

U.S. Department of Justice  
Office of Community Oriented Policing Services



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## FY 2023 COPS Anti-Methamphetamine Program

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### Overview

The U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office, [www.cops.usdoj.gov](http://www.cops.usdoj.gov)) announces a competitive solicitation for applications for the COPS Office FY 2023 COPS Anti-Methamphetamine Program (CAMP). The CAMP program advances public safety by providing funds to state law enforcement agencies in states with high seizures of precursor chemicals, finished methamphetamine, laboratories, and laboratory dump seizures for the purpose of locating or investigating illicit activities, such as precursor diversion, laboratories, or methamphetamine traffickers.

### Eligible Applicants:

State governments, Other

### Other

Other: Eligible applicants are state law enforcement agencies authorized by law or by a state agency to engage in or to supervise anti-methamphetamine investigative activities. See additional eligibility details under Eligibility section of this solicitation.

To advance Executive Order 13929 Safe Policing for Safe Communities, as of October 28, 2020, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be allocated FY 2023 DOJ discretionary grant funding, either as a recipient or a subrecipient. For detailed information on this new certification requirement, please visit <https://cops.usdoj.gov/SafePolicingEO>.

### Contact Information

Applications must be submitted through both Grants.gov and the JustGrants system. For technical assistance with Grants.gov, call the Grants.gov customer service hotline at

800-518-4726, send questions via email to [support@Grants.gov](mailto:support@Grants.gov), or consult the Grants.gov Organization Applicant User Guide at <https://www.grants.gov/help/html/help/index.htm>.

For technical support with JustGrants, please contact JustGrants Support via e-mail at: [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov) or by phone 833-872-5175.

For programmatic assistance with the requirements of this program, please call the COPS Office Response Center at 800-421-6770 or send questions via email to [AskCopsRC@usdoj.gov](mailto:AskCopsRC@usdoj.gov).

### Submission Information

**Registration:** To submit an application, all applicants must obtain a Unique Entity Identifier (UEI) number and register online with the System for Award Management (SAM) and Grants.gov.

**Submission:** Completing an application is a two-step process:

Applicants are first required to register via <https://www.grants.gov>, complete the SF-424 form and the SF-LLL, and submit it through the [Grants.gov website](#).

Once the SF-424 and SF-LLL have been submitted via Grants.gov, the applicant will complete the full application including survey questions in JustGrants.

An application is not considered submitted until both of these steps are completed. For more information about registration and submission, see the “**How to Apply**” section of this solicitation.

All guidance and the complete application package for this program is contained in this Solicitation and can also be found at <https://cops.usdoj.gov/>. In addition to this Solicitation, the COPS Office “**How to Apply**” web page provides additional resources to help guide applicants through the process.

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## Program Description

The Office of Community Oriented Policing Services (COPS Office) is the component of the U.S. Department of Justice responsible for advancing the practice of community policing by the nation's state, local, territorial, and tribal law enforcement agencies through information and grant resources. The COPS Office has been appropriated more than \$20 billion to advance community policing, including grants awarded to more than 13,000 state, local and tribal law enforcement agencies to fund the hiring and redeployment of more than 136,000 officers. COPS Office information resources, covering a wide range of community policing topics such as school and campus safety, violent crime, and officer safety and wellness, can be downloaded via the COPS Office's home page, [www.cops.usdoj.gov](http://www.cops.usdoj.gov).

## Statutory Authority

Omnibus Crime Control and Safe Streets Act of 1968 as amended by the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.

The Attorney General shall use amounts otherwise appropriated, to make competitive grants to State law enforcement agencies in States with high seizures of precursor chemicals, finished methamphetamine, laboratories, and laboratory dump seizures for the purpose of locating and investigating illicit activities including precursor diversion, laboratories, or methamphetamine traffickers.

## Program Description

The goal of CAMP is to provide funding to State law enforcement agencies in states with high seizures of precursor chemicals, finished methamphetamine, laboratories, and laboratory dump seizures for the purpose of locating or investigating illicit activities, such as precursor diversion, laboratories, or methamphetamine traffickers. By providing funding for additional law enforcement, civilian, prosecutors, and task force personnel, training, and equipment, the program seeks to increase the number of hours devoted to statewide task forces, increase the number and variety of agencies participating in task forces, and enhance the analytical capability of task forces. Anticipated outcomes of CAMP awards include: increased collaboration with federal agencies; increased analytical reporting; increased information sharing among participating agencies; increased number and efficiency of investigations; increased percentage of investigations resulting in arrests, referrals, prosecutions, and ultimately convictions; increased knowledge and use of community policing principles; increased number of drug-endangered children identified; and increased number of and size of drug seizures.

This is a competitive, discretionary program.

The COPS Office is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

## Federal Award Information

### Awards, Amounts and Durations

#### Anticipated Number of Awards

12

#### Anticipated Maximum Dollar Amount of Awards

\$2,000,000

#### Period of Performance Start Date

10/1/23

#### Period of Performance Duration (Months)

36

#### Anticipated Total Amount to be Awarded Under Solicitation

\$16,000,000

## Federal Award Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. This solicitation is expected to be very competitive.

The COPS Office may elect to fund applications submitted under this solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and on the availability of funding.

## Award Period and Amounts

The COPS Office anticipates making an estimated 12 CAMP awards to successful applicants, totaling approximately \$16 million. The minimum award amount is \$1,000,000 and the maximum award amount is \$2,000,000. There is no local match (cost share) requirement; federal funds will cover 100 percent of program costs up to \$2,000,000 per award.

The award period of performance is three years (36 months). No-cost extensions of time (not additional funding) must be submitted before the end of the period of performance and will be considered on a case-by-case basis.

## Eligibility Information

### Eligible Applicants

State law enforcement agencies authorized by law or by a state agency to engage in or supervise anti-methamphetamine investigative activities are eligible to apply.

### Cost Share (local match)

Cost share is not required.

## Application and Submission Information

### Content and Form of Application

The complete application package (this solicitation, including links to additional documents) is available on Grants.gov and on the COPS website <https://cops.usdoj.gov/>.

Completing an application under this program is a two-step process. Applicants must first register via [www.grants.gov](http://www.grants.gov) and complete an SF-424, the government wide standard application form for federal assistance and the SF-LLL Lobbying Disclosure Form. The remainder of the application will be completed through the JustGrants System at <https://justicegrants.usdoj.gov/>.

See "How to Apply" and "Submission Date and Time" below.

Applicants are strongly recommended to register immediately on [www.grants.gov](http://www.grants.gov). Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through JustGrants. For technical assistance with submitting the SF-424, please contact the Grants.gov Customer Service Hotline at 800-518-4726, via email at [support@grants.gov](mailto:support@grants.gov), or consult the Grants.gov Applicant User Guide at <https://www.grants.gov/help/html/help/index.htm>.

For any attachments, please use appropriately descriptive file names (e.g., Letter of Support, Memoranda of Understanding).

### Content and form of application

This application in JustGrants consists of a series of questions and a budget worksheet with accompanying narratives. Below is a summary of the questions that applicants will be required to complete. The complete list of questions is at the end of this solicitation.

Applicants are encouraged to read through the online application questions in advance to ensure sufficient time to prepare answers to the questions.

