you will need to report.

CTAS PA2: <https://bjaojp.gov/sites/g/files/xyckuh186/files/media/document/Strategic-Planning-CTAS-Area2-Measures.pdf>

CTAS PA3: <https://bjaojp.gov/sites/g/files/xyckuh186/files/media/document/Tribal-Justice-Systems-CTAS-Area3-Measures.pdf>

CTAS PA4: <https://bjapmt.ojp.gov/help/CFTLPerformanceIndicatorgrid.pdf>

Purpose Area 6 at <https://ovc.ojp.gov/sites/g/files/xyckuh226/files/media/document/tvs-performance-measures-questionnaire.pdf>

Purpose Area 8 at [performance-measures-tribal-healing-wellness-program.pdf \(ojp.gov\)](https://www.ojp.gov/performance-measures-tribal-healing-wellness-program.pdf)

Purpose Area 9 at [performance-measures-tribal-youth-program.pdf \(ojp.gov\)](https://www.ojp.gov/performance-measures-tribal-youth-program.pdf)

Application Checklist

Coordinated Tribal Assistance Solicitation

This application checklist has been created as an aid in developing an application. For more information, reference [The DOJ Application Submission Steps in the DOJ Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Pre-Application

Before Registering in Grants.gov

- Confirm your entity's registration in the [System Award Management \(SAM.gov\)](#) [Registration is active through the solicitation period; submit a new or renewal registration in SAM.gov if needed](#) (see [Application Resource Guide](#)).

Register in Grants.gov

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see [Application Resource Guide](#)).
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see [Application Resource Guide](#)).

Find the Funding Opportunity

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s).
- Select the correct Competition ID.
- Access the funding opportunity and application package (see Step 7 in the [Application Resource Guide](#)).
- Sign up for Grants.gov email [notifications](#) (optional) (see [Application Resource Guide](#)).
- Read [Important Notice: Applying for Grants in Grants.gov](#) (about [browser compatibility and special characters in file names](#)).
- Read DOJ policy and guidance on conference approval, planning, and reporting available at <https://www.Doj.gov/funding/financialguidededoj/iii-postaward-requirements#6g3y8> (see [Application Resource Guide](#)).

Review the Overview of Post-Award Legal Requirements

- Review the "[Overview of Legal Requirements Generally Applicable to DOJ Grants and Cooperative Agreements - FY 2024 Awards](#)" in the [DOJ Funding Resource Center](#).

Review the Scope Requirement

- The federal amount requested is within the allowable limit(s). See Federal Award Information in the "Purpose Area Specific Information" section (pages 9–35) for allowable limits.

Review Eligibility Requirement

- Review the "Eligibility" section on the cover page and "Eligibility Information" section in the solicitation.

Application Step 1

After registering with SAM.gov, submit the SF-424 and SF-LLL in Grants.gov.

- In Section 8F of the SF-424, include the name and contact information of the individual **who will complete the application in JustGrants and the SF-LLL in Grants.gov.**

- Submit Intergovernmental Review (if applicable) (required for PA 1 applicants).

Within 48 hours after the SF-424 and SF-LLL submission in Grants.gov, receive four (4) Grants.gov email notifications:

- A submission receipt
- A validation receipt
- A grantor agency retrieval receipt
- An agency tracking number assignment

If no Grants.gov receipt and validation email is received, or if error notifications are received, contact tribalgrants@usdoj.gov, Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support](#), or support@grants.gov regarding technical difficulties (see “[Application Resource Guide](#)” [section on Experiencing Unforeseen Technical Issues](#)).

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from JustGrants with login instructions.

- Proceed to Application Step 2 and complete application in JustGrants.

