

FY 2019

Anti-Heroin Task Force (AHTF) Program

Section 13 Attachment

This section is in addition to the budget detail worksheets. Please provide detailed information explaining how the items requested in the budget detail worksheets will be used in implementing your proposed AHTF project. Please provide the explanation in the corresponding category in which the items were requested in the budget detail worksheet. Submit this narrative as an attachment under section 13 of the application.

Budget narrative

1. Personnel and fringe benefits – Explain how each position requested (civilian and/or sworn) will be used in your proposed AHTF project. If requesting overtime costs for sworn officers engaging in anti-heroin and other opioid investigative activities, those costs should be requested and explained in the “Other costs” category.
2. Equipment – Explain how each equipment item requested will be used in your proposed AHTF project.
3. Supplies – Explain how the supplies requested will be used in your proposed AHTF project.
4. Travel/Training – Explain how the travel and/or training requested will be used to enhance your proposed AHTF project.
5. Contracts/Consultants – Explain how the contract and/or consultant costs requested will be used in your proposed AHTF project.
6. Other costs – Explain how the costs requested will be used in your proposed AHTF project. If requesting overtime costs for sworn officers engaging in AHTF investigative activities, those costs should be explained here. Please note, overtime fringe benefit costs are limited to FICA, worker’s compensation, and unemployment compensation only.