- Agency Eligibility: See Eligibility section to ensure that your agency meets eligibility requirements.
- Law Enforcement and Community Policing Strategy: COPS Office funding must be used to reorient the mission and activities of law enforcement agencies toward the community or enhance their involvement in community policing. Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as nonviolent crime, violent crime, and fear of crime.

CAMP applicants must indicate:

1. the level of community support for implementing the proposed award;
2. the impact the proposed award will have on the jurisdiction; and
3. whether the applicant plans comply with the requirement to share information with the U.S. Department of Justice Organized Crime Drug Enforcement Task Force (OCDETF) Fusion Center.

- **Need for Federal Assistance:** All applicants are required to explain their inability to address the needs identified in this application without federal assistance. Applicants will answer a series of questions about their service population and about the fiscal health of their area, including operating budget, poverty and unemployment rates, and other indicators of fiscal health.
- **Proposal Questions:** All applicants are required to respond to these questions explaining their jurisdiction's methamphetamine challenges, and detailing their proposal for grant funding.

## **Completing the Application for Federal Assistance (SF-424) and Disclosure of Lobbying Activities (SF-LLL) in Grants.gov**

The applicant's SF-424 must be submitted online via [www.grants.gov](http://www.grants.gov) using the information provided on that site.

Note: Intergovernmental Review (SF-424 Question 19): This solicitation is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs.

Applicants must check the Office of Management and Budget's website for the names and addresses of Single Points of Contact (SPOC) under Intergovernmental Review: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant's state appears on the SPOC list, the applicant must contact the state SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, such applicant is to make the appropriate selection in response to question 19 once the applicant has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: "Program is subject to E.O. 12372 but has not been selected by the state for review."

### **Disclosure of Lobbying Activities**

All applicants must complete and submit the Disclosure of Lobbying Activities (SF-LLL) form in Grants.gov. Applicants that do not expend any funds for lobbying activities should enter "N/A" in the required highlighted fields. Applicants that expend any funds for lobbying activities must provide the information requested on the SF-LLL.

### **Standard Applicant Information**

Applicants must complete this web-based form in JustGrants, which is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to confirm the two Authorized Representatives, verify the legal name and address, and enter the ZIP code(s) for the areas affected by the project.

In order for applicant to complete this section, the two Authorized Representatives must have established accounts in JustGrants after the Grants.gov portion of the application is submitted.

The Authorized Representatives are officials who have ultimate and final responsibility for all programmatic and financial decisions regarding this COPS Office application as representatives of your agency, as the legal recipient.

For guidance on who should be assigned as Authorized Representatives, please see below:

**For law enforcement agencies**, COPS Office awards require that both the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent) sign the application, and (if awarded funding) accept the award package. Both the top law enforcement executive and the top government executive must be assigned the role of Authorized Representative in Just Grants.

**For non-law enforcement agencies** (institutions of higher education, school districts, private organizations, etc.), COPS Office awards require that both the programmatic official (e.g., executive director, chief executive officer, or equivalent) and financial official (e.g., chief financial officer, treasurer, or equivalent) sign the application, and (if awarded funding) accept the award package. These two officials must have the ultimate signatory authority to sign contracts on behalf of your organization. Both the programmatic official and the financial official must be assigned the role of Authorized Representative in Just Grants.

Please note that nonexecutive positions (e.g., clerks, trustees) are not acceptable Authorized Representatives.

### **Proposal Abstract**

The Proposal Abstract is entered into a text box in JustGrants. Briefly summarize (no more than 500 words) the proposed project, including names of applicant and partners, project title, purpose of the project (including goal, intended outcome, and impact on public safety or crime prevention in your community), primary activities for which funds are requested, and who will benefit (including geographic area to be served).

This information will not be scored but may be used to keep Congress or other executive branch agencies informed about CAMP projects.

### **Data Requested with Application**

Applicants will be required to respond to the questions at the end of the solicitation.

Please refer to the steps below to help guide you through initiating, completing, modifying, and obtaining the status of solicitation surveys in the JustGrants system:

1. To initiate a survey, please click on the survey title to open.
2. When you have completed the survey, please click the "Finish" button on the lower right corner of the screen. The system will direct you to a review screen displaying your survey responses.
3. To go back to the main application screen, go to the "Actions" menu at the top right corner of the screen and select "Close" to exit the survey review screen.
4. The survey you just completed will still display an "Open" status. To confirm the completed status of your survey, go back to the "Actions" menu and select "Refresh". The status of your completed survey will change to "Resolved-Completed."
5. If you would like to verify the survey responses of a completed survey, you may click the survey title to reopen the selected survey and view your saved responses.
6. If you would like to change and/or update the survey responses of a completed survey, you may click the "Reopen" option to update your saved responses.

## Proposal Questions

Applicants must complete the web-based proposal questions in JustGrants. The proposal questions will address problem identification, current investigative activities, task force involvement, collaboration efforts, proposed project goals and objectives, project implementation plan, program outcomes, seizure data for the last three years, and the need for federal assistance. The proposal questions will also address how your agency will coordinate with community groups and with federal, state, local, and tribal law enforcement agencies to maximize the impact and effectiveness of the project; and how your agency will make use of any existing intelligence sharing resources within your jurisdiction including Fusion Centers, Regional Information Sharing Systems (RISS), etc.

Applicants are not required to submit supporting documentation at the time of application. However, applicants must maintain copies of the records used in this award submission for future review in the event of a site visit, audit, or other request. Data used must be data that was recorded in official records.

Below is a summary of the proposal questions you will be required to respond to, in addition to questions regarding seizure data and the need for federal assistance:

- Using the most current and accurate information available, describe the extent of your jurisdiction's methamphetamine problem. (125 words maximum)
- Describe your jurisdiction's current anti-methamphetamine investigative activities used to locate or investigate illicit activities including precursor diversion, laboratories, and/or methamphetamine traffickers. (250 words maximum)
- Does your agency currently participate in an anti-methamphetamine task force? If yes, you will be asked questions about make up and size of the Task Force, population and jurisdictions served by the Task Force, and coordination efforts between the Task Force and community groups.
- Has your jurisdiction had a High Intensity Drug Trafficking Area (HIDTA) threat assessment? If yes, provide a summary of your jurisdiction's HIDTA threat assessment with regard to methamphetamine. (250 words maximum)
- Identify the long-term strategy and goals that your agency plans to accomplish through this award, and how the proposed project would address your jurisdiction's identified methamphetamine problem. (500 words maximum)
- How will the requested funding be used to enhance your agency's current anti- methamphetamine investigative activities? (250 words maximum)
- How will your agency ensure effective implementation in meeting the project goals? (125 words maximum)
- Provide a brief timeline, list key activities and milestones. (250 words maximum)
- List the outcomes that your agency plans to achieve with this project. (250 words maximum)
- Explain how the identified outcomes will be tracked, measured, and used. (125 words maximum)
- Explain how your agency plans to continue the proposed project or activity after the grant funding ends. (125 words maximum)
- How will your agency employ a multidisciplinary approach to combatting your jurisdiction's methamphetamine threat, such as partnering with medical examiner's office or treatment or referral programs? (125 words maximum)
- Describe how funds will be used to reorient your agency's mission toward community- oriented policing or enhance its involvement in or commitment to community-oriented policing. (125 words maximum)
- Explain your agency's consultation with community groups and collaborative efforts with the public health community on

prevention, data sharing, treatment, and recovery efforts – include the current or proposed disciplines and/or entities involved and the extent/level of their engagement. (250 words maximum)

