

FY24 Community Policing Development (CPD) Microgrants Program Required Application Questions

CPA Information

Type of Agency

Type of Agency (select one)

- Law enforcement
- Non-law enforcement

From the list below, please select the agency which best describes the applicant.

- [Law enforcement agency list]
- [Non-law enforcement agency list]

Duplication of Funding

Instructions

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which funding is being requested under this application.

Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state sub-awarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

- Do you have any current, active non–COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?
 - Yes
 - If Yes, for each potentially duplicative non–COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS Office funding.
 - No
- Do you have any pending non–COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that support the same or similar activities or services as being proposed in this COPS Office application?
 - Yes
 - If Yes, for each potentially duplicative non–COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.
 - No

Certification of Review of 28 CFR Part 23/Criminal Intelligence

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:

If your agency is requesting COPS Office funds for equipment or technology that will be used to operate an interjurisdictional criminal intelligence system that receives, stores, analyzes, exchanges, or disseminates data regarding ongoing criminal activities, you must agree to comply with the operating principles at 28 C.F.R Part 23.

If you are requesting COPS Office funds to operate a single agency database (or other unrelated forms of technology) and will not share criminal intelligence data with other jurisdictions, 28 C.F.R. Part 23 does not apply.

Please review the CPA Resource Guide for additional information.

- Please check one of the following, as applicable to your agency’s intended use of COPS Office funds:
 - No, my agency will not use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system.
 - Yes, my agency will use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system and will comply with the requirements of 28 C.F.R. Part 23.

Certification of Review and Representation of Compliance

By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive /Program Official, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Solicitation and Resource Guides, the COPS Office award owner's manual, the DOJ Grants Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.

Acknowledgement of Electronic Signatures

By checking the box, the applicant indicates that he or she understands that “clicking to agree” in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form are just as legally enforceable as physical signatures.

CPA Gen Solicitation Quest

Research and Development

Instructions: For the purposes of this solicitation, R&D as defined by 2 C.F.R. §200.87 means all research activities, both basic and applied, and all development activities that are performed by nonfederal entities. The term “research” also includes activities involving the training of individuals in research techniques where such activities use the same facilities as other research and development activities and where such activities are not included in the instruction function. “Research” is defined as a systematic study directed toward fuller scientific knowledge or understanding of the subject studied. “Development” is the systematic use of knowledge and understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes.

Please select “yes” if any part of your project could be considered R&D or “no” if no portion of your project would support R&D.

- Could any portion of your project be considered research and development (R&D) as defined by 2 C.F.R. §200.87?
 - Yes
 - No

Youth-Centered Project

Instructions: For the purposes of this solicitation, please select “yes” if a purpose of some or all of the activities to be carried out under the award (whether by the recipient or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age. NOTE: A special award condition will apply to all youth-centered awards. This condition will require recipients and subrecipients to make determinations of suitability before certain covered individuals interact with participating minors under the age of 18 years old in the course of activities funded under the award.

- Could any activities under your project involve interactions with minors under the age of 18 years?
 - Yes
 - No

Training

Instructions: The COPS Office defines training as the teaching and learning activities carried out for the primary purpose of helping members of an organization other than your own acquire and apply the knowledge, skills, abilities, and attitudes needed by a particular job or organization. Training is driven by specific goals and objectives; it is not a single event but rather an ongoing process that requires continuous self-reflection and evaluation. Guides, webinars, articles, conference presentations, toolkits, podcasts, videos, blogs, and news feeds (to provide a few examples) can serve as support material in trainings or as standalone materials to increase knowledge, but on their own they are not defined as training by the COPS Office. Please select “yes” if any part of your project fits within the definition of training or “no” if no portion of your project fits within the definition of training.