Application Step 2

Submit the following information in JustGrants:

Application Components

- Entity and User Verification (first-time applicant).
- Standard Applicant information (SF-424 information from Grants.gov).
- **Tribal Community and Justice Profile.
- **Purpose Area Narrative(s). Include a separate narrative for each purpose area under which the applicant is applying.
- A Proposal Abstract (no more than 400 words) summarizing the proposed project, including primary activities, products and deliverables, the service area, and who will benefit from the proposed project **in the JustGrants web-based form**.
- Application timeline(s) document. This single attachment should contain a timeline for each purpose area applied for. See application timeline template at <https://www.justice.gov/tribal/open-solicitations>.
- **Purpose Area 1 Demographic Questions (PA 1 applicants only)**. The PA 1 Demographic Questions are designated to capture the unique characteristics of each tribe in order to paint a more detailed picture of each tribe’s strengths and challenges. Each applicant applying for Purpose Area 1 should answer the questions in their entirety. If the applicant is unable to answer all or part of the form, an explanation for the missing information should be provided in the available space. **The Demographic Questions should be answered within JustGrants.**

Budget and Associated Documentation

- **One Budget Workbook, including the Budget Worksheet and Budget Narrative. The workbook should contain a proposed Budget Worksheet and Budget Narrative for each purpose area for which funds are being requested.
- Financial Management and System of Internal Controls Questionnaire (see [Application Resource Guide](#)).

- Indirect Cost Rate Agreement (if applicable) (see [Application Resource Guide](#)).
- Disclosure of Process related to Executive Compensation (if applicable) (see [Application Resource Guide](#)).

Additional Application Components

- Tribal Authorizing Resolution (only required for tribal consortia and designees) (see [Application Resource Guide](#)).
- Research and Evaluation Independence and Integrity (see [Application Resource Guide](#)).
- Request and Justification for Employee Compensation and Waiver (if applicable) (see [Application Resource Guide](#)).
- Memorandum of Understanding (if desired).
- Letters of Support (if desired).
- List of procurement contracts (if desired).

Disclosures and Assurances

- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [Application Resource Guide](#)).
- Applicant Disclosure of Duplication in Cost Items (see [Application Resource Guide](#)).
- DOJ Certified Standard Assurances (see [Application Resource Guide](#)).
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; and Law Enforcement and Community Policing (see [Application Resource Guide](#)).
- Applicant Disclosure and Justification – DOJ High-Risk Grantees (if applicable) (see [Application Resource Guide](#)).

****Note: Items designated with a double asterisk must be submitted for an application to meet the basic minimum requirements review. If DOJ determines that an application does not include the designated items, it will neither proceed to peer review, nor receive further consideration.**

The following supporting documents are available at <https://www.justice.gov/tribal/open-solicitations>:

- Application timeline template.
- Table of statutory authority.
- Information about the U.S. Department of Justice and the grant-making offices offering funding through this solicitation.
- Allowable and unallowable cost lists for COPS Office Purpose Area 1 and OVC Purpose Area 6.
- Acronyms and abbreviations.
- BJA Permanent Facilities Minimum Construction Requirements and Recommendations Guidance Document.
- FAQs.

Review, Certify, and Submit Application in JustGrants

- Any validation errors will immediately display on screen after submission.
- Correct validation errors, if necessary, and then return to the “Certify and Submit” screen to submit the application. Access the [Application Submission Validation Errors Quick Reference Guide](#) for step-by-step instructions to resolve errors prior to submission.

- Once the application is submitted and validated, a confirmation message will appear at the top of the page. Users will also receive a notification in the “bell” alerts confirming submission.

If no JustGrants application submission confirmation email or validation is received, or if an error notification is received, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov regarding technical difficulties. See the [Application Resource Guide](#) for additional information.

Standard Solicitation Resources

[Application Resource Guide](#) provides guidance to assist DOJ grant applicants in preparing and submitting applications for DOJ funding.

[DOJ Grants Financial Guide](#) serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.

[JustGrants Resources Website](#) provides information about JustGrants and the grants management system. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions, and sign up for the [JustGrants Update e-newsletter](#).

[JustGrants Application Submission Training page](#) offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists, and other resources to help applicants complete an application.

[Virtual Q&A Sessions](#) are advertised here and provide opportunities for users to receive topic-specific training, direct technical assistance, and support on JustGrants system functionality.