- Explain how your agency will coordinate with federal, state, local, and tribal law enforcement agencies, and community groups to maximize the impact and effectiveness of the project. (125 words maximum)
- Explain how your agency will coordinate and work with tribal law enforcement agencies in areas impacted by the proposed project. Include specifics on how your agency will coordinate with other federal law enforcement partners such as the Federal Bureau of Investigation (FBI) or Drug Enforcement Agency (DEA) to assist tribal law enforcement agencies (250 words maximum)
- Identify related governmental and community initiatives that complement or will be coordinated with the proposal. (125 words maximum)
- Explain how your agency will coordinate with the U.S. Attorney's Office in your state? (125 words maximum)
- How will your agency use existing intelligence sharing resources with your jurisdiction including Fusion Centers, Regional Information Sharing Systems (RISS), etc.? (125 words maximum)

## **Budget and Associated Documentation**

Applicants must complete the web-based budget worksheet form in JustGrants along with narrative entries to describe each proposed cost. Each narrative must describe the items requested, and how each cost is necessary to the implementation of the proposed plan.

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which award funding is being requested under this application. As a general rule, COPS Office award funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate.

To aid the COPS Office in the prevention of awarding potentially duplicative funding, you will need to indicate in the application question survey whether your agency has a pending application and/ or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application. For each potentially duplicative program, you will be asked to provide the name of the name of federal awarding agency, or state agency for subawarded federal funding, award or application number, program name, award start and end dates, award or requested amount, items requested, and description of how this project differs from the application for COPS office funding.

## **Budget Worksheet and Budget Narrative (Web-based Form)**

Budget requests must not exceed the three-year award period, and the total federal funds requested must be between \$1,000,000 and \$2,000,000. The COPS Office reserves the right to deny funding for items not considered reasonable, allocable, and allowable, even if not specified on the funding restriction lists below.

The COPS Office statutory nonsupplanting requirement mandates that CAMP funds be used to supplement (increase) the recipient's budget and may not supplant (replace) state, local, or Bureau of Indian Affairs (BIA) funds that a recipient would otherwise have spent on sworn officer positions in the absence of the CAMP award.

Recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

See below for non-exhaustive list of allowable and unallowable costs, as well as guidance for completing each budget category. Only direct costs will be covered; indirect costs are not allowable under this program.

### **Budget Narrative**

The budget narrative for each cost category is entered into the budget worksheet, and must (1) describe each item requested or group of similar items requested; and (2) link each item or group of items to implementation of the proposed project. Every item included on the web-based budget worksheet must be described in the narrative section of the budget line item. Failure to provide this information may eliminate your application from consideration. All items will be reviewed on a case-by-case basis to determine reasonableness and allowability in the context of the allowable and unallowable costs of the program's purpose areas.

## **Allowable Costs: Fundable requests**

### **Personnel: Sworn officer position salaries**

Sworn officer salary applies to new, full-time, sworn career law enforcement officers not already funded in the applicant's local budget. A "career law enforcement officer" is a person hired on a permanent basis who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, and/or investigation of violations of criminal laws. Officers must be hired on or after the award start date, and positions must directly relate to the project. Officers previously employed by



your agency may be re-hired using CAMP award funds. If current personnel are redeployed into this program, they must be paid with local funds. COPS Office award funds may be used to backfill the resulting vacancy with newly hired personnel for an equivalent amount of time.

When completing the budget worksheet, report your agency's current salary and benefits and

identify the total salary and benefits request per officer position for the length of the award term. List the current base salary and fringe benefits rounded to the nearest whole dollar for one full-time sworn officer position within your agency.

#### **Personnel: Civilian/Non-sworn personnel salaries**

Civilian salary and fringe benefits apply to new personnel not already funded in the applicant's local budget. Staff must be hired on or after the award start date and positions must directly relate to the project. Examples of allowable personnel and fringe benefits costs include those for civilian CAMP project coordinators or anti-methamphetamine/drug problem analysts. Salaries of personnel are costs based on the percentage of time spent working directly on the project.

Salaries should be comparable to industry standards and the type of work being performed, and consistent in amount and percentage with organizational policy.

#### **Fringe benefits: for sworn and civilian/non-sworn positions**

Fringe benefits typically covered the applicant organization, as specified in the personnel and salary policies of that organization or any contractual agreements, and allowable under 2 CFR 200, will be covered. Examples of allowable fringe benefits include Social Security, Medicare, insurance (life, health, dental, etc.), shift differential, retirement plans, and holiday pay.

Severance pay, hazard pay, and training and equipment fringe benefits are not allowed. Fringe benefits that do not appear in the drop-down budget menu will not be considered.

List only your agency's contribution of fringe benefits; do not include employee contributions. If sick leave and/or vacation leave costs are already reflected in the base salary figure DO NOT also list these costs under fringe benefits.

Overtime for sworn officers and civilians engaging in CAMP-related activities is an allowable cost; however, any overtime expenses requested for sworn officer and civilian positions must be listed in the "Other Costs" section of your application's budget. Overtime expenses must exceed the expenditures that your agency is obligated or funded to pay in its current budget.

#### **Equipment/Technology**

Equipment is defined as tangible, nonexpendable personal property, including exempt property, having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

Equipment and/or technology costs shall provide agencies with the ability to purchase new or enhance existing equipment exclusively related to methamphetamine investigations. All items requested must be clearly linked to the enhancement or implementation of the CAMP project. See Application Resource Guide for information on the prohibition on purchasing covered telecommunications and video surveillance services or equipment for grants.

#### **Supplies**

Supplies include any materials valued at under \$5,000 per unit that are expended or consumed during the course of the project. Such costs may include training manuals, laptops, paper, printer ink, pens, postage, etc.

#### **Travel/Training**

Travel/training costs include award-related travel costs for the recipient or other (non-recipient) individuals to attend CAMP-related training and technical assistance conferences, seminars, or classes or to visit a site specified in the application. Expenses for ground and air transportation and parking fees, lodging including hotel tax and fees, meals, incidental expenses (if travel is more than 50 miles from the program location), conference registration, and temporary dependent care costs will be considered. Travel and subsistence estimates are based on the contemplated number of trips, places to be visited, length of stay, transportation costs, subsistence allowances, and the recipient's own travel policies. When charging travel costs to federal awards, award recipients must adhere to their internal travel policy.

If a recipient does not have a written travel policy, it must adhere to the Federal Travel Regulations (FTR).

For information on the FTR and U.S. Government General Service Administration (GSA) per diem rates by geographic area, please visit [www.gsa.gov/portal/content/104790](http://www.gsa.gov/portal/content/104790).

#### **Contracts/Consultants**

Consultant expenses and contracts include goods or services that directly contribute to the implementation or enhancement of the project. The use of a consultant should be more economical than direct employment. Contract/consultant costs may include costs to provide one-time training to staff for equipment operation/usage and contracting/consulting services that provide such things as needs analysis, installation, and testing.