- Could any portion of your project be considered training?
 - Yes
 - No

U.S. Attorney’s District Office

- Please select your U.S. Attorney’s District Office from the below drop-down options.
 - [List of states]
 - [list of offices based on identified state]

Law Enforcement Executive/Program Official Contact Information

Please provide the name and contact information for the highest ranking law enforcement or program official and government executive or financial official for your agency or organization. Please see instructions below.

Law Enforcement Executive/Program Official

This position will ultimately be responsible for the programmatic management of the award.

Instructions for law enforcement agencies

For law enforcement agencies, the law enforcement executive is the highest ranking official in the jurisdiction (chief of police, sheriff, or equivalent). Before this application can be submitted, the entity administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for non-law enforcement agencies

For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations), the program official is the highest-ranking official in the applicant agency (e.g., executive director, chief executive officer, superintendent, or equivalent). Please note that information for nonexecutive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the entity administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

First name:	<input type="text"/>	Last name:	<input type="text"/>
Phone:	<input type="text"/>	Email address:	<input type="text"/>

Government Executive/Financial Official

This position will ultimately be responsible for the financial management of the award. Please note that information for nonexecutive positions (e.g., clerks, trustees) is not acceptable.

Instructions for law enforcement agencies

For law enforcement agencies, this is the highest ranking government official in your jurisdiction (e.g., superintendent, mayor, city administrator, or equivalent). Before this application can be submitted, the entity administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for non-law enforcement agencies and nongovernment agencies

For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations), this is the financial official who has the authority to apply for this award on behalf of the applicant agency (e.g., chief financial officer, treasurer, or equivalent). Please note that information for nonexecutive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the entity administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

First name: Last name:
Phone: Email address:

Instructions for application submitter contact

Enter the application point of contact's name and contact information.

First name: Last name:
Phone: Email address:

Law Enforcement and Community Policing Strategy

Instructions: The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving: *Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime.* Please refer to the COPS Office website (<https://cops.usdoj.gov/RIC/ric.php?page=detail&id=COPS-P157>) for further information regarding this definition and its sub-elements.

Please answer the following questions regarding your community support and impact on the jurisdiction, public safety need, and community policing and engagement efforts.

- To what extent is there community support in your jurisdiction for implementing the proposed award activities?
 - High level of support
 - Moderate support
 - Minimal support
- If awarded, to what extent will the award activities impact the other components of the criminal justice system in your jurisdiction?
 - Potentially decreased impact
 - No change in impact
 - Potentially increased impact
- Explain how the proposed activities address a specific public safety need. (max. 250 words)
- Explain how the proposed activities will be utilized to reorient any affected law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing. (max. 250 words)
- Identify any current governmental, community, or agency initiatives that complement or will be coordinated with the proposed activities. (max. 250 words)
- Identify any key community or other stakeholder partnerships (community groups, private and/or public agencies) that will play a role in the implementation of the proposed activities. (max. 250 words)
- Describe the strategy to consult with any community groups and appropriate private and public agencies in the implementation of the proposed activities. (max. 250 words)

Explanation of Need for Financial Assistance

- All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below.
 - [please describe]

Continuation of Support After Federal Funding Ends

Instructions: The questions in this section will be used for programs *without* a retention requirement to report any plans to continue the program or activity after the conclusion of federal funding.

- Does your agency or organization plan to obtain necessary support and continue the program, project, or activity following the conclusion of federal support?
 - Yes
 - No
- Please identify the source(s) of funding that your agency or organization plans to utilize to continue the program, project, or activity following the conclusion of federal support (check all that apply):
 - General funds
 - Issue bonds or raise taxes
 - Private sources and donations
 - Nonfederal asset forfeiture funds (subject to approval from the state or local oversight agency)
 - State, local, or other nonfederal grant funding
 - Fundraising efforts
 - Other
 - [please describe]

FY24 CPD MG Eligibility

Applicant Eligibility

Instructions: The following questions will be used to determine eligibility for the Microgrant program.