Compensation for individual consultant services procured under a COPS Office award must be reasonable and allocable in accordance with OMB cost principles, and consistent with that paid for similar services in the marketplace. Unless otherwise approved by the COPS Office, consultant rates are based on the salary a consultant receives from his or her primary employer, as applicable, up to \$650 per day.

For consultant or contractor rates that exceed \$650 per day, the COPS Office requires written justification and recipients must receive COPS Office approval of those rates before drawing down funds. Determinations will be made on a case-by-case basis.

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. Reasonable steps to provide meaningful access to services or benefits may include interpretation or translation services, where appropriate.

#### **Other costs**

Other costs may include such items as software and prepaid warranties or maintenance agreements (not to exceed 36 months), overtime costs for sworn officers and civilians engaging in CAMP-related investigative activities, or other miscellaneous items that have a direct correlation to the overall success of a recipient's project objectives and are necessary for the project to reach full implementation. Include all overtime costs in this section. Sworn officer and civilian overtime costs may include the following fringe benefits only: FICA, worker's compensation, and unemployment compensation – all other fringe benefits are unallowable for overtime costs.

#### **Unallowable costs: Requests will NOT be funded**

The items listed in this section are generally considered unallowable and are rarely approved by the COPS Office. Before including any of these items in your budget and application, please contact the COPS Office at 800-421-6770.

This is not an exhaustive list, and items not listed below will be reviewed on a case-by-case basis. The COPS Office reserves the right to deny funding for items that may not be included on this list. Agencies are expected to request items that show a direct link between the requested item and the applicant's CAMP project. All requests must contribute directly to the specific purpose of the award project and relate to the parameters stipulated in the appropriations language enacted for FY 2023.

This program will not provide funding for any positions or items that are funded in the applicant agency's budget with other sources of funding (state, local, or BIA). You may apply only for otherwise unfunded positions or items to supplement your agency's law enforcement budget.

Requests for reimbursement of items purchased or expenses incurred prior to the award start date (pre-award costs) will not be funded.

#### **Personnel**

- Salaries and benefits of existing employees
- Salaries and benefits of award writers or other staff who do not directly contribute to the implementation of the program
- Salaries and benefits for personnel engaged in prosecution

#### **Equipment/Technology**

- Armored vehicles
- Bulletproof vests and accessories
- Bunker shield(s)
- Clandestine drug laboratory cleanup equipment
- Communications towers
- Construction and renovation costs
- Fitness equipment
- Handcuffs, weapons, and ammunition (including training ammunition)
- Prisoner transport vehicles
- Radar guns/equipment
- Trinkets and other conference takeaways
- Unmanned aircraft systems (also commonly referred to as unmanned aerial vehicles or "drones")
- Weaponized aircraft and vessels and weaponized vehicles of any kind

#### **Travel/Training**

- Local travel costs (lodging, meals, per diem, or transportation costs) within a 50-mile radius of the program location, including mileage reimbursement, rental cars, parking fees, and/or taxi fare for local travel
- Meals and/or refreshment costs associated with meetings

### **Contracts/Consultants**

- Consultant fees in excess of \$650 per day must receive prior written approval from the COPS Office
- Maintenance or service contracts that exceed the life of the award period (multiyear contracts and extended warranties are allowable but must be paid in full within the initial award period and must not exceed 36 months)

### **Supplies and other costs**

- Animals
- Clandestine laboratory cleanup costs
- Education and awareness campaigns
- Indirect costs
- Overtime fringe benefits for personnel except for FICA, worker's compensation, and unemployment compensation
- Funding for buy-back and/or confidential informant purposes
- Subawards
- Treatment programs

### **Non-competitive Justification for Procurements**

See the Application Resource guide for information on sole source procurements. Upload request to the application section titled "Non-Competitive Justification" if sole source information is available at time of application.

### **Consultant Rate**

Prior approval is required for consultant or contractor rates that exceed \$650 per day. If known at the time of application, upload justification to the application section titled "Consultant Rate". If not known at the time of applications, note that recipients must request and receive COPS Office approval of those rates before drawing down funds. Determinations will be made on a case-by-case basis.

### **Memoranda of Understanding (MOUs) and Other Supportive Documents**

As applicable, applicants will attach the any memoranda of understanding or partner agreements in this section.

### **Disclosure and Assurances**

The applicant must review, complete, and submit all disclosures, assurances, and certifications as described below. The full text of the Certifications is available in the Application Resource Guide. An application may not be funded or, if awarded, a hold may be placed on this application if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

### **Disclosure of Lobbying Activities**

Important – all applicants must complete the SF-LLL Disclosure of Lobbying Activities in Grants.gov prior to beginning the application process in JustGrants. Applicants that do not expend any funds for lobbying activities should enter "N/A" in the required highlighted fields.

### **DOJ Certified Standard Assurances**

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants. Full text of the Certified Standard Assurances is available in the Application Resource Guide.

### **DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing**

Applicants must read and acknowledge these DOJ certifications in JustGrants. Full text of the DOJ certifications is available in the Application Resource Guide.

### **How to Apply**

Applications must be submitted electronically through JustGrants following the submission of the SF-424 and SF-LLL via Grants.gov. See Submission Dates and Times below for a list of steps for registering with all required systems and deadlines for completing each step.

### **Unique Entity Identifier and System for Award Management (SAM)**

Federal regulations require that an applicant for federal funding: (1) be registered in SAM before submitting its application; (2) provide a valid unique entity identifier in its application; and (3) continue to maintain an active SAM registration with current

information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. The COPS Office may not make an award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with these requirements by the time the COPS Office is ready to make an award, then the COPS office may determine that the applicant is not qualified to receive an award. See 2 C.F.R. §§ 25.200, 25.205 and the Award Terms and Conditions for further information.

The Unique Entity ID (SAM) is a 12-character alpha-numeric value and once issued, will not change. Entities that are currently registered in SAM.gov already have a Unique Entity ID (SAM) which can be viewed in SAM.gov.

SAM centralizes information about grant recipients and provides a central location for grant recipients to change organizational information. Grants.gov uses SAM to establish roles and IDs for electronic submission of grant applications.

If the applicant already has an Employer Identification Number (EIN), the SAM registration will

take up to two weeks to process. If the applicant does not have an EIN, then the applicant should allow two to five weeks for obtaining an EIN from the Internal Revenue Service. There is no fee associated with these processes. These processes cannot be expedited.

The COPS Office strongly discourages applicants from paying a third party to apply or register on their behalf in an attempt to expedite these processes.

To ensure all applicants are able to apply by the deadline for this solicitation, applicants must have registered online with the SAM and with Grants.gov well in advance of the JustGrants deadline.

### **Submission Dates and Time**

All completed applications must be submitted by the deadline.

The completed SF-424 and SF-LLL must be submitted in Grants.gov by Tuesday, April 18, 2023 and applications in JustGrants by Tuesday, April 25, 2023.

After applicants register with SAM, or confirm their active registration in SAM they can begin the Grants.gov registration process. The applying organization must complete the Grants.gov registration process prior to beginning an application for a federal grant. The E- Business Point of Contact (E-Biz POC) must register the applicant organization with Grants.gov. The E-Biz POC oversees the applicant's Grants.gov transactions and assigns the Authorized Representative. The Authorized Organization Representative (AOR) submits the application to Grants.gov and must also register with Grants.gov. In some cases, the E-Biz POC is also the AOR for the applicant.

Complete instructions can be found at [www.Grants.gov](http://www.Grants.gov).

In JustGrants, each applying entity will have an assigned Entity Administrator who is responsible for managing entity-level information and assigning roles in the system. The Entity Administrator is also the E-Biz POC designated in SAM.gov. For more information on registering with JustGrants, see <https://justicegrants.usdoj.gov/>.

It is the applicant's responsibility to ensure that the application is complete and submitted by the deadline. Failure to meet the submission deadline will result in an application not being considered for funding. Applicants should refer to the list below to ensure that all required steps and deadlines are met.

### **Applicant Actions with Required Dates/Deadline**

1. Register with SAM or confirm applicant's active registration with SAM Access the SAM online registration through the SAM homepage at <https://www.sam.gov/SAM> and follow the online instructions for new SAM users. If the applicant already has the necessary information on hand, the online registration takes approximately 30 minutes to complete, depending upon the size and complexity of the business or organization. Organizations must update or renew their SAM registration at least once a year to maintain an active status.
2. Register with Grants.gov. Once the SAM registration is active, the applicant will be able to complete the Grants.gov registration.
3. Download the updated version of Adobe Acrobat before the Grants.gov deadline. Applicants are responsible for ensuring that the most up-to-date version of Adobe Acrobat is installed on all computers that may be used to download the solicitation and to submit the SF-424 and SF-LLL on Grants.gov. To verify that the Adobe software version is compatible with Grants.gov, please visit the following link: <http://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html>.
4. Begin application submission process in Grants.gov as early as possible, but no later than 24-48 hours prior to the Grants.gov deadline. Applicants may find this funding opportunity on Grants.gov by using the assistance listing number, Grants.gov opportunity number, or the title of this solicitation, all of which can be found on the cover page. Applicants will submit two forms in Grants.gov (SF-424 and SF-LLL).

5. The Grants.gov Workspace Status will change from “In Progress” to “Submitted” once the SF-424 and SF-LLL have been successfully submitted in Grants.gov. Within 48 hours after submitting the SF-424 in Grants.gov, the applicant should receive four (4) notifications from Grants.gov (i.e., submission receipt, validation receipt, grantor agency retrieval receipt, and agency tracking number assignment). (Note: It is possible to first receive a message indicating that the application is received, and then receive a rejection notice a few minutes or hours later.)
6. Within 24 hours AFTER receiving a confirmation email from Grants.gov, the Application Submitter will receive an email from JustGrants with instructions to complete the rest of the application in JustGrants. If the applicant is a new user in JustGrants, the email will include instructions on registering with JustGrants.
7. Upon receipt of this email, register with JustGrants (if necessary), invite additional users including Authorized Representatives, and begin to develop the application. Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component and to submit the complete application package at least 24-48 hours prior to the deadline. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants.
8. IMPORTANT: In addition to the Application Submitter, the Entity Administrator and the two Authorized Representatives should be standing by to assist with application submission. The Entity Administrator will create accounts in JustGrants for the two Authorized Representatives, who must log in to JustGrants to review the application prior to submission.
9. Confirm application receipt: Applicants should closely monitor their email and JustGrants accounts for any notifications from Grants.gov or JustGrants about a possible failed submission. The user who is authorized to submit applications on behalf of the organization is the one who will receive these notifications. The COPS Office does not send out these notifications, nor does the COPS Office receive a copy of these notifications. It is the applicant’s responsibility to notify the COPS Office of any problems with the application submission process. Submitting the application components at least 48 hours prior to the deadline will enable the applicant to receive notice of a failed submission and provide an opportunity to correct the error before the applicable deadline.

Late Submissions: The COPS Office will review on a case-by-case basis requests for late submission due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events. Requests for an extension of the Grants.gov deadline must be received prior to the close of the solicitation in Grants.gov. Requests for an extension of the JustGrants deadline must be made prior to the close of the solicitation in JustGrants. No late submission requests will be considered once the solicitation closes. Extension of deadlines is rare and not guaranteed.

To be considered for an extension, applicants must contact the COPS Office Response Center via email to [AskCopsRC@usdoj.gov](mailto:AskCopsRC@usdoj.gov) detailing the technical/extraordinary issues that impact application submission. This must be submitted prior to the deadline for which the applicant is requesting an extension. The applicant’s email must include the following information: UEI number, organization name, point of contact name and information, application ID, and the nature of the issue/disaster and how it affected the applicant’s ability to submit an application on time.

The email subject line should read “[Insert Program] Extraordinary Circumstances: UEI number, Agency Name, Application ID”; with your UEI number and organization name included in the subject line.

The COPS Office will respond to each applicant as soon as possible with either an approval and instructions for submission, or a rejection. If the technical issues you reported cannot be validated, the application will be rejected.

The following conditions are not valid reasons to request an extension: (1) failure to begin the registration process in sufficient time; (2) failure to follow instructions on Grants.gov or JustGrants; (3) failure of the two assigned authorized representatives, with the proper authority, to activate accounts in JustGrants prior to application submission; (4) failure to follow all of the instructions in the solicitation; (5) failure to register or update information on the SAM website; and/or (6) failure to register or complete SF-424 or SF-LLL in grants.gov.

## **Application Review Information**

The COPS Office is committed to ensuring a fair and open merit review process. Applications that meet eligibility and basic minimum requirements will be subject to a merit review and ranking process. The merit review will consist of both a programmatic and financial review, and will be conducted by COPS Office staff or in collaboration with other subject matter experts. The review will also assess whether costs are reasonable, necessary, allowable, and allocable under applicable federal cost principles, agency regulations, and the program.

Applications will be evaluated and ranked according to financial need, methamphetamine seizure data, and the proposed project as described in the responses to the questions. Only states with high seizures of precursor chemicals, finished methamphetamine, laboratories, and laboratory dump seizures will be funded.

Proposals will be reviewed and evaluated based on the following:

- Methamphetamine problem identification
- Current methamphetamine investigative activities
- Methamphetamine task force participation
- Collaboration, partnerships, and multi-disciplinary efforts
- Proposed strategies

In addition, priority consideration will be given, where applicable, to applicants that demonstrate or seek to support the policies of Executive Order 14074. See section below titled “Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety”.

Successful applications will identify and describe the problem in detail using relevant facts, statistics, or other supporting information as well as provide a budget that is complete, allowable, supports the total cost of the project, and directly relates to and supports the activities described in the proposal.

Prior to award, applications for potential awards will receive a financial integrity review to evaluate the fiscal integrity and financial capability of applicants and to examine proposed costs and the extent to which the budget detail worksheet supports and explains project costs. This review will also assess whether costs are reasonable, necessary, and allocable under applicable federal cost principles and agency regulations. This financial review will be conducted by the COPS Office staff.

In addition, prior to making an award greater than the simplified acquisition threshold (currently set at \$250,000), any information about applicants that is in the designated integrity and performance system accessible through SAM will be reviewed and considered. Applicants may review and comment on any information about them in SAM that a Federal awarding agency previously entered in the designated integrity and performance system, and such applicant comments will also be reviewed and considered.