NOTE: If you select “no” to any of the below questions, you will be considered ineligible for the Microgrant program and will not receive consideration for funding.

- Please indicate if your jurisdiction is primarily considered rural, urban, or suburban.
 - Rural
 - Urban
 - Suburban

- Is your agency established and currently operational? A law enforcement is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.
 - Yes
 - No

Instructions: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support, or only some combination of these.

- Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]
 - Yes
 - No

Program Selection

Instructions: Applicants for the Community Policing Development (CPD) Microgrants solicitation must select one subcategory.

- Please select the CPD Microgrants subcategory that you are applying under:
 - Community Violence Intervention
 - Officer Recruitment and Retention and Workforce Diversification
 - Hate Crimes and Domestic Extremism
 - Underserved Populations
 - Building Trust and Legitimacy with the Community
 - Open
- Based on your selection in the previous question, please describe the specific audience. Please note when describing the specific audience: For the purposes of the community, the COPS Office includes community groups, other government agencies, nonprofit, businesses, and general residents as part of the audience. For the purposes of the youth/student audience, the COPS Office includes all individuals under the age of 18 as well as specific subpopulations of youth including high-risk, justice involved, future officer, or in school-based settings. Finally, for the purposes of law enforcement audience, the COPS Office includes prospective officers as well.

FY24 CPD MG App Quest

Problem Identification and Project Description

- From the list below, please select the primary topic area for your CPD Microgrant project
 - Community Violence Intervention
 - Officer Recruitment, Retention and Workforce Diversification
 - Hate Crimes and Domestic Extremism
 - Underserved Populations
 - Building Trust and Legitimacy with the Community
 - Open
- What are the major activities that your agency will implement if funded? (max. 250 words)
- What is innovative about the approach or how will your agency build on prior program success? Please include information on whether the approach has been previously practiced or tested by another agency. (max. 250 words)
- What are the final deliverables of the project? How do they contribute to the solicitation goals and requirements? (max. 250 words)

Project Reach and Impact

- Identify any current governmental and community initiatives that complement or will be coordinated with the proposal. (max. 250 words)
- Describe the potential impact of the project to the law enforcement field as a whole. (max. 250 words)
- What specific outcomes does your agency expect to accomplish with this funding and how will the project team track or measure them? (e.g., What data will you gather in order to assist with evaluating the effectiveness of the program? Why did you choose that data?) (max. 250 words)
- Please describe how these efforts will be sustained once the award ends (max. 250 words)

Management and Implementation

- Describe the overall management and implementation plan for the project. Note: You will need to upload a timeline of project deliverables, activities, and milestones in the “Additional Application Components” section. (max. 250 words)
- Please identify key project staff and their experience as well as the agency capacity to carry out the project (max. 250 words).

Inventory of Federal Priorities for Policing

The following questions will help the U.S. Department of Justice evaluate the possibility for priority consideration, where appropriate, and identify potential gaps in training and technical assistance.

1. Does the agency have a written directive to prioritize the recruitment and hiring of personnel who are representative of the communities they are sworn to serve?
 - Yes
 - No
2. Does the agency have a written directive that requires a background investigation of each candidate for officer positions conducted prior to appointment and include, consistent with the First Amendment and all applicable laws, a check of publicly available internet and information sharing sites to identify activity that promotes or supports unlawful violence or unlawful bias against persons based on race, ethnicity, national origin, religion, gender, gender identity, sexual orientation, or disability?
 - Yes
 - No
3. Does the agency have a written directive that requires the performance evaluation of all officers and supervisors to be conducted and documented at least annually, including (among other factors):
 - a. An assessment of adherence to agency policies; and
 - b. For supervisors, an assessment of their effectiveness in addressing misconduct by officers they supervise.
 - Yes
 - No
4. Does the agency encourage officer wellness (e.g., support for substance use disorders, mental health issues, trauma resilience, and suicide prevention) through policies and procedures?
 - Yes
 - No
5. Does the agency have a written directive that officers may use deadly force only when the officer has an objectively reasonable belief that the subject of such force poses an imminent danger of death or serious physical injury to the officer or to another person?
 - Yes
 - No