Past performance on previous awards may be an indicator in this review process. Financial and programmatic performance factors may be included in the past performance review.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Director of the COPS Office, who may also give consideration to factors including, but not limited to, underserved populations, population served, geographic diversity, strategic priorities, past performance, risk, and available funding when making awards.

### **Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety**

Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety requires the Attorney General, through discretionary grantmaking and training and technical assistance, to encourage and support State, Tribal, local, and territorial governments and law enforcement agencies to adopt the policies, best practices, and guidelines addressed in the executive order, including, but not limited to: (i) investigating deaths in custody; (ii) recruiting and retaining diverse and service-oriented law enforcement professionals; (iii) collecting and reporting use of force and misconduct data; (iv) improving community and law enforcement dialogue; (v) responding to individuals in mental health crisis or with disabilities; (vi) the proper and responsible use of technology; (vii) restrictions on unannounced entries and certain restraints; (viii) addressing implicit bias; (ix) restricting the use of militarized equipment; (x) broader criminal justice reform; and, (xi) officer wellness and mental health.

As such guidance is developed in accordance with the executive order, and where the guidance is applicable to the specific solicitation, DOJ will identify specific opportunities for training and technical assistance and priority consideration for applications that demonstrate or seek to support the policies of the Executive Order.

For the purposes of this solicitation, COPS will provide priority consideration for the following items, where appropriate, for which the DOJ has already issued policies, guidance, and/or best practices:

1. participation in the collection and reporting to DOJ of data on law enforcement use of force and deaths in custody;
2. participation in the collection and reporting to DOJ of data on officer suicides and officers killed and assaulted;
3. restrictions on unannounced entries and neck/carotid restraints; and,
4. restrictions on the possession and use of militarized equipment.

To receive this consideration, COPS Office applicants must respond to questions at the time of application in JustGrants.

## Federal Award Administration Information

### Federal Award Notices

Award notification will be sent electronically from JustGrants. This award notification will include instruction on enrolling in Automated Standard Application for Payments (ASAP) and accepting the award. Recipients will be required to log into JustGrants to review, sign, and accept the award. The notice of award will contain details about the award including start and end dates, funding amounts, and the award conditions. The Authorized Representatives must acknowledge having read and understood all sections of the award instrument and submit the required declaration and certification to accept the award; these steps will be completed electronically in JustGrants before you will be able to draw down funds or begin implementing the program. By accepting the award and the COPS Office funding, your agency acknowledges that it will comply with these conditions and, if applicable, additional special conditions specific to your agency.

In limited circumstances, your award may be subject to special conditions that prevent your agency from drawing down or accessing award funds until the special conditions are satisfied as determined by the COPS Office. Any special conditions will be included with your award.

All applicants should anticipate notification of funding decisions by September 30, 2023.

### Administrative and National Policy Requirements

If selected for funding, in addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must comply with the award terms and conditions, and other legal requirements including, but not limited to, OMB, DOJ, or other federal regulations that will be included in the award or incorporated into the award by reference or are otherwise applicable to the award.

The COPS Office strongly encourages applicants to review applicable requirements and terms and conditions prior to submitting an application.

Terms and conditions for COPS Office awards are available on the COPS website in the

Application Resource Guide. Terms and conditions are subject to change before the award is issued. The Application Resource Guide also contains additional requirements which apply to this application and award, including audit requirements, suspension, and termination requirements.

### Monitoring, Evaluation and Reporting Requirements

Law enforcement agencies receiving federal funding from the COPS Office will be monitored to ensure compliance with their award conditions and other applicable statutes and regulations, and track progress towards achieving the goal of advancement of community policing.

Award monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report.

**Evaluation:** Though a formal assessment is not required, awarded agencies are strongly encouraged to conduct an independent assessment of their respective award-funded projects. Project evaluations have proven to be valuable tools in helping departments identify areas in need of improvement, providing data of successful processes and reducing vulnerabilities. Award funding cannot be used to for evaluations.

**Reporting Requirements:** If awarded, recipients will be required to submit quarterly financial and semi-annual performance reports.

- Financial reporting: Recipients will be required to electronically submit a quarterly Federal Financial Report (FFR) using the SF-425 form by the 30th day following the end of each calendar quarter, and a final report is due 120 days following the award end date. Recipients who do not submit SF-425 reports by the due date will be unable to draw down funds.
- Performance reporting: Recipients will be required to electronically submit semi-annual performance reports, and a final performance report will be due 120 days following the award end date.

### Federal Awarding Agency Contact(s)

For technical assistance with Grants.gov, call the Grants.gov customer service hotline at 800-518-4726, send questions via email to [support@Grants.gov](mailto:support@Grants.gov), or consult the Grants.gov Organization Applicant User Guide at <https://www.grants.gov/help/html/help/index.htm>.

For technical support with JustGrants, contact JustGrants Support at [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov) or 833-872-5175.

For programmatic assistance with the requirements of this program please call the COPS Office Response Center at 800-421-6770 or send questions via email to [AskCopsRC@usdoj.gov](mailto:AskCopsRC@usdoj.gov).

## COPS Other Information

### Public Reporting Burden-Paper Work Reduction Act Notice

The public reporting burden for this collection of information is estimated to be up to 11.3 hours per response, depending upon the COPS Office program being applied for, which includes time for reviewing instructions. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 145 N Street NE, Washington, DC 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is 4/30/2024.

### Performance Measures

To assist in fulfilling the U.S. Department of Justice’s (DOJ) responsibilities under the Government Performance and Results Modernization Act (GPRAMA) of 2010, P.L. 111-352, recipients who receive funding from the Federal Government must measure the results of work that funding supports. GPRAMA specifically requires the COPS Office and other federal agencies to set program goals, measure performance against those goals, and publicly report progress in the form of funding spent, resources used, activities performed, services delivered, and results achieved.

Performance measures for this program will include:

Objective	Performance measures	Data recipient provides
<p>Increase the capacity of law enforcement agencies to implement community policing strategies that strengthen partnerships for safer communities and enhance law enforcement’s capacity to prevent, solve, and control crime through funding for personnel, technology, equipment, and training.</p> <p>Increase efforts to locate and investigate methamphetamine activities.</p> <p>Establish new or enhance existing multijurisdictional and interdisciplinary task forces to investigate methamphetamine activities.</p> <p>Increase the use of community policing strategies during the investigation phase (including problem solving, partnerships, and organizational changes) to investigate methamphetamine activities.</p> <p>Increase anti-methamphetamine collaboration efforts during investigations with federal, state, local, and/or tribal partners involved in 1) prevention, intervention, and treatment; 2) identification of drug endangered children; and 3) enforcement activities.</p>	<p>Extent to which COPS Office award funding (e.g., personnel, equipment, training, etc.) has increased your agency’s community policing capacity?</p> <p>Extent to which COPS Office knowledge resources (e.g., publications, podcasts, training, etc.) have increased your agency’s community policing capacity?</p> <p>Number of arrests or prosecutions made as a result of task force operations for methamphetamine.</p> <p>Number of seizures task forces made as a result of methamphetamine investigations; and total quantity seized.</p> <p>Number of new task forces established, or enhancements made to existing task forces.</p> <p>Number of partnerships established or enhanced to support the work of the task force.</p> <p>Number of agencies sharing intelligence about methamphetamine information with federal, state, and local or tribal law enforcement agencies.</p>	<p>Data will be collected on a periodic basis through recipient performance reports.</p>

As part of the performance report, CAMP recipients will be required to report on their progress toward implementing community policing strategies. Based on the data collected from recipients, the COPS Office may make improvements to CAMP to better meet the program’s objective and law enforcement agency needs. For more information on community policing, please go to the COPS Office website at <https://cops.usdoj.gov/resources#cptopics>.

### Application Checklist

Please refer to the [JustGrants DOJ Application Submission Checklist](#).



## Survey Questions

### CAMP Solicitation FY2023

#### AGENCY ELIGIBILITY INFORMATION

1. Type of Agency (*select one*)
2. From the list below, please select the type of agency which best describes the applicant.

#### Law Enforcement Entities

3. Is your agency a state law enforcement agency authorized by law or by a state agency to engage in or to supervise anti-methamphetamine investigative activities, such as locating and investigating illicit activities, precursor diversion, laboratories, or methamphetamine traffickers? (*See solicitation instructions for more information on anti-methamphetamine investigation authority*)
4. Does your agency understand that it must submit a budget request totaling at least \$1,000,000?

#### GENERAL AGENCY INFORMATION

##### Law Enforcement Agency Sworn Force Information

###### Instructions:

Enter the Fiscal Year Budgeted Sworn Force Strength for the current fiscal year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, or locally funded vacancies. Do not include *unfunded* vacancies or unpaid/ reserve officers.

Number of officers funded in agency's current fiscal year budget:

- 5a. Full-Time:
- 5b. Part-Time

Law Enforcement Agency Civilian Information Instructions:

Enter the number of civilian positions funded in agency's current fiscal year budget. Number of civilian positions funded in agency's current fiscal year budget:

- 6a. Full-Time:
- 6b. Part-Time

#### EXECUTIVE AND CONTACT INFORMATION

Please provide the name and contact information for the highest-ranking Law Enforcement or Program Official and Government Executive or Financial Official for your agency or organization, please see instructions below.

##### LAW ENFORCEMENT EXECUTIVE/PROGRAM OFFICIAL

This position will ultimately be responsible for the programmatic management of the award.

###### **Instructions for Law Enforcement Agencies:**

For law enforcement agencies, the Law Enforcement Executive is the highest-ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

###### **Instructions for Non-Law Enforcement Agencies:**

For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations, etc.), the Program Official is the highest-ranking official in the jurisdiction (e.g., executive director, chief executive officer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable.

Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

- 7a. Title:
- 7b. First name:

7c. Last name:

7d. Phone:

7e. Email address:

#### GOVERNMENT EXECUTIVE/FINANCIAL OFFICIAL

This position will ultimately be responsible for the financial management of the award.

#### Instructions for Government Agencies:

For law enforcement agencies, this is the highest-ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent). Before this

application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

#### Instructions for Non-Government Agencies:

For non-law enforcement agencies, this is the financial official who has the authority to apply for this award on behalf of the applicant agency (e.g., Chief Financial Officer, Treasurer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

8a. Title:

8b. First name:

8c. Last name:

8d. Phone:

8e. Email address:

#### Instructions for Application Submitter Contact:

Enter the application point of contact's name and contact information. 9a. Title:

9b. First name:

9c. Last name:

9d. Phone:

9e. Email address:

### LAW ENFORCEMENT AND COMMUNITY POLICING STRATEGY

#### Instructions for Community Policing Definition Framework

The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving.

*Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime.*

The COPS Office has completed the development of a comprehensive community policing self-assessment tool for use by law enforcement agencies. Based on this work,

we have developed the following list of primary sub elements of community policing. Please refer to the COPS Office web site (<https://cops.usdoj.gov>) for further information regarding these sub elements.

#### Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

Other Government Agencies

Community Members/Groups

Non-Profits/Service Providers

Private Businesses

Media

### **Organizational Transformation:**

The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

#### **Agency Management**

Climate and culture

Leadership

Labor relations

Decision-making

Strategic planning

Policies

Organizational evaluations

Transparency

#### **Organizational Structure**

Geographic assignment of officers

Despecialization

Resources and finances

#### **Personnel**

Recruitment, hiring and selection

Personnel supervision/evaluations

Training

#### **Information Systems (Technology)**

Communication/access to data

Quality and accuracy of data

#### **Problem Solving:**

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

- Scanning: Identifying and prioritizing problems
  - Analysis: Analyzing problems
  - Response: Responding to problems
  - Assessment: Assessing problem-solving initiatives
  - Focus: Using the Crime Triangle to focus on immediate conditions (Victim/ Offender/Location)
10. To what extent is there community support in your jurisdiction for implementing the proposed award activities?
  11. If awarded, to what extent will the award activities impact the other components of the criminal justice system in your jurisdiction?
  12. By clicking this box, the applicant, if awarded, agrees to comply with the requirement to share information with OCDEF Fusion Centers.

## FEDERAL FUNDING

### NEED FOR FEDERAL ASSISTANCE

13. All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below.

[Please limit your response to a maximum of 250 words.]

### DUPLICATION OF FUNDING

#### Instructions:

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which funding is being requested under this application.

Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or

projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state sub-awarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

14. Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?
  - 14a. If Yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS office funding.
15. Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that support the same or similar activities or services as being proposed in this COPS Office application?
  - 15a. If Yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

### DATA COLLECTION

16. Does your agency have previous CAMP awards?
  - 16a. The status of the previous awards – have the awards been fully implemented?
  - 16b. Will this new CAMP request enhance any previous CAMP awards, or is this a new project?
  - 16c. How have the previous CAMP awards affected your jurisdiction's methamphetamine challenges?

### Methamphetamine Seizures

Provide your state-level data for the following. If your state reports to the El Paso Intelligence Center (EPIC), provide EPIC numbers. If your state does not report to EPIC, provide seizure data for your state, and explain the source of this data.

Number of seizures of precursor chemicals in 2020, 2021, and 2022.

- 17a. Number of Seizures of Precursor Chemicals (2020):
- 17b. Number of Seizures of Precursor Chemicals (2021):
- 17c. Number of Seizures of Precursor Chemicals (2022):

B. Number of seizures of finished methamphetamine in 2020, 2021, and 2022.

- 18a. Number of Seizures of Finished Methamphetamine (2020):
- 18b. Number of Seizures of Finished Methamphetamine (2021):
- 18c. Number of Seizures of Finished Methamphetamine (2022):

C. Number of seizures of methamphetamine laboratories in 2020, 2021, and 2022.

19a. Number of Seizures of Methamphetamine Laboratories (2020):

19b. Number of Seizures of Methamphetamine Laboratories (2021):

19c. Number of Seizures of Methamphetamine Laboratories (2022):

D. Number of laboratory dump seizures in 2020, 2021, and 2022.

20a. Number of Laboratory Dump Seizures (2020):

20b. Number of Laboratory Dump Seizures (2021):

20c. Number of Laboratory Dump Seizures (2022):

21. Other seizure data (non-EPIC) (explain, including the data source).

### Instructions:

To support Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety, the following questions will help the U.S. Department of Justice determine eligibility for priority consideration, if applicable, and identify potential gaps in training and technical assistance.