6. Does the agency have a written directive that prohibits the discharge of firearms from a moving vehicle except in exigent circumstances where the officer has an articulable reason for this use of deadly force?
 - Yes
 - No
7. Does the agency have a written directive that prohibits the discharge of firearms at a moving vehicle unless:
 - a. A person in the vehicle is threatening the officer or another person with deadly force by means other than the vehicle; or
 - b. The vehicle is operated in a manner that threatens to cause death or serious physical injury to the officer or others, and no other objectively reasonable means of defense appear to exist, which includes moving out of the path of the vehicle.
 - Yes
 - No
8. Does the agency prohibit the use of chokeholds and carotid (or vascular neck) restraints except where the use of deadly force is authorized by law?
 - Yes
 - No
9. Does the agency have a written directive stating that officers should employ de-escalation techniques when possible but may use force that is objectively reasonable to accomplish lawful objectives?
 - Yes
 - No
10. Does the agency have a written directive that establishes the affirmative duty to take reasonable steps to intervene, i.e., to prevent or stop, as appropriate, any officer from engaging in excessive force or any other use of force that violates the Constitution, other laws, or agency policy on the reasonable use of force?
 - Yes
 - No
11. Does the agency have a written directive that establishes the affirmative duty to take reasonable steps to request and/or render medical aid, as appropriate, where needed?
 - Yes
 - No

12. Does the agency have a written directive for officers to complete training annually on implicit bias to help address improper profiling based on the actual or perceived race, ethnicity, national origin, limited English proficiency, religion, gender, gender identity, sexual orientation, and disability of individuals?
- Yes
 - No
13. Does the agency have a written directive establishing effective procedures for receiving, investigating, and responding to complaints alleging improper profiling or bias by law enforcement officers?
- Yes
 - No
14. Does the agency have a written directive that establishes mechanisms for holding their officers accountable for violating policies related to use of force, which includes timely and consistent discipline if warranted and appropriate due process protections for officers?
- Yes
 - No
15. Does the agency have a written directive that limits the use of unannounced entries, often referred to as “no knock entries,” to those obtained through judicial authorization or if exigent circumstances arise at the scene such that knocking and announcing the officer's presence would create an imminent threat of physical violence to the officer and/or another person?
- Yes
 - No
16. Does the agency currently employ body-worn cameras (BWCs) for use by all officers routinely engaged in contact with the public?
- Yes
 - No
17. If the agency employs body-worn cameras (BWCs), does the agency have a written directive on their appropriate use that is designed to ensure that BWCs are worn and activated in all appropriate circumstances, including during arrests and searches, and that BWC video footage is publicly released following incidents involving serious bodily injury or deaths in custody, where appropriate?
- Yes
 - No

18. Does the agency submit data to the FBI's Law Enforcement Suicide Data Collection?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
19. Does the agency submit data to the FBI's National Use of Force Data Collection?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
20. Does the agency submit data to the FBI's Law Enforcement Officers Killed and Assaulted Data Collection?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
21. Does the agency submit data to the FBI's National Incident-Based Reporting System (NIBRS)?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
22. Does the agency submit data to its State Administering Agency related to deaths in custody to support the State's compliance with the Death in Custody Reporting Act?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
23. Does the agency check the National De-Certification Index hosted by IADLEST as a part of the officer hiring, vetting, or promotion process?
- Yes
 - No
24. Does the agency provide immediate access to mental health professionals either through mobile crisis response teams or co-responder teams, to respond to individuals experiencing a behavioral health crisis or with a disability?
- Yes
 - No

25. Does the agency have specific policies and procedures in place to ensure the independence and transparency of investigations and notifications regarding deaths in custody?

- Yes
- No