22. Does your agency collect and report data on law enforcement use of force to the FBI's National Use-of-Force Data Collection (including deaths in custody incident to an official use of force)?
23. Does your agency collect and report data on officer suicides to the FBI's Law Enforcement Suicide Data Collection?
24. Does your agency collect and report data on officers killed and assaulted to the FBI's Law Enforcement Officers Killed and Assaulted Data Collection?
25. Does your agency prohibit the use of chokeholds and carotid restraints except in those situations where the use of deadly force is authorized by law?
26. Does your agency limit the use of unannounced entries, often referred to as "no knock entries," except where knocking and announcing an officer's presence would create an imminent threat of physical violence to the officer and/or another person?
27. Does your agency possess and use any of the following military equipment obtained via property transfer contracts or grants with the Federal government acquired through property transfers or purchases with federal funds or from federal agencies or contractors?

Applicable military equipment includes: (i) firearms of .50 or greater caliber; (ii) ammunition of .50 or greater caliber; (iii) firearm silencers, as defined in 18 U.S.C. 921(a) (24); (iv) bayonets; (v) grenade launchers; (vi) grenades (including stun and flash-bang); (vii) explosives (except for explosives and percussion actuated non-electric disruptors used for accredited bomb squads and explosive detection canine training); (viii) any vehicles that do not have a commercial application, including all tracked and armored vehicles (except for vehicles used exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief); (ix) weaponized drones and weapons systems covered by DOD Directive 3000.09 of November 21, 2012, as amended (Autonomy in Weapon Systems); (x) aircraft that are combat-configured or combat-coded, have no established commercial flight application, or have no application for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or antiterrorism preparedness, protection, prevention, response, recovery, or relief; and (xi) long-range acoustic devices that do not have a commercial application.

### PROBLEM IDENTIFICATION AND INVESTIGATIVE ACTIVITIES

28. Using the most current and accurate information available, describe the extent of your jurisdiction's methamphetamine problem. [Limit your response to a maximum of 125 words.]
29. Describe your jurisdiction's current anti-methamphetamine investigative activities used to locate or investigate illicit activities including precursor diversion, laboratories, and/or methamphetamine traffickers. [Limit your response to a maximum of 250 words.]
30. Does your agency currently participate in an anti-methamphetamine task force? If yes, answer the following:
  - 30a. What is the name of the Task Force?
  - 30b. How many agencies participate in the Task Force?
  - 30c. Estimate the size of the population served by the Task Force.

- 30d. Identify the jurisdictions served by the Task Force.
- 30e. What is the total number of full-time equivalents (FTE) sworn and civilian that make up the Task Force?
- 30f. What is the total number of full-time equivalents (FTE) sworn and civilian that your agency allocates to the task force?
- 30g. Explain any coordination and consultation efforts with community groups and appropriate private and public agencies. [Limit your response to a maximum of 125 words.]
- 31. Has your jurisdiction had a High Intensity Drug Trafficking Area (HIDTA) threat assessment?
- 31a. If yes, provide a summary of your jurisdiction's HIDTA threat assessment with regard to methamphetamine. [Limit your response to a maximum of 250 words.]

## **PROPOSED CAMP PROJECT**

- 32. Identify the long-term strategy and goals that your agency plans to accomplish through this award, and explain how the proposed project would address your jurisdiction's identified methamphetamine problem. [Limit your response to a maximum of 500 words.]
- 33. How will the requested funding be used to enhance your agency's current anti- methamphetamine investigative activities? [Limit your response to a maximum of 250 words.]
- 34. How will your agency ensure effective implementation in meeting the project goals? [ Limit your response to a maximum of 125 words.]
- 35. Provide a brief timeline, list key activities and milestones. [Limit your response to a maximum of 250 words.]
- 36. List the outcomes that your agency plans to achieve with this project. [Limit your response to a maximum of 250 words.]
- 37. Explain how the identified outcomes will be tracked, measured, and used. [Limit your response to a maximum of 125 words.]
- 38. Explain how your agency plans to continue the proposed project or activity after the grant funding ends. [Limit your response to a maximum of 125 words.]
- 39. How will your agency employ a multidisciplinary approach to combatting your jurisdiction's methamphetamine threat, such as partnering with medical institutions or referral program service providers? [Limit your response to a maximum of 125 words.]
- 40. Explain your agency's consultation with community groups and collaborative efforts with the public health community on prevention, data sharing, treatment, and recovery efforts – include the current or proposed disciplines and/or entities involved and the extent/level of their engagement. [Limit your response to a maximum of 250 words.]
- 41. Describe how funds will be used to reorient your agency's mission toward community- oriented policing or enhance its involvement in or commitment to community-oriented policing. [Limit your response to a maximum of 125 words.]
- 42. Explain how your agency will coordinate with federal, state, local, and tribal law enforcement agencies and community groups to maximize the impact and effectiveness of the project. [Limit your response to a maximum of 125 words.]
- 43. Explain how your agency will coordinate and work with tribal law enforcement agencies in areas impacted by the proposed project. Include specifics on how your agency will coordinate with other federal law enforcement partners such as the Federal Bureau of Investigation (FBI) or Drug Enforcement Agency (DEA) to assist tribal law enforcement agencies [Limit your response to a maximum of 250 words.]
- 44. Identify related governmental and community initiatives that complement or will be coordinated with the proposal. [Limit your response to a maximum of 125 words.]
- 45. Explain how your agency will coordinate with the U.S. Attorney's Office in your state? [Limit your response to a maximum of 125 words.]
- 46. How will your agency use existing intelligence sharing resources with your jurisdiction including Fusion Centers, Regional Information Sharing Systems (RISS), etc.? [Limit your response to a maximum of 125 words.]

## **28 CFR PART 23 (CRIMINAL INTELLIGENCE)**

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:

If your agency is requesting COPS Office funds for equipment or technology that will be used to operate an interjurisdictional criminal intelligence system that receives, stores, analyzes, exchanges, or disseminates data regarding ongoing criminal activities, you must agree to comply with the operating principles at 28 C.F.R Part 23.

If you are requesting COPS Office funds to operate a single agency database (or other unrelated forms of technology) and will not share criminal intelligence data with other jurisdictions, 28 C.F.R. Part 23 does not apply.

47. Please check one of the following, as applicable to your agency's intended use of COPS Office funds:

### **CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE**

48. By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive /Program Official, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Resource Guide, the COPS Office award owner's manual, the DOJ Grants Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source? and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.
49. By checking the box, the applicant indicates he or she provides a certification that: 1. the programs to be funded by the grant meet all the requirements of the COPS Office statute (34 U.S.C. § 10381, et seq.); 2. all the information contained in the application is correct; and 3. the applicant will comply with all provisions of the COPS Office statute (34 U.S.C. § 10381, et seq.) and all other applicable Federal laws.

### **ACKNOWLEDGEMENT OF ELECTRONIC SIGNATURE**

50. By checking the box, the applicant indicates that he or she understands that "clicking to agree" in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form are just as legally enforceable as physical signatures.

I